

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 25, 2017

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 5)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1, 2, 4 and 5 on the agenda as presented. Item 3 was not ready for signature. The motion passed with 2 Commissioners in attendance.

1. WA State STOP Formula Grant Renewal Application for FFY 2017 funds (grant period Jan 1, 2018-Dec 31, 2018), between New Hope and the Office of Crime Victims Advocacy. This funding is for the support of communities in their efforts to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women. The STOP Grant recognizes that victims are best served when all systems are working together toward the common goal of support victims and holding offenders accountable. **(Approved)**
 - Grant County funds: \$17,762
 - Adams County funds: \$15,416
2. Sexual Assault Services Competitive Application (grant period Jan 1, 2018-December 31, 2018), between New Hope and the Office of Crime Victims Advocacy. A competitive application to be used to support efforts to develop and strengthen services and effective strategies in response to the crime of sexual assault against adults or youth, age 11 and older, in Washington state. **(Approved)**
3. **Anticipating:** Letter of Agreement for Grant County Tourism Kiosk between Jesse Shergill of Shergill Enterprises, LLC and Grant County, Washington, for the administration and maintenance of a Grant County Tourism Commission kiosk to be placed on property located at Big Wally's, 9944 N. Hwy 2 in Coulee City, Washington. Agreement will be in effect until August 21, 2022. **(Item not ready for signature)**
4. Memorandum of Understanding regarding Community Truancy Boards between the Soap Lake School District and Grant County Juvenile Court and Youth Services. Term is September 1, 2017 through August 31, 2018. **(Approved)**
5. CAC CareNet Activation and Service Level Agreement between OMS Technologies, Inc. and Grant County, by and through New Hope, to use software for use in Child Advocacy. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

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11:00 a.m. – 11:50 a.m. Budget and Finance Update

1:30 p.m. – 2:00 p.m. Coulee Medical Center / Hospital District #6 Update

TUESDAY, SEPTEMBER 26, 2017

The session was continued at 9:00 a.m. with Commissioners Carter and Taylor in attendance. Commissioner Stevens was out and excused.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Discussion Items

1. Comparable Counties
2. 2018 COLA (Sept to Sept CPI)

Compensation , Benefits, & Payroll

3. Legal Secretary Family Comp
4. Financial Family Comp
5. Admin Assist Family Comp

Employee & Department Issues

6. New Hope

Policy & Procedure

7. ADA Policy

Labor Relations

8. Association – *CH; DC; PW; SW; YS*
Negotiation: Negotiations for 01/01/18

Demand to Bargain – Outsourcing Detention

Other: Demand to Bargain – Lead Clerk Duties

Demand to Bargain – Legal Secretary

10:00 a.m. – 10:30 a.m. WA State Auditor’s Office – Accountability Audit Entrance Conference for 2016 Audit

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

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11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

Items discussed were: Approval of 8/29/17 minutes; Investment activity-purchases and maturities; Registered warrant balances review; Revenues comparisons for prior month and year ago; Bank service fees; and Investment software update – none.

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 2)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 and 2 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Execution of Contracts: 3-NE Road Overlay Project (CRP 17-04) awarded to Granite Construction Co. of Moses Lake, WA for the bid amount of \$422,090.30. **(Approved)**
2. Request to the County Road Department for Reimbursable Work between Grant County and Washington State Parks and Recreation Commission to Pave and Patch Repair on Park Lake Road between the Mirror Creek and Deep Lake Road Intersection (Sun Lakes & Dry Falls State Parks) to be completed no later than 6/30/2018 and not to exceed a maximum of \$5,000. **(Approved)**

1:45 p.m. – 1:55 p.m. Open Record Public Hearing, Vacating 8-NW Rights-of-Way in S 23,
T 20 N, R 26 E WM

The Commissioners held an Open Record Public Record to consider the petition request from the Hesse family to vacate the unbuilt Right-of-way of 8-NW.

