

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JULY 24, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:45 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 15)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 2, 5, and 9 through 15 on the agenda as presented. Items 3, 4, and 6 through 8 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Memorandum of Agreement between the State of Washington Department of Veterans Affairs and Grant County, Washington which sets out the terms for Veterans Services. Term is August 1, 2017 through June 30, 2019. **(Approved)**
3. **Anticipating:** Washington State Department of Social & Health Services *DSHS and County Agreement on General Terms and Conditions*, (contract number not yet assigned), with Grant County, through its Grant Integrated Services' Developmental Disabilities division. **(Item not ready for signature)**
4. **Anticipating:** Shelter Agreement between the American Red Cross, a not-for-profit corporation chartered by the United States Congress, and Grant County, for disaster relief activities/emergency shelter at the Grant County Fairgrounds' facilities. Term is yet to be determined. **(Item not ready for signature)**
5. Washington State Department of Social & Health Services (DSHS) Agreement No. 1763-95998, *County Program Agreement, PCAP*, between Grant County, through its Grant Integrated Services department, in the amount of \$332,040.00. Term is July 1, 2017 through June 30, 2019. **(Approved)**
6. **Anticipating – NOTE: Specific name of contract amendment may change:** Amendment #2 to Contract between Grant County and Thyssenkrupp Elevator Corporation signed by the Board of County Commissioners on March 20, 2017. The amendment extends the contracts' Date of Completion from "on or before June 2017" to "on or before August 31, 2017". **(Item not ready for signature)**
7. **Anticipating – NOTE: Specific name of contract amendment may change:** Amendment #1 to Contract between Grant County and Cost Less Carpet signed by the Board of County Commissioners on April 17, 2017. The amendment extends the contracts' date of substantial completion from "on or before June 31, 2017" to "on or before August 31, 2017". **(Item not ready for signature)**
8. **Anticipating:** Interlocal Investment Services Agreement between Grant County and the Quincy Columbia Basin Irrigation District to permit the County Treasurer to invest QCBDID monies into the County's investment pool. Contract term is from date of final signature to December 31, 2020. **(Item not ready for signature)**

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9. BOCC authorization on SmartGov transition through Paladin Data Systems Corporation (Sales Order 2075) for an SG SMARTConnect Merchant unit and professional services for SG Web Training and Configuration in the amount of \$5,980.00 for Grant County, by and through the Planning Department. **(Approved)**
10. BOCC authorization on Point & Pay Client Application on behalf of the Grant County Building and Planning Departments (related to Smartgov Item #9 above). **(Approved)**
11. Update to Grant County, Washington Policy No. 500, Standards of Conduct, Section 512.8, *County Motor Pool/Use of Personal Vehicles for County Business*. Effective date is August 27, 2017. **(Approved)**
12. Subrecipient Agreement for CDBG Public Services between Grant County and the OIC of Washington (on Grant County's grant agreement with the Washington State Department of Commerce, No. 17-62210-005). **(Approved)**
13. Supported Living/Group Home Exhibit C, Revision #180100, on Washington State Department of Social & Health Services (DSHS) Contract No. 1763-95888 with Grant County, by and through Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
14. Supported Living/Group Home Exhibit C, Revision #180101, on Washington State Department of Social & Health Services (DSHS) Contract No. 1763-95888 with Grant County, by and through Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
15. Schedule B – Extension/Request for Additional Services between Grant County, by and through the Public Records Officer, and WebQA / GovQA to add a Public Records Reporting Module to the existing software. **(Approved)**

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 9:02 a.m. to go until 9:17 a.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Carter, Stevens and Swartz, June Strickler, Administrative Services Coordinator and Mick McFarland, Attorney. Commissioner Carter closed the session at 9:17 a.m.

10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:50 a.m.	Budget and Finance Update (Rescheduled to 7/31/17)
1:00 p.m. – 5:00 p.m.	T Taylor, Out
1:30 p.m. – 2:20 p.m.	D Fox, Mattawa Community Medical Center Update
2:30 p.m. – 3:00 p.m.	Department of Energy PILT Discussion – Conference Call

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the July 7, 2017 payroll.

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As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$1,265,294.28, as recorded on a listing and made available to the Board.

TUESDAY, JULY 25, 2017

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

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| Discussion Items |
| 1. Recap of Discussion with the State Auditor’s Office
2. Letter of Complaint |
| Budget, Finance, & Risk |
| 3. Benefit Budget YTD Roll-up
4. Benefit Budget Mid-Year Audit
5. Self-Insurance Process Actions
6. HR Interfund Revenue Calculation |
| Employee & Department Issues |
| 7. Central Services |
| Policy & Procedure |
| 8. Policies re Credit Card & Expense Reimbursement |
| Recruitment / Civil Service |
| 9. Director – Financial Services |
| Labor Relations / Legal Action |
10. Association – *CH; DC; PW; SW; YS*
Negotiation: Solid Waste final CBA Under Review by Union

District Court Snow Day – Calculation Pending
Grievance:
District Court Recruitment – Step 2
11. Association – *Deputy Sheriff*
PERC: Holiday Pay Arbitration
12. Teamsters-GCSO – *Corrections*
Negotiation: Corrections Mediation (PERC 127886-M-16)

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Other: Labor Disclosure for Corrections Mediation

13. Teamsters-GrIS – *CSS, Initial Svcs, Therapy Svcs*

Negotiation: Final CBA Under Review by Union

Other: Labor-Management re Safety/Security

- 10:00 a.m. – 10:20 a.m. Noxious Weed Board Update
- 11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update
- 11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting
- 12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (Tequilas Restaurant, Ephrata)
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 3 on the agenda as presented. The motion passed unanimously.

