

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 26, 2017

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Taylor in attendance. Commissioner Carter was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:45 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 3, 4, 6, 7, 9 through 15, and 18 on the agenda as presented. Items 2, 5, 8, 16 and 17 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Washington State Military Department Public Assistance Grant Agreement No. D17-164 with Grant County. Funding is through the Washington State Military Department and the Federal Emergency Management Agency (FEMA), Funding Source Agreement No. FEMA-4903-DR-WA (in an amount yet to be determined for damages due to Washington Severe Winter Storms, Flooding, Landslides, and Mudslides for the repair or restoration of damaged public facilities). **(Item not ready for signature)**
3. Grant County Request for Reimbursement No. 11 to the Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project, for the period Jan. 28, 2017 through Feb. 24, 2017 in the amount of \$1,184.45. **(Approved)**
4. Grant County Request for Reimbursement No. 12 to the Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project, for the period Feb. 25, 2017 through May 26, 2017 in the amount of \$38,212.54. **(Approved)**
5. **Anticipating:** Memorandum of Agreement between the State of Washington Department of Veterans Affairs and Grant County, Washington. Term is August 1, 2017 through June 30, 2019. **(Item not ready for signature)**
6. Insurance Renewal Quotation for Crum & Forster Storage Tank Pollution Liability Coverage in the amount of \$4,493.00 for insurance coverage on Grant County aboveground and underground storage tanks. **(Approved)**
7. Modification of Closing Date Addendum to *Vacant Land Purchase and Sale Agreement* between Grant County and the Moses Lake School District #161, for the District's purchase of a portion of Tax Parcel #170612000 near Paxson and Valley roads (Fairgrounds) in Moses Lake, Washington. The Agreement was signed by the BOCC on December 12, 2016 with a closing date of June 30, 2017. The Modification changes the Closing Date set forth in the agreement as follows: "...to be fifteen (15) days after subject parcel has been created through a legal segregation". **(Approved)**
8. **Anticipating:** Interlocal Investment Services Agreement between the Quincy Columbia Basin Irrigation District and Grant County, for participation in the County Investment Pool. Term is yet to be determined. **(Item not ready for signature)**

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9. Grant County Request for Reimbursement No. 8 on CDBG Public Services Grant No. 16-62210-005 for the period April 1 – April 30, 2017, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$29,523.06 (which includes Grant County's administration fee of \$3,500). **(Approved)**
10. Addendum – Extension of Current Agreement (to Vendor Agreement) between Grant County, by and through Developmental Disabilities, and **Service Alternatives** to provide Individual Supported Employment and Group Supported Employment. The Addendum modifies the contract termination date from June 30, 2017 to August 31, 2017. **(Approved)**
11. Addendum – Extension of Current Agreement (to Vendor Agreement) between Grant County, by and through Developmental Disabilities, and **First Choice Services** to provide Individual Supported Employment and Group Supported Employment. The Addendum modifies the contract termination date from June 30, 2017 to August 31, 2017. **(Approved)**
12. Addendum – Extension of Current Agreement (to Vendor Agreement) between Grant County, by and through Developmental Disabilities, and **Goodwill Industries of the Inland Northwest** to provide Individual Supported Employment and Group Supported Employment. The Addendum modifies the contract termination date from June 30, 2017 to August 31, 2017. **(Approved)**
13. Addendum – Extension of Current Agreement (to Vendor Agreement) between Grant County, by and through Developmental Disabilities, and **EnTrust** to provide Individual Supported Employment and Group Supported Employment and Community Access. The Addendum modifies the contract termination date from June 30, 2017 to August 31, 2017. **(Approved)**
14. Addendum – Extension of Current Agreement (to Vendor Agreement) between Grant County, by and through Developmental Disabilities, and **Moses Lake Community Health** to provide for education and information services and Birth to Three Child Development Services. The Addendum modifies the contract termination date from June 30, 2017 to August 31, 2017. **(Approved)**
15. BOCC Chair signature on Attachment 6 to Washington State Department of Archaeology and Historic Preservation Grant #FY16-90006-001 with Grant County, by and through Facilities & Maintenance, and McKinstry for the County Courthouse Exterior Rehabilitation Project; *Competitive Negotiation and Small Purchases Contracting Documentation*. **(Approved)**
16. **Anticipating – NOTE: Specific name of contract amendment may change:** Amendment #2 to Contract between Grant County and Thyssenkrupp Elevator Corporation signed by the Board of County Commissioners on March 20, 2017. The amendment extends the contracts' Date of Completion from "on or before June 2017" to "on or before August 31, 2017". **(Item not ready for signature)**
17. **Anticipating – NOTE: Specific name of contract amendment may change:** Amendment #1 to Contract between Grant County and Cost Less Carpet signed by the Board of County Commissioners on April 17, 2017. The amendment extends the contracts' date of substantial completion from "on or before June 31, 2017" to "on or before August 31, 2017". **(Item not ready for signature)**
18. Washington State Department of Social and Health Services County Program Agreement, *Community Residential Services*, with Grant County, by and through Grant Integrated Services' Developmental Disabilities Department. Contract #1763-95888 with a term of July 1, 2017 through June 30, 2019. **(Approved)**

