

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JULY 10, 2017

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Taylor in attendance. Commissioner Carter was out from 8:00 a.m. – 10:00 a.m. and excused.

8:30 a.m. – 9:00 a.m. Elected Official Monday Morning Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 15)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 2, and 7 through 15 on the agenda as presented. Items 3 through 6 were not ready for signature. The motion passed with 2 commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Washington State Military Department Public Assistance Grant Agreement No. D17-164 with Grant County, through its Central Services department. Funding is through the Washington State Military Department and the Federal Emergency Management Agency (FEMA), Funding Source Agreement No. FEMA-4903-DR-WA (in an amount yet to be determined for damages due to Washington Severe Winter Storms, Flooding, Landslides, and Mudslides for the repair or restoration of damaged public facilities). **(Approved)**
3. **Anticipating:** Memorandum of Agreement between the State of Washington Department of Veterans Affairs and Grant County, Washington. Term is August 1, 2017 through June 30, 2019. **(Item not ready for signature)**
4. **Anticipating:** Washington State Department of Commerce Community Development Block Grant (CDBG) Contract Closeout Report on Public Services Grant, office of the Board of County Commissioners, Contract #16-62210-005. **(Item not ready for signature)**
5. **Anticipating:** Washington State Department of Social & Health Services *County Program Agreement, DDA County Services*, (contract number not yet assigned), with Grant County, through its Grant Integrated Services' Developmental Disabilities division. **(Item not ready for signature)**
6. **Anticipating:** Washington State Department of Social & Health Services *DSHS and County Agreement on General Terms and Conditions*, (contract number not yet assigned), with Grant County, through its Grant Integrated Services' Developmental Disabilities division. **(Item not ready for signature)**
7. Contract between Grant County and Quality Paving Incorporated for work relating to courthouse facility parking lots B, C, and D on or about Division and "C" Street in Ephrata. Term is from date of final contract signature to project completion (on or before August 31, 2017). **(Approved)**
8. Department of Commerce Community Development Block Grant (CDBG) Program *Public Services Grant* Contract No. 17-62210-005 for public services through the Opportunities Industrialization Center of Washington to low- and moderate-income persons in Grant and Adams County. Funding is in the amount of \$120,948 with a term of July 1, 2017 through June 30, 2018. **(Approved)**

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9. Reimbursement Request (A-19) on Department of Archaeology and Historic Preservation (DAHP) Grant FY16-90006-001 with Grant County, by and through its Central Services department, in the amount of \$63,541.43. **(Approved)**
10. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services' Prevention and Recovery Center (PARC), during June of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery *Parent-Child Assistance Program (PCAP)* in the amount of \$15,995.00. **(Approved)**
11. Amendment to Administrative Service Contract between Grant County, by and through its Human Resources department, and Premera Blue Cross; the amendment replaces the "Alere Maternity program" with the "BestBeginnings program". Amendment is effective July 1, 2017. **(Approved)**
12. Department of Commerce Grant Agreement with Grant County, by and through its New Hope Domestic Violence & Sexual Assault Services department, No. S18-31108-009, for funding in support of the *Domestic Violence Legal Advocacy Program* that ensures victim's interests are represented and their rights upheld within the criminal and civil justice systems. Funding is in the amount of \$23,000. **(Approved)**
13. Grant County Payment Request #18 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$37,840.61. **(Approved)**
14. Washington State Department of Social and Health Services (DSHS) *County Program Agreement*, No. 1763-95601, between Grant County, by and through its New Hope Domestic Violence & Sexual Assault Services department, and DSHS' Office of Crimes Victim Advocacy, Community Services and Housing Division. Funding is in the amount of \$401,739.00 with a term of July 1, 2017 through June 30, 2018. **(Approved)**
15. Washington State Department of Social and Health Services (DSHS) *County Program Agreement*, No. 1763-94250, between Grant County, by and through its Grant Integrated Services department, and DSHS' Behavioral Health Administration department. Funding is in the amount of \$188,174 with a term of July 1, 2017 through June 30, 2019. **(Approved)**

9:30 a.m. – 9:50 a.m. T Jones, Code Enforcement Discussion

10:00 a.m. – 10:20 a.m. D Nelson, Building Department and Fire Marshal's Office Update

Items discussed were: Current Activity and Reports; Credit Card Sales/Computer; Burn Ban Ordinance GCC 6.10 create annual no burning season from June 15 – September 1 with extension as provided by the BOCC.

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:45 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works)

1:30 p.m. – 1:50 p.m. M McKnight, Assessor's Office Update

3:00 p.m. – 4:30 p.m. T Taylor at North Central Washington Behavioral Health Organization Meeting (Samaritan Hospital, Moses Lake)

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- 4:30 p.m. – 5:00 p.m. T Taylor at Fairgrounds Monthly Walk through Meeting (Fairgrounds)
(Cancelled)
- 7:00 p.m. – 8:30 p.m. C Carter at Quincy Valley Leadership Meeting (Quincy Police
Department Community Room)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$272,238.20, as recorded on a listing and made available to the Board.

TUESDAY, JULY 11, 2017

The session was continued at 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 10:00 a.m. Commissioners with Technology Services, QUAD Computer Change over
Training (Commissioners Individual Offices)
- 10:00 a.m. – 10:50 a.m. K Eslinger, Human Resources Update

- Discussion Items
- 1. Administrative Services Coordinator Job Description
- Recommendations
- 2. PMA New Hope – Legal & Community Advocate
- 3. PCAP Case Manager Rebanding
- 4. PAR - Alan White
- 5. PAR – Stephen Kozer
- 6. Effective Date for Bargained 07/01/17 Increases
- Compensation , Benefits, & Payroll
- 7. Modern Benefits Solutions – John Kearnie
- 8. HUB International – Dan Fisher
- Employee & Department Issues
- 9. District Court
- 10. Assessor’s Office
- 11. Facilities Maintenance
- Recruitment / Civil Service
- 12. Director – Financial Services

Labor Relations / Legal Action

13. Association – CH; DC; PW; SW; YS

Negotiation: Solid Waste Addendum Pending

District Court Snow Day – Step 1

Grievance:

District Court Recruitment – Pending

14. Teamsters-GrIS – CSS, Initial Svcs, Therapy Svcs

Negotiation: CBA ratified; Final contract under review

The Commissioners approved a Recommendation Memorandum to move the effective date of the bargained wage increases (as requested by the Chief Accountant) with a 7/1/17 effective date, forward by two days to 6/29/17 (the beginning of the pay period) for ease of processing.

The Commissioners approved the position, salary and/or wages changes for William Alan White, Prosecuting Attorney’s Office; Stephen Kozer, Public Defense; and Angie Karlsson and Maricella Salazar, Grant Integrated Services.

The Commissioners approved a Position Management Approval (PMA) to increase a Legal and Community Advocate position at New Hope by +1. Funding source is VOCA.

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: Quads
- Fairgrounds: Volunteer work/swine barn; Meeting with City of Moses Lake
- Facilities and Maintenance/Central Services: AHU 4 and 2; HVAC in general; Fire Alarm Issues; and Ongoing Construction
- Interfund Communications: Consolidated Tech Services/Maria
- Central Services: Job Description; Personnel Updates

12:00 p.m. – 1:00 p.m. R Stevens at Grant County Realtors Luncheon (Port of Moses Lake)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1:30 p.m. – 1:40 p.m. Bid Opening, 8-NW Road Reconstruction Project, CRP 16-07

The following bids were received:

- Advanced Excavation \$218,145.00
- North Central Construction \$268,617.00
- Tommer Construction \$237,333.00
- HLT Construction \$248,739.00

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A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 5)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 5 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner’s Office and Public Defense Vouchers. **(Approved)**
2. The Commissioners June 26, 2017 Minutes for approval. **(Approved)**
3. Special occasion license application for Quincy Valley Chamber of Commerce from the Washington State Liquor and Cannabis Board. Their event will be held at the Crescent Bar/Day Use Park. **(Approved)**

SHERIFF’S OFFICE

4. Budget extension request in the amount of \$15,000.00 for the emergency purchase of fifty-one (51) AXON Body Worn Cameras and associated equipment. The funds will come from their Sheriff Surplus budget (140.114). This was a sole source purchase through AXON. **(Approved, Resolution No. 17-059-CC. A public hearing will be scheduled at a later date.)**

CORONER’S OFFICE

5. Request for out of state travel for KC Sherwood to attend the American Board of Medicolegal Death Investigators training from October 4 – 6, 2017 in Missoula, MT. **(Approved)**

4:00 p.m. – 5:00 p.m. C Carter at Port of Royal Slope Permitting Discussion (Port of Royal Slope Office)

WEDNESDAY, JULY 12, 2017

9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

12:00 p.m. – 1:00 p.m. Commissioners at Mercer Lunch Meeting (Public Works)

4:00 p.m. – 6:00 p.m. T Taylor, Veterans Advisory Board Meeting

7:00 p.m. – 8:30 p.m. R Stevens and T Taylor at Health Board Meeting (Public Works, Ephrata)

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MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the 8-NW Road project (CRP 16-07) to Advanced Excavation in the amount of \$217,665.00.

THURSDAY, JULY 13, 2017

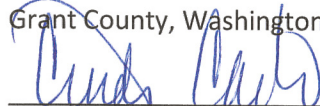
- 9:00 a.m. – 5:00 p.m. BOARD OF EQUALIZATION HEARINGS
- 9:00 a.m. – 10:30 a.m. T Taylor at Multi Agency Communications Center MACC Board Meeting (Moses Lake)
- 2:00 p.m. – 5:00 p.m. Commissioners at New Hope – Open House (Moses Lake)
- 6:00 p.m. – 7:30 p.m. T Taylor at Fair Advisory Committee Meeting (Fairgrounds)

FRIDAY, JULY 14, 2017

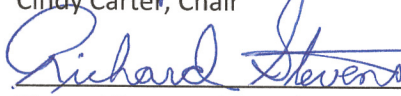
- 8:00 a.m. – 11:00 a.m. T Taylor at Grant Integrated Services GrIS Financial Director Interviews (Moses Lake Office)
- 9:00 a.m. – 4:00 p.m. BOARD OF EQUALIZATION HEARINGS

Signed this 25th day of July, 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

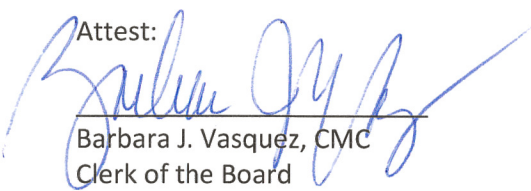


Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board