

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 9, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Monday Morning Meeting

9:00 a.m. – 9:40 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 11)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve item 2, and 4 through 11 on the agenda as presented. Item 3 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. BOCC Chair signature and/or initials on the following Grant County Title Company documents relating to the sale of County property to the Moses Lake School District #161, for the District's purchase of a portion of Tax Parcel #170612000 and 170613000 near Paxson and Valley roads in Moses Lake, Washington: **(Approved)**
 - a) U.S. Dept. of Housing & Urban Development Settlement Statement;
 - b) Grant County Title Company Closing Agreement and Escrow Instructions (for Purchase and Sale Transaction);
 - c) Grant County Title Company Supplemental Agreement/Acknowledgement (Addendum to Closing Agreement and Escrow Instructions);
 - d) Statutory Warranty Deed; and
 - e) Real Estate Excise Tax Affidavit (with Exhibit A).
3. **Anticipating [Note: Name of the agreement and details yet to be determined].** Regarding the City of Quincy agreeing with Grant County for payment of a portion of the Quincy Valley Medical Center debt (*registered warrants for hospital*). **(Item not ready for signature)**
4. Use and Indemnification Agreement between Grant County, by and through Faithlife Corporation, a Washington State corporation, regarding the use of a portion of the Moses Lake Sand Dunes for a commercial shoot on October 17, 2017 or – should adverse weather prohibit use on October 17th – the backup date of October 19, 2017. **(Approved)**
5. Privacy and Network Security Supplemental Application, listed under last week's agenda Item #8 - Washington Rural Counties Insurance Program 2017-2018 Renewal Application. Renewal Application was signed, the Privacy and Network form was missed. **(Approved)**
6. E911 County Coordinator Professional Development Contract SFY 2018, #E18-043, between the Washington State Military Department and Grant County, Washington and WSMD Signature Authorization Form. Funding is in the amount of \$46,000 through the WSMD and State Enhanced 911 Funds. Term is July 1, 2017 through August 15, 2018. **(Approved)**
7. Update to Grant County, Washington Policy No. 500, *Standards of Conduct*, Section 512 – County Electronic Payments. Effective date is Wednesday, October 11, 2017. **(Approved)**
8. Update to Grant County, Washington Policy No. 1200, *Travel, Training & Expense Reimbursements*, Section 1202 – Travel Authorization & Expense Reimbursement. Effective date is Wednesday, October 11, 2017. **(Approved)**

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9. Real Estate Purchase Agreement between Grant County, by and through its Public Works Department, and the Port of Royal Slope for the sale of property described as follows: Grant County Assessor Parcel #160083002, located at 5035 Road 13.9 SW, Royal City, WA, together with all building, improvement and fixtures constructed or located on the land (Buildings) and all easements and rights benefitting or appurtenant to the Land (collectively, the Real Property). The Real Property is legally described as: TAX #7688 THE FOLLOWING DESCRIBED REAL ESTATE SITUATED IN THE COUNTY OF GRANT, STATE OF WASHINGTON: THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 7, TOWNSHIP 16 NORTH, RANGE 26 E.W.M. AND THE SOUTH 100 FEET OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 7, TOWNSHIP 16 NORTH, RANGE 26 E.W.M. **(Approved)**
10. Renewal of Small Enterprise License Agreement (County and Municipality Government, E214-3) between Grant County and Environmental Systems Research Institute, Inc. (Esri) for GIS software access, maintenance of the software, credits for web-based training, and ability to deploy the software when and where needed. This is for a three year term in the amount of \$162,000.00 (no increase in price). **(Approved)**
11. Interlocal Investment Services Agreement between the City of Quincy and Grant County, Washington, for Quincy to invest monies in the County investment pool. Term from date of final signature to December 31, 2022. **(Approved)**

10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

John and Bernice Williams of Quincy came in to discuss Rd. 13. Road maintenance, does not plow all the way down to J.8. Because of the fire, sagebrush and other vegetation has burned that would provide a wind break. With this gone, they believe there will be more drifting this winter. Their road used to get plowed and grated, but that has stopped and want to know why. There was discussion about this part of the road may not be a County road. Richard discussed how they would start the process to convert from private road to county road. The Commissioners will check with Public Works and get back to Mr. and Mrs. Williams to find out if it is a county road in front of their property or if private.

11:00 a.m. – 11:45 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works)

1:30 p.m. – 1:50 p.m. M McKnight, Assessor's Office Update

2:45 p.m. – 3:15 p.m. T Taylor w/ J Strickler, Safety/Risk Management Policies and Procedures Discussion (BOCC Lunch Room)

7:00 p.m. – 8:30 p.m. C Carter at Quincy Valley Leadership Meeting (Quincy Police Department) **(Did not attend)**

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MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$2,827,757.47, as recorded on a listing and made available to the Board. **(Approved)**

TUESDAY, OCTOBER 10, 2017

The session was continued at 9:00 a.m. with all Commissioners in attendance.

8:00 a.m. – 9:00 a.m. R Stevens, Disability Board Meeting

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Discussion Items

1. Health Insurance Committee Meeting (10/12)
2. State Auditor Update
 - a. Payment of Overtime
 - b. Review of Medical Claims
 - c. Authority Over Self-Insurance Program
3. Employee Navigation

Compensation , Benefits, & Payroll

4. Wage Table Structure
5. Conversion of Payroll Schedule

Employee & Department Issues

6. Grant Integrated Services

10:00 a.m. – 10:50 a.m. D Hooper, Department of Ecology Update

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: Personnel Update
- Fairgrounds: Permit: Gray and Osborne; Maintenance at the Fairgrounds
- Facilities and Maintenance: Jail Maintenance, Work Release Maintenance, Facility Dude Conference
- Interfund Communications: Phone System
- Central Services: Budget

**Grant County Commissioners Minutes
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1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 2 and 3 on the agenda as presented. Item 1 was signed via the ASC Misc BOCC Action agenda. The motion passed unanimously.

1. Real Estate Purchase Agreement with the Port of Royal Slope for the Port to purchase county property located at 5035 Road 13.9 SW, Royal City (Parcel No. 160083002) and 5108 Road 13.9 SW, Royal City (Parcel No. 071390810). **(This item was signed at the ASC Misc BOCC Action agenda meeting)**
2. Recommendation to award the Alternate Daily Cover 2017 project to Space Savers, Inc. to furnish and deliver Waste Cover ADC, One pallet (40 each 50 lb. bags) for the amount of \$1,041.24 and perform onsite testing to evaluate the effectiveness of said product. If after testing the product proves suitable, Public Works will provide a further recommendation to purchase additional product. **(Approved)**
3. Request to purchase Crack Filler Material from Special Asphalt Products, Inc. through a Department of Enterprise Services contract in the amount of \$36,256.82 less sales tax. (Crack filler material will be used on Dodson Road between Frenchman Hills Road and SR 26 in preparation for an HMA Overlay in the spring of 2018). **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 5)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1, 2, 4 and 5 on the agenda as presented. Item 3 was held for further review. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners September 25, 2017 Minutes for approval. **(Approved)**
3. Held from the October 3, 2017 Consent Agenda Meeting: Recommendation from the Finance Committee to cap the registered warrants for the Coulee Medical Center / Hospital District No. 6 at \$4.5 million dollars. **(Held for further review)**

FAIRGROUNDS

4. Request for out of state travel for Brenda Adame, Rebecca Martinez, and ~~Mickey Webb~~ Terri Sell to attend the International Association of Fairs and Expositions (IAFE) convention from November 26-29, 2017 in Las Vegas, NV. **(Approved)**

NEW HOPE

5. Proclamation declaring October as Domestic Violence Action Month in Grant County. **(Approved)**

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- 3:30 p.m. – 4:00 p.m. T Taylor, Veteran’s Court Discussion Meeting (Commissioners Office Break Room)
- 4:00 p.m. – 5:00 p.m. T Taylor at Moses Lake Trails Planning Team Meeting (Moses Lake City Hall Annex)

MISCELLANEOUS ITEMS

The Commissioners approved an out of state travel request from the Fairgrounds for Mickey Webb, Spencer Biallas, and Kandi Bersanti to attend the 2017 Rocky Mountain Association of Fairs Annual Convention from November 8 – 11, 2017 in Colorado Springs, CO.

WEDNESDAY, OCTOBER 11, 2017

- 11:35 a.m. – 11:40 a.m. BID OPENING, JUVENILE COURT AND YOUTH SERVICES MOSES LAKE SATELLITE OFFICE SECURITY SYSTEM RFP / RFB

The following bids were received:

- Moon Security \$11,750.14
- Advanced Protection Services, Inc. \$12,433.27

The bids were turned over to Juvenile for their review and recommendation.

- 4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD
- 7:00 p.m. – 9:00 p.m. C Carter and T Taylor at Health Board Meeting (Public Works Meeting Room)

THURSDAY, OCTOBER 12, 2017

T Taylor, Out

- 9:00 a.m. – 10:30 a.m. C Carter at Multi Agency Communications Center MACC Board Meeting (Moses Lake)
- 9:00 a.m. – 10:00 a.m. CENTRAL SERVICES (**Rescheduled to October 20, 2017**)

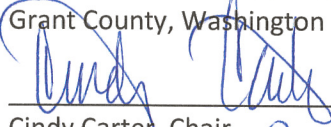
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FRIDAY, OCTOBER 13, 2017

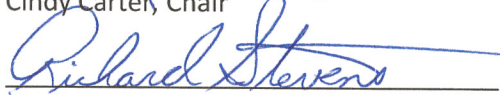
As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$133,771.23, as recorded on a listing and made available to the Board.

Signed this 7th day of Nov., 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

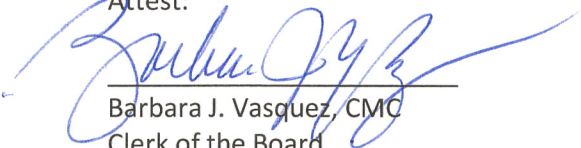


Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board