

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, NOVEMBER 27, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Monday Morning Meeting

9:00 a.m. – 9:20 a.m.                      J Strickler, ASC Update and Misc BOCC Action (Items 1 through 18)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 5 through 7, 17 and 18 on the agenda as presented. Items 2 through 4, and 8 through 16 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Leslie Neller-moe of Nossman, LLP for legal guidance and assistance, supervision and consultation, including advice, with respect to the Grant County Public Works Department and environmental and landfill matters, and the provision of legal opinions regarding such matters as may be appropriate to the County, as directed by the Prosecuting Attorney's Office. Term is from date of final signature through December 31, 2019. **(Item not ready for signature)**
3. **Anticipating [Note: Name of the agreement and details yet to be determined].** Regarding the City of Quincy agreeing with Grant County for payment of a portion of the Quincy Valley Medical Center debt (*registered warrants for hospital*). **(Item not ready for signature)**
4. **Anticipating [Note: Name of the agreement and details yet to be determined]:** Grant County Museum Lease Agreement between Grant County, Washington, and the Grant County Historical Museum for the property located at 742 Basin Street NW, Ephrata, Washington. **(Item not ready for signature)**
5. Reimbursement Request (A-19) on Washington State Department of Social & Health Services (DSHS) Contract #1763-94250 with Grant County, by and through its Grant Integrated Services department for the period **July 1 to July 31, 2017** in the amount of \$7,401.08. **(Approved)**
6. Reimbursement Request (A-19) on Washington State Department of Social & Health Services (DSHS) Contract #1763-94250 with Grant County, by and through its Grant Integrated Services department for the period **August 1 to August 31, 2017** in the amount of \$8,594.35. **(Approved)**
7. Reimbursement Request (A-19) on Washington State Department of Social & Health Services (DSHS) Contract #1763-94250 with Grant County, by and through its Grant Integrated Services department for the period **September 1 to September 30, 2017** in the amount of \$15,013.09. **(Approved)**
8. **Anticipating:** Hartline Police Protection and Law Enforcement Services Agreement between Grant County, by and through the Grant County Sheriff's Office, and the Town of Hartline. Term is from date of final signature to August 31, 2018. **(Item not ready for signature)**

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9. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Michael V. Felice. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
10. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
11. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Clarke Tibbits. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
12. **Anticipating:** 2018-2019 Professional Services Agreement, Conflicts/Overflow Investigator, between Grant County and Gary T. Way, known as Way Investigations. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
13. **Anticipating:** 2018 Animal Shelter Contract between Grant County, Washington, and Grant County Animal Outreach, Inc. Term is January 1, 2018 through December 31, 2018. **(Item not ready for signature)**
14. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Healthcare Management Administrators (HMA), the County's new Third-Party Administrator. The agreement serves to replace Premera as the County's claims processor and Infinisource as the County's COBRA administrator, permitting the County to unbundle its healthcare services. **(Item not ready for signature)**
15. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Renalogic, a specialty medical provider for End-Stage Renal Disease (ESRD). **(Item not ready for signature)**
16. **Anticipating:** 2018 Marketing/Development Contract between Grant County, by and through the Grant County Tourism Commission, and Burke Marketing & Promotion. Term is January 1, 2018 through December 31, 2018 with a contract cap of \$310,000 (for both materials and services). **(Item not ready for signature)**
17. Amendment to Beacon Facility Agreement entered into by and between Beacon Health Options, Inc. and Grant County, by and through Grant Integrated Services for crisis services, including mobile outreach, designated mental health professional provider services, and crisis stabilization services, as well as jail transition services. Effective date is January 1, 2018 through December 31, 2018. **(Approved)**
18. Washington State Office of Public Defense Agreement No. ICA18528 with Grant County for disbursement of funds under Chapter 10.101 RCW for improving the quality of public defense services in Washington State Counties. Funding is in the amount of \$95,753 with a term of January 1, 2018 through December 31, 2018. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

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- 1:00 p.m. – 2:30 p.m.                    2018 Budget Discussion
- 2:30 p.m. – 3:20 p.m.                    T Gaines, Central Services Update

Items discussed were:

- Technology Services – Personnel update and budget update
- Fairgrounds – Permit and maintenance at the fairgrounds
- Facilities and Maintenance – Jail Maintenance; Jail custodial; Work Release Maintenance; Maintenance budget; and Facility Dude Conference.
- Interfund Communications – Budget Update
- Central Services – Budget Update

**TUESDAY, NOVEMBER 28, 2017**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:50 a.m.                    K Eslinger, Human Resources Update
- 10:00 a.m. – 10:30 a.m.                    C Carter at Canvassing Board Certification of Election (Elections)
- 11:00 a.m. – 11:20 a.m.                    W Swanson, Juvenile Court and Youth Services Update
- 11:30 a.m. – 12:00 p.m.                    C Carter, Finance Committee Meeting

Items discussed were: Approval of minutes from 10/31/17 meeting; investment activity-purchases and maturities; registered warrant balances review; revenues comparisons for prior month and year ago; new business and old business.

