

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JULY 17, 2017

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 3, 4, and 6 through 9 on the agenda as presented. Items 2 and 5 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Memorandum of Agreement between the State of Washington Department of Veterans Affairs and Grant County, Washington. Term is August 1, 2017 through June 30, 2019. **(Item not ready for signature)**
3. Washington State Department of Commerce Community Development Block Grant (CDBG) Contract Closeout Report on Public Services Grant, office of the Board of County Commissioners, Contract #16-62210-005. **(Approved)**
4. Washington State Department of Social & Health Services *County Program Agreement, DDA County Services*, No. 1763-98186, with Grant County, through its Grant Integrated Services' Developmental Disabilities division. **(Approved)**
5. **Anticipating:** Washington State Department of Social & Health Services *DSSH and County Agreement on General Terms and Conditions*, (contract number not yet assigned), with Grant County, through its Grant Integrated Services' Developmental Disabilities division. **(Item not ready for signature)**
6. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during June of 2017 on Washington State Department of Corrections contract in the amount of \$457.50. **(Approved)**
7. Grant County Request for Reimbursement No. 8 on CDBG Public Services Grant No. 16-62210-005 for the period June 1 through June 30, 2017, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$12,768.67. This is the final payment request on the grant. **(Approved)**
8. Fairgrounds Tree Removal Service Contract for Tree Removal between Grant County, by and through its Fair and Fairgrounds department, and Joe's Tree & Landscape Service, LLC. Term is date of final signature through project completion. **(Approved)**
9. Washington State Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy *SFY 2018 Crime Victim Service Center Grant* No. S18-31119-057 with Grant County, by and through New Hope Domestic Violence & Sexual Assault Services. Funding is in the amount of \$124,124.00 with a term of July 1, 2017 through June 30, 2018. **(Approved)**

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9:30 a.m. – 9:20 a.m. Open Record Public Hearing, Central Services Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests from the Department of Central Services:

1. Fund #309, Department #000 in the amount of \$51,506.90 to pay DW Excavating the retainage owed for their work on the Fairgrounds Sewer Project in 2016 (\$50,080.76) where the budget was not carried over into 2017; and to pay Whitney Equipment for manhole metering costs (\$1,426.14);
2. Fund #309, Department #000 in the amount of \$13,833.00 to cover striping and being over budget for the Parking Lot Repaving project (\$4,963.00); and to complete a small area surrounding the mechanical room in parking lot "G" and being over budget (\$9,140.00).

Tom Gaines, Central Services Director, explained that there was an addition error in #2 along with other issues and he is withdrawing the \$9,140.00 portion of the budget extension request.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to close the public comment portion of this hearing. The motion passed unanimously. Commissioner Taylor moved to approve the budget extension as presented but withdrawing the \$9,140.00 portion. The new total budget extension amount is \$56,469.90. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 17-063-CC)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

1:00 p.m. – 5:00 p.m. T Taylor, Out

1:30 p.m. – 2:20 p.m. Grant Integrated Services Update

- Communication with other County Departments
- Travel Cards
- Whole Person Care Collaborative Membership Participation Agreement
- UBI # / Business Licenses
- FIMC Update
- Director of Finance recruitment update
- DBHR Audit

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 2:15 p.m. to go until 2:25 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Carter and Stevens, Jim Mitchell, Civil Deputy Prosecuting Attorney, Gail Goodwin and Darla Boothman, Grant Integrated Services Leadership Team. Commissioner Carter closed the session at 2:25 p.m.

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2:30 p.m. – 2:50 p.m. Closed Record Public Hearing, Desert Diamond Development, LLC Minor Zone Change Application

The Commissioners held a Closed Record Public Hearing regarding a Minor Zone Change request from Desert Diamond Development, LLC for one (1) approximately 10.6-acre parcel from Rural Residential 1 to Urban Residential 2, in order to make the Zoning District of the parcel consistent with its Comprehensive Plan Land-Use Designation, which was changed as part of the 2007 Comprehensive Plan Amendment process.

