

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, OCTOBER 16, 2017

Due to lack of a quorum, the regularly scheduled meetings have either been cancelled or rescheduled. Please note that Commissioner Stevens will be available for the public comment period.

T Taylor, Out

9:00 a.m. – 4:00 p.m. C Carter at Mattawa Area Legislative Tour (Hund Memorial Park, Mattawa)

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period (**No public in attendance**)

### TUESDAY, OCTOBER 17, 2017

The Grant County Commissioners session began at 8:00 a.m. with all Commissioners in attendance.

8:00 a.m. – 8:50 a.m. Reserved Parking at the Courthouse Complex - Discussion

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

10:00 a.m. – 11:00 a.m. R Stevens, Out

10:00 a.m. – 10:50 a.m. M Webb, Fairgrounds Update (**Rescheduled to October 24, 2017**)

11:00 a.m. – 11:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 13)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 4, and 6 through 13 on the agenda as presented. Items 2, 3, and 5 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating [Note: Name of the agreement and details yet to be determined].** Regarding the City of Quincy agreeing with Grant County for payment of a portion of the Quincy Valley Medical Center debt (*registered warrants for hospital*). (**Item not ready for signature**)
3. **Anticipating:** Grant County Vendor Agreement between Grant County, by and through Grant Integrated Services' Development Disabilities, and Service Alternatives for Individual Supported Employment and Community Access. Term is October 16, 2017 through June 30, 2019. (**Item not ready for signature**)

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4. Grant County Vendor Agreement between Grant County, by and through Grant Integrated Services' Development Disabilities, and Goodwill Industries of the Inland Northwest for Individual Supported Employment and Group Supported Employment. Term is October 16, 2017 through June 30, 2019. **(Approved)**
5. **Anticipating:** Grant County Vendor Agreement between Grant County, by and through Grant Integrated Services' Development Disabilities, and First Choice Services for Individual Supported Employment. Term is October 16, 2017 through June 30, 2019. **(Item not ready for signature)**
6. Grant County Vendor Agreement between Grant County, by and through Grant Integrated Services' Development Disabilities, and Compass Career Solutions for Individual Supported Employment and Community Access. Term is October 16, 2017 through June 30, 2019. **(Approved)**
7. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, for one client service fee (tendered on Sept. 21, 2017) on Washington State Department of Corrections contract in the amount of \$228.75. **(Approved)**
8. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, for two clients' service fees (tendered in August of 2017) on Washington State Department of Corrections contract in the amount of \$457.50. **(Approved)**
9. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services' Prevention And Recovery Center (PARC), during June of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery Contract No. 1563-42476 in the amount of \$23,585.35. **(Approved)**
10. Memorandum of Understanding Regarding Community Truancy Boards between the Grand Coulee Dam School District and Grant County, by and through Grant County Juvenile Court & Youth Services, to facilitate the acts of all parties toward a more collaborative and uniform process for truancy cases. Term is September 1, 2017 through August 31, 2018. **(Approved)**
11. New Hope Domestic Violence and Sexual Assault Services, J&T Cleaners Janitorial Services Contract between Grant County, by and through New Hope, and J&T Cleaners for weekly janitorial and related services at 311 West Third Street in Moses Lake, Washington. Term is October 16, 2017 through June 30, 2018. **(Approved)**
12. Letter of Agreement between Jesse Shergill of Shergill Enterprises, LLC and Grant County, by and through Grant County Tourism, for a kiosk to be placed on the property located at Big Wally's, 9944 N. Hwy 2 in Coulee City, WA 99115. Term is October 16, 2017 through September 28, 2022. **(Approved)**
13. Reimbursement Request #3 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$24,696.83. **(Approved)**

11:30 a.m. - 11:50 a.m.

J Gingrich, Veterans Services Coordinator Update

Ongoing Items:

- GCVSO Office Location Update
- Monthly Veterans Assistance Fund Update
- Budget Update
- VAB By-Laws Update
- VAF Policy Update

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New Items:

- Veterans Court

Upcoming Events

- NACVSO Summit, Bellevue, WA
  - October 24-25, 2017
- Veterans Advisory Board
  - January 10, 2018 – 4:00 pm

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 3 on the agenda as presented. The motion passed unanimously.

