

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 2, 2018

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Taylor and Carter in attendance. Commissioner Stevens was out and excused.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 11)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 2, 4 through 9 and 11 on the agenda as presented. Items 3 and 10 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. CORRECTED Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services' Prevention and Recovery Center (PARC), during January of 2018 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery Contract No. 1763-94250 in the amount of \$7,320.40. **(Approved)**
3. **Anticipating:** Contract between Grant County and McKinstry, LLC for installation of two (2) emergency generators for backup power for services to the Courthouse and Annex Buildings. **(Item not ready for signature)**
4. Amendment to Contract between Grant County and Del-Sol, Inc. adding custodial duties at Grant Integrated Services location in Moses Lake in the amount of \$5,600.00 per month. The amended total contract price will be \$258,767.12 (monthly). The Contract is administered through the County's Central Services department. Term is January 1, 2018 through December 31, 2020, subject to the Contract's terms of paragraph 3.2. **(Approved)**
5. Fire Alarm Test and Inspect Service Agreement between Felton Fire Service and Grant County, by and through its Juvenile Court and Youth Services Department, for the annual amount of \$1,447.50. **(Approved)**
6. 2018 Agreement Regarding Use of County Property for Public Purpose between Grant County and Ephrata Farmers Market Association, Inc. for utilization of a portion of the Courthouse and surrounding area, etc. Term is June 2, 2018 through October 27, 2018. **(Approved)**
7. Updated Participating Provider Agreement between Amerigroup Washington, Inc. and Grant County, Washington, on behalf of its Grant Integrated Services department for the provision of Covered Services to Covered Persons under the Washington State Health Care Authority. Addition made to Attachment A with the addition of Supported Housing, per diem. Original Agreement was approved on Dec. 26, 2017. **(Approved)**
8. Grant renewal application between Washington State Department of Social & Health Services and New Hope for Domestic Violence Shelter Services. Term is July 1, 2018 to June 30, 2019 in the amount of \$488,738. **(Approved)**
9. 3 - Professional Services Agreements between Grant County and Cheri Dowse; Stepping Stones, LLC; and Grant Integrated Services to provide individual and group therapy services to clients at New Hope. Term is March 1, 2018 – June 30, 2019. **(Approved)**

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10. **Anticipating:** Addendum to Commercial Lease Agreement dated April 21, 2017, by and between Mario and Cindy Padilla as Lessors, and New Hope, as the Lessee (Grant County) for New Hope office space that will include the additional space for Children's Advocacy Center. The increase in rent will be \$800/month. **(Item not ready for signature)**
11. New Grant Application between Washington State Department of Social & Health Services and New Hope for Culturally Specific Community Based Services for Victims of Domestic Violence. Term is from July 1, 2018 to June 30, 2019 in the amount of \$155,000.00. **(Approved)**

9:30 a.m. – 9:50 a.m. Grant County Paper of Record for Legal Notices – Bid Award

On March 27, 2018, the Commissioners held a bid opening for the Paper of Record for legal notices. The following bids were received:

- | | |
|--------------------------|--------------------------|
| 1. Grant County Journal | \$5.75 / per column inch |
| 2. Columbia Basin Herald | \$4.00 / per column inch |

After review and discussion, a motion was made by Commissioner Carter, seconded by Commissioner Taylor, to award the paper of record from July 1, 2018 – June 30, 2019 to the Columbia Basin Herald in the amount of \$4.00 per column inch. The motion passed with 2 Commissioners in attendance.

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Glen Stockwell came in to discuss the 2020 Fast Track Completion of the Columbia Basin Project. He met with Senator Judy Warnick and Representative Tom Dent to re-enter his bill in 2019. They have agreed. Mr. Stockwell continues to request letters of support from many organizations in Eastern Washington.

1:00 p.m. – 1:50 p.m. M Webb, Fairgrounds Update

- Ardell and Harwood Sound Systems
- Gold Gate Tree Removal
- Arbor Day Event
- Misc Fair Activities Update
- Misc Fairgrounds Update

2:00 p.m. – 2:10 p.m. Open Record Public Hearing: Economic Enhancement, Elections Department, New Hope and Central Services Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

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- Economic Enhancement Strategic Infrastructure Program Ending Fund# 113, Department# 155 in the amount of \$70,000.00 (\$35,000 Grant, \$35,000 Loan) for SIP project #2018-01 Port of Quincy, Industrial Park No. 5, Site Improvements.
- Auditor's Office – Election Department Fund# 001, Department# 108 in the amount of \$5,775.30 to purchase a Sharp MX-3050N printer/copier/fax from Business Interiors. Funding will come from Current Expense.
- New Hope Fund# 128, Department# 170 in the amount of \$8,367.00 to accept Verizon Foundation funds received from a contract with WSCADV. Funds will be spend on wages, mileage, and client non-food supplies.
- Central Services in the amount of \$194,861.54 for the emergency generator replacement project. Funding requested to come from Current Expense.
- Central Services Fund# 121, Department# 163 in the amount of \$28,000.00 for the purchase of furniture for the Prosecuting Attorney's Office. Originally approved in their capital outlay budget is \$48,000.00. This extension would cover the added expense not known during the 2018 budget process and come from Law and Justice Funds.

Jill Hammond, Administrative Services Coordinator, discussed her request.

Tom Gaines, Central Services Director, discussed the Emergency Generator budget extension request. He stated that the revenue is currently being worked out by the Accounting Department. **(It was determined on 4/16/18 that the \$194,861.54 will come from REET funding and is reflected on the adopted resolution of the same date)**

Tom Gaines, Central Services Director, discussed the purchase of furniture for the Prosecuting Attorney's Office. Funding will come from Law and Justice Funds.

Commissioner Carter read into the record the request from the Auditor's Office – Elections Department. Funding will come from Current Expense.

Suzi Fode, Director of New Hope, discussed her request.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to surplus the vehicles and equipment as presented. Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 18-045-CC, signed 4/16/18)**

2:15 p.m. – 3:00 p.m.

S Fode, New Hope Update

- Shelter update
- Sale of Van
- Sexual Assault Awareness Month Proclamation
- Child Abuse Prevention Month Proclamation
- Grant Renewals
- Man Up Campaign updates

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- Rental Agreement Addendum for CAC
- Professional Services Agreements for Individual Therapy Providers
- Out of state travel request for Suzi (August to Anaheim-National Sexual Assault Conference)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the March 30, 2018 payroll.

TUESDAY, APRIL 3, 2018

The session was continued at 9:00 a.m. with Commissioners Taylor and Carter in attendance. Commissioner Stevens was out and excused.

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update (Items 1 through 3)

Recommendations

1. PAR – Suhail Palacios
2. Hiring Freeze – Detective (1)
3. Hiring Freeze – Sheriff Deputy (3)
4. Hiring Freeze – Corrections Corporal (2)
5. Hiring Freeze – Corrections Sergeant (2)
6. Hiring Freeze – Qualified Court Interpreter (1)
7. Hiring Freeze – Legal Secretary (1)

Policy & Procedure

8. 514 – Solicitation
9. 820 – Definition of Immediate Family Member

1. Personnel Action Request (PAR) for the salary, wage, and/or position change for Suhail Palacios, Juvenile Court and Youth Services. **(Approved)**
2. Request from Grant Integrated Services to hire an Employment Specialist position higher than a Step 3. Specifically at a Band 8, Step 5. **(Item does not need BOCC signature)**
3. Hiring Freeze Exception Forms for the following positions:
 - a. Sheriff's Office – Corrections Corporal (2)
 - b. Sheriff's Office – Detective (1)
 - c. Sheriff's Office – Deputy (3)
 - d. Sheriff's Office – Corrections Sergeant (2)
 - e. Juvenile Court and Youth Services – Legal Secretary (1)
 - f. Juvenile Court and Youth Services - Qualified Court Interpreter (1)
4. Amendments to Grant County Policy 514 "Solicitation" and 820 "Definition of Immediate Family Member."

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10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update

Items discussed were: Permit Activity; New Position; Health District/Development Services; 2018 Comprehensive Plan Update; and Code Enforcement.