The subject parcel is known as Lot 6 of Kopp’s Golden Acres Plat. It is located approximately 4 miles north of the intersection of Interstate 90 and Hansen Road NE (Exit 174), and approximately 1.10 miles northeast of the intersection of Road 4 NE and Westshore Drive NE, and approximately 0.65 miles east of the intersection of Road 5 NE and Road F NE, and in the SE quarter of Section 6, Township 19 North, Range 28 East, WM, Grant County, WA (Parcel #12-1656-000).

Damien Hooper, Planning Department Director, discussed the project.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to close the public comment portion of this hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the unanimous recommendation from the Planning Commission and approve the rezone as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.
(Ordinance No. 17-060-CC)

3:00 p.m. – 3:50 p.m. Quincy Valley Medical Center Update

4:00 p.m. – 4:20 p.m. District Court Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$979,407.50, as recorded on a listing and made available to the Board.

TUESDAY, JULY 18, 2017

The session was continued at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

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9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Discussion Items

1. Department Process for PAR Processing

Recommendations

2. PAR – Fode, Susan

Compensation , Benefits, & Payroll

3. Management Letter – Self-Insurance Programs
4. Recap of 07/12 Health Insurance Committee

Employee & Department Issues

5. Administrative Services Coordinator Job Description
6. Central Services Director Job Description

Policy & Procedure

7. Use of Time for Funeral for Co-Worker’s Family

Recruitment / Civil Service

8. Director – Financial Services

Labor Relations / Legal Action

9. Association – CH; DC; PW; SW; YS

Negotiation: Solid Waste final CBA Under Review by Union

10. Teamsters-GCSO – Corrections

Negotiation: Corrections Mediation (PERC 127886-M-16) 07/28

11. Teamsters-GrIS – CSS, Initial Svcs, Therapy Svcs

Negotiation: Final CBA Under Review by Union

The Commissioners approved the Personnel Action Recommendation (PAR) for the salary, wage and/or position change for Susan Fode.

10:00 a.m. – 10:30 a.m.

M Webb, Fairgrounds Update

- Fairgrounds Update
- County Fair Update
- Bleacher Project Update

10:30 a.m. – 11:00 a.m.

Department Head Review

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11:00 a.m. – 11:20 a.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 8 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-30 and 01-32) in the amounts of \$78,119.14 and \$70,805.00 respectively. **(Approved)**
3. Recommendation from the Veterans Advisory Board to reappoint Gary Bracht to another 4 year term beginning August 16, 2017 – August 15, 2021. **(Approved)**

FAIRGROUNDS

4. Recommendation to award the bid for the removal of brush and previously fell trees to Joe's Tree and Landscape Service in the amount of \$10,784.61, and proceed with a contract. **(Approved)**

SHERIFF'S OFFICE

5. Request to surplus five (5) Speed Measuring Devices (MPH Python II and Stalker Dual Radar Units) with the intent to give them to other local agencies in need of a used radar in working order. They are no longer in-service and of no value to Grant County. **(Approved, Resolution No. 17-061-CC)**
6. Request to surplus one (1) Speed Measuring Device (MPH Bee III Radar Unit) with the intent to give it to the Soap Lake Police Department. It is no longer in-service and of no value to Grant County. **(Approved, Resolution No. 17-062-CC)**

BUILDING DEPARTMENT AND FIRE MARSHAL'S OFFICE

7. Recommendation to amend Ch. 6.10 of the Grant County Code titled "Fire Hazards" adding language that would establish an annual burn ban from June 15 – September 1 of every year. **(Approved to hold a public hearing with a recommendation to amend the end date to August 31 with the ability to extend the dates if needed. A Public Hearing will be held in the near future.)**

FACILITIES AND MAINTENANCE

8. Emergency removal of three (3) trees along C Street at the Courthouse Complex due to disease, rotting, and falling branches. The work was completed by Storwick and Hope Tree Care in the amount of \$6,966.00. **(Approved, the trees were removed July 5-7, 2017)**

