

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 4, 2017

Labor Day Holiday, Courthouse Closed

TUESDAY, SEPTEMBER 5, 2017

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Discussion Items

1. Benefits Broker Presentations
2. Large Claim Tracking
3. Medical Expense for Chemical Dependency

Recommendations

4. WCCSEO 09/01/17 Increases:
 - a. PAR –Antosz, John
 - b. PAR –Estudio, David
 - c. PAR –Knodell, John
 - d. PAR –Whitener-Moberg, Janis
 - e. PAR –Fitterer, Richard
 - f. PAR –Hill, Tyson
 - g. PAR –Ries, Harry
 - h. PAR –Barlow, Brian
 - i. PAR – Dano, Garth
 - j. PAR – White, Alan
 - k. PAR –Hill, Brett
 - l. PAR –Kozer, Stephen
5. PAR – Vasquez, Barbara
6. PAR – Gaines, Tom

Recruitment / Civil Service

7. Director – Financial Services

Labor Relations

8. Association – *CH; DC; PW; SW; YS*
Grievance: District Court Recruitment – Step 3
9. Teamsters-GrIS – *CSS, Initial Svcs, Therapy Svcs*
Other: Interaction with SLG

**Grant County Commissioners Minutes
Week of September 4, 2017**

10:00 a.m. – 10:20 a.m. S Fode, New Hope Update

Items to discuss:

1. Shelter update
2. Site visit from DSHS
3. Vehicle request update
4. 2 new funding opportunities
5. Executive Session-Personnel

Pursuant to RCW 42.30.110(1)(g) Commissioner Carter called an Executive Session to order at 10:18 a.m. to go until 10:21 a.m. to review the performance of a public employee. In attendance were Commissioners Carter, Stevens and Swartz, and Suzi Fode, Director of New Hope. Commissioner Carter closed the session at 10:21 a.m.

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:20 a.m. Open Record Public Hearing, Ordinance amending Ch. 6.10 of the Grant County Code titled "Fire Hazards" and Imposing Yearly Burn Restrictions.

The Commissioners held an Open Record Public Hearing to consider adopting an ordinance that would amend Chapter 6.10 of the Grant County Code titled "Fire Hazards". The amendment will add language that will impose county wide burn restrictions every year beginning June 15th and end August 31st with provisions for automatic extension if conditions warrant the extension; and implement burn restriction conditions and procedures.

Dave Nelson, Fire Marshal and Building Department Director, stated that he's been with Grant County for 21 years and 20 of those years, a burn ban was imposed. It seems prudent to adopt this ordinance. This also adds the definition of a burn barrel. And institute an automatic burn ban every year. Annual burn ban has been changed to burn restrictions. Mr. Nelson went through the restriction list. The ordinance states that the Board of County Commissioners can extend the burn restriction as needed.

Jeremy Burns, Chief for the Ephrata Fire Department, and represents the Grant County Fire Chiefs and Commissioners, stated our communities are having to learn with wild fires. He understands that educating the public will be necessary.

Dan Smith, Chief for Grant County Fire District No. 5 stated he is in support of the ordinance but is concerned with the dates; believes June 15th is too soon to begin the burn restrictions. Believes starting later and ending later would be better. If the BOCC extends the burn restriction through this ordinance, then notification would have to be done each year if an extension is needed. He'd like to see 7/10-9/15.

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Kirk Sheppard, Chief for Grant County Fire District No. 7, stated the counties around us (Chelan/Douglas) their burn ban ends 10/1. This year is a good examples that fire season is extending through September. He supports having the ban through 10/1. It's going to be an educational process to get people to remember the annual burn ban dates.

Commissioner Carter asked about orchards burning trees with pests. Silviculture is regulated by state law.

Don Fortier, Chief for Grant County Fire District No. 3 also would like to see the restriction dates extended to more time. He would like to also address shooting in the future, as it is also a cause of fires.

