

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 15, 2018

Martin Luther King Day Holiday, Courthouse Closed

TUESDAY, JANUARY 16, 2018

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:45 a.m. – 9:00 a.m. Z Kennedy, Legislative Session Update – Conference Call

10:00 a.m. – 10:50 a.m. M Webb, Fairgrounds Update

Items for discussion:

- Surplus Property – On Jan 16, Consent Agenda
- Veterans Affairs Storage Container
- Travel Budget Plan – Focus on Trainings
- Fair Advisory Committee – Recruitment
- Fence Repairs
- Rodeo Area Improvements Plans – Blue Gate, East Side Trees & Fencing, West Fencing, etc.

11:00 a.m. – 11:20 a.m. J Gingrich, Veterans Services Update

Items for discussion:

Ongoing Items:

- VSC Office Location
- VAF Update
- VAB By-Laws Update
- VAF Policy Update
- Veterans Court

New Items:

- Storage Area

Upcoming Events

- Veterans Advisory Board
 - April 11, 2018 – 4:00 pm
- Grant County Veterans Stand Down
 - September 29, 2018 – 10am-1pm

**Grant County Commissioners Minutes
Week of January 15, 2018**

11:30 a.m. – 5:00 p.m. C Carter, Out

11:30 a.m. – 11:50 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 30)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 4 through 30 on the agenda as presented. Items 2 and 3 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2018 through December 31, 2019. **(Item not ready for signature)**
3. **Anticipating:** Grant County Economic Development Council 2018-2019 Municipal Services Agreement with Grant County, Washington. Term is January 8, 2018 through December 31, 2018 with compensation in an amount yet to be determined. **(Item not ready for signature)**
4. **Resolution No. 18-002-CC** Authorizing Execution of Interlocal Investment Services Agreement with the WRCIP (Item #5, below). **(Approved)**
5. Interlocal Investment Services Agreement between Grant County, Washington, and the Washington Rural Counties Insurance Pool (WRCIP) for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
6. **Resolution No. 18-003-CC** Authorizing Execution of Interlocal Investment Services Agreement with the CIAW (Item #7, below). **(Approved)**
7. Interlocal Investment Services Agreement between Grant County, Washington, and the Cities Insurance Association of Washington (CIAW) for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
8. **Resolution No. 18-004-CC** Authorizing Execution of Interlocal Investment Services Agreement with the SIAW (Item #9, below). **(Approved)**
9. Interlocal Investment Services Agreement between Grant County, Washington, and the Schools Insurance Association of Washington (SIAW) for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
10. **Resolution No. 18-005-CC** Authorizing Execution of Interlocal Investment Services Agreement with the USIP (Item #11, below). **(Approved)**
11. Interlocal Investment Services Agreement between Grant County, Washington, and the United Schools Insurance Program (USIP) for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
12. **Resolution No. 18-006-CC** Authorizing Execution of Interlocal Investment Services Agreement with the County Clerk Trust (Item #13, below). **(Approved)**

Grant County Commissioners Minutes

Week of January 15, 2018

13. Interlocal Investment Services Agreement between Grant County, Washington, and the County Clerk Trust (administered through the elected Grant County Superior Court Clerk) for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
14. **Resolution No. 18-007-CC** Authorizing Execution of Interlocal Investment Services Agreement with the City of Moses Lake (Item #15, below). **(Approved)**
15. Interlocal Investment Services Agreement between Grant County, Washington, and the City of Moses Lake, Washington, for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
16. **Resolution No. 18-008-CC** Authorizing Execution of Interlocal Investment Services Agreement with the Grant County Housing Authority (Item #17, below). **(Approved)**
17. Interlocal Investment Services Agreement between Grant County, Washington, and the Grant County Housing Authority for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
18. **Resolution No. 18-009-CC** Authorizing Execution of Interlocal Investment Services Agreement with the City of Wilson Creek (Item #19, below). **(Approved)**
19. Interlocal Investment Services Agreement between Grant County, Washington, and the City of Wilson Creek, Washington, for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
20. **Resolution No. 18-010-CC** Authorizing Execution of Interlocal Investment Services Agreement with the City of Ephrata (Item #21, below). **(Approved)**
21. Interlocal Investment Services Agreement between Grant County, Washington, and the City of Ephrata, Washington, for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
22. **Resolution No. 18-011-CC** Authorizing Execution of Interlocal Investment Services Agreement with the City of Soap Lake (Item #23, below). **(Approved)**
23. Interlocal Investment Services Agreement between Grant County, Washington, and the City of Soap Lake, Washington, for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
24. **Resolution No. 18-012-CC** Authorizing Execution of Interlocal Investment Services Agreement with the City of Royal City (Item #25, below). **(Approved)**
25. Interlocal Investment Services Agreement between Grant County, Washington, and the City of Royal City, Washington, for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
26. **Resolution No. 18-013-CC** Authorizing Execution of Interlocal Investment Services Agreement with the City of Coulee City (Item #27, below). **(Approved)**

