

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 9, 2018

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 6)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 2, 3, 5 and 6 on the agenda as presented. Item 4 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Reimbursement Request #9 on Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$27,511.22. **(Approved)**
3. Contract between Grant County and McKinstry, LLC for installation of two (2) emergency generators for backup power for services to the Courthouse and Annex Buildings. **(Approