

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 19, 2017

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m.

J Strickler, ASC Update and Misc BOCC Action

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Resolution No. 17-051-CC** regarding Waiving Fees for Usage of Grant County Fairgrounds Facilities. **(Approved)**
3. Request from the Ephrata Chamber of Commerce *Basin Summer Sounds* coordinators for permission to use the C Street/Courthouse area for the 2017 festival, slated for July 21-22nd, with set up beginning Thursday, July 20th and tear down on Sunday, July 23rd. Grant County Facilities & Maintenance has green-lighted the dates/specifics and required insurance is in hand. **(Approved)**
4. 2017 Agreement Regarding Use of County Property for Public Purpose between Grant County and the Ephrata Chamber of Commerce for the Basin Summer Sounds event to be held on a portion of the Courthouse and immediate surrounding area at 35 C Street NW in Ephrata on Thursday, July 20 - July 23, 2017. **(Approved)**
5. Filing Fee Surcharge Distribution Agreement between Grant County and the Columbia Basin Dispute Resolution Center for distributing funds obtained by the County as a result of RCW 7.75.035. Term is July 1, 2017 through December 31, 2018. **(Approved)**
6. **CORRECTED** Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during May of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery *Parent-Child Assistance Program (PCAP)* Contract #1563-47065 in the amount of \$15,995.00. The correction was necessary after the GIS administrator was advised that there were actually 35 clients served as opposed to 34. The previous A-19 will not be processed. **(Approved)**
7. Grant County renewal for NEOGOV Insight Software License subscription and maintenance for the period August 25, 2017 through August 24, 2018 in the amount of \$9,961.00. This is Human Resources software used in the hiring process. **(Approved)**
8. **Anticipating:** Washington State Military Department Public Assistance Grant Agreement No. D17-164 with Grant County. Funding is through the Washington State Military Department and the Federal Emergency Management Agency (FEMA), Funding Source Agreement No. FEMA-4903-DR-WA (in an amount yet to be determined for damages due to Washington Severe Winter Storms, Flooding, Landslides, and Mudslides for the repair or restoration of damaged public facilities). **(Item not ready for signature)**

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9. Change Order #2 on Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project; which incorporates the following for a Change Order Total of \$5,483.69: **(Approved)**

New Bid Items (\$1,580.80)

CO2-1: Vault Drains at \$500;

CO2-2: Reservoir Drain Line Repair at \$500

CO2-3: Well house Exterior Pump Run Light at \$580.80

Revised Quantities:

Final Quantity Reconciliation in the amount of \$5,330.40; and

Liquidated Damages for 1 day at (\$1,829.00)

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Gary Garnant, Hanford Advisory Board, came in to update the Board about the recent incident that occurred at the Hanford facility. There was a partial collapse of Hanford Storage Tunnel #1 on May 9, 2017.

Amel Dalluge came in to follow up with his conversation with the BOCC on his request for the United Nations to come and review Grant County, he needs to have the Board sign a waiver. He also believes there is a problem with the County Grievance procedure, said he never received a response from the County over his current grievances. Also, the Law Library isn't open to the public. The forms within Superior Court / District Court aren't helpful.

Tom Gaines came in to assist with the discussion on the Law Library. He stated he plans to reopen the Law Library within a month. They are going to paint and re-carpet it. Mr. Dalluge asked questions about the current construction.

11:00 a.m. – 11:20 a.m. M McKnight, Assessor's Office Personnel Discussion

1:30 p.m. – 2:20 p.m. Grant Integrated Services Update

Items discussed were:

1. Amerigroup co located at GrIS
2. ACHS back dues to WSAC
3. Department of Corrections Contract
4. WISe Program Expanding
5. DOSA Screening Contract

2:30 p.m. – 4:00 p.m. K Eslinger, Benefits Program Planning Meeting

4:00 p.m. – 4:20 p.m. J Whitener Moberg, District Court Update

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MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$27,693.97 and \$1,344,317.23, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Crescent Bar Garage Condominiums LLC (Crescent Bar Garage Condominiums Binding Site Plan) File # 15-6044-01, Final Plat Submission and Review.