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10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
12:00 p.m. – 12:30 p.m.	T Taylor w/ K Eslinger, Human Resources Discussion (HR Office) (Rescheduled to 6/28/17 at 10:00 a.m.)
1:00 p.m. – 3:00 p.m.	R Stevens at PCC Rail Authority Meeting (Davenport)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the June 23, 2017 payroll.

TUESDAY, JUNE 27, 2017

The session was continued at 9:00 a.m. with Commissioners Stevens and Taylor in attendance. Commissioner Carter was out and excused.

9:00 a.m. – 9:50 a.m.	K Eslinger, Human Resources Update
10:00 a.m. – 10:20 a.m.	Open Record Public Hearing, Interfund Benefit Fund #505 Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request in the total amount of \$1,666,507.87 from the Auditor's Office – Accounting Department for the Interfund Benefits Fund #505, Department # 185 for the following:

- \$1,272,720.62 – LEOFF 1 transfer
- \$393,787.25 – Stop Loss reimbursements

Madeline Prentice, Chief Accountant, discussed the proposal. They discovered that starting in 2007- 2016 the LEOFF 1 employee benefit premiums were not being swept from the Sheriff's Office to the Benefit Fund. Processes are now in place and monies are being swept accordingly.

The Stop Loss reimbursements were being received but misapplied to the current expense fund instead of the Interfund Benefits Fund.

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to close the public comment portion of this hearing. The motion passed with 2 Commissioners in attendance. Commissioner Taylor moved to approve the budget extension as presented.

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Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, Resolution No. 17-056-CC)**

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

11:30 a.m. – 12:00 p.m. R Stevens, Finance Committee Meeting

Items discussed were: Approval of 5/30/17 minutes; Investment activity-purchases and maturities; Registered Warrant Balances Review; Revenues Comparisons for prior month and year ago; Hanford PILT; Investment Policy Proposals by investment advisory; and Investment Software Update.

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (Senior Center, Ephrata)

1:30 p.m. – 2:20 p.m. J Tinchler, Public Works Update (Items 1 through 4)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 4 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. **Resolution No. 17-054-CC** for the Notice of Hearing for Vacating Surplus Right of Way – Wheeler Townsite Excess located in S 16, T 19 N, R 29 E, WM (petition submitted by Jose Aguirre). Public hearing was scheduled for August 1, 2017 at 1:45 p.m. **(Approved)**
2. **Resolution No. 17-055-CC** in the matter of transferring jurisdiction (Jurisdictional Transfer) of Grant County Road F-SW to the City of Royal City. **(Approved)**
3. Contract for Services with Eastern Washington University requiring a Cultural Resources Identification Survey of the 4-NE Road Reconstruction Project for Archaeological and Historical Services. **(Approved)**
4. Recommendation to appoint Tony Masa to the Solid Waste Advisory Committee (SWAC). **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 7, and 9 and 10 on the agenda as presented. Item 8 was withdrawn. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners June 12, 2017 Minutes for approval. **(Approved)**
3. 2-Special occasion liquor license applications for Moses Lake Chamber of Commerce for 2 separate events: July 2, 2017 at the Grant County International Airport and August 15-19, 2017 at the Grant County Fairgrounds (during the Fair). **(Approved)**

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4. 4-Special occasion liquor license applications for the Columbia Basin Rodeo Association at the Grant County Fairgrounds (during the Fair) August 16-19, 2017. **(Approved)**

DISTRICT COURT

5. Request to remove from their inventory a Lateral lock file cabinet (Asset ID# 100345) as they no longer have a need for it and there is no key to lock it. **(Approved, Resolution signed 7/3/17)**

HUMAN RESOURCES

6. Recommendation Memorandum from the Human Resources Director regarding a request from the Facilities and Maintenance Department to initiate the County sick leave donation policy (Recipient 17-01). The Director does not recommend approval. **(The Commissioners approved the recommendation of the HR Director)**

