

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 12, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Monday Morning Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 10)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 3 through 5, 7, 9 and 10 on the agenda as presented. Items 2, 6 and 8 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Resolution regarding Waiving Fees for Usage of Grant County Fairgrounds Facilities. **(Item not ready for signature)**
3. Data Sharing, Non-Disclosure and Use Agreement between the Washington State Military Department and Grant County and its accompanying Confidentiality Statement relating to the Enhanced 911 emergency communications system and use of the Emergency Services IP Network. Term is from date of final signature and “ends when the parties and their employees, contractors and agents no longer hold, in any manner, the data of the other party”. **(Approved)**
4. **Resolution No. 17-049-CC** Authorizing Execution of Interlocal Agreement between Grant County and the King County Directors’ Association (KCDA) for the purpose of accessing available contracts for goods and services from KCDA Awarded Vendors. **(Approved)**
5. Washington Associate Membership Agreement – Public Agencies (Intergovernmental Cooperative Purchasing/Procurement Agreement) between Grant County and the King County Directors’ Association (KCDA) for the purpose of accessing available contracts for goods and services from KCDA Awarded Vendors. Term is from date of final signature until terminated by the parties. **(Approved)**
6. **Anticipating:** 2017 Agreement Regarding Use of County Property for Public Purpose between Grant County and the Ephrata Chamber of Commerce for the Basin Summer Sounds event to be held on a portion of the Courthouse and immediate surrounding area at 35 C Street NW in Ephrata on Thursday, July 20 - July 23, 2017. **(Item not ready for signature)**
7. Grant County Payment Request #17 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$26,479.53. **(Approved)**
8. **Anticipating:** Filing Fee Surcharge Distribution Agreement between Grant County and the Columbia Basin Dispute Resolution Center for distributing funds obtained by the County as a result of RCW 7.75.035. Term is July 1, 2017 through December 31, 2018. **(Item not ready for signature)**
9. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during May of 2017 on Washington State Department of Social & Health Services’ Division of Behavioral Health and Recovery *Parent-Child Assistance Program (PCAP)* Contract #1563-47065 in the amount of \$15,538.00. **(Approved)**

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10. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during May of 2017 on Washington State Department of Corrections contract in the amount of \$228.75. **(Approved)**

9:30 a.m. – 9:50 a.m.

J Gingrich, Veterans Services Coordinator Update

Open Items:

- WDVA Certification Update
- County Veteran Service Officer location
- CVSO Software Program update

New Items:

- Current Projects:
 - Updating By-Laws of VAB
 - Updating policy and procedures for Assistance Fund
 - County outreach
- Upcoming Events
 - Visit Wenatchee w/Eileen Boylston
 - June 14, 2017
 - Stand-Down meeting
 - Veterans Resource Providers Conference
 - July 26-27, 2017
 - Wenatchee
 - Stand-Down Inventory
 - August 10, 2017
 - 2017 Grant County Fair
 - Reserved booth space
 - Veterans Stand-Down Event
 - Fairgrounds
 - September 12, 2017
- Staffing

10:00 a.m. – 10:15 a.m.

Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.

Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:45 a.m.

Commissioners at Public Works Road Supervisor Meeting (Public Works)

1:30 p.m. – 1:50 p.m.

M McKnight, Assessor's Office Update

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2:00 p.m. – 2:20 p.m.

Open Record Public Hearing, Columbia Basin Dispute Resolution Center
request to increase the District Court Civil Filing Fee Amount

The Commissioners held an Open Record Public Hearing to consider a request from the Columbia Basin Dispute Resolution Center, pursuant to RCW 7.75, to increase the current civil filing fee in District Court from \$5.00 per filing fee to \$10.00 per filing fee.

Clint Opheikens read the following letter into the record:

My name is Clint Opheikens and I am here today representing the Columbia Basin Dispute Resolution Center (an alternative dispute resolution service) in asking for an increase in funding through the funds authorized by RCE 7.75.035.

To better understand who we are and why we are asking for this funding I would like to tell you a little about the history of Dispute Resolution Centers. Dispute Resolutions Centers were created by RCW 7.75 and the intent of the legislature was given in RCW 7.75.010. That RCW states the intent to be "RCW 7.75.01".

Although this RCW established Dispute Resolutions Centers they were restricted on the amount they could charge by RCW 7.75.030 "Quote". All of this was done in the 1984 legislature.