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 and 2 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Recommendation to award the Asphalt Materials project as follows (no contract): **(Approved)**
 - o Western States Asphalt of Spokane, WA to furnish 2,900 to 3,300 tons of HFE 150 Liquid Asphalt for the bid amount of \$1,193,940.00 including \$88,440.00 in sales tax at the unit bid price of \$335.00 per ton and to furnish 550 to 750 tons of HFE 90 Liquid Asphalt for the bid amount of \$271,350.00 including \$20,100.00 in sales tax at the unit bid price of \$335.00 per ton; and
 - o Central Manufacturing, Inc. of Moses Lake, WA to furnish 5,000 to 7,000 tons of HMA Class 1/2" PG 64-28 for the bid amount of \$347,438.00 including \$25,438.00 in sales tax for the unit bid price of \$46.00 per ton and/or to furnish 5,000 to 7,000 tons of HMA Class 3/8" PG 64-28 for the bid amount of \$354,613.35 including \$25,963.35 in sales tax for the unit bid price of \$46.95 per ton; and
 - o Alternate (in the event that Central Manufacturing is unable to provide Hot Mix Asphalt) award to Granite Construction Co. of Yakima, WA to furnish up to 7,000 tons of HMA Class 1/2" PG 64-28 for the bid amount of \$370,097.00 including \$27,097.00 in sales tax for the unit bid price of \$49.00 per ton and/or to furnish up to 7,000 tons of HMA Class 3/8" PG 64-28 in the amount of \$370,097.00 including \$27,097.00 in sales tax for the unit bid price of \$49.00 per ton.
2. Resolutions to Initiate CRP No. 18-06 (**Resolution No. 18-042-CC**) to install horizontal curve signs and other associated work on various County Roads; and 18-07 (**Resolution No. 18-043-CC**) to install centerline and shoulder rumble strips and other associated work on various County Roads.

(Approved)

1:45 p.m. – 1:55 p.m. Open Record Public Hearing, Vacation of 12.5-SW Road and Right-of-way located in S 16, T 16 N, R 25 E, WM (Allred)

The Commissioners held an Open Record Public Hearing to consider a petition from Austin Allred to vacate 12.5-SW Road and Right-of-Way.

Jeff Tincher, Public Works Director, read his Engineers Report into the record:

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The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Road being all that portion of County Road 12.5-SW, Road Log Number 11980, from Mile Post 0.0 to Mile Post 0.5, lying in Section 6 of Township 16 North, Range 25 East W.M., all in Grant County, Washington, as highlighted on the attached Exhibit A.

The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:45 PM, April 3, 2018. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.

The proponents of the petition own the majority of the frontage along the petitioned County Road. 12.5-SW is on the active County Road System. All affected parcels are either owned by the proponents or have frontage on other currently maintained public roads.

I find that, the section of County Road 12.5-SW from MP 0.0 to MP 0.5 is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to vacate 12.5-SW Road and Right-of-Way as presented. Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.
(Resolution No. 18-044-CC)

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 11 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 12 and 19, 2018 Minutes for approval. **(Approved)**
3. Recommendation from the Solid Waste Advisory Committee (SWAC) to appoint Warren Tracey to their committee. **(Approved)**
4. Proclamation recognizing the Moses Lake High School Chiefs Dance and Drill Team and their 2018 State 4A 2nd Place Title in the Military Division; and the Royal High School Knights Dance and Drill Team and their 2018 State 1A/2A 2nd Place Title in the Military Division. **(Approved)**

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TREASURER'S OFFICE

5. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,253.00. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved, in the amounts of \$80,224.62 and \$601,991.32)**

GRANT INTEGRATED SERVICES

7. Request to hire Otis Elevator to perform a WA State Required Rupture Valve test at their Moses Lake Facility, in the amount of \$5,700.00. **(Approved)**

JUVENILE COURT AND YOUTH SERVICES

8. Request for signature on 2-Property Transaction Form to surplus Motorola MAXTRAC Vehicle CB Radios (Asset nos. 100930/100960). One has been lost and the other will be taken to the landfill as it no longer works. **(Approved)**

NEW HOPE

9. Request for out of state travel for Suzi Fode to attend the National Sexual Assault Conference from August 29-31, 2018 in Anaheim, CA. **(Approved)**
10. Proclamation recognizing April 2018 as Child Abuse Prevention Month. **(Approved)**
11. Proclamation recognizing April 2018 as Sexual Assault Awareness Month. **(Approved)**

WEDNESDAY, APRIL 4, 2018

9:00 a.m. – 11:00 a.m. R Stevens, Out

THURSDAY, APRIL 5, 2018

10:00 a.m. – 12:00 p.m. Commissioners at Canvassing Board Signature Verification Training (Douglas County, 19th Street, E Wenatchee)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

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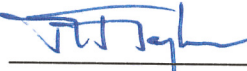
FRIDAY, APRIL 6, 2018

No meetings held

Signed this 17th day of April, 2018.

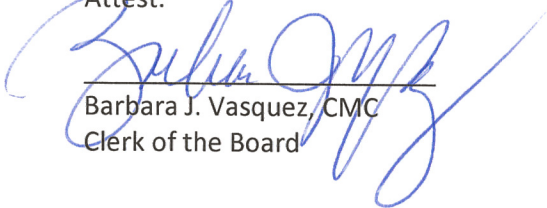
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Richard Stevens, Chair


Tom Taylor, Vice-Chair


Cindy Carter, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board