1. Request to the County Road Department for Reimbursable Work with Washington State Parks and Recreation Commission for Sun Lakes/Dry Falls State Park to do paving patch repair on Park Lake Road between the Mirror Creek Culvert and the Deep Lake Road Intersection and 3 small section along the main campground road. Work to be completed no later than 5/30/2018 with a maximum of \$4,000.00. **(Approved)**
2. Execution of Quit Claim Deed and Real Estate Excise Tax Affidavit between Grant County Public Works and Port of Royal Slope for parcel no. 071390810 (located at 5108 Road 13.9-SW, Royal City) and parcel no. 160083002 (located at 5035 Road 13.9-SW, Royal City) all within S 7, T 16 N, R 26 E, WM. **(Approved)**
3. Request to purchase a used 2015 John Deere 772GXT Motor Grader through the National Joint Powers Alliance (NJPA) process (Contract No. 032515-JDC). **(Approved)**

2:30 p.m. – 2:45 p.m. G Dano, Prosecuting Attorney's Office Update

2:45 p.m. – 3:00 p.m. Coulee Medical Center / Hospital District No. 6 – Registered Warrant Cap Discussion

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 4 on the agenda as presented. Item 2 was approved, but the cap amount was amended to \$5 million. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. *Held from the October 3, 2017 Consent Agenda Meeting:* Recommendation from the Finance Committee to cap the registered warrants for the Coulee Medical Center / Hospital District No. 6 at \$4.5 million dollars. **(Approved, but the cap amount was increased to \$5 million)**
3. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-47) in the amount of \$116,648.66. **(Approved)**



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**JUVENILE COURT AND YOUTH SERVICES**

4. Recommendation to award the bid for the HVAC System Cleaning project to the only bidder, Pringles Power Vac, Inc. in the amount of \$8,748.00. Their bid included an Option B which would include sealing the ducts and would change the total bid amount to \$15,854.40. The amount approved in their capital outlay budget is \$8,485.00. They request that the cost overage be transferred from another capital outlay purchase that wasn't completed. **(Approved)**

3:30 p.m. – 3:50 p.m.                      Open Record Public Hearing, Approval of an Amendment to the Grant County Conservation District Resolutions related to their System of Assessments (rates and charges)

The Commissioners held an Open Record Public Hearing to approve the Grant County Conservation Districts (GCCD) amended Resolution Nos. 071117-02 and 071117-03. These resolutions do not change the assessment rates/charges previously approved, but amends and adds certain language within the resolution. The amendments being made are:

- Resolution No. 071117-02
  - adds the word "Disability" to "that all those lands subject to Category Senior Citizen and Disability Exemptions shall be exempt from this resolution (bottom of page 1 in green)
  - adds the language "Resolved, that all those lands assessed under five hundred dollars (\$500) shall be exempt from the resolution (top of page 2 in green)
- Resolution No. 17-1117-03
  - Adds language: The rates appealed must first be paid, "either by the first half covering January to June or the second half of the taxes covering July to December." (first page in green)

Darryl Pheasant, Treasurer, stated that he and the Assessor have reviewed the changes made to the GCCD resolutions. He stated that he now is thinking that some language needs to be amended. The realization that there isn't a definitive answer to how this is going to be completed, the statement from the contractor will not comply with the current resolution. Many of our parcels do not have an acreage number, the provider will treat acreage as a zero and not charge an acreage amount to the number. That intent is contrary to what the BOCC is voting on today. Language is needed to be added to show an exception to have this contractor providing the service being in compliance to what is being voted on today. The resolution talks about a base charge and an assessor's rate per acre. It doesn't make a distinction for some parcels that don't have acreage, will be zero.

Harold Cross, Grant County Conservation District, stated in consultation with their contractor, they can only act on information provided by the Assessor's rolls. If they show zero, how would they know if there are acres associated with this?

Melissa McKnight, Assessor, discussed their 3 main ways they address parcels: square footage, acreage, or by a lot. The assessor will be taking a spreadsheet from their 3rd party provider, downloading it into the system and running reports.

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Mr. Pheasant stated that the current language that the BOCC is voting on, does not provide for that flexibility. The Board needs to make an exception to the per acre rate to acknowledge this situation. If they don't then the resolution is stating they have to do it no matter what and figure it out.