**Grant County Commissioners Minutes
Week of January 15, 2018**

27. Interlocal Investment Services Agreement between Grant County, Washington, and the City of Coulee City, Washington, for participation in the County Investment Pool, pursuant to RCW 39.34.080 and RCW 36.29.022. Term is from effective date of filing as per RCW 39.34.040 after the agreement is executed by the County and shall end on December 31, 2022. **(Approved)**
28. Signature Authorization Form and Amendment A to E911 County Coordinator Professional Development Contract SFY 2018, No. E18-043, between the Washington State Military Department and Grant County, Washington. The amendment serves to decrease the contract amount by \$23,000 for a new grant total of \$23,000, in addition to modifying various terms and conditions and the statement of work. **(Approved)**
29. Invoice No. 9985 for \$150,000 payment to Port of Moses Lake for Industrial Waste Water Treatment Facility at the Port of Moses Lake (pursuant to Resolution No. 99-47-CC for twenty-year period of January 1, 1999 to January 1, 2019); payment is made through Economic Enhancement Rural County account #133184.00.9931.535904907. **(Approved)**
30. Invoice No. 9984 for \$50,000 payment to Port of Moses Lake for Interlocal Industrial Process Water Systems Agreement between Port of Moses Lake and Grant County (comprised of annual payments of \$50,000 for twenty-year period: January 1, 1999 to January 1, 2019); payment is made through Economic Enhancement Rural County account #133184.00.9931.531105110. **(Approved)**

1:30 p.m. – 2:20 p.m.

J Tincher, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 3 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Authorization to Call for Bids: Crushing and Stockpiling 2018 with a bid opening date of February 6, 2018 at 1:30 pm. **(Approved)**
2. Authorization to Call for Bids: Asphalt Crack Sealant with a bid opening date of February 6, 2018 at 1:45 pm. **(Approved)**
3. Recommendation to award the Herbicide Materials 2018 project as follows: **(Approved)**
 - Item 1 – No Award.
 - Items 15, 17, 25, ¼ of 29, ½ of 45, 48 – Furnish and deliver Herbicide Materials Award these items to Crop Production Services Inc. to furnish and deliver the listed items in the amount of \$27,163.30 not including sales tax.
 - Items 8, ½ of 12, 14, 16, 19, 22, ¼ of 29, 31, 32, 37, 43, 46 – Furnish and deliver Herbicide Materials. Award these items to Helena Chemical Company to furnish and deliver the listed items in the amount of \$114,808.56 not including sales tax.
 - Items 3, 4, 5, 7, 9, 10, 11, ½ of 12, 18, 21, 23, 24, 27, 28, ¼ of 29, 33, 34, 36, ½ of 38, 39, 40, 41, 42, ½ of 45, 47 – Furnish and deliver Herbicide Materials Award these items to Wilbur-Ellis Company to furnish and deliver the listed item in the amount of \$188,961.49 not including sales tax.
 - Items 2, 6, ½ of 13, 20, 26, ¼ of 29, 30, ½ of 35, ½ of 38, 44 – Furnish and deliver Herbicide Materials Award these items to Wilbur-Ellis Company (State Bid) to furnish and deliver the listed item in the amount of \$23,984.05 not including sales tax.

**Grant County Commissioners Minutes
Week of January 15, 2018**

- Items $\frac{1}{2}$ of 13, $\frac{1}{2}$ of 35 – Furnish and deliver Herbicide Materials Award these items to Crop Production Services (State Bid) to furnish and deliver the listed item in the amount of \$2,967.82 not including sales tax.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 9 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners January 1, 2018 for approval. **(Approved)**
3. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-60) in the amount of \$7,513.53. **(Approved)**
4. Letters of re-appointment for the following people to the Current Use Advisory Committee: Tim Ray, Richard Callahan, Phil Isaak, and Aaron Golladay. Term is January 1 – December 31, 2018. **(Approved)**
5. Letter of appointment for Elliot Goodrich to the Current Use Advisory Committee. Term is January 1 – December 31, 2018. **(Approved)**

