

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 18, 2017

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 16)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 11 through 15 on the agenda as presented. Items 2 through 10, and 16 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Leslie Nellerhoe of Nossman, LLP for legal guidance and assistance, supervision and consultation, including advice, with respect to the Grant County Public Works Department and environmental and landfill matters, and the provision of legal opinions regarding such matters as may be appropriate to the County, as directed by the Prosecuting Attorney's Office. Term is from date of final signature through December 31, 2019. **(Item not ready for signature)**
3. **Anticipating [Note: Name of the agreement and details yet to be determined].** Regarding the City of Quincy agreeing with Grant County for payment of a portion of the Quincy Valley Medical Center debt (*registered warrants for hospital*). **(Item not ready for signature)**
4. **Anticipating:** Grant County Historical Society Lease Agreement with Grant County, Washington, for the Museum property located at 742 Basin Street NW, Ephrata, Washington. **(Item not ready for signature)**
5. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Clarke Tibbits. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
7. **Anticipating:** 2018-2019 Professional Services Agreement, Conflicts/Overflow Investigator, between Grant County and Gary T. Way, known as Way Investigations. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
8. **Anticipating:** 2018 Animal Shelter Contract between Grant County, Washington, and Grant County Animal Outreach, Inc. Term is January 1, 2018 through December 31, 2018. **(Item not ready for signature)**
9. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Healthcare Management Administrators (HMA), the County's new Third-Party Administrator.

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The agreement serves to replace Premera as the County's claims processor and Infinisource as the County's COBRA administrator, permitting the County to unbundle its healthcare services.

(Item not ready for signature)

10. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Renalogic, a specialty medical provider for End-Stage Renal Disease (ESRD). **(Item not ready for signature)**
11. Contract between Grant County and Del-Sol, Inc. for custodial duties in various County locations, pursuant to the Custodial Request For Proposals (RFP). The Contract is administered through the County's Central Services department. Term is January 1, 2018 through December 31, 2020, subject to the Contract's terms of paragraph 3.2 and is in the amount of \$253,167.12 per year. **(Approved)**
12. Addendum to Contract No. SRW05358 between Grant County and Otis Elevator Company, to: (1) add new courthouse elevator (machine # AEL467) to the existing service agreement for \$250.00 per month; and (2) reduce the price on elevator machine #D59370 to \$250.00 per month from modernization. The Addendum takes effect January 1, 2018. **(Approved)**
13. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during November of 2017 on Washington State Department of Corrections contract in the amount of \$228.75. **(Approved)**
14. Request from the City of George on Strategic Infrastructure Program (SIP) #2016-11, *Industrial Park No. 5 Water System Improvements*, for reimbursements to be made in three (3) installments (due to limited cash reserves that can be advanced towards timely payment of project invoices). **(Approved)**
15. Request to create resolution to rescind 1996 *Safety/Risk Management Policies & Procedures Manual* from the Grant County Central Safety Committee project review team. **(Approved)**
16. **Anticipating: [Note: Name of the agreement and/or details unavailable at time of entry]** **Contract** between Grant County and Martin Hall for housing juvenile offenders. Term is January 1 through December 31, 2018. **(Item not ready for signature)**

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| 10:00 a.m. – 10:15 a.m. | Commissioners Office Safety Meeting |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period (No public in attendance) |
| 11:30 a.m. – 11:50 a.m. | District Court Update |
| 1:00 p.m. – 1:20 p.m. | T Taylor with Judge Antosz, Security in Superior Court Discussion (T Taylor Office) (Cancelled) |
| 1:30 p.m. – 2:20 p.m. | Grant Integrated Services Update |

1. Fully Integrated Managed Care Update
2. Ephrata Location
3. Senator Warnick update
4. Financials
5. Foundational Community Services

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2:30 p.m. – 3:20 p.m.

J Gingrich, Veteran's Services – Policy Discussion

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$48,348.62, \$22,690.09, and \$954,836.49, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Ryan Hopperstad (Hopperstad Short Plat (FU 71 Blk 40)) File # P 17-0347 (preliminary P 17-0165); and the Dorsey Winfree (Winfree Short Plat) File # P 17-0386 (preliminary P 17-0151) Final Plat Submission and Review.

TUESDAY, DECEMBER 19, 2017

The session was continued at 9:00 a.m. with Commissioners Carter and Taylor in attendance. Commissioner Stevens was out and excused.

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

10:00 a.m. – 10:50 a.m.

M Webb, Fairgrounds Update

11:00 a.m. – 11:10 a.m.

Open Record Public Hearing, Sheriff's Office, Tourism Commission, Planning Department, Economic Enhancement, and New Hope Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Sheriff's Office Fund #001 Department #114 in the amount of \$74,985.00 to receive reimbursement funds from Coulee City School District and Live Nation for overtime wages (Fund 001.114).
- Sheriff's Office Fund #001 Department #114 in the amount of 12,100.00 to receive reimbursement funds from the Washington State Patrol for Marijuana Eradication and over time paid.
- Tourism Commission Fund #114 Department #156 in the amount of \$13,000.00 from Tourism beginning fund balance (114.156) for Professional Services and Communication expenses not budgeted for.