It was in 1990 that the legislature recognized that this would not properly fund the Dispute Resolution Centers and that they needed additional funding and then provided it through RCW 7.75.035 "Quote". This RCW wisely left the amount of fees actually paid to you, the County Commissioners of Grant County. In 2007 when CBDRC was established the County Commissioners established a fee of \$5.00 for both Small Claims Court and District Court for civil cases. In the past four years the Grant County District Court case load has gone steadily down from 2874 cases in 2013 to 2559 in 2016. Fees have followed suit from \$10,765 in 2012 steadily down to \$6850 in 2016. This means that we are not only operating on fees valued at the 1990 dollar but also having the case load going down as well.

Due to the reduction in fees and the increase of expenses to operate we have had to reduce our staff down to a .5 FTE. We no longer have an advertising budget to advertise for volunteers to become mediators. We also no longer have funds available for a grant writer or a means to contact Government Agencies and Business that we have services to offer.

Even though we have been operating on less and less funds we have been able to increase our savings to the Grant County Court system from \$36,000 in 2012 consistently every year to \$260,000 in 2016. We have increased the number of mediations and the percentage settled every year. There is a lot more that we can do for Grant County. Services that other DRC's are doing for other counties.

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Things like conflict management classes in the Juvenile Justice System, Classes on Alternatives to Shop Lifting and Stealing in the Juvenile Justice System, training for the school districts in Restorative Practices, and a Restorative Practice method to reintroduce students coming out of the juvenile justice system back into the school districts in a manor to eliminate repeat offenders. We know the fees that we are asking for will not cover the cost of these programs but they will allow us to have the opportunity to keep looking for ways to fund them. It will keep the doors open for us to fulfill the intent of RCW 7.75 and offer an alternative solution to those who cannot afford the expense of going to court.

Please consider our request for increased funding by increasing the surcharge for both district court and small claims court be increased from \$5.00 to \$10.00 per filing.

We at the CBDRC thank you the County Commissioners for your time and consideration in this matter and wish to continue to serve Grant County in every way that we can.

Ron Moen, Board Member of the CBDRC, stated they are a Community Service Organization. They also provide communication skills training, to promote a healthy work environment.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to close the public comment portion of this hearing. The motion passed unanimously. Commissioner Taylor moved to increase the filing as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 17-050-CC. It must be noted that the Clerk of the Board only advertised for the fee increase to the Civil Filing Fee, not the Small Claims Fee, per her interpretation of the request letter from the DRC. The DRC will submit another request letter asking for a fee increase to the Small Claims Fee, and another public hearing will be scheduled.)**

2:30 p.m. – 4:00 p.m. K Eslinger, Benefits Program Planning Meeting **(Rescheduled to 6/19/17)**

4:30 p.m. – 5:00 p.m. T Taylor at Fairgrounds Monthly Walk through Meeting (Moses Lake)

MISCELLANEOUS ITEMS

The Commissioners approved the emergency request from the Central Services Director, to hire Segalini Electric to repair significant damage to the electrical equipment in the Law and Justice Building due to a power surge.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$476,017.73, as recorded on a listing and made available to the Board.

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The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the June 9, 2017 payroll.

TUESDAY, JUNE 13, 2017

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Discussion Items

1. ADA Access Concerns
2. Financial Family Compensation

Compensation , Benefits, & Payroll

3. Compensation for Chief Attorney Positions
4. Discussion of Benefits Budget Processes
5. Benefits Coverage Start Date
6. Request re Retirement Program for Retire/Rehire

Employee & Department Issues

7. Rainbow Center Complaint

Policy & Procedure

8. Policy Committee Hiatus

Recruitment / Civil Service

9. Director – Financial Services (GrIS)

Labor Relations / Legal Action

10. Association – *CH; DC; PW; SW; YS*

Negotiation: Solid Waste Addendum Pending

District Court Snow Day – Step 1

Grievance:

District Court Recruitment – Step 2

Other:

Custodial Staff Discussions
EEOC Filing
Rainbow Center Complaint

11. Association – *Deputy Sheriff*

PERC: Holiday Pay Arbitration

Other: GCSO Payroll Workgroup

12. Teamsters-GCSO – *Corrections*

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Negotiation: Corrections Mediation (PERC 127886-M-16)

Grievance: Holiday Pay

Labor Disclosure for Corrections Mediation

Other:

GCSO Payroll Workgroup

13. Teamsters-GCSO – *Sheriff Support*

Grievance: Holiday Pay

Other:

GCSO Payroll Workgroup

14. Teamsters-GrIS – *CSS, Initial Svcs, Therapy Svcs*

Negotiation: Draft CBA Under Review by Union

10:00 a.m. – 10:20 a.m. D Nelson, Building Department and Fire Marshal’s Office Update

Items discussed were: Current activity and reports; Credit Card Sales; PSC; ICC Annual Meeting; and Out of the office June 19-23, 2017.

