

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 2, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 10)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 2 through 10 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Contract between Grant County, by and through the Grant County Fairgrounds, and Kevin Judkins of KJ's Lawn Care entitled "Grant County Fairgrounds – KJ's Lawn Care Service Contract". Period of performance is January 1, 2018 through December 31, 2020. **(Approved)**
3. City of Warden request for extension of time on Strategic Infrastructure Project (SIP) No. 2016-05, Wastewater Collection System, from October 25, 2017 to September 1, 2018. **(Approved)**
4. Department of Commerce Community Development Block Grant Contract Closeout Report, Contract No. 15-62210-022, Royal Water District Rehabilitation Project. **(Approved)**
5. Grant County Request for Reimbursement No. 13 to the Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project, for the period May 27, 2017 through June 30, 2017 in the amount of \$30,955.64. This is the project's final reimbursement request which pays retainage and all final costs. Project is 100% complete with a balance of \$24.46 remaining in grant funds which will be refunded to the Department of Commerce. **(Approved)**
6. Interlocal Agreement (TeamSpeak 3 Service) between Grant County, by and through Grant County Technology Services and the Grant County Sheriff's Office, and the Soap Lake Police Department. Term is October 2, 2017 through October 2, 2022. **(Approved)**
7. Port of Hartline request for extension of time on Strategic Infrastructure Project (SIP) No. 2016-09, Hartline Fuel Facility, from January 3, 2018 to January 3, 2019. **(Approved)**
8. Washington Rural Counties Insurance Program 2017-2018 Renewal Application and its accompanying Privacy & Network Security Supplemental Application. **(Approved)**
9. Washington State Department of Social & Health Services (DSHS) County Program Amendment (No. 01) to Agreement No. 1763-94250, Prevention Services, with Grant County, by and through its Grant Integrated Services department. The amendment modifies Exhibits B, H, I, J, and K and serves to add \$3,372.00, for a new grant total of \$191,546. **(Approved)**
10. Washington State Department of Social & Health Services (DSHS) Contract Amendment (No. 01) to Agreement No. 1763-981860, DDA Employment & Day, with Grant County, by and through its Grant Integrated Services department. The amendment modifies Exhibits B and serves to add \$13,635, for a new grant total of \$730,192. **(Approved)**

9:30 a.m. – 9:50 a.m. D Hooper, Planning Department Update

Items discussed were: Water Bank Meeting with DOE; Comp Plan Update; Code Enforcement; and Director Schedule.

**Grant County Commissioners Minutes
Week of October 2, 2017**

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|-------------------------|---|
| 10:00 a.m. – 10:15 a.m. | Commissioners Office Safety Meeting |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period (No public in attendance) |
| 11:00 a.m. – 11:20 a.m. | J Gingrich, Veterans Services Coordinator |
| 1:30 p.m. – 1:50 p.m. | Open Record Public Hearing, Sheriff's Office, WSU Extension, Grants Admin, and New Hope Budget Extensions |

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Sheriff's Office Fund #112, Department #154 in the amount of \$21,000.00 to purchase a new power supply for the Programmable Logic Control (PLC) system. Funding will come from their Jail Concessions fund.
- WSU Extension Fund #001, Department #122 in the amount of \$10,000.00 for the Grant County Horticultural Pest and Disease Board for increased costs for their consultant and more complaints than budgeted.
- Administrative Services Coordinator in the amount of \$886,231.00 for the Grants Administration Fund #190, Department #001 to receive and spend a new Washington State Department of Commerce Consolidated Homeless Grant No. 17-46108-10 for pass through funding for the Housing Authority of Grant County.
- New Hope Fund #128, Department #170 in the amount of \$15,000.00 to cover a portion of the costs for the purchase of a 2017 Dodge Grand Caravan, using the Washington State Department of Enterprise Services contract.

Joe Kriete, Sheriff's Office, discussed the request from the Sheriff's Office.

June Strickler, Administrative Services Coordinator, discussed the Commerce Consolidated Homeless Grant request.

Commissioner Carter read the requests from New Hope and WSU Extension.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to close the public comment portion of this hearing. The motion passed unanimously. Commissioner Taylor moved to approve the budget extensions as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 17-089-CC)**

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| 3:00 p.m. – 4:30 p.m. | T Taylor at North Central Washington Behavioral Health Meeting (GrIS, Moses Lake) |
|-----------------------|---|

**Grant County Commissioners Minutes
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MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$693,497.01, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the September 29, 2017 payroll.

