

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 25, 2017

Christmas Holiday, Courthouse Closed

TUESDAY, DECEMBER 26, 2017

The Grant County Commissioners session began at 10:00 a.m. with all Commissioners in attendance.

10:00 a.m. – 10:20 a.m. ASC Update and Misc BOCC Action (Items 1 through 22)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 3 through 5, 7, 8, 12 through 20, and 22 on the agenda as presented. Items 2, 6, 9 through 11, and 21 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Leslie Nellerhoe of Nossman, LLP for legal guidance and assistance, supervision and consultation, including advice, with respect to the Grant County Public Works Department and environmental and landfill matters, and the provision of legal opinions regarding such matters as may be appropriate to the County, as directed by the Prosecuting Attorney's Office. Term is from date of final signature through December 31, 2019. **(Item not ready for signature)**
3. Resolution Authorizing Execution of Addendum to Interlocal Investment Services Agreement Between Grant County and the City of Quincy for the City's Investment in Grant County Hospital District #2 Registered Warrants (AC Action Item #4, below). **(Approved, Resolution No. 17-111-CC)**
4. Addendum to Interlocal Investment Services Agreement (Interlocal Agreement) between the City of Quincy, Washington, and Grant County, Washington, enabling the City to invest funds with the County, through the Grant County Treasurer, operating the Grant County Local Investment Pool. The Addendum enables the City to invest in Hospital Warrants in the amount of \$1,000,000 with the County for a share of the registered warrants held by the County of Grant County Hospital District No. 2 in the approximate amount of \$4,621,000. **(Item not ready for signature)**
5. Grant County Historical Society Lease Agreement with Grant County, Washington, for the Museum property located at 742 Basin Street NW, Ephrata, Washington. Term is December 26, 2017 through December 31, 2027. **(Approved)**
6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**

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7. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Clarke Tibbits. Term is January 1, 2018 through December 31, 2019. **(Approved)**
8. 2018-2019 Professional Services Agreement, Conflicts/Overflow Investigator, between Grant County and Gary T. Way, known as Way Investigations. Term is January 1, 2018 through December 31, 2019. **(Approved)**
9. **Anticipating:** 2018 Animal Shelter Contract between Grant County, Washington, and Grant County Animal Outreach, Inc. Term is January 1, 2018 through December 31, 2018. **(Item not ready for signature)**
10. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Healthcare Management Administrators (HMA), the County's new Third-Party Administrator. The agreement serves to replace Premera as the County's claims processor and Infinisource as the County's COBRA administrator, permitting the County to unbundle its healthcare services. **(Item not ready for signature)**
11. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Renalogic, a specialty medical provider for End-Stage Renal Disease (ESRD). **(Item not ready for signature)**
12. Detention Services Agreement between Martin Hall Juvenile Facility Board and Grant County, Washington. Term is January 1 through December 31, 2018. **(Approved)**
13. Agreement for the Transport of Juvenile Detainees with Community Counseling and Correctional Services with Grant County. Term is January 1, 2018 through December 31, 2018. **(Approved)**
14. **Resolution No. 17-113-CC** rescinding Grant County's Safety/Risk Management Policies and Procedures Manual, March 1996 Edition. **(Approved)**
15. City of Moses Lake Industrial Waste Discharge Permit No. 25, Grant County Fairgrounds. Effective date: March 1, 2018 through February 28, 2023. **(Approved)**
16. Reimbursement Request (A-19) on Washington State Department of Social & Health Services (DSHS) Contract #1763-94250 with Grant County, by and through its Grant Integrated Services department for the period **October 1 to October 31, 2017** in the amount of \$13,299.24. **(Approved)**
17. Reimbursement Request (A-19) on Washington State Department of Social & Health Services (DSHS) Contract #1763-94250 with Grant County, by and through its Grant Integrated Services department for the period **November 1 to November 30, 2017** in the amount of \$10,366.60. **(Approved)**
18. **CORRECTED** Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services' Prevention and Recovery Center (PARC), during June of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery Contract No. 1563-42476 in the amount of \$23,585.35. **(Approved)**
19. Amendment to Beacon Facility Agreement entered into by and between Beacon Health Options, Inc. and Grant County, by and through Grant Integrated Services which modifies Exhibits A and B. The Amendment changes are effective immediately upon final signature. **(Approved)**
20. Participating Provider Agreement between Amerigroup Washington, Inc. and Grant County, Washington, on behalf of its Grant Integrated Services department for the provision of Covered Services to Covered Persons under the Washington State Health Care Authority.

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Term is from December 31, 2017 through December 31, 2019 and shall renew automatically thereafter for successive terms of one (1) year, unless either party notifies the other of its intent to not renew at least one hundred and twenty (120) days prior to the end of the term.