- 12:00 p.m. – 1:00 p.m.                    Commissioners at PUD Luncheon (Ephrata Office) **(Cancelled)**
- 1:30 p.m. – 2:20 p.m.                    J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. Resolution No. 17-102-CC in the matter of adopting the 2018 Annual Road Construction program **(Approved)**
2. Request to purchase four (4) 2017 Nissan Altima vehicles in the amount of \$78,745.96 for Grant Integrated Services through a Department of Enterprise Services Contract No. 05916. These will be added to the ER&R motor pool fleet. **(Approved)**

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1:45 p.m. – 2:00 p.m.

Open Record Public Hearing A.5-NW Rights of Way Vacation

The Commissioners held an Open Record Public Hearing to consider a petition from Amy Bertelsen, Christian Daugherty, Pam and Denny Corzine, John and Mary Huntwork, Gary Lannoye, and Mark Heilman, to vacate a portion of county right-of-way on unbuilt A.5-NW.

Jeff Tincher, Public Works Director, read into the record the following Engineers Report:

*The Board of County Commissioners of Grant County Washington has received a petition to vacate a portion of County Road Right-of-Way (ROW), the Unbuilt Future County ROW as shown and dedicated in the Pam Corzine Short Plat, AFN 1276435 in the NW ¼ of Section 35, Township 21 North, Range 26 East W.M., all in Grant County, Washington, as highlighted on the attached Exhibit A.*

*The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:45 PM, November 28, 2017. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.*

*This section of Future County Road ROW is currently unbuilt; the County does not maintain an active Road on this ROW and this future ROW does not directly connect to any existing County Road ROW. This County Road Vacation is only for the Unbuilt Future County ROW described above and does not impact any existing easements that may or may not exist.*

*I find that, this proposed section of County Road ROW is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment.*

Discussion ensued and copies of the petition area was passed out.

Suzie Dillman spoke against the vacation.

Christian Daugherty discussed his petition. (The recording went blank for a bit). He has been having legal problems with people using the road and there's nothing he can do but sue them civilly or ask for this road vacation and close it off. This will keep people from speeding on this road. That's the reason he is here today.

Ken Payne brought forth the Dedication of Easement for "Sun Basin Ranches – West" from 1982 (enclosed). Discussion ensued.

John Huntwork stated he will not give up his easement for anyone.

Ken Payne discussed the easements.

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Yvonne “Sue” Dillman said she pays for the gravel that is placed on the road in that area. She takes care of the road.

Commissioner Carter clarified that today’s hearing is only to talk about the vacation of the right-of-way.

Richard “Rick” Reimers discussed the right-of-ways and easements in the area.

Jeff Tinchler discussed the requirements of building a county road and road improvement districts.

Suzie Dillman asked about the county paving road 12.8 in the area. Discussion ensued.

Rick Reimers – asked how the county benefits if they vacate the right of way? Its not serving Grant County because its landlocked.

Commissioner Taylor moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Taylor moved to approve the recommendation from Public Works and vacate the right-of-way as presented. Commissioner Stevens seconded and the motion passed unanimously. **(Resolution No. 17-101-CC)**

2:30 p.m. – 2:50 p.m.                      G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:20 p.m.                      Consent Agenda (Items 1 through 16)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 16 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**

**FACILITIES AND MAINTENANCE**

2. Request for signature on 2 Property Transaction Forms to surplus two water treatment systems. These items were taken to the landfill in June, 2017. **(Approved)**
3. Request for signature on Property Transaction Form to surplus chairlift that was removed from the 1<sup>st</sup> floor. This item was taken to the landfill on November 1, 2017. **(Approved)**
4. Request for signature on Property Transaction Form to surplus a plasma cutter. This item was stolen on November 7, 2016, police case #16EP4548. **(Approved)**
5. Request for signature on 4 Property Transaction Forms to surplus four St. Johns Workstations. These items were taken to the landfill on August 1, 2017. **(Approved)**