Commissioner Taylor agreed with Mr. Pheasant. There is a technical point because the resolution says they *shall* calculate the rates per parcel and per acre per year. There is no provision to say if the assessor's rolls have no acreage description, it is zero. The language needs to be added to the resolution.

Commissioner Carters recommended language: calculated rates per parcel, per year, as a classifications and acreage amounts in the Assessor's Office.

Darryl Pheasant recommended language: except for those parcels that have no acreage on the Assessor's property tax parcel list, within the boundaries set by the GCCD, those parcels will not have a per acre fee.

Commissioner Taylor asked about the rates, it says per parcel and per acre. What about half an acre?

Harold Cross explained that if even if it's a tenth or half acre, it will be calculated as such.

Melissa McKnight then asked they have odd acreages in their computer. Will they round it up to one or figure it off that?

Harold Cross stated they will go by the exact acreage listed.

Mr. Pheasant wants to make sure the provider is complying with the correct language. Add the language "except for the parcels that are currently listed as zero". The Commissioners stated this sentence can be added to the resolution.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to close the public comment portion of this hearing. The motion passed unanimously. Commissioner Stevens moved to approve the amended resolutions with the added language as recommended by the Treasurer. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Approved)**

4:00 p.m. – 4:20 p.m.

D Nelson, Building Department and Fire Marshal's Office Update

Items discussed were: Current activity and reports; 501 Issues; and retirement.

**MISCELLANEOUS ITEMS**

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$7,245.74.

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As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$348,662.66, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the October 13, 2017 payroll.

**WEDNESDAY, OCTOBER 18, 2017**

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|------------------------|--|
| 7:00 a.m. – 8:00 a.m.  | T Taylor at Grant County Economic Development Council Board Meeting (ATEC, BBCC)   |
| 9:30 a.m. – 11:30 a.m. | TOURISM COMMISSION MEETING   |
| 2:00 p.m. – 4:00 p.m.  | R Stevens at Legislative Steering Committee Meeting (Hilton Hotel Seattle Airport) |

**THURSDAY, OCTOBER 19, 2017**

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|---|--|
| T Taylor at Washington State Fair Association (WSFA) Convention (Hilton, Vancouver) |  |
| 10:00 a.m. – 11:00 a.m.   | R Stevens at Grant Transit Authority Board Meeting (Multi Model Transportation Center, Moses Lake) |
| 12:00 p.m. – 1:00 p.m.  | C Carter at Columbia Basin Domestic Violence and Sexual Consortium Meeting (New Hope, Moses Lake)  |
| 2:00 p.m. – 3:00 p.m.   | AUDITOR’S OFFICE POLICY TRAINING   |

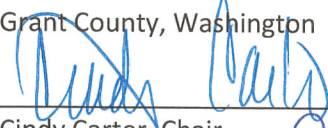
**FRIDAY, OCTOBER 20, 2017**

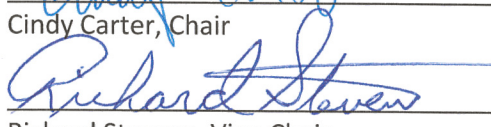
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|---|------------------|
| T Taylor at Washington State Fair Association (WSFA) Convention (Hilton, Vancouver) |                  |
| 9:00 a.m. – 10:00 a.m.  | CENTRAL SERVICES |

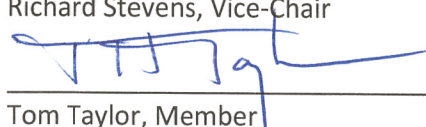
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Signed this 13th day of Nov., 2017.

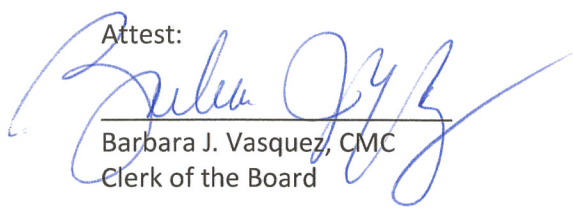
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Richard Stevens, Vice-Chair

  
\_\_\_\_\_  
Tom Taylor, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board