

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, SEPTEMBER 11, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Monday Morning Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 4)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 3 and 4 on the agenda as presented. Item 2 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Letter of Agreement for Grant County Tourism Kiosk between Jesse Shergill of Shergill Enterprises, LLC and Grant County, Washington, for the administration and maintenance of a Grant County Tourism Commission kiosk to be placed on property located at Big Wally's, 9944 N. Hwy 2 in Coulee City, Washington. Agreement will be in effect until August 21, 2022. **(Item not ready for signature)**
3. Addendum to Commercial Lease between Grant County, by and through the Grant County Sheriff's Office and David A. Canfield and Candie E. Canfield for property located at 1237 A Street SE in Ephrata, Washington. The addendum extends the term of the lease and increases the monthly rental fee. **(Approved)**
4. Professional Services Agreement between Grant County and Tina M. Steinmetz, to provide American Heart Association Basic First Aid with CPR and AED training to county employees. **(Approved)**

10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Christian Daugherty, moved to Grant County about a year ago and wants to discuss some problems he's been having with the neighbors that lives on his road, A.5 NW. It's more of an easement than a road. His neighbors speed down the road/easement; there is no speed limit. He wants to request a vacation of the easement. Mr. Daugherty showed the Commissioners the locations of the property on a map. The Board said they will speak with the Public Works Director and get back to him.

11:00 a.m. – 11:45 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works)

12:00 p.m. – 1:00 p.m. Elected Official and Department Head Monthly Luncheon

1:00 p.m. – 1:20 p.m. M Webb, Fairgrounds Capital Budget Request Application

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1:30 p.m. – 1:50 p.m. T Gaines, Fairgrounds Waste Water Discussion

2:00 p.m. – 2:20 p.m. M McKnight, Assessor’s Office Update

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$839,798.28, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the following Final Plat Submission and Reviews:

- Dorsing Farms III LLC (Bryce Dorsing)(Dorsing Farms, Farm Unit 95) File # P 17-0293 (preliminary P 17-0222)
- Bryan R. Allred (as Successor Trustee) (Allred Farm Unit 73 Short Plat) File # P 17-0270 (preliminary P 17-0217)
- Bryan R. Allred (as Successor Trustee) (Allred Farm Unit 250 Short Plat) File # P 17-0278 (preliminary P 17-0216)

The Commissioners wrote a letter of support for the renaming of the Grant Coulee Dam Third Powerhouse to the Nathaniel Washington Powerhouse.

**TUESDAY, SEPTEMBER 12, 2017**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Discussion Items

1. Benefits Broker Review
2. State Auditor’s Office Discussion

Recommendations

3. Darla Boothman PAR
4. PMA – WISE Administrative Assistant
5. PMA – Innovation Manager
6. PMA – Clinical Supervisor 1 & 2
7. PMA - Additional WISE Funding (3 positions)

Budget, Finance, & Risk

8. Modern Benefits Solutions – John Kernie

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Employee & Department Issues

- 9. District Court
- 10. Planning
- 11. Superior Court
- 12. Building Department
- 13. Building Department

Policy & Procedure

- 14. Shared Leave Donation Program

Recruitment / Civil Service

- 15. Director – Financial Services

Labor Relations

- 16. 2018 Bargaining Plan

Legal Actions

- 17. Hoover Tort Claim

Position Management Approval (PMA) for the following positions:

- Community Relations Manager – Grant Integrated Services
- Administrative Assistant – Grant Integrated Services
- WISe Program – WISe Coordinator; Youth Partner Peer Support Specialist; and Family Partner Peer Support Specialist.

Personnel Action Request (PAR) for the salary, wage and/or position changes for Darla Boothman, Grant Integrated Services.

10:00 a.m. – 10:20 a.m.            Z Kennedy, Interim Legislative Update

11:00 a.m. – 11:50 a.m.            T Gaines, Central Services Update

- Technology Services: Billing to GrIS and other outside departments
- Fairgrounds: Meeting with City of Moses Lake; Gray and Osborne; Maintenance at the fairgrounds
- Facilities and Maintenance: Return Air AHU 2; Jail Maintenance; Work Release Maintenance; Facility Dude and the Sheriff’s Office
- Interfund Communications: Budget
- Central Services: Budget

12:00 p.m. – 1:00 p.m.            Commissioners at PUD Luncheon (Ephrata Office)

1:30 p.m. – 2:20 p.m.            J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 and 2 on the agenda as presented. Item 3 was signed but not on the agenda. The motion passed unanimously.

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1. Authorization to purchase a vehicle for New Hope through the State Contract: 1-each 2017 Dodge Grand Caravan SE 7-passenger in the amount of \$25,407.31 including sales tax from Dwayne Lane's Chrysler Jeep Dodge. **(Approved)**
2. Exhibit A – Amendment Twenty One for the Ephrata Landfill Engineering and Environmental Services between Grant County, by and through Public Works Department, and Parametrix, Inc., in association with Pacific Groundwater Group (PGG) for the engineering and hydrogeologic services, preliminary engineering, new landfill design and construction services, and solid waste permitting for the Ephrata Landfill. **(Approved)**
3. *Not on the agenda but signed:* Contract with Neppel Electric for the Endeavor Middle School Safety Project, CRP 16-01, in the amount of \$116,881.00. **(Approved)**

1:45 p.m. – 1:55 p.m.                      Open Record Public Hearing, Ordinance Amending CH. 11.32 of the Grant County Code titled "No Parking Areas" – Boundary Ave. in Mattawa, WA

The Commissioners held an Open Record Public Hearing to consider a petition received from the Wahluke School District and adopt an ordinance that will modify Grant County Code Ch. 11.32.010 titled "No Parking Areas". Specifically along Boundary Ave in Mattawa from Saddle Mountain Street to the Tennis Courts.