GRANT INTEGRATED SERVICES

7. Request for out of state travel for Courtney Armstrong to attend the 30th National Prevention Network Conference from September 12-15, 2017 in Anaheim, CA. **(Approved)**

CENTRAL SERVICES

8. Budget extension request in the amount of \$2,072,773.33 to receive revenues that were received as reimbursements to the Courthouse Improvement Bond Fund #308 but not deposited into the correct account. The deposits were received from Clear Risk Solutions for reimbursement to the Youth Services Repair project and from the Department of Historic and Archeological Restoration for the courthouse preservation project. **(This item is being withdrawn by the Director)**
9. Budget extension request in the amount of \$105,740.00 to reimburse the Courthouse Improvement Bond Fund #308 for asbestos removal throughout the courthouse campus, found during the courthouse preservation project. The original amount budgeted was \$25,000.00 for asbestos removal. Total expenditure for removal was \$130,740.96. **(Approved, the public hearing will be set at a later date)**

ASSESSOR'S OFFICE

10. Recommendation to approve a manifest error correction exceeding three years for Harry Freeman – C/O Tyranus and Marilyn Rupard (Parcel No. 60-0272-000). This property was still on the tax rolls and should not have been due to the manufactured home being unlivable. Per RCW 84.69.030, the County Legislative Authority has the authorization to approve such recommendation. **(Approved)**

3:30 p.m. – 4:20 p.m.

M Webb, Fairgrounds – Pacific Engineering Evaluation Report Review

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MISCELLANEOUS ITEMS

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$22,948.30.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$902,571.27, as recorded on a listing and made available to the Board.

WEDNESDAY, JUNE 28, 2017

The session was continued at 9:30 a.m. with Commissioners Carter and Taylor in attendance. Commissioner Stevens was out and excused.

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| 8:30 a.m. – 9:30 a.m. | T Taylor, Central Safety Committee Meeting |
| 9:30 a.m. – 9:50 a.m. | B Hill, Public Defense Update |
| 10:00 a.m. – 10:30 a.m. | T Taylor w/ K Eslinger, Human Resources Discussion (HR Office) |

MISCELLANEOUS ITEMS

The Commissioners approved an immediate county wide burn ban.

The Chair of the Board signed a Segregation/Boundary Line Adjustment/Lot Consolidation Application from the Planning Department for the legal segregation of parcel no. 170612000 (Fairgrounds) to facilitate the sale of 57.043 acres from the western portion of the parcel to the Moses Lake School District.

The Commissioners approved the request of the Fairgrounds Director for a temporary ban of the use of fireworks on the Grant County Fairgrounds property effective immediately.

**Grant County Commissioners Minutes
Week of June 26, 2017**

THURSDAY, JUNE 29, 2017

T Taylor, Out

- 9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS
- 1:00 p.m. – 3:00 p.m. C Carter at 2017 Gorge Amphitheater – Watershed Coordination Meeting (PUD Commission Room, Ephrata)
- 3:30 p.m. – 4:30 p.m. R Stevens, Legislative Steering Committee – Conference Call
- 6:00 p.m. – 8:30 p.m. R Stevens at Fair Advisory Committee (FAC) Meeting (Fairgrounds)

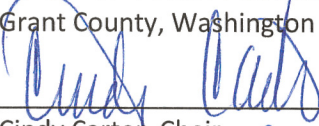
FRIDAY, JUNE 30, 2017

T Taylor, Out

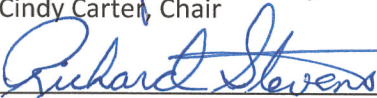
- 9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS
- 9:30 a.m. – 12:00 p.m. C Carter, SkillSource Board Meeting (Commissioners Office Lunch Room)

Signed this 11th day of July 2017.

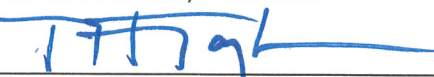
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

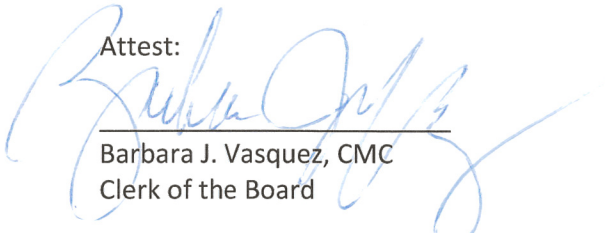


Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board