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**TECHNOLOGY SERVICES**

6. Request for signature on Property Transaction Form to surplus UPS batter pack APC Smart. This item was disposed of through Repurpose/Recycle on November 17, 2017. **(Approved)**
7. Request for signature on Property Transaction Form to surplus Epson Projector 1945W. This item was disposed of through Repurpose/Recycle on November 17, 2017. **(Approved)**
8. Request for signature on Property Transaction Form to surplus Epson Project 1945W. This item was disposed of through Repurpose/Recycle on November 17, 2017. **(Approved)**

**PROSECUTING ATTORNEY'S OFFICE**

9. Request for signature on Property Transaction Form to surplus an Infocus IN3134a 3D DLP Projector. This item was taken to the landfill because the bulb had shattered. **(Approved)**

**EMERGENCY MANAGEMENT**

10. Request for signature on Property Transaction Form to surplus HP Color Laserjet 3600DN Printer. This item was taken to the landfill on November 17, 2017. **(Approved)**

**DISTRICT COURT**

11. Request for signature on 2 Property Transaction Forms to surplus printers. These items were taken to the landfill on November 17, 2017. **(Approved)**
12. Request for signature on Property Transaction Form to surplus HP 8200 HP Computer. This item was disposed of through Repurpose/Recycle on November 17, 2017. **(Approved)**
13. Request for signature on Property Transaction Form to surplus MS Surface Pro 64GB Laptop. This item was disposed of through Repurpose/Recycle on November 17, 2017. **(Approved)**
14. Request for signature on Property Transaction Form to surplus Sharp copier ARM 455NB. This item was traded to Business Interiors on November 17, 2017. **(Approved)**

**SHERIFF'S OFFICE**

15. Budget extension in the amount of \$12,100 to cover overtime expenditures for Marijuana Eradication. This will be in addition to the original 2017 budgeted \$20,000 in project 5800 Marijuana Eradication. The Sheriff's Office received an amended contract from the Washington State Patrol that indicates the amount of funding/reimbursement has been increased to \$32,100, this \$12,100 is to cover the revised contract increase from WSP. **(Approved, the public hearing was scheduled for December 19, 2017 at 11:00 a.m.)**

**PLANNING, BUILDING AND FIRE MARSHAL**

16. Request by Development Services (Planning, Building and Fire Marshal) to establish a bank account to receive electronic payments for permits. **(Approved)**
- 3:30 p.m. – 4:20 p.m. M Webb, Fairgrounds Update
- 4:30 p.m. – 5:00 p.m. 2018 Budget Discussion **(Cancelled)**

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**MISCELLANEOUS ITEMS**

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$5,560.67.

The Commissioners submitted a signature authorization to the National Association of Counties (NACo) for a letter of support addressed to congressional leaders urging them to fully fund the Payment in Lieu of Taxes (PILT) program for FY 2018 and reauthorize the Secure Rural Schools (SRS) program.

**WEDNESDAY, NOVEMBER 29, 2017**

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|-------------------------|--|
| 8:00 a.m. – 5:00 p.m.   | CLERK'S OFFICE TRAINING  |
| 8:00 a.m. – 9:00 a.m.   | T Taylor at Central Safety Committee Meeting (Wanapum Room)  |
| 9:30 a.m. – 10:00 a.m.  | Certification of Tax Levies to the Grant County Assessor (BOCC Lunch Room) <b>(The Commissioners acknowledged receipt of the 2018 budgets and estimates as submitted by various taxing districts within Grant county certifying the amounts to be raised by taxation on the assessed valuation of the property within each taxing district for the purpose of levying taxes)</b> |
| 10:00 a.m. – 12:00 p.m. | 2018 Budget Discussion (Wanapum Room)  |

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$1,209.56, as recorded on a listing and made available to the Board.

**THURSDAY, NOVEMBER 30, 2017**

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| 8:00 a.m. – 5:00 p.m. | CLERK'S OFFICE TRAINING |
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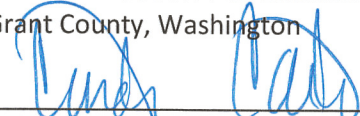
**FRIDAY, December 1, 2017**

8:00 a.m. – 5:00 p.m.

CLERK'S OFFICE TRAINING

Signed this 21<sup>st</sup> day of Dec, 2017.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
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Cindy Carter, Chair

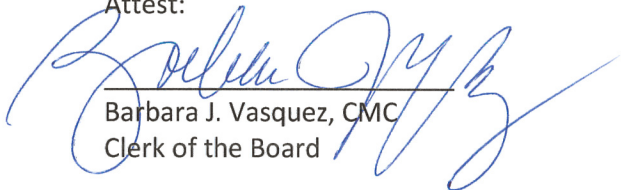
  
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Richard Stevens, Vice-Chair

  
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Tom Taylor, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board