(Approved)

21. **Anticipating:** Security Service Agreement between Grant County, on behalf of District Court, for the provision of uniformed guard service at the Ephrata and Moses Lake District Court locations. Term is January 1, 2018 through December 31, 2018. **(Item not ready for signature)**
22. Washington State Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy SFY 2018 Training Bank Grant Program, Grant No. F17-31119-923 with Grant County, by and through New Hope, in the amount of \$5,000. Term is July 1, 2017 through June 30, 2018. **(Approved)**

10:30 a.m. – 10:50 a.m. Open Record Public Hearing, Grant Integrated Services Surplus of
Miscellaneous Computer Equipment

The Commissioners held an Open Record Public Hearing to consider a request from Grant Integrated Services to surplus miscellaneous computer equipment and dispose of them via TruRecycle.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Taylor moved to approve the surplus as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 17-110-CC)**

11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 5)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 5 on the agenda as presented. The motion passed unanimously.

1. Authorization to Purchase: 1-each John Deere 6110M Utility Tractor, TM-60EDH Rotary Side Mower in the amount of \$105,051.22 not including sales tax from Tiger Corporation of Sioux Falls, SD using NJPA process Contract #052417-TGR. **(Approved)**
2. Authorization to Purchase: 1-each Breaker Technology, TC 152V-H-FC-TBD Hydraulic Compactor in the amount of \$11,351.22 not including sales tax from Pape Machinery, Inc. of Pasco, WA using NJPA process Contract #032515-JDC. **(Approved)**
3. Authorization to Purchase: Vehicles on the 2018 Equipment Expense Program through the State Contracts: **(Approved)**

Public Works:

- 1 - each 2018 Ford F-250 ¾ ton 4WD Extended Cab Pickup in the amount of \$34,653.31 including \$2,685.31 sales tax from Columbia Ford DES Contract #05916
- 1 - each 2018 Ford F-150 ½ ton 4WD Extended Cab pickup in the amount of \$30,290.21 including \$2,347.21 sales tax from Columbia Ford through DES contract #05916
- 1 - each 2018 Ford F-150 ½ ton 4WD Extended Cab pickup in the amount of \$32,862.54 including \$2,546.54 sales tax from Columbia Ford through DES contract #05916

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- 1 - each 2018 Ford F-150 ½ ton 4WD Extended Cab pickup in the amount of \$34,008.33 including \$2,635.33 sales tax from Columbia Ford through DES contract #05916
- 1 - each 2018 Ford F-350 Cab/Chassis & Platform Body in the amount of \$48,050.55 including \$3,723.47 sales tax from Columbia Ford through DES contract #05916
- 4. Authorization to Purchase Sheriff Vehicles through State Contracts: **(Approved)**
 - 3 - each 2018 Dodge Charger Police AWD in the amount of \$91,971.00 including \$8,361.00 sales tax from Northsound Dwayne Lane through DES contract #05916
 - 3 - each 2018 Chevrolet Tahoe Police Pursuit 4WD in the amount of \$138,115.63 including \$10,702.69 sales tax from Bud Clary Auto Dealerships through DES contract #05916
 - 1 - each 2018 Ford Police Interceptor AWD Pursuit-Rated Utility/SUV in the amount of \$37,778.48 including \$2,927.48 sales tax from Columbia Ford through DES contract #05916
- 5. Request for budget extension for their Pits and Quarries Fund #560 in the amount of \$375,000.00 due to the crushing contract being higher than anticipated. *This request will be included in the December 27, 2017 budget extension public hearing.* **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update **(Cancelled)**

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 6 on the agenda as presented. Item 7 is being withdrawn by the Fairgrounds Director. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners November 6, 13, 20, 27, and December 4, 2017 Minutes for signature. **(Approved)**
3. Multi Agency Communications Center (MACC) Claims Payment Request for Batch 01-56 in the amount of \$178,815.69. **(Approved)**
4. Special occasion liquor license for Moses Lake Chamber of Commerce, from the Washington State Liquor and Cannabis Board. Their event will be held at the Grant County Fairgrounds, Moses Lake, WA on January 16, 2018. **(Approved)**
5. Assumption liquor license application for Sunfire Grille & Lounge in Quincy, WA. **(Approved)**

GRANT INTEGRATED SERVICES

6. Request for signature on letter to Amerigroup Washington regarding purchase of a used Ford Econoline motor home that is being purchased from Amerigroup Florida, Inc. that will be used for services around Grant County. The Vehicle Bill of Sale was approved December 19, 2017. **(Approved)**

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FAIRGROUNDS

7. Request to purchase a Wastewater Auto Sampling Device from Whitney Equipment Company in the amount of \$7,267.32 as a requirement from the City of Moses Lake to discharge to the city sewer system. **(This item is being withdrawn by the Director)**

3:30 p.m. – 4:30 p.m. Budget and Finance Update

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the December 21, 2017 payroll.

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$8,191.80.

WEDNESDAY, DECEMBER 27, 2017

The session was continued at 10:00 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. T Taylor, Central Safety Committee Meeting **(Cancelled)**

9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update **(Cancelled)**

10:00 a.m. – 10:20 a.m. Appointment of Commissioner Chair and Vice-Chair for 2018; and Resolution of Appointment of Commissioners to Boards and Committees for 2018

A motion was made by Commissioner Taylor, seconded by Commissioner Carter that Commissioner Stevens be elected as Chair of the Board of County Commissioners for the calendar year 2018. The motion passed unanimously.

