

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 20, 2017

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 18)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 3, 6, 9 through 12, and 15 through 18 on the agenda as presented. Items 2, 4, 5, 7, 8, 13 and 14 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Hartline Police Protection and Law Enforcement Services Agreement between Grant County, by and through the Grant County Sheriff's Office, and the Town of Hartline. Term is from date of final signature to August 31, 2018. **(Item not ready for signature)**
3. 2018-2019 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl Calhoun, known as Calhoun Investigative Services. Term is January 1, 2018 through December 31, 2019. **(Approved)**
4. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Michael V. Felice. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
5. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
6. Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), between Grant County and Dovie Sigle. Term is January 1, 2018 through December 31, 2019. **(Approved)**
7. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Clarke Tibbits. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
8. **Anticipating:** 2018-2019 Professional Services Agreement, Conflicts/Overflow Investigator, between Grant County and Gary T. Way, known as Way Investigations. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
9. Grant County Juvenile and Youth Services Snow Removal Service Contract between Kevin Judkins of KJ's Lawn Care and Maintenance, and Grant County, by and through its Youth Services department. Term is from date of final signature to November 15, 2018. **(Approved)**
10. 2018 Grant County Fishing Map Insert Agreement between Grant County, by and through the Grant County Tourism Commission, and NW WEEKEND GET-AWAYS, LLC. Term is December 1, 2017 through November 30, 2018. **(Approved)**

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11. 2018 Eastern Washington Vacation/Travel Planner Agreement between Grant County, by and through the Grant County Tourism Commission, and NW WEEKEND GET-AWAYS, LLC. Term is December 1, 2017 through November 30, 2018. **(Approved)**
12. Washington State Department of Commerce Agreement No. 1763-17739, County Program Agreement, Services for Victims and Survivors – VOCA, with Grant County, by and through its New Hope Domestic Violence and Sexual Assault Services department. Grant is for \$100,096.00 with a term of November 1, 2017 through June 30, 2019. This Agreement is accompanied by a number of forms that will require signature, as well. **(Approved)**
13. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Healthcare Management Administrators (HMA), the County's new Third-Party Administrator. The agreement serves to replace Premera as the County's claims processor and Infinisource as the County's COBRA administrator, permitting the County to unbundle its healthcare services. **(Item not ready for signature)**
14. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Renalogic, a specialty medical provider for End-Stage Renal Disease (ESRD). **(Item not ready for signature)**
15. Grant County Request for Reimbursement No. 1 on CDBG Public Services Grant No. 17-62210-005 for the period July - October, 2017, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$1,913.68. **(Approved)**
16. BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Anthony Menke of Menke Jackson Beyer, LLP to serve as a Special Deputy Prosecuting Attorney to perform and render legal assistance and counsel regarding labor law, employment law and personnel matters, and such other matters and proceedings as required by the Prosecuting Attorney or designee. Term is from date of final signature through December 31, 2018. **(Approved)**
17. Addendum #1, Extension of Current Agreement (entitled "Commercial Lease"), between Steve and Chris Molitor and Grant County, by and through the Grant County Sheriff's Office, for the property known as 391 Limit Street in Ephrata, Washington. The extension amends the agreement's term to payment on a month-to-month basis until such time as either party desires to terminate the agreement. **(Approved)**
18. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during October and November of 2017 on Washington State Department of Corrections contract in the amount of \$457.50. **(Approved)**

9:30 a.m. – 9:40 a.m.

Open Record Public Hearing, Sheriff's Office Budget Extensions and Requests for emergency repairs

The Grant County Commissioners held an Open Record Public Hearing to consider the following budget extensions and emergency repair requests for the Sheriff's Office:

- Fund #001, Department #115 in the amount of \$10,500.00 to purchase a new Carrier 5 ton package heat pump to replace the failed one at their Work Release Facility

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- Request for emergency repair of the ceiling in a jail cell, damaged by an inmate. Stan's Construction and Son, LLC can perform the work for the amount of \$2,778.84. A budget extension is also being requested to Fund #001, Department #115 as they do not have the funds in their current budget for this expense.
- Request for emergency replacement of the evaporator coil in the walk-in cooler at the Work Release Facility. Basin Refrigeration and Heating can perform the work for the approximate amount of \$ 3,550.00. A budget extension is also being requested Fund #001 Department #115 as they do not have the funds in their current budget for this expense.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the budget extension as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 17-099-CC)**

10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting (Cancelled)
10:00 a.m. – 10:30 a.m.	C Carter at Canvassing Board Precertification of Election (Elections Department)
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:30 a.m.	R Stevens w/ J Gorman, McKay Healthcare Follow Up Discussion (R Stevens Office)
11:30 a.m. – 11:50 a.m.	District Court Update
1:30 p.m. – 2:20 p.m.	Grant Integrated Services Update (1 item)

Items for discussion: Human Resources Update; Managed Care Organization contracting update; and Funding application update for City View.

