

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 6, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:30 a.m. 2018 Grant County Preliminary Budget Adoption

The Commissioners held a meeting to adopt the Preliminary Budget for 2018 and setting a meeting date for consideration of the final budget. That meeting date is December 4, 2017 at 1:30 p.m.

Michele Jaderlund, Auditor, gave the following preliminary budget numbers:

Total General Fund/Current Expense - \$45,587,694.00

Total County Wide - \$127,284,138.00

A motion was made by Taylor Commissioner, seconded by Commissioner Stevens, to adopt the preliminary budget as presented. The motion passed unanimously. The public comment was held open to conduct the individual office/department budget meetings. **(Resolution No. 17-094-CC)**

9:30 a.m. – 10:00 a.m. Tourism Commission Budget Meeting

10:00 a.m. – 10:30 a.m. Fairgrounds Budget Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

10:45 a.m. – 11:45 a.m. Sheriff's Office / Jail / Emergency Management Budget Meeting

1:30 p.m. – 2:00 p.m. District Court Budget Meeting

2:00 p.m. – 2:30 p.m. Building Department and Fire Marshal's Office Budget Meeting

3:00 p.m. – 4:30 p.m. T Taylor at North Central Washington Behavioral Health Organization Meeting (GrIS, Moses Lake) **(Did not attend)**

3:00 p.m. – 3:30 p.m. Clerk's Office Budget Meeting

3:30 p.m. – 4:00 p.m. WSU Extension Budget Meeting

4:00 p.m. – 5:00 p.m. 2018 Budget Discussion

**Grant County Commissioners Minutes
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MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Joe Knutson (Knutson Short Plat) File # P 17-0360 (preliminary 17-0290) Final Plat Submission and Review.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the October 27, 2017 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$1,116,437.95, as recorded on a listing and made available to the Board.

TUESDAY, NOVEMBER 7, 2017

The session was continued at 8:15 a.m. with all Commissioners in attendance.

8:15 a.m. – 9:00 a.m. Consent Agenda / ASC Misc Action Items

CONSENT AGENDA (Items 1 through 9)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 9 on the consent agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners October 9, 2017 Minutes for approval. **(Approved)**
3. Budget transfer request in the amount of \$297.00 from the Commissioners Fund# 001.101.00.0000.511604917 (Seminars, Schools, Workshops) to the Fairgrounds Fund #116.159.00.9702.573704917 (Seminars, Schools, Workshops) to cover the registration of Tom Taylor at the Washington State Fair Association convention. **(Approved)**
4. **Resolution No. 17-095-CC** rescinding prior Resolution No. 17-083-CC and annexing certain properties into Grant County Fire Protection District No. 12, pursuant to RCW 52.04. Grant County Fire Protection District No. 12 has submitted an amended Resolution No. 17-1(A) which accepts a petition signed by 60% of the qualified registered electors residing within S 13, T 21 N, R 30 E, WM, requesting to be annexed into Fire District No. 12. A Certificate of Sufficiency was received from the Auditor's Office validating the signatures of the registered voters, as required by RCW 52.04.011. **(Approved)**
5. Proclamation proclaiming November as Veterans' History Awareness Month in Grant County.

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GRANT INTEGRATED SERVICES

6. Request to purchase 8 tables and 6 chairs for a workspace as they are moving employees. **(Approved)**

FACILITIES AND MAINTENANCE

7. Request to replace a 3 ton air-conditioning unit and indoor fan coil that has failed at the Juvenile Detention Center, from Divco in the amount of \$4,883.00 plus tax. **(Approved)**

HUMAN RESOURCES

8. Recommendation Memorandum from the Human Resources Director regarding a request from Superior Court to initiate the County sick leave donation policy (Recipient 17-03). The Director recommends approval. **(Approved, the recipient is Harry Ries)**
9. Recommendation Memorandum from the Human Resources Director regarding a request from Public Works to initiate the County sick leave donation policy (Recipient 17-04). The Director recommends approval. **(Approved, the recipient is Cameron Melseth)**