Eric Linn, Chief for Fire District 10 and 11. He believes a broader date span would be better. The fire districts are seeing earlier and later fire season. June 1 – Sept 30

Commissioner Stevens asked if the Board can approve an extension of the proposed dates of the burn restriction. The Clerk of the Board stated she believed that yes, the BOCC could.

Jim Mitchell clarified that yes, he also believed that the BOCC can extend the dates of the proposed burn restriction.

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to close the public comment portion of this hearing. The motion passed unanimously. Commissioner Taylor moved to approve the ordinance with the amendment to extend the dates of the restriction to June 1 through September 30. Commissioner Stevens seconded the motion for discussion and stated that it appears that the Fire Chief recommendations are all over the board. Many different dates were recommended. Commissioner Taylor then amended his motion to change the dates of the restriction to June 15 to September 30th. Discussion ensued. There was no second to the amended motion so Commissioner Stevens stated the original motion by Commissioner Taylor still stands and called for the question. The motion passed unanimously and the hearing adjourned. **(Ordinance No. 17-082-CC)**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 and 3 on the agenda as presented. Item 2 was not ready for signature. The motion passed unanimously.

1. Authorization to Call for Bids: Alternate Daily Cover 2017 with a bid opening date of October 3, 2017 at 1:30 pm. **(Approved)**
2. Execution of Contracts: Endeavor Safe Routes to School Project awarded to Neppel Electric & Controls LLC of Moses Lake, WA for the bid amount of \$116,881.00. **(Not ready for signature)**
3. Recommendation to award the Supply and Installation of Service Windows at the Solid Waste Landfill in Ephrata to Al's Glass Service in the amount of \$5,626.30 (not including tax). **(Approved)**

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1:30 p.m. – 1:40 p.m. Bid Opening, 3-NE Road Overlay Project, CRP 17-04

The following bids were received:

- Granite Construction \$422,090.30
- Central Washington Construction \$434,863.50

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 7 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners August 7 and 14, 2017 Minutes for approval. **(Approved)**
3. Pursuant to RCW 52.04, Grant County Fire Protection District No. 12 submitted their Resolution No. 17-1 which accepts a petition signed by 60% of the qualified registered electors residing within S 13, T 21 N, R 30 E, WM, requesting to be annexed into Fire District No. 12. A Certificate of Sufficiency was received from the Auditor's Office validating the signatures of the registered voters, as required by RCW 52.04.011. **(Approved, Resolution No. 17-083-CC)**

PUBLIC DEFENSE

4. Pursuant to RCW 27.24.040, submittal of the 2016 Annual Report and 2016 Financial Report for the Grant County Law Library. **(Approved)**

FAIRGROUNDS

5. Request to implement the following programs: **(Approved)**
 - Individuals Program (Open Riding) to provide indoor riding opportunities.
 - Private Rides Program (Reserved Riding) to provide indoor riding opportunities who need a dedicated arena.
 - Winter Stalling (Monthly Stalls) to provide equine housing for those who lack proper indoor housing facilities in the winter months.
6. Request to remove the structure at the Fairgrounds references to as the WA Trust or South Field Stage. **(Approved)**

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NEW HOPE

7. Request to purchase and budget extension request in the amount of \$15,000.00 to cover a portion of the costs for the purchase of a 2017 Dodge Grand Caravan, using the Washington State Department of Enterprise Services contract. **(Approved)**

3:30 p.m. – 3:50 p.m.

ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 2 through 4 and 7 through 9 on the agenda as presented. Items 5 and 6 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. 2017 Annual Installment for Big Bend Community College ATEC Expansion (from rural sales and use tax funds) in the amount of \$140,000.00. **(Approved)**
3. Request from the Town of Coulee City for approval to receive releases of funds on Strategic Infrastructure Program (SIP) Project #2016-02, Town of Coulee City Park Master Plan, in installments due to the financial limitations of the town. **(Approved)**
4. Request for release of funds on Installment #1 on SIP #2016-12, Town of Coulee City, Park Master Plan in the amount of \$17,800 to the Town of Coulee City. **(Approved)**
5. **Anticipating:** Letter of Agreement for Grant County Tourism Kiosk between Jesse Shergill of Shergill Enterprises, LLC and Grant County, Washington, for the administration and maintenance of a Grant County Tourism Commission kiosk to be placed on property located at Big Wally's, 9944 N. Hwy 2 in Coulee City, Washington. Agreement will be in effect until August 21, 2022. **(Item not ready for signature)**
6. **Anticipating:** Addendum to Commercial Lease between Grant County, by and through the Grant County Sheriff's Office, and David A. Canfield and Candie E. Canfield for property located at 1237 A Street SE in Ephrata, Washington. The addendum extends the term of the lease and increases the monthly rental fee. **(Item not ready for signature)**
7. Grant County Disaster Assistance Payment Request (A-19) to the State of Washington Military Department Emergency Management Division on Contract No. D17-164, Disaster No. 4309-DR-WA in the amount of \$34,188.69. **(Approved)**
8. **Resolution No. 17-084-CC** Authorizing Execution of Interagency Agreement (Interlocal Agreement) between Grant County Health District and Grant County (through its department of Grant Integrated Services) regarding NCW Youth Marijuana Prevention and Education Program (Note: Also has signature block for "Moses Lake Prevention Coalition) (ASC Action Item #9, below). **(Approved)**
9. "Interagency Agreement between Grant County Health District and Grant Integrated Services" (which is actually an interlocal agreement between the District and Grant County, by and through Grant Integrated Services). (Note: Also has signature block for "Moses Lake Prevention Coalition)The Agreement provides a mechanism for the collaborative work, completion of deliverables, and transfer of funds necessary to carry out the priority health improvement initiatives associated with the NCW Youth Marijuana Prevention and Education Program. Term is July 1, 2017 through December 31, 2017. **(Approved)**

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4:00 p.m. – 4:20 p.m.

D Hooper, Planning Department Update

- Water Bank/QB Permits
- Fee Schedule
- Director Schedule
- Code Enforcement

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the September 1, 2017 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$780,042.93, as recorded on a listing and made available to the Board.

WEDNESDAY, SEPTEMBER 6, 2017

4:00 p.m. – 5:00 p.m.

VETERANS ADVISORY BOARD MEETING

MISCELLANEOUS ITEMS

The Commissioners authorized the Deputy Clerk of the Board to stamp their signature to those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$282.43, as recorded on a listing and made available to the Board.

The Commissioners approved the recommendation of the Public Works Director to award the 3-NE Road Overlay Project to Granite Construction Company for the contract amount of \$422,090.30 and authorized the Clerk of the Board to stamp their initials of approval.

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THURSDAY, SEPTEMBER 7, 2017

T Taylor, Out

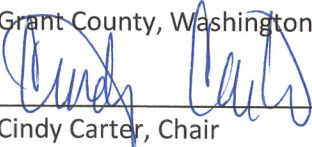
- 9:30 a.m. – 1:00 p.m. R Stevens at Columbia River Policy Advisory Group Meeting (Hal Holmes Center, Ellensburg)
- 12:00 p.m. – 1:00 p.m. C Carter at WorkSource – Health Care Sector Partnership Kick-Off Meeting (Pillar Rock Grill) **(Did not attend)**
- 1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Meeting)
- 6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds) **(Cancelled)**

FRIDAY, SEPTEMBER 8, 2017

1:00 p.m. – 3:00 p.m. CENTRAL SERVICES

Signed this 24th day of Sept, 2017.

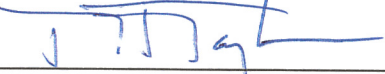
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



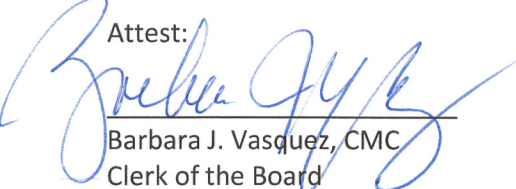
Cindy Carter, Chair

EXCUSED

Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board

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