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- Planning Department Fund #001 Department #111 in the amount of \$5,980.00 from the current expense fund to purchase SG SMARTConnect Merchant software and associated training from Paladin Data and Point and Pay.
- New Hope Fund #128 Department #170 in the amount of \$142,349.50 due to an increase in revenues from VOCA increases to current grants, new funding sources and successful fulfillment of new grant applications.

A motion was made by Commissioner Taylor, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Taylor moved to approve the budget extensions as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 17-108-CC)**

11:30 a.m. – 11:50 a.m. B Mayo, Grant County Economic Development Council Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 and 2 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Authorization to Call for Bids: Herbicide Materials 2018 with a bid opening date of January 9, 2018 at 1:30 pm. **(Approved)**
2. **Resolution No. 17-109-CC** Notice of Hearing for the vacation of Right of Way known as T-NE from Wheeler Road to 4-NE with a hearing date set for January 23, 2018 at 1:45 pm. **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 9 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**

HUMAN RESOURCES

2. Recommendation Memorandum regarding a request from Kevin Davis, Facilities & Maintenance, for an exception to the Annual Leave Maximum and carry over 80 hours of annual leave into 2018. The Director recommends approval. **(Approved)**

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FACILITIES & MAINTENANCE

3. Request to surplus 4 – St. Johns workstations, Shelving Unit, Steel Shelving Unit and File Cabinet. The majority of the items were broken desks that have been taken to the landfill. The other items were broken and of no use and have also been taken to the landfill. **(Approved)**

VETERAN SERVICES

4. Recommendation by the Veteran Service Coordinator to fill a vacancy on the Grant County Veterans Advisory Board that was created when Rod Davis resigned. After reviewing applications the Coordinator would like to recommend Carrie McCormick to this board with the term ending April 22, 2021. **(Approved)**

DEVELOPMENT SERVICES

5. Request for out of state travel for Damien Hooper to attend the American Planning Association Conference from April 21 - 24, 2018 in New Orleans, LA. **(Approved)**

GRANT INTEGRATED SERVICES

6. Request for signature on Vehicle Bill of Sale for a used Ford Econoline motor home that is being purchased from Amerigroup Florida, Inc. that will be used for services around Grant County. **(Approved)**

SHERIFF'S OFFICE – INTERAGENCY NARCOTICS ENFORCEMENT TEAM (INET)

7. Request for signature on Property Transaction Form to surplus an evidence alarm system, Asset ID 102626. This item has been taken to the landfill. **(Approved)**

TECHNOLOGY SERVICES

8. Request for signature on Property Transaction Forms to surplus the following items: HP Laserjet Enterprise P3015X printer, Pesom Powerlire S5 Projector and Equipment, Projector, HP ProBook 6560B HP Laptop, Axis 223 Netcam Camera, and Axis Network Camera. These items were lost and department has been unable to locate. **(Approved)**
9. Request for signature on Property Transaction Forms to surplus the following items: 2 each Axis P5534 NTWK PTZ Camera. These two cameras are lost and department has been unable to locate. (These are for the Sheriff's Office) **(Approved)**

3:30 p.m. – 4:00 p.m.

T Jones, Washington State Traffic Commission Proposal

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WEDNESDAY, DECEMBER 20, 2017

T Taylor, Out

8:30 – 9:00 a.m.

R Stevens, WRCIP Fiscal Committee Conference Call

THURSDAY, DECEMBER 21, 2017

T Taylor, Out

6:30 p.m. – 7:30 p.m.

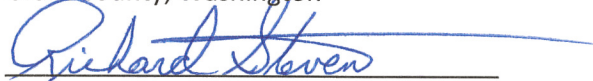
R Stevens at Grant Transit Authority Board Meeting (Moses Lake Office)
(Did not attend)

FRIDAY, DECEMBER 22, 2017

Christmas Holiday Observed, Courthouse Closed

Signed this 9th day of Jan, 2017.

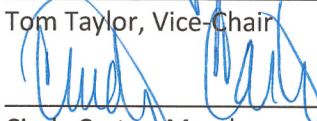
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair

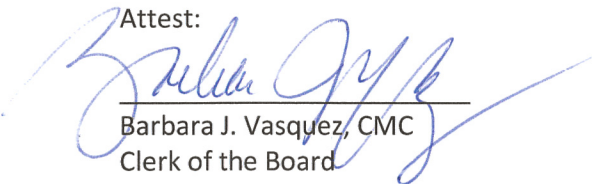


Tom Taylor, Vice-Chair



Cindy Carter, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board