TUESDAY, JUNE 20, 2017

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Discussion Items

1. Discussion of Financial Family Comp
2. ADA Access Review
3. Laserfiche Training

Recommendations

4. Reclassification Request – Permit Tech 2

Budget, Finance, & Risk

5. Benefits Budget YTD Review

Compensation, Benefits, & Payroll

6. NOVAtime Quote / DataPro Solutions
7. Compensation for Team Meeting Lunch
8. Comp for Chief Attorney Positions

Policy & Procedure

9. Scope of Policy Committee

Recruitment / Civil Service

10. Offer of Employment
11. Code Enforcement Officer Refill
12. Recruitment Error – Min Qual Review

10:00 a.m. – 10:50 a.m. M Webb, Fairgrounds Update

11:00 a.m. – 11:30 a.m. Department Head Review

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1:00 p.m. – 1:30 p.m. C Carter w/ J Bessett (C Carter Office)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 3 on the agenda as presented. The motion passed unanimously.

1. Authorization to Call for Bids: 8-NW Road Reconstruction project (CRP 16-07) with a bid opening date of July 11, 2017 at 1:30 pm. **(Approved)**
2. **Resolution No. 17-052-CC** to initiate CRP 17-05 for K-SW and 14.5-SW Cost Share Project. **(Approved)**
3. Recommendation to approve the City of Ephrata's request to purchase surplus equipment: one (1) 2003 York Rock Rate, Model HT, VIN No. 565 for the purchase price of \$1,600.00 excluding sales tax. **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update **(Cancelled)**

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners June 5, 2017 Minutes for approval. **(Approved)**
3. Proclamation recognizing the Almira, Coulee, Hartline High School Warriors Boys Baseball Team and their 2017 State 1 B 2nd Place Title. **(Approved)**

GRANT INTEGRATED SERVICES

4. Request for out of state travel for Courtney Armstrong to attend the 2017 National Cannabis Summit from August 28 – August 31, 2017 in Denver CO. **(Approved)**
5. Request for out of state travel for Courtney Armstrong to attend the Positive Culture Framework Training from October 17 – 19th in San Antonio, TX. **(Approved)**
6. Request to purchase 10 - Lenovo Computers in the amount of \$15,834.77 through Technology Services. **(Approved)**

BUILDING DEPARTMENT AND FIRE MARSHAL'S OFFICE

7. Request for out of state travel for Dave Nelson to attend the International Code Council business meetings and code hearings from September 9 – 14, 2017 in Columbus, OH. **(Approved)**
8. Resolution No. 17-053-CC to declare surplus their Sharp MX-4501N photocopier (Asset #102837). This was previously approved at the June 13, 2017 Consent Agenda meeting. **(Approved)**

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MISCELLANEOUS ITEMS

Request for out of state travel from the Auditor's Office – Elections Department, to attend the 2017 Elections Conference from June 26 – 30, 2017 in Stevenson, WA. This requires travel through Oregon.
(Approved)

WEDNESDAY, JUNE 21, 2017

7:00 a.m. – 8:00 a.m.	T Taylor at Grant County Economic Development Council Board Meeting (ATEC, BBCC)
9:00 a.m. – 9:30 a.m.	R Stevens, WRCIP Fiscal Committee Conference Call
9:30 a.m. – 11:30 a.m.	TOURISM COMMISSION MEETING
1:00 p.m. – 2:30 p.m.	SHERIFF'S OFFICE RETIREMENT PARTY FOR P. ROHWEDER
7:00 p.m. – 9:00 p.m.	PLANNING COMMISSION

MISCELLANEOUS ITEMS

Commissioner Richard Stevens was authorized to sign the Health District Voucher listings in the amounts of \$11,685.12 and \$5,834.99.

THURSDAY, JUNE 22, 2017

R Stevens and T Taylor, Out

MISCELLANEOUS ITEMS

The Commissioners authorized the Clerk of the Board to stamp their signatures of approval for payment of those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$90,181.40, as recorded on a listing and made available to the Board.

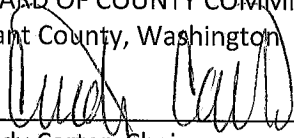
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FRIDAY, JUNE 23, 2017

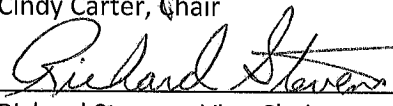
R Stevens and T Taylor, Out

Signed this 3rd day of July, 2017.

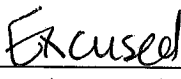
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair



Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC

Clerk of the Board

