

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MAY 22, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:45 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 2 through 6 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Grant County Board of Commissioners Professional Services Agreement for the 2017 Fairground Bleacher Replacement Project (No. 16258SA) between Grant County and Pacific Engineering & Design, PLLC with scope of work options as delineated in the County's Request for Qualifications on the project. Term is from date of final signature to project completion. **(Approved)**
3. Gorge Amphitheater Alcohol Operating Plan, May 2017, between Grant County, by and through the Grant County Sheriff's Office, and Legends Music, LLC and Live Nation Worldwide, Inc. Term is May 22, 2017 through December 31, 2017. **(Approved)**
4. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services' Prevention And Recovery Center (PARC), during February of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery Contract No. 1563-42476 in the amount of \$7,044.06. **(Approved)**
5. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services' Prevention And Recovery Center (PARC), during March of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery Contract No. 1563-42476 in the amount of \$9,735.92. **(Approved)**
6. Authorization for release of BOCC approved funds on Strategic Infrastructure Program (SIP) #2016-10, Port of Royal Slope, *Waterline Extension North to Short Plat* in the amount of a \$50,000 grant and the 2.5% Administrative Fee of the project in the amount of \$1,250 to the Grant County Economic Development Council. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

**Grant County Commissioners Minutes
Week of May 22, 2017**

2:30 p.m. – 4:30 p.m. Department of Ecology and Bureau of Reclamation presentation on East Low Canal

Items discussed were: Update on Odessa Groundwater Replacement Program (East Low Canal Improvement/Pumping Plants and distribution lines/Timing and Schedule); East Low Canal Expansion and County Road Bridges modifications (Authority and responsibility/Status of vacation request for Road W bridge); and Funding opportunities.

MISCELLANEOUS ITEMS

The Commissioners approved the Grant County payroll authorization for the May 12, 2017 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$2,731,890.56 and \$1,296,951.26, as recorded on a listing and made available to the Board.

TUESDAY, MAY 23, 2017

The session was continued at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was at the NACO WIR Conference and excused.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Recommendations

1. Gigliotti, Anna – PAR
Compensation , Benefits, & Payroll

2. Compensation Administration Plan for Attorneys
3. WCCSEO Salary Increase Impact for 2017 & 2018
4. Auditor’s Requests Impacting the Healthcare Funds

Recruitment / Civil Service

5. NeoGov License Renewal

Personnel Action Request (PAR) for the salary, wage and/or position changes for Anna Gigliotti, Prosecuting Attorney’s Office. **(Approved)**

The Commissioners approved a Compensation Administration Plan for Attorney’s (Prosecuting Attorney’s Office or Public Defense).

**Grant County Commissioners Minutes
Week of May 22, 2017**

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update **(Cancelled)**

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (PUD Office, Ephrata)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 and 2 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Local Agency Agreement between Grant County and Washington State Department of Transportation for Beverly Burke Road Overlay to resurface existing HMA pavement with a Hot Mix Asphalt overlay, shoulder finishing, guardrail, traffic control and other work. **(Approved)**
2. Execution of Contracts for the Mattawa Shop project with Halme Builders of Davenport, WA for the amount of \$441,500.00. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, 9-NW Road Reconstruction Project, CRP 16-05

The following bids were received:

- North Central Construction \$1,032,612.77
- Tommer Construction \$825,300.00
- Advanced Excavation \$892,054.00
- Advantage Dirt Contractors \$1,156,002.82

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn the bids over to Public Works for review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 13)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 13 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners May 1, 2017 Minutes and April 10, 2017 Minutes REVISED for approval. **(Approved)**
3. Letter of appointment for Stan Kaufmann to the Grant County Board of Equalization. His term will expire when the County Commissioners find a replacement from District No. 1. **(Approved)**

**Grant County Commissioners Minutes
Week of May 22, 2017**

FAIRGROUNDS

4. Recommendation to appoint alternate member David Eck as a permanent member to the Fair Advisory Committee for a term beginning June 1, 2017 through May 31, 2020. **(Approved)**

TECHNOLOGY SERVICES

5. Request to purchase an upgrade to their IPSwitch WhatsUp Gold real-time network monitoring software. The cost of the service and training is \$13,567.21 including tax. **(Approved)**