Jeff Tincher, Public Works Director discussed the proposed and stated he is in favor of the request.

Jon Melvin, Deputy with the Grant County Sheriff's Office and School Resources Officer for the Wahluke School District, discussed the issues they are facing due to parking on Boundary Ave. in Mattawa.

Matt Hyndman, Wahluke School District and member of Fire District No. 7, discussed the proposal. He stated there is a safety factor involved in needing this no parking area. Discussion ensued about parking availability during sporting events.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to close the public comment portion of this hearing. The motion passed unanimously. Commissioner Taylor moved to approve ordinance as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Ordinance No. 17-085-CC)**

2:30 p.m. – 2:50 p.m.                      G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m.                      Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**

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2. Special occasion liquor license application for Boys and Girls Club of the Columbia Basin. Their event October 7, 2017 at Big Bend Community College. **(Approved)**
3. Five County Joint Resolution No. 2017-68 from the Chelan County Commissioners regarding the appointment of Deniese Sorom as their representative to the North Central Regional Library Board of Trustees. **(Approved)**

**CENTRAL SERVICES**

4. Request to purchase partitions for the new bathrooms at the courthouse and annex from "One Point Partitions" in the amount of \$3,995.00. **(Approved)**
5. Recommendation to replace the roof top heating and cooling unit at the Work Release facility as it has failed. The Director recommends having Basin Heating and Air replace the unit for the amount of \$10,346.40 (including tax). **(Approved)**

**FAIRGROUNDS**

6. Official request for a previous emergency repair of the Fairgrounds Small Well pump that failed during the 2017 Fair. LAD Irrigation was able to repair the pump for the amount of \$5,549.39 and the Director would like to use previously approved capital funds for this well pump repair. **(Approved)**

**GRANT INTEGRATED SERVICES**

7. Request to purchase seven (7) Cisco switches through Ednetics via the Technology Services Department, for the amount of \$13,918.98. **(Approved)**

**TREASURER'S OFFICE**

8. Application from Armandina Pruneda for Resale of Tax Title property for Parcel No. 06-0964-000 and 06-0965-000 with a starting bid of \$800.00. The Treasurer recommends approval of the offer and begin a Tax Title sale on this parcel. **(Approved. The Chair of the Board signed a County Commissioner's Order)**

4:00 p.m. – 5:00 p.m.                      T Taylor at Moses Lake Trails Planning Team Meeting (Moses Lake City Hall Annex)

4:30 p.m. – 5:00 p.m.                      CENTRAL SERVICES

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**WEDNESDAY, SEPTEMBER 13, 2017**

R Stevens, Out

8:00 a.m. – 9:00 a.m.	T Taylor with Judge Estudillo, Drug Task Force Discussion (Superior Court)
9:30 a.m. – 11:00 a.m.	DISABILITY BOARD MEETING
11:30 a.m. – 2:00 p.m.	HEARINGS EXAMINER
12:00 p.m. – 1:00 p.m.	T Taylor at Trial Court Security Committee Meeting (Multi-Purpose Room)
1:00 p.m. – 2:30 p.m.	REPRESENTATIVE DENT (using hearing room)
7:00 p.m. – 8:30 p.m.	C Carter and T Taylor at Health Board Meeting (Public Works, Ephrata)
7:00 p.m. – 9:00 p.m.	PLANNING COMMISSION

**THURSDAY, SEPTEMBER 14, 2017**

R Stevens, Out

9:00 a.m. – 10:30 a.m.	BOARD OF EQUALIZATION HEARINGS
9:00 a.m. – 10:30 a.m.	T Taylor at Multi Agency Communications Center MACC Board Meeting (Moses Lake)
7:00 p.m. – 9:00 p.m.	PLANNING COMMISSION

**FRIDAY, SEPTEMBER 15, 2017**

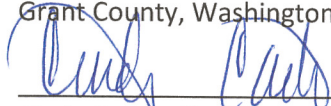
R Stevens, Out

8:00 a.m. – 12:00 p.m.	TREASURER'S OFFICE MOBILE HOME DISTRAINT SALE
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Signed this 3rd day of October, 2017.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington



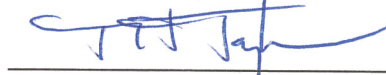
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Cindy Carter, Chair



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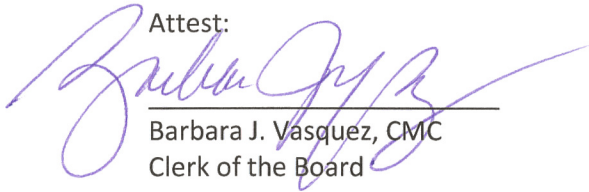
Richard Stevens, Vice-Chair



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Tom Taylor, Member

Attest:



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Barbara J. Vasquez, CMC  
Clerk of the Board