ASC MISC ACTION ITEMS (Items 1 through 22)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 4, 7, 9, 10, 14, 19, 20, 21 and 23 on the ASC agenda as presented. Items 2, 3, 5, 6, 8, 11 through 13, 15 through 18, and 22 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating [Note: Name of the agreement and details yet to be determined].** Regarding the City of Quincy agreeing with Grant County for payment of a portion of the Quincy Valley Medical Center debt (*registered warrants for hospital*). **(Item not ready for signature)**
3. **Anticipating:** Hartline Police Protection and Law Enforcement Services Agreement between Grant County, by and through the Grant County Sheriff's Office, and the Town of Hartline. Term is from date of final signature to August 31, 2018. **(Item not ready for signature)**
4. Washington State Department of Social & Health Services (DSHS) *County Program Agreement*, DSHS Agreement No. 1763-15848 for Onsite Family Violence Services with Grant County, by and through its New Hope Domestic Violence and Sexual Assault Services department (relating to New Hope's advocacy at the Moses Lake Community Service Office three days per week during peak hours). Funding is for \$23,200 with a term of November 1, 2017 through June 30, 2019. **(Approved)**
5. **Anticipating:** 2018-2019 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl Calhoun, known as Calhoun Investigative Services. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**

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6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Michael V. Felice. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
7. 2018-2019 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and DaVee Greer doing business as Trace & Associates, LLC. Term is January 1, 2018 through December 31, 2019. **(Approved)**
8. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
9. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Full Time Contractor, between Grant County and Robert S. Kentner. Term is January 1, 2018 through December 31, 2019. **(Approved)**
10. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Full Time Contractor, between Grant County and Michael Fraser Morgan. Term is January 1, 2018 through December 31, 2019. **(Approved)**
11. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), between Grant County and Dovie Sigle. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
12. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Clarke Tibbits. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
13. **Anticipating:** 2018-2019 Professional Services Agreement, Conflicts/Overflow Investigator, between Grant County and Gary T. Way, known as Way Investigations. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
14. Contract for Invasive Plant Survey and Control for Grant County Facilities and Maintenance Department in Grant County, Washington (aka 2018-2019 Interagency Agreement between Noxious Weed Control Board of Grant County and Grant County Facilities and Maintenance Department). Project No. NWCBGC-18-01. Period of performance is January 1, 2018 through December 31, 2019. **(Approved)**
15. **Anticipating:** Grant County Juvenile and Youth Services Snow Removal Service Contract between Kevin Judkins of DJ's Lawn Care and Maintenance, and Grant County, by and through its Youth Services department. Term is from date of final signature to November 15, 2018. **(Item not ready for signature)**
16. **Anticipating:** 2018 Grant County Fishing Map Insert Agreement between Grant County, by and through the Grant County Tourism Commission, and NW WEEKEND GET-AWAYS, LLC. Term is December 1, 2017 through November 30, 2018. **(Item not ready for signature)**
17. **Anticipating:** 2018 Eastern Washington Vacation/Travel Planner Agreement between Grant County, by and through the Grant County Tourism Commission, and NW WEEKEND GET-AWAYS, LLC. Term is December 1, 2017 through November 30, 2018. **(Item not ready for signature)**

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18. **Anticipating:** 2018 Animal Shelter Contract between Grant County, Washington, and Grant County Animal Outreach, Inc. Term is January 1, 2018 through December 31, 2018. **(Item not ready for signature)**
19. Authorization for release of BOCC approved funds on Strategic Infrastructure Program (SIP) #2016-08, City of Quincy, *13th Avenue SW Industrial Sewer Main Extension* in the amount of a \$146,000 grant and the 2.5% Administrative Fee of the project in the amount of \$3,650 to the Grant County Economic Development Council. **(Approved)**
20. Reimbursement Request #4 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$18,417.41. **(Approved)**
21. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during October of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery Contract #1763-95998, *Parent-Child Assistance Program (PCAP)*, in the amount of \$13,710. **(Approved)**
22. **Anticipating [Contract number unknown at this time]:** Washington State Department of Commerce contract for Victims and Survivors with Grant County, by and through its New Hope Domestic Violence and Sexual Assault Services department. Funds will be used to hire a therapist and purchase a vehicle for New Hope. Funding is for \$193,190.60 with a term of November 1, 2017 through June 30, 2019. **(Item not ready for signature)**
23. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during September of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery Contract #1763-95998, *Parent-Child Assistance Program (PCAP)*, in the amount of \$13,710. **(Approved)**