10:30 a.m. – 10:50 a.m. G Goodwin, Grant Integrated Services Update

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

- Technology Services: Biamp; Quads; Homeland; and Clerk’s Office.
- Juvenile Court and Youth Services: HVAC and Building update.
- Fairgrounds: Columbia Basin Striping; Effluent Testing; and DW Excavating.
- Facilities and Maintenance/Central Services: McKinstry Update; Sidewalk Update; and Trees.
- Interfund Communications: Nothing to report
- Central Services: Space planning; Veterans Services Coordinator; and Tom Jones.

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 2 and 3 on the agenda as presented. Item 1 was not ready for signature. The motion passed unanimously.

1. Execution of Contracts: 9-NW Road Reconstruction awarded to Tommer Construction of Ephrata, WA for the bid amount of \$825,300.00. **(Item not ready for signature)**
2. Real Estate Excise Tax Affidavit for Chris Akerblade (Parcel No. 131745110). **(Approved)**
3. Recommendation to approve the following Cost Share Fund Array projects for 2017-2018: **(Approved)**
 - In 2017, Fund Item 1, Roads K-SW and 14.5 SW in the amount of \$308,450.
 - In 2018, Fund Item 2, Road 18-NE in the amount of \$234,050 and, Fund Item 4 in the amount of \$58,125.

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2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 10 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. The Commissioners May 29, 2017 Minutes for approval. **(Approved)**
3. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-23) in the amount of \$20,015.82. **(Approved)**
4. Application for added privileges for Mulligans at the Pointe, Moses Lake WA, (Centall, LLC - Fancher/Maiers) from the Washington State Liquor and Cannabis Board. **(Approved)**

CENTRAL SERVICES

5. Budget extension request in the amount of \$51,506.90 to pay DW Excavating the retainage owed for their work on the Fairgrounds Sewer Project in 2016 (\$50,080.76 budget was not carried over into 2017); and to pay Whitney Equipment for manhole metering costs (\$1,426.14). **(Approved, the public hearing was scheduled for July 17, 2017 at 9:30 a.m.)**
6. Budget extension request in the amount of \$13,833.00 to cover striping and being over budget for the Parking Lot Repaving project (\$4,963.00); and to complete a small area surrounding the mechanical room in parking lot "G" and being over budget (\$9,140.00). **(Approved, the public hearing was scheduled for July 17, 2017 at 9:30 a.m.)**
7. Recommendation to award the bid for the Parking Lots B, C, and D projects to Quality Paving (only bid received) in the amount of \$177,746.40. This is \$963.40 over budget, but will be requesting a budget extension (see item 6 above). **(Approved, the public hearing was scheduled for July 17, 2017 at 9:30 a.m.)**

BUILDING DEPARTMENT AND FIRE MARSHAL'S OFFICE

8. Request to surplus their Sharp photocopier #1175MX-4501N (Asset #102837) and dispose of it via Business Interiors. **(Approved)**

AUDITOR'S OFFICE – ELECTIONS DEPARTMENT

9. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Trisha Gibb, Dedra Osborn and Michele Blondin to act as representatives for the County; and for Maria Lugar and Karrie Stockton to handle the ballots through the mail room process. **(Approved)**
10. Designation of County Commissioner Cindy Carter to serve as the County Legislative Authority on the Canvassing Board for the General Election to be held on November 7, 2017. **(Approved)**

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4:00 p.m. – 5:00 p.m. T Taylor at Moses Lake Trails Planning Team Meeting (Moses Lake City Hall Annex)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds) **(Cancelled)**

WEDNESDAY, JUNE 14, 2017

9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

4:00 p.m. – 6:00 p.m. R Stevens at Columbia Basin Development League Board Meeting (ATEC, BBCC)

7:00 p.m. – 8:30 p.m. C Carter and R Stevens at Health Board Meeting (Public Works, Ephrata)

THURSDAY, JUNE 15, 2017

1:00 p.m. – 2:00 p.m. T Taylor w/ D Fortier, Fire District #3 Update and Gorge Amphitheater Site Visit

3:30 p.m. – 4:30 p.m. R Stevens, Legislative Steering Committee – Conference Call

6:00 p.m. – 7:30 p.m. C Carter and T Taylor at Grant County Sheriff's Town Hall Meeting (Larson Subdivision, Moses Lake)

6:30 p.m. – 8:00 p.m. R Stevens at Grant Transit Authority Board Meeting (Moses Lake Office)

FRIDAY, JUNE 16, 2017

No meetings held

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Signed this 27 day of JUNE, 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

EXCUSED

Cindy Carter, Chair

Richard Stevens

Richard Stevens, Vice-Chair

Tom Taylor

Tom Taylor, Member

Attest:

Barbara J. Vasquez

Barbara J. Vasquez, CMC
Clerk of the Board