FAIRGROUNDS

6. Request for out of state travel for Brenda Adame and Rebecca Martinez to attend the 2018 T3 Specialty Seminar by the International Association of Fairs and Expositions (IAFE) from February 9-10, 2018 in Tampa Florida. **(Approved)**
7. Confirmation of changes to the 2018 Grant County Fair Rates as presented by the Director at the January 9, 2018 Consent Agenda meeting. **(Approved)**
8. Request to maintain a Credit Card Reserve fund #116 in the amount of \$350.00 for their Washington Trust Bank credit card account. **(Approved, Resolution No. 18-015-CC)**
9. Request to surplus the following items and sell them at online auction. These items are under the \$2,500.00 limit and do not require a public hearing: **(Approved, Resolution No. 18-016-CC)**
 - a. 101392 Lucas Metal Works Arena Groomer
 - b. 102876 Jacobsen Lawn Sweeper
 - c. 104045 Voice and Time Controller
 - d. 104153 Gun Safe
 - e. Round Yellow Wheel Harrow
 - f. Mini Truck
 - g. Case 235 Mini Tractor
 - h. Misc scrap metal

**Grant County Commissioners Minutes
Week of January 15, 2018**

10. Request to surplus the following items and sell them at online auction. These items are over the \$2,500.00 limit and require a public hearing: **(Approved, the public hearing was scheduled for February 6, 2018 at 10:00 a.m.)**
- a. 101451 Bush Hot Mower TDM-11
 - b. 102636 Bush Hot Moser TD-1500
 - c. 102704 1981 Mack Dump Truck

HUMAN RESOURCES AND AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT

11. Request to create a new fund #525.000 titled “Healthcare Reserve “that will be dedicated to the healthcare reserves required for Grant County’s self-insured benefits program. Monies will be transferred from the Interfund Benefits Fund #505.185 (\$3,000,000.00) and the Interfund Benefits Reserve Fund #505.000.30 (\$500,000.00) into this newly created fund. This transfer of funds is to be considered a “gift” to this Healthcare Reserve fund. **(Approved, Resolution No. 18-014-CC)**

3:30 p.m. – 3:50 p.m. District Court Update

4:00 p.m. – 4:50 p.m. Grant Integrated Services Update

Items to discuss:

- City View Update
- BEST Update
- Staffing Update

6:00 p.m. – 7:00 p.m. R Stevens at Grant County Sheriff’s Office Town Hall Meeting (Wilson Creek School)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$605,290.94, as recorded on a listing and made available to the Board.

The Commissioners signed a 23 Year Dedicated Service Award for Janice Goeden of Public Works.

WEDNESDAY, JANUARY 17, 2018

7:00 a.m. – 8:00 a.m. T Taylor at Grant County Economic Development Council Meeting (ATEC, BBCC)

**Grant County Commissioners Minutes
Week of January 15, 2018**

8:30 a.m. – 9:00 a.m.	R Stevens, WRCIP Fiscal Committee Conference Call
9:30 a.m. – 12:00 p.m.	TOURISM COMMISSION MEETING
11:30 a.m. – 2:00 p.m.	C Carter, Lodging Tax Advisory Committee Meeting
12:00 p.m. – 1:00 p.m.	T Taylor at Court Security Committee Meeting (Multi-Purpose Room)
7:00 p.m. – 9:00 p.m.	PLANNING COMMISSION

THURSDAY, JANUARY 18, 2018

8:00 a.m. – 1:00 p.m.	C Carter, WSAC Legislative Steering Committee Meeting – Conference Call
6:30 p.m. – 8:00 p.m.	T Taylor at Grant Transit Authority (GTA) Board Meeting (Moses Lake Office)

FRIDAY, JANUARY 19, 2018

No meetings held

SATURDAY, JANUARY 20, 2018

5:00 p.m. – 7:00 p.m.	R Stevens at Cattlemen and Cattle Women Annual Banquet (St. Rose of Lima, Ephrata)
-----------------------	--

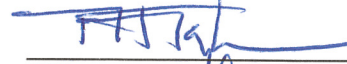
**Grant County Commissioners Minutes
Week of January 15, 2018**

Signed this 20th day of January, 2017.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair

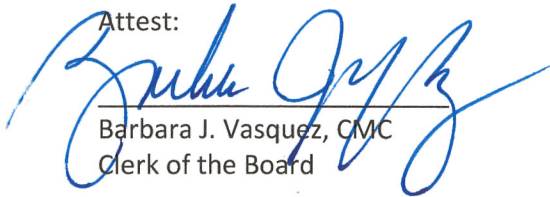


Tom Taylor, Vice-Chair



Cindy Carter, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board