A motion was made by Commissioner Carter, seconded by Commissioner Stevens that Commissioner Taylor be elected as Vice-Chair of the Board of County Commissioners for the calendar year 2018. The motion passed unanimously.

The Commissioners passed **Resolution No. 17-114-CC** regarding 2018 Appointments to Boards and Committees.

10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update

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11:00 a.m. – 11:20 a.m. K Allen, Clerk's Office Update

11:30 a.m. – 11:50 a.m. Open Record Public Hearing, Year End Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following year end budget extension requests:

- Sheriff Surplus Fund #140.114 in the amount of \$80,298 to establish the beginning fund balance. In late December, 2016, a resolution was approved to establish this fund, but a budget was not prepared and the resolution did not establish the beginning fund balance.
- Sheriff's Office Fund #140.000 in the amount of \$10,300.00 to purchase a Crossmatch L Scan Ten-Print Palm Print Livescan machine.
- Courthouse Improvement Bond Fund #308.000 in the amount of \$1,372,000.00 for 2017 unbudgeted expenses. There were remaining bond funds available at the end of 2016, but a 2017 budget was not prepared at budget time for this fund.
- Quadrennial Fund #502.180 in the amount of \$97,500.00 to cover excess equipment purchases.
- Tourism Commission Fund #114.156 in the amount of \$7,000.00 from their Tourism Advertising Hotel/Motel Tax Revenue balance to cover 2018 Visitor guides and fishing inserts that were more than projected.
- Grants Admin Fund #190.001 in the amount of \$120,948.00 for pass through funding from the Department of Commerce for a CDBG Public Services Grant No. 17-62210-005 for the OIC of Washington.
- Economic Enhancement Strategic Infrastructure Ending Fund Balance #113.115 in the amount of \$211,908.67 to fund the following SIP projects:
 - #2017-01: City of Soap Lake, Paul Lauzier Community Park Renovation \$72,700.00 (Grant)
 - #2017-02: Port of Hartline, Hartline Fuel Facility Upgrade \$39,208.67 (Grant)
 - #2017-03: City of George, Industrial Part No. 5 Water System Improvements (Reallocation) \$100,000.00 (this is a reallocation from #2015-06)
- Public Works Pits and Quarries Fund #560 in the amount of \$375,000.00 as the crushing contract was higher than anticipated.
- Treasurer's O&M Fund# 111.153 in the amount of \$13,000.00 to cover additional costs due to increase in foreclosure parcels and additional labor costs associated with the foreclosure sale process.

Tom Jones, Sheriff, discussed the purchase of the Palm Print Livescan Machine stating the funding will come from their surplus fund and is a sole source purchase.

Madeline Prentice, Chief Accountant, discussed her submitted requests. The Sheriff's surplus fund was established in 2016 but the beginning fund balance was not included. This extension will transfer those monies into that fund. Courthouse Improvement fund: there were remaining bond funds at the end of 2016 that was not transferred into 2017. This extension will transfer those monies. Tourism Commission fund had additional expenses than anticipated. Grants Admin received Commerce Funds for CDBG Grants. Treasurer's O&M Fund incurred extra expenses that were not anticipated.

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Joe Carter, Technology Services, discussed the submitted request from the Chief Accountant. The request is to cover unanticipated costs due to failures on the quadrennial that needed to be replaced, and software bundling.

Jeff Tincher, Public Works Director, stated they added an additional pit site to the crushing contract which increased the price.

Commissioner Carter read into the record the SIP projects related to the Economic Enhancement Strategic Infrastructure program budget extension.

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Taylor moved to approve the budget extensions as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 17-112-CC)**

5:00 p.m. – 5:30 p.m. T Taylor at Rodeo Board Meeting (Grant County Fairgrounds)

THURSDAY, DECEMBER 28, 2017

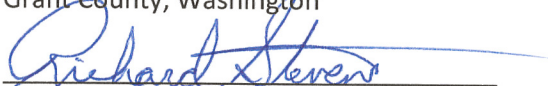
10:00 a.m. – 11:00 a.m. Commissioners at Martin Hall Meeting (Medical Lake)

FRIDAY, December 29, 2017

No meetings held

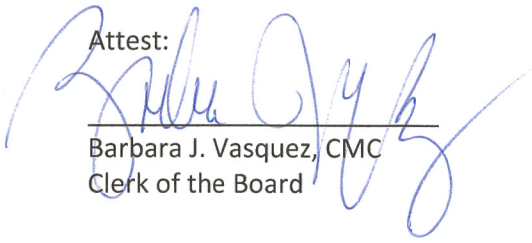
Signed this 9th day of Jan, 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Richard Stevens, Chair


Tom Taylor, Vice-Chair


Cindy Carter, Member

Attest:

Barbara J. Vasquez, CMC
Clerk of the Board