TUESDAY, OCTOBER 3, 2017

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Recommendations

1. HUB Services Agreement
2. PAR – Camille Renken
3. PAR – Janet Millard

Budget, Finance, & Risk

4. CliftonLarsonAllen Audit
5. Benefits Budget

Compensation , Benefits, & Payroll

6. Witness Facilitator Compensation
7. Benefits Broker Transition

Employee & Department Issues

8. New Hope
9. District Court Recruitment Grievance – Step 3

Personnel Action Request for the wage, salary and/or position changes for Camille Renken and Janet Millard, Prosecuting Attorney's Office.

The Chair of the Board signed an Employee Benefits Fee for Services Agreement with Hub Northwest, LLC, a division of Hub International.

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

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**Grant County Commissioners Minutes
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11:00 a.m. – 11:20 a.m. S Fode, New Hope Update

- Shelter update
- Agreements/contracts signature authority
- Vehicle request update
- 2018 budget exercise

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. Authorization to Call for Bids for the Dodson Road Overlay project with a bid opening date of October 31, 2017 at 1:30 pm. **(Approved)**
2. Recommendation on the 2017 Updated Prioritization of Gravel to Oil Projects for Grant County. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, Alternate Daily Cover 2017

The following bids were received:

- | | | |
|------------------------------|--------------|-------------------|
| • Emerald Seed and Supply | \$91,586.00 | \$55,288.00 Alt 1 |
| • LSC Environmental Projects | \$132,069.60 | |
| • New Waste Concepts | \$40,397.76 | \$45,766.70 Alt 1 |
| • Space Savers Incorporated | \$70,764.00 | |

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 3 and 5 through 7 on the agenda as presented. Item 4 was held for further review. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners September 11 and 18, 2017 Minutes for approval. **(Approved)**
3. Budget transfer request from the Noxious Weed Control Board in the amount of \$6,000.00 from their Enforcement Weed Spraying fund to their Trucks-New fund, to help cover the cost of a new pickup purchase. **(Approved)**

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- 4. Recommendation from the Finance Committee to cap the registered warrants for the Coulee Medical Center / Hospital District No. 6 at \$4.5 million dollars. **(Item held for further review)**

GRANT INTEGRATED SERVICES

- 5. Request to change a Part-time (30 hour) position to a Full-time (40 hour) to their Administrative Assistant position; and add an additional Full-time Administrative Assistant. **(Approved)**

FACILITIES AND MAINTENANCE

- 6. Recommendation to accept the quote from Thyssenkrupp for the repair and five year test to the Jail elevator that is in need of repair, for the price of \$4,770.00 plus tax. **(Approved)**

JUVENILE COURT AND YOUTH SERVICES

- 7. *Held from the 9/26/17 Consent Agenda meeting:* Request to purchase Video/Audio Conferencing for Courtroom/Detention in the amount of \$9,260.77 through the Technology Services Department. This purchase was approved in their Capital Expenditures budget. **(Approved)**

WEDNESDAY, OCTOBER 4, 2017

- 10:00 a.m. – 12:00 p.m. T Taylor at Franklin County Courthouse Tour (Pasco)
- 7:00 p.m. – 8:30 p.m. PLANNING COMMISSION **(Cancelled)**

THURSDAY, OCTOBER 5, 2017

- 7:00 a.m. – 8:00 a.m. T Taylor at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)
- 10:00 a.m. – 12:00 p.m. HUMAN RESOURCES
- 11:00 a.m. – 12:00 p.m. R Stevens at Transportation Improvement Board (TIB) - City of Kennewick / Bob Olson Parkway Ribbon Cutting (Kennewick)

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1:30 p.m. – 3:30 p.m. C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office) **(Did not attend)**

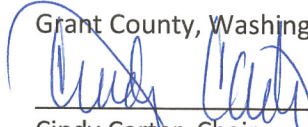
6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

FRIDAY, OCTOBER 6, 2017

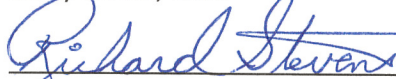
3:30 p.m. – 6:00 p.m. R Stevens at Grand Coulee Dam Third Powerhouse Naming Kick-off (Nat Washington House, Ephrata)

Signed this 24th day of October, 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

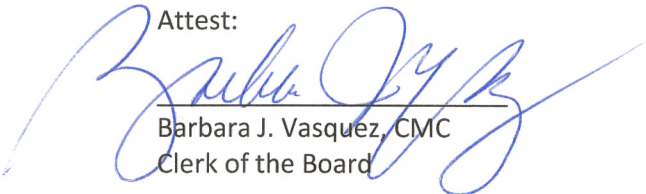


Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board

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