1. Recommendation to award the Request for Proposal for their new electronic health record to Credible Behavioral Health, Inc. The approximate one time cost is \$220,000.00 for this implementation. Funding is being sought from the North Central Washington Behavioral Health, Accountable Communities of Health and other sources. They request to use reserve funds for this purchase to start the process. **(Approved)**

2:30 p.m. – 3:20 p.m.	D Hooper, Planning Department / Building Department and Fire Marshal's Office Update
3:30 p.m. – 5:00 p.m.	2018 Budget Discussion

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MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$77,649.20 and \$29,370.10, as recorded on a listing and made available to the Board.

TUESDAY, NOVEMBER 21, 2017

The session was continued at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

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| 9:00 a.m. – 9:50 a.m. | K Eslinger, Human Resources Update |
| 11:00 a.m. – 11:20 a.m. | Department Head Review |
| 11:30 a.m. – 11:50 a.m. | J Gingrich, Veterans Services Coordinator Update |
| 1:30 p.m. – 2:20 p.m. | J Tincher, Public Works Update (Items 1 through 4) |

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 4 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Execution of Contracts: Dodson Road Overlay Project (CRP 16-04) awarded to Central Washington Asphalt of Moses Lake, WA for the bid amount of \$1,370,397.79. **(Approved)**
2. Purchase and Sale Agreement between Alan and Diane Voise for Grant County to purchase property located at 23510 Road 6-NE, Marlin, WA (parcel no. 181408000). **(Approved)**
3. Recommendation to award the Alternate Daily Cover 2017 project to Space Savers, Inc. of Keller, Texas for 176,000 lbs. of Quick Cover Plus in the amount of \$65,120.00. **(Approved)**
4. Request to purchase 8-Guardian Pedestrian ADA Compliant Signal Devices in the amount of \$7,100.00 (less tax) from McCain Inc. through a Department of Enterprise Services Contract No. 04616. **(Approved)**

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| 1:45 p.m. – 2:00 p.m. | Open Record Public Hearing, Adopting 6 Year Transportation Improvement Program 2018-2023 |
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The Commissioners held an Open Record Public Hearing to adopt the Six Year Transportation Improvement Program for the years 2018-2023.

Jeff Tincher, Public Works Director, stated the highlights are: ADA sidewalks, updating priority gravel to BST Program in the years starting in 2021 and 2023.

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A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the Program as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.
(Resolution No. 17-100-CC)

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 4 and 7 through 9 on the agenda as presented. Item 5 was denied and item 6 was held for further review. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners October 23 and 30, 2017 for approval. **(Approved)**
3. *Held from the November 13, 2017 Consent Agenda:* Request for letter of support for the Lower Snake River Dams and Salmon Recovery. **(Approved)**

PUBLIC DEFENSE

4. Request for signature on qty. 2 Property Transaction Forms to surplus a Sharp copier that was traded. These items have already been disposed of in 2016. **(Approved)**

JUVENILE COURT AND YOUTH SERVICES

5. *Held from the November 13, 2017 Consent Agenda:* Request to transfer unused Trial Court Improvement monies in the amount of \$10,800.00 that were approved in their capital outlay budget for video/audio conferencing, and use them for the HVAC System Cleaning project that was bid above their budget amount for that capital project. **(Denied)**
6. *Held from the November 13, 2017 Consent Agenda:* Recommendation to award the bid for the Moses Lake Satellite Security System to Advanced Protection Services in the amount of \$12,433.27. This project was approved in their capital expenditures budget for the amount of \$8,000.00. If approved, they request to transfer unused Trial Court Improvement monies to this project. **(Item held for further review)**

HUMAN RESOURCES

7. 2nd request, additional hours needed: Recommendation Memorandum from the Human Resources Director regarding a request from Superior Court to initiate the County sick leave donation policy (Recipient 17-03). The Director recommends approval. **(Approved, the recipient is Harry Ries)**

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8. 2nd request, additional hours needed: Recommendation Memorandum from the Human Resources Director regarding a request from Public Works to initiate the County sick leave donation policy (Recipient 17-04). The Director recommends approval. **(Approved, the recipient is Cameron Melseth)**

PROSECUTING ATTORNEY'S OFFICE

9. Request for signature on Property Transaction Form to surplus a 4 Drawer Lateral Filing Cabinet that was transferred to G.I.S. in 2008 and no longer in their inventory. **(Approved)**

3:30 p.m. – 4:30 p.m. 2018 Budget Discussion

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the November 22, 2017 payroll.

WEDNESDAY, NOVEMBER 22, 2017

No meetings held

THURSDAY, NOVEMBER 23, 2017

Thanksgiving Day, Courthouse Closed

FRIDAY, NOVEMBER 24, 2017

Thanksgiving Holiday, Courthouse Closed

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Signed this 20th day of Dec, 2017.

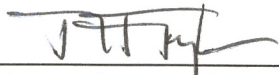
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

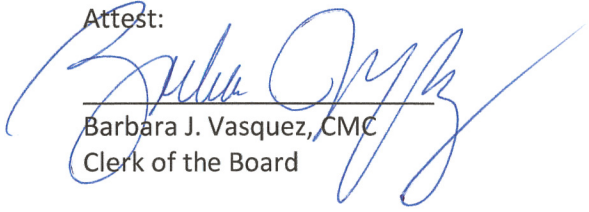


Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board