Jeff Tincher, Public Works Director, read into the record his engineer's report:

The Board of County Commissioners of Grant County Washington has received a petition to vacate a portion of County Road Right-of-Way (ROW), the South 30 feet of the SE ¼ of Section 23, Township 20 North, Range 26 East W.M., all in Grant County, Washington, as highlighted on the attached Exhibit A.

The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:45 PM, September 26, 2017. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.

This section of County Road ROW is currently unimproved and the County does not maintain an active Road only this ROW. All affected parcels are either owned by the proponents or have frontage on other currently maintained public roads.

I find that, this proposed section of County Road ROW is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment.

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A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to close the public comment portion of this hearing. The motion passed with 2 Commissioners in attendance. Commissioner Taylor moved to approve the vacation as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 17-087-CC)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 3 and 5 through 7 on the agenda as presented. Item 4 is being held for further review. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners September 4, 2017 Minutes for approval. **(Approved)**
3. The Commissioners made the following appointments to the Veterans Advisory Board:
(Approved)
 - Ken Slininger – Chairman
 - Filberto Rivera – Vice-Chair
 - Eileen Boylston – Secretary

JUVENILE COURT AND YOUTH SERVICES

4. Request to purchase Video/Audio Conferencing for Courtroom/Detention in the amount of \$9,260.77 through the Technology Services Department. This purchase was approved in their Capital Expenditures budget. **(Item being held for further review)**

TECHNOLOGY SERVICES

5. Request to surplus county property: miscellaneous computer equipment items to be delivered to TruRecycle for disposal. If approved, a public hearing will be scheduled. **(Approved, the public hearing was scheduled for October 23, 2017 at 2:30 p.m.)**

HUMAN RESOURCES

6. Recommendation Memorandum from the Human Resources Director regarding a request from Public Works to initiate the County sick leave donation policy (Recipient 17-02). The Director recommends approval. **(Approved. The recipient is Cory Booth)**

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AUDITOR'S OFFICE – ELECTIONS DEPARTMENT

7. Request to purchase 9 small ballot boxes in the amount of \$13,320.15 from Fort Knox Ballot Box, pursuant to RCW 29A.40.160(15) which requires a minimum of one ballot drop box per fifteen thousand registered voters in the county and a minimum of one ballot drop box in each city, town, and census-designated place in the county with a post office. **(Approved)**

MISCELLANEOUS ITEMS

Request from the Central Services Director for the sole source purchase of and installation of an automated Logic Control Infrastructure software and hardware system through Standard Plumbing and Heating. **(Approved, Sole Source Resolution No. 17-088-CC)**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$549,437.10, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Johnny Reynolds (Reynolds Short Plat #2) File # P 17-0195 (preliminary 17-0041) Final Plat Submission and Review.

WEDNESDAY, SEPTEMBER 27, 2017

The session was continued at 9:30 a.m. with Commissioners Carter and Taylor in attendance. Commissioner Stevens was out and excused.

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| 8:30 a.m. – 9:30 a.m. | T Taylor, Central Safety Committee Meeting |
| 9:30 a.m. – 9:50 a.m. | B Hill, Public Defense Update |
| 10:30 a.m. – 10:50 a.m. | T Jones, Sheriff's Office Update |

THURSDAY, SEPTEMBER 28, 2017

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| 10:00 a.m. – 12:00 p.m. | T Taylor at Martin Hall Juvenile Facility Board Meeting (Medical Lake Facility) |
| 4:00 p.m. – 5:00 p.m. | ARMORED CAR SERVICE DISCUSSION |

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MISCELLANEOUS ITEMS

Commissioner Richard Stevens authorized the Deputy Clerk of the Board to stamp his signature to the Health District Voucher listing in the amount of \$24,740.10.

FRIDAY, SEPTEMBER 29, 2017

- 10:00 a.m. – 12:00 p.m. C Carter at Homeless Task Force Meeting (Moses Lake Community Health)
- 11:00 a.m. – 2:00 p.m. R Stevens at Eastern Washington Council of Governments EWCOG Meeting (Lincoln County Courthouse) **(Did not attend)**

Signed this 10th day of October, 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair



Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board