9:00 a.m. – 9:30 a.m.	Human Resources Budget Meeting
9:30 a.m. – 10:00 a.m.	Benefits and Compensation Budget Meeting
10:00 a.m. – 10:30 a.m.	Technology Services Budget Meeting
10:30 a.m. – 11:00 a.m.	Treasurer's Office Budget Meeting
11:00 a.m. – 11:30 a.m.	Commissioners Office / Disability Board / Board of Equalization Budget Meeting
11:30 a.m. – 12:00 p.m.	Grant County Museum Budget Meeting
1:00 p.m. – 1:30 p.m.	C Carter at Employee Discussion Meeting (Human Resources)
1:30 p.m. – 2:20 p.m.	J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

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Grant County Commissioners Minutes

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1. Request to purchase a Tank Monitor for the Fuel System Repair Materials and Service project from SME Solutions of Spokane, WA for the amount of \$13,927.80 excluding sales tax.
(Approved)
2. Resolution/Notice of Hearing to adopt a Comprehensive Six Year Transportation Improvement Program for the years 2018-2023. Hearing to be scheduled for November 21, 2017 at 1:45 pm.
(Approved, Resolution No. 17-096-CC)

2:00 p.m. – 2:30 p.m.	Public Works Budget Meeting
2:30 p.m. – 3:00 p.m.	Assessor’s Office Budget Meeting
3:00 p.m. – 3:30 p.m.	Auditor’s Office Budget Meeting
3:30 p.m. – 4:00 p.m.	Grant Integrated Services Budget Meeting
4:00 p.m. – 4:30 p.m.	Noxious Weed Control Board Budget Meeting
4:30 p.m. – 5:00 p.m.	2018 Budget Discussion

WEDNESDAY, NOVEMBER 8, 2017

The session was continued at 9:15 a.m. with all Commissioners in attendance.

8:00 a.m. – 9:00 a.m.	R Stevens, Disability Board Meeting
9:15 a.m. – 9:45 a.m.	Coroner’s Office Budget Meeting
9:45 a.m. – 10:15 a.m.	Planning Department Budget Meeting
10:15 a.m. – 10:45 a.m.	Public Records Budget Meeting
10:45 a.m. – 11:15 a.m.	New Hope Budget Meeting
11:30 a.m. – 12:00 p.m.	Grants Admin / Strategic Infrastructure Program (SIP) / Economic Rural Enhancement / Insurance Budget Meeting
1:30 p.m. – 2:00 p.m.	Facilities and Maintenance Budget Meeting
2:00 p.m. – 2:30 p.m.	Miscellaneous General Government Budget Meeting
2:30 p.m. – 3:00 p.m.	Central Services and Interfund Communications Budget Meeting

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- 3:00 p.m. – 3:30 p.m. Prosecuting Attorney’s Office Budget Meeting
- 3:30 p.m. – 4:00 p.m. Veterans Services Budget Meeting
- 4:00 p.m. – 4:30 p.m. Juvenile Court and Youth Services Budget Meeting
- 4:30 p.m. – 5:00 p.m. 2018 Budget Discussion
- 7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works Meeting Room)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the November 9, 2017 payroll.

THURSDAY, NOVEMBER 9, 2017

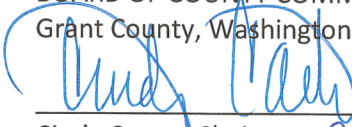
No meetings scheduled

FRIDAY, NOVEMBER 6, 2017

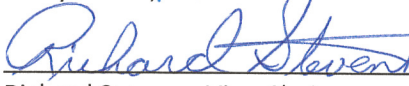
Veteran’s Day Holiday Observed, Courthouse Closed

Signed this 20th day of Dec, 2017.

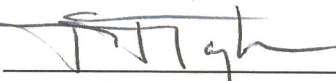
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

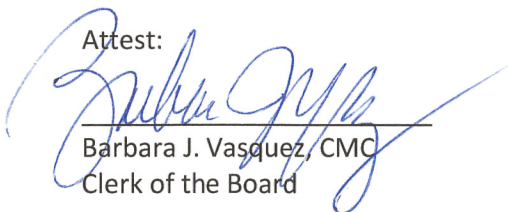


Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board

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