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11:30 a.m. – 11:50 a.m. J Gingrich, Veterans Services Coordinator Update

Open Items:

- WDVA Certification Update
- County Veteran Service Officer location
- VAB Update

New Items:

- Current Projects:
 - Updating By-Laws of VAB
 - Asked to leave alone by VAB
 - Updating policy and procedures for Assistance Fund
 - New Process – VSO Requesting Assistance from County
 - Step-by-step training for VSO's
 - County outreach program
 - By geographical area working with local organizations
 - Veterans Services Coordinator Job Description
 - Inaccurate – updating with HR
- Upcoming Events
 - Veterans Resource Providers Conference
 - Wenatchee
 - July 26-27, 2017
 - Stand-Down Inventory
 - August 10, 2017
 - 2017 Grant County Fair
 - Reserved booth space
 - Veterans Stand-Down Event
 - Fairgrounds
 - September 12, 2017

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve item 1 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Authorization to Call for Bids: Beverly-Burke Road Overlay Project (SR 243 to SR 26), CRP 17-01 with a bid opening date of August 14, 2017 at 2:00 pm.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

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3:00 p.m. – 5:00 p.m.

Open Record Public Hearing, 2017 Comprehensive Plan Amendments

The Commissioners held an Open Record Public Hearing to consider the 2017 Comprehensive Plan Amendments, as recommended by the Planning Commission. Tyler Lawrence, Associate Planner stated they received 9 applications and that all sites were posted and property owners within 300 feet were notified. Public Notice was also published in the Columbia Basin Herald newspaper. All applications are in compliance with SEPA and the County issued an addendum to the Environmental Impact Statement that has been prepared, the Comprehensive Plan, and the Determination of Non-Significance and adoption of existing environmental documentation was issued for the proposals.

3:03 p.m. Ron Kreger, File #'s P 17-0086, 17-0087, 17-0088

The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject portion of the property be re-designated to Rural Commercial along with an application for a rezone from Shoreline Development 4 to Rural General Commercial. The proposal site is comprised of a parcel totaling approximately 0.3 acres. The current Comprehensive Plan Land Use Designation of the parcel is Shoreline Development.

The proposal site is located at 771 Chukar Place SW in the community known as Sunland Estates. The parcel is also known as Lot 1 Sunland Estates Div 2 Replat #1. The site is located in the SE ¼ of Section 2, Township 18 North, Range 22 East, W.M., Grant County, WA. Parcel #05-0589-025.

Commissioner Stevens moved to approve the Comprehensive Plan Amendment for this application recognizing the 9 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Commissioner Stevens moved to approve the Zone Change for this application recognizing the 10 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Nicholas and Donna Tommer, File #'s P 17-0089, 17-0090, 17-0091

The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject portion of the property be re-designated to Rural Remote along with an application for a rezone from Agriculture to Rural Remote. The proposal site is comprised of one parcel totaling approximately 69 acres. The current Comprehensive Plan Land Use Designation of the parcel is irrigated.

The proposal site is located on the west side of Rd. E NW approximately ½ mile north of SR 28. The site is located in S. 6, T. 20 N, R. 26 E, W.M., Grant County, WA (Parcel #20-0300-001).

Commissioner Stevens moved to approve the Comprehensive Plan Amendment for this application recognizing the 9 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

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Commissioner Stevens moved to approve the Zone Change for this application recognizing the 10 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Tommer Construction, File #'s P 17-0092, 17-0093, 17-0094

The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject parcels be re-designated to Rural Remote along with an application for a rezone from Agriculture to Rural Remote. The proposal site is comprised of two parcels totaling approximately 160 acres. The current Comprehensive Plan Land Use Designation of the parcel is Dryland.

The proposal site is located in a portion of the east half of S. 24, T. 21 N, R. 24 E, W.M., Grant County, WA (Parcel #s 15-1216-000 & 15-1218-001).