- 1. Execution of Contracts: 8-NW Road Reconstruction project (CRP 16-07) awarded to Advanced Excavation of Moses Lake, WA for the bid amount of \$217,665.00. **(Approved)**
- 2. Authorization to Call for Bids: Endeavor Middle School Safety Project (CRP 16-01) Safe Routes to School with a bid opening date of August 22, 2017 at 1:30 pm. **(Approved)**
- 3. Washington State Department of Transportation Local Agency Agreement for Dodson Road Overlay from SR 26 to Frenchman Hills Road for HMA overlay, shoulder finishing, raising guardrail, traffic control and other items. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, 10-SW and F-SW Road Reconstruction Project, CRP 16-06

The following bids were received:

- Advanced Excavation \$288,539.00
- North Central Construction \$256,453.00
- Tommer Construction \$222,222.00
- HLT Construction \$258,331.25
- Wheeler Excavation \$207,379.00

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

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3:00 p.m. – 3:20 p.m.

Consent Agenda (Items 1 through 13)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 13 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners July 3 and 10, 2017 Minutes for approval. **(Approved)**
3. Re-appointment of Josh Roberts to serve another 2 year term on the Grant County Mosquito Control District #1 Board, from July 1, 2017 – June 30, 2019. **(Approved)**
4. Request from the Grant County Board of Equalization, pursuant to RCW 84.48.010, to convene at any time when petitions filed exceed twenty-five, or ten percent of the number of appeals filed in the preceding year, whichever is greater. **(Approved)**
5. Recommendation from the Health Insurance Committee that Grant County hire a Forensic Accountant to review the accounting of the Health Insurance Fund and Reserve Fund accounts. **(Approved)**
6. Special occasion liquor license for Highrollers. Their event will be held at the Sunlakes Resort in Coulee City from September 22 – 23, 2017. **(Approved)**

TREASURER'S OFFICE

7. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,446.00. **(Approved)**

FAIRGROUNDS

8. Budget extension request in the amount of \$8,650.00 to pay Pacific Engineering for materials and an inspection of the Rodeo Arena Bleachers at the Fairgrounds. **(Approved, the public hearing was set for August 21, 2017 at 2:30 p.m.)**
9. Budget extension request in the amount of \$5,104.00 for dust control spray service using Envirotech Services, Inc. during the Grant County Fair. **(Approved, the public hearing was set for August 21, 2017 at 2:30 p.m.)**

SHERIFF'S OFFICE

10. Request to surplus one (1) Speed Measuring Device (Stalker Dual Radar Sn: DC097848) with the intent to give it to another local agency in need of a used radar in working order. **(Approved, Resolution No. 17-065-CC)**

CENTRAL SERVICES

11. Budget extension request in the amount of \$1,866.75 to pay retainage to Central Washington Asphalt for their work done on the 2016 Parking Lot "A" project. **(Approved, the public hearing was set for August 21, 2017 at 2:30 p.m.)**

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12. Budget extension request in the amount of \$12,336.63 to cover extra costs associated with the Sidewalk Replacement project performed at the Courthouse Complex. If FEMA funds are received, this extension will not be needed. **(Approved, not set for public hearing)**

PLANNING DEPARTMENT

13. Resolution relating to Comprehensive Planning in Grant County in accordance with the Washington State Growth Management Act (RCW 36.70 A) and amending the 2006 Comprehensive Plan and associated Zone Changes. This 2017 Comprehensive Plan Amendment hearing was held on July 18, 2017 at 3:00 p.m. **(Approved, Resolution No. 17-064-CC)**

3:30 p.m. – 4:20 p.m. K Hughes, Coulee Medical Center Update

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Kenneth and Bonnie Thompson (Ken Thompson Short Plat) File # P 17-0170 (preliminary P 17-0068) Final Plat Submission and Review.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the July 21, 2017 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$27,055.01, as recorded on a listing and made available to the Board.

WEDNESDAY, JULY 26, 2017

The session was continued at 9:30 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

8:30 a.m. – 9:30 a.m. CENTRAL SAFETY COMMITTEE MEETING

9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update

10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update

11:00 a.m. – 11:20 a.m. K Allen, Clerk's Office Update

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MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the 10-SW and F-SW Road Project (CRP 16-06) to Wheeler Excavation in the amount of \$207,379.00.

THURSDAY, JULY 27, 2017

T Taylor, Out

10:00 a.m. – 12:00 p.m. C Carter at Homeless Task Force Meeting (Moses Lake Community Health) **(Cancelled)**

2:00 p.m. – 3:00 p.m. R Stevens at Columbia River Caucus Special Meeting re: Columbia River Treaty (Kittitas County Commissioners Office, Ellensburg)

6:00 p.m. – 8:30 p.m. C Carter at Fair Advisory Committee Meeting (Fairgrounds)

FRIDAY, JULY 28, 2017

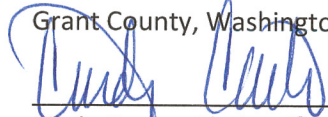
T Taylor, Out

8:00 a.m. – 5:00 p.m. HUMAN RESOURCES MEDIATION

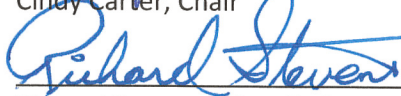
11:00 a.m. – 2:00 p.m. R Stevens at Eastern Washington Council of Governments EWCOG Meeting (Lincoln County Courthouse)

Signed this 8th day of August, 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



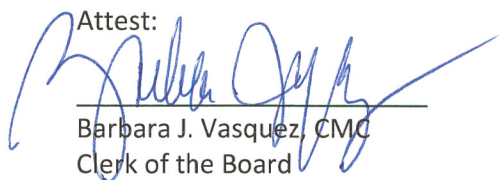
Cindy Carter, Chair



Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board