AUDITOR'S OFFICE

6. Request for budget extension and transfer in the amount of \$1,822,525.15 to the Interfund Benefit Fund #505: \$1,272,720.62 from the LEOFF 1 benefit premiums; \$156,017.28 of employer portion premiums for benefits when an employee terminates or goes on leave without pay status (a determination needs to be made if these funds should be transferred from Current Expense or budget extensions for each department and funds transferred from the department); and \$393,787.25 for Stop Loss Reimbursements that were incorrectly deposited to the Current Expense fund. **(Approved, the public hearing was scheduled for June 27, 2017 at 10:00 a.m.)**
7. Determination of Interfund Benefit Fund #505 to be classified as a gift or loan. **(This item was originally approved at this meeting. The Board rescinded their vote 5/24/17 and placed this item on hold for further review)**
8. Request to close the Dental Insurance Fund #507 and the Vision Insurance Fund #509 and transfer any remaining balance to the Interfund Benefit Fund #505. Also, request to change the procedures for handling the medical, dental, and vision premiums for employees that go out on leave without pay. Accounting would like to deduct the employee's portion of the premium from the employees department. **(Approved, Resolution No. 17-048-CC)**
9. Request to increase their petty cash Fund #101, Department #104 from \$750.00 to \$950.00 to add an additional cash drawer. **(Approved, Resolution No. 17-047-CC)**

FACILITIES AND MAINTENANCE

10. Request to accept the proposal from Flint Services to install a new water treatment system for the Courthouse Complex cooling towers. The cost for the project is \$5,877.00 plus tax. **(Approved)**
11. Request to award the quote for removal of 3 trees on the courthouse campus to Storwick and Hope for the amount of \$4,235.08. **(Approved)**

ASSESSOR'S OFFICE

12. Recommendation to approve a manifest error correction exceeding three years for H Lee LLC (Parcel No. 21-0346-000) and Patrick J. Lee (Parcel No. 60-5435-000). These parcels were still on the tax rolls and should not have been as they were involved in a fire in 2012. Per RCW 84.69.030, the County Legislative Authority has the authorization to approve such recommendation. **(Approved)**

**Grant County Commissioners Minutes
Week of May 22, 2017**

GRANT INTEGRATED SERVICES

13. Request for out of state travel for Dawn Miller and Arissa Paul to attend the 2017 Washington Behavioral Healthcare Conference from June 14-16, 2017 in Vancouver, WA. This requires travel through Oregon. **(Approved)**

MISCELLANEOUS ITEMS

Request to reduce services at Grant Integrated Services to provide staff the ability to attend a training. The training, Happy People Win, will be held June 7, 2017 from 10:00 a.m. – 12:00 p.m. **(Approved)**

Request from the Sheriff's Office to increase a travel card limit to \$3,000.00. **(Approved)**

Request for out of state travel from Juvenile Court and Youth Services for Vince Cardeil and another employee TBD to transport a youth from their facility to another facility in Vancouver, WA, on May 25, 2017. This requires travel through Oregon.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$82,876.82, as recorded on a listing and made available to the Board.

WEDNESDAY, MAY 24, 2017

T Taylor at NACO WIR Conference (Sun River, OR)

9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update

10:00 a.m. – 10:20 a.m. K Allen, Clerk's Office Update

10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update **(Cancelled)**

11:00 a.m. – 11:50 a.m. WA State Auditor's Office Financial Statement Exit Conference for 2016 Audit

**Grant County Commissioners Minutes
Week of May 22, 2017**

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the bid for the Road 9-NW Road Reconstruction project to Tommer Construction Company for the amount of \$825,300.00.

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$20,592.24.

THURSDAY, MAY 25, 2017

T Taylor at NACO WIR Conference (Sun River, OR)

3:30 p.m. – 4:30 p.m.

R Stevens, Legislative Steering Committee – Conference Call **(Did not participate)**

FRIDAY, MAY 26, 2017

T Taylor at NACO WIR Conference (Sun River, OR)

MISCELLANEOUS ITEMS

The Commissioners authorized staff to stamp their signatures of approval for payment of those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$3,095.61, as recorded on a listing and made available to the Board.

Grant County Commissioners Minutes

Week of May 22, 2017

Signed this 6th day of June, 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

ERUSED

Cindy Carter, Chair

Richard Stevens

Richard Stevens, Vice-Chair

TTTagh

Tom Taylor, Member

Attest:

Barbara J. Vasquez
Barbara J. Vasquez, CMC
Clerk of the Board