Commissioner Stevens moved to approve the Comprehensive Plan Amendment for this application recognizing the 9 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Commissioner Stevens moved to approve the Zone Change for this application recognizing the 10 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Tommer Construction, File #'s P 17-0095, 17-0096, 17-0097

The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject portion of the property be re-designated to Rural Remote along with an application for a rezone from Rural Residential 1 to Rural Remote. The proposal site is comprised of one parcel totaling approximately 539 acres. The current Comprehensive Plan Land Use Designation of the parcel is Rural Residential 1.

The proposal site is located east of SR 28 just east of the intersection of SR 28 and SR 283. The site is located in S. 5, T. 20 N, R. 26 E, W.M., Grant County, WA (Parcel #16-0581-000).

Commissioner Stevens moved to approve the Comprehensive Plan Amendment for this application recognizing the 9 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Commissioner Stevens moved to approve the Zone Change for this application recognizing the 10 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

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ADI Investments LLC, File #'s P 17-0113, 17-0114, 17-0115

The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject property be re-designated to Urban Commercial along with an application for a rezone from Urban Residential 3 to Urban Commercial 2. The proposal site is comprised of one parcel approximately 4.13 acres in size. The current Comprehensive Plan Land Use Designation of the parcel is Residential, Medium Density.

The proposal site is located in the SW corner of the intersection of Stratford Rd. NE and Harris Rd. NE. The site is located in a portion of the NE ¼ of S. 10, T. 19 N, R. 28 E, W.M., Grant County, WA (Parcel #17-0304-000).

Staff received a letter of opposition from the City of Moses Lake and the Planning Commission forwards a recommendation of denial for this application.

Discussion ensued.

The proponent Ashwani Sharma discussed his application. There currently is no city sewer or water on this property and it's located in the Urban Growth Area (UGA).

James Sandberg read into the record a letter in opposition to this application. His property is adjacent to the applicant's property.

Commissioner Stevens reiterated that the City of Moses Lake and the Planning Commission recommend denial of the application.

Commissioner Stevens moved to deny the Comprehensive Plan Amendment for this application recognizing the 9 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Commissioner Stevens moved to deny the Zone Change for this application recognizing the 10 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Jeromy and Rosario McKean, File #'s P 17-0116, 17-0117, 17-0118

The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject property be re-designated to Urban Commercial along with an application for a rezone from Urban Residential 2 to Urban Commercial 2. The proposal site is comprised of two parcels. The current Comprehensive Plan Land Use Designation of the parcels is Residential, Low Density.

The proposal site is located on the west side of Ottmar Rd. NE just north of the intersection with Valley Rd. NE. The site is located in a portion of the NE ¼ of S. 17, T. 19 N, R. 28 E, W.M., Grant County, WA (Parcel #s 12-1138-018, 12-1138-019).

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Sherri Anderson lives across the street from the property and stated she is not in favor of the application. She stated that the property owner “put the cart before the horse” and expected the rezone change. It has become an eyesore in the community.

Commissioner Carter asked Tyler for location clarification on a map.

Patty Arndt spoke against the application and stated there are too many mini storage units in the area already.

Discussion ensued.

Commissioner Stevens moved to approve the Comprehensive Plan Amendment for this application recognizing the 9 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Commissioner Stevens moved to approve the Zone Change for this application recognizing the 10 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

CITY OF QUINCY, FILE #'s P 17-0119, 17-0120

The subject proposal is comprised of a single parcel totaling approximately 59.4 acres. The current Comprehensive Plan Land Use Designation of the parcel is irrigated. The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject property be accepted into the Urban Growth Area of Quincy and be re-designated to Industrial (Urban).

The proposal site is located on the east side of Rd. S NW just south of Rd. 9 NW in a portion of the NW ¼ of S. 24, T. 20 N, R. 23 E, W.M., Grant County, WA (Parcel #20-1054-000).

Darryl Pearcy wanted to thank the county staff, they were great to work with.

Commissioner Stevens moved to approve the Comprehensive Plan Amendment for this application recognizing the 9 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

BIG BEND COMMUNITY COLLEGE FOUNDATION, FILE #'s P 17-0121, 17-0122, 17-0123

The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject property be re-designated to Urban Industrial along with an application for a rezone from Public Facility to Urban Light Industrial. The proposal site is comprised of a parcel totaling approximately 1.7 acres. The current Comprehensive Plan Land Use Designation of the parcel is Public Facility.

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The proposal site is located on Newell St. NE between Arnold Drive NE and Patton Boulevard NE south of Randolph Rd. The site is located in the SE ¼ of Section 32, Township 20 North, Range 28 East, W.M., Grant County, WA. Parcel #17-1047-000.

Commissioner Stevens moved to approve the Comprehensive Plan Amendment for this application recognizing the 9 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Commissioner Stevens moved to approve the Zone Change for this application recognizing the 10 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

LIVE NATION "THE GORGE AMPHITHEATER" FILE #'S P 17-0130, 0131, 0132

The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject portion of the property be re-designated to Master Plan Resort along with an application for a rezone from Recreation Development to Master Plan Resort. The proposal site is comprised of a parcel totaling approximately nine (9) acres. The current Comprehensive Plan Land Use Designation of the parcel is Recreation Development.

The proposal site is located on the west side of Silica Rd. NW just south of Rd. 1 NW in a portion of the NE ¼ of S. 31, T. 19 N, R. 23 E, W.M., Grant County, WA (Parcel #31-3778-000).

Commissioner Stevens moved to approve the Comprehensive Plan Amendment for this application recognizing the 9 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Commissioner Stevens moved to approve the Zone Change for this application recognizing the 10 Findings of Fact. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance.

Commissioner Stevens moved to close the public comment portion of this hearing. Commissioner Carter seconded and the motion passed unanimously.

Commissioner Stevens moved to approve the recommendations of the Planning Commission and approve eight (8) Comprehensive Plan Amendments and Zone Changes as presented and deny the application for ADI Investments. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Ordinance to be signed at the 7/25/17 Consent Agenda meeting)**

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WEDNESDAY, JULY 19, 2017

7:00 a.m. – 8:00 a.m.	T Taylor at Grant County Economic Development Council Board Meeting (ATEC, BBCC)
10:00 a.m. – 10:30 a.m.	R Stevens, WRCIP Board of Directors, All Board -Conference Call
9:30 a.m. – 11:30 a.m.	TOURISM COMMISSION MEETING
4:30 p.m. – 5:00 p.m.	CENTRAL SERVICES

THURSDAY, JULY 20, 2017

12:00 p.m. – 1:30 p.m.	C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (New Hope Office, Moses Lake) (Did not attend)
2:30 p.m. – 2:35 p.m.	BID OPENING, WATER SOFTENER REPLACEMENT PROJECT
3:00 p.m. – 5:00 p.m.	C Carter at Solid Waste Advisory Committee SWAC Meeting (Public Works) (Cancelled)
6:30 p.m. – 8:00 p.m.	T Taylor at Grant Transit Authority (GTA) Board Meeting (Moses Lake Office)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$66,831.93, as recorded on a listing and made available to the Board.

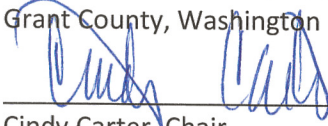
FRIDAY, JULY 21, 2017

9:00 a.m. – 10:00 a.m.	R Stevens, WA State Auditor's Office – Accountability Audit Exit Conference for 2016 Audit
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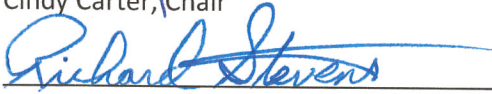
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Signed this 1st day of August, 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

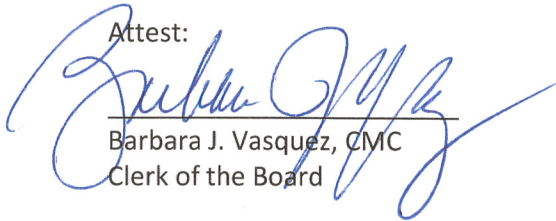


Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board