

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 12, 2018

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Monday Morning Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 11)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 2 and 4 through 11 on the agenda as presented. Item 3 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. BOCC action on the Strategic Infrastructure Program (SIP) Advisory Committee's recommendations on the following SIP Projects: **(Approved)**
 - SIP Project #2018-01: Port of Quincy – Industrial Park No. 5 Site Improvements for approval of the Port's request for \$35,000 in SIP grant funding and \$35,000 loan for a total of \$70,000; and
 - SIP Project #2018-02: City of Soap Lake – Wide Street Repairs for denial of the City's request for \$131,127.44 in SIP grant funding.
3. **Anticipating:** Amendment to Amerigroup Washington, Inc. Participating Provider Agreement with Grant County, by and through its Grant Integrated Services department. The amendment modifies Attachment A – Behavioral Health Capitation (Medicaid Reimbursement), and attaches the Behavioral Health Services Wraparound with Intensive Services. Effective date is January 1, 2018. **(Item not ready for signature)**
4. BOCC Chair's "electronic signature" on Garda CI Northwest, Inc.'s Armored Car Service Agreement with Grant County, by and through the Treasurer's office. Term is January 1, 2018 through January 1, 2019. **(Approved)**
5. 2018-2019 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Marvin Scott dba M. Scott Investigations. Term is February 1, 2018 through December 31, 2019. **(Approved)**
6. Reimbursement Request #7 on Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$19,586.22. **(Approved)**
7. **Resolution No. 18-023-CC** in re Strategic Infrastructure Project (hereafter "SIP) Advisory Committee Recommendations for Funding (SIP Nos. 2018-1/Port of Quincy and 2018-2/Soap Lake). **(Approved)**
8. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period February 1, 2018 through June 30, 2019, with Goodwill Industries of the inland Northwest for the provision of Individual Supported Employment, and Group Supported Employment. **(Approved)**
9. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period February 1, 2018 through June 30, 2019, with Compass Career Solutions for the provision of Individual Supported Employment, and Community Access. **(Approved)**

**Grant County Commissioners Minutes
Week of February 12, 2018**

- 10. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period February 1, 2018 through June 30, 2019, with Service Alternatives for the provision of Individual Supported Employment, and Community Access. **(Approved)**
- 11. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period February 1, 2018 through June 30, 2019, with First Choice Services for the provision of Individual Supported Employment. **(Approved)**

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:45 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works)
- 1:30 p.m. – 1:50 p.m. M McKnight, Assessor’s Office Update
- 2:30 p.m. – 2:50 p.m. Department Head Review
- 3:00 p.m. – 3:50 p.m. H Wellsandt, Grant County Horticultural Pest and Disease Board Discussion

TUESDAY, FEBRUARY 13, 2018

The session was continued at 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Discussion Items

- 1. Youth Services Staffing Discussion
- 2. Court Security
- 3. Training Program Needs

Recommendations

- 4. Exception to Hiring Freeze – Assessor’s Office
- 5. Exception to Hiring Freeze – Youth Services
- 6. PAR – Damien Hooper
- 7. PAR – Juan Padilla

Budget, Finance, & Risk

- 8. Process for Confidential Employee Actions

Compensation, Benefits, & Payroll

- 9. ACA Reporting
- 10. Coverage Issue

**Grant County Commissioners Minutes
Week of February 12, 2018**

Employee & Department Issues

- 11. Assessor's Office
- 12. Clerk's Office

Labor Relations

- 13. Association – *CH; DC; PW; SW; YS*
Grievance: District Court Grievance

Personnel Action Request Recommendations for the following wage, salary and/or position changes for Damien Hooper, Development Services; and Juan Padilla, Grant Integrated Services. **(Approved)**

Hiring Freeze Exception Form for a FTE dedicated to administrative secretarial support at Juvenile Court and Youth Services. **(Approved)**

10:00 a.m. – 10:30 a.m. D Crittendon, Property Tax / Appeals Discussion

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: General Updates
- Facilities and Maintenance: Custodial in General; Maintenance Issues; and Project Updates

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 7)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 7 on the agenda as presented. The motion passed unanimously.

1. Recommendation to award the Asphalt Crack Sealant project to Crafcoc, Inc. in the amount of \$112,132.92 (\$0.3849 per pound). **(Approved)**
2. Authorization to Call for Bids: 28-SW Road Reconstruction project (CRP 17-03) with bid opening date of March 6, 2018 at 1:30 pm. **(Approved)**
3. Recommendation to award the Carbide Cutting Edges/Blades project to: **(Approved)**
 - a. Items 1, 2, 3 and 4 to Rebuilding and Hardfacing, Inc. in the amount of \$3,404.00 not including sales tax
 - b. Items 5, 6, 7 and 8 to Construction Parts in the amount of \$14,181.80 not including sales tax.
4. Execution of Contracts: Herbicide Materials 2018 **(Approved)**
 - Items 15, 17, 25, ¼ of 29, ½ of 45, 48 –to Crop Production Services Inc. in the amount of \$27,163.30 not including sales tax.
 - Items 8, ½ of 12, 14, 16, 19, 22, ¼ of 29, 31, 32, 37, 43, 46 –to Helena Chemical in the amount of \$114,808.56 not including sales tax.

Grant County Commissioners Minutes

Week of February 12, 2018

5. Resolution/Notice of Hearing: Allred Vacation-12.5 SW, east of Adams Road with hearing date set for March 13, 2018 at 1:45 pm. **(Although this was approved and signed, an amended version will be signed 2/27/18)**
6. Request for out of state travel for Jason Collings to attend a Manager of Landfill Operations (MOLO) Certification training from March 4 – 9, 2018 in Denver, CO. **(Approved)**
7. Request to purchase 250 gallons High Molecular Weight Methacrylate (HMWM) from Kwik Bond Polymers, LLC in the amount of \$11,720.00. This is through an extended purchase option of their 2017 quote. **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 11 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner’s Office and Public Defense Vouchers. **(Approved)**
2. Commissioners January 29, 2018 Minutes for approval. **(Approved)**
3. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-67) in the amount of \$2,000.00. **(Approved)**
4. Special occasion liquor license for Royal Golf Club Association. Their event will be held at the Frenchman Hills Barn, Royal City. **(Approved)**
5. Special occasion liquor license for Ridge Riders Inc. Their event will be held at the Ridge Riders Rodeo Grounds, Grand Coulee. **(Approved)**
6. Personnel action request (PAR) for Jerry Gingrich, Commissioners/Veterans/Human Resources. **(Approved)**

AUDITOR’S OFFICE – ELECTIONS DEPARTMENT

7. Authorization of Canvassing Board Representatives - Auditor’s Staff, to act under authority given in RCW 29A.60 for Trisha Stevens, Dedra Osborn and Michele Blondin to act as representatives for the County; and for Maria Lugar and Karrie Stockton to handle the ballots through the mail room process. **(Approved)**
8. Designation of County Commissioner Richard Stevens to serve as the County Legislative Authority on the Canvassing Board for the Special Election to be held on April 24, 2018. **(Approved)**

SHERIFF’S OFFICE

9. Request for quantity 5 Purchase Credit Cards for their office to use for incidental food and beverage purchases. **(Approved)**

**Grant County Commissioners Minutes
Week of February 12, 2018**

NEW HOPE

10. Request to purchase 2 Lenovo ThinkPads and associated items in the amount of \$4,025.05 through Technology Services using grant funds. **(Approved)**

GRANT INTEGRATED SERVICES

11. Request to designate the following individuals as County Designated Mental Health Professionals: Cheri Dowse, Anselmo Quesada, Mathew Crawford, Eddie Gonzales, Tracie Hunt, Faviola Camacho, Gus Winters, Juan Padilla, Fabian Gonzales, Velma DeLaRosa, and Mike Lopez. **(Approved)**

3:30 p.m. – 4:30 p.m. T Taylor w/ Big Bend Community College Foundation – Feasibility Study Discussion

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$383,091.11, as recorded on a listing and made available to the Board.

Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,281.00.

WEDNESDAY, FEBRUARY 14, 2018

8:30 a.m. – 9:30 a.m. T Taylor at Central Services Evacuation Drill Discussion (Technology Services)

9:30 a.m. – 11:00 a.m. T Taylor, Disability Board Meeting

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works Meeting Room)

**Grant County Commissioners Minutes
Week of February 12, 2018**

THURSDAY, FEBRUARY 15, 2018

8:00 a.m. – 1:00 p.m.	C Carter, WSAC Legislative Steering Committee – Conference Call
9:30 a.m. – 12:00 p.m.	BOARD OF EQUALIZATION HEARINGS
11:00 a.m. – 11:30 a.m.	R Stevens, FCRPS BiOp Conference Call with McMorris Rodgers and Newhouse
2:00 p.m. – 4:00 p.m.	C Carter at Solid Waste Advisory Committee (SWAC) Meeting (Public Works, Ephrata) (Did not attend)
6:00 p.m. – 8:00 p.m.	R Stevens at Fair Advisory Committee Interviews (Fairgrounds)
6:30 p.m. – 8:00 p.m.	T Taylor at Grant Transit Authority Board Meeting (Moses Lake Office)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the David and Sylvia Hammond (Hammond Short Plat / F.U. 217) File# P 17-0463 (preliminary 17-0363); and the Tamii M. Brown-Frost (Brown-Frost Short Plat) File# P 17-0464 (preliminary 17-0380) Final Plat Submission and Reviews.

FRIDAY, FEBRUARY 16, 2018

No meetings held

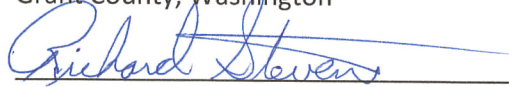
SATURDAY, FEBRUARY 17, 2018

1:00 p.m. – 2:00 p.m.	C Carter at Desert Aire Owners Association Town Hall Meeting (Desert Aire)
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**Grant County Commissioners Minutes
Week of February 12, 2018**

Signed this 27th day of February, 2017.

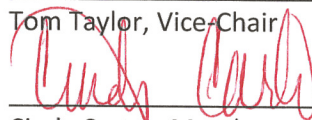
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair

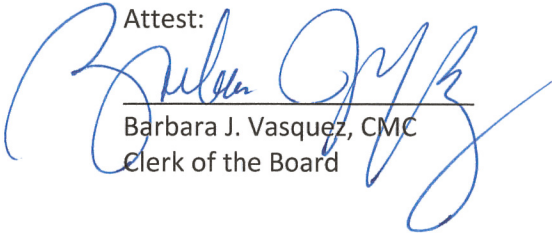
EXCUSED

Tom Taylor, Vice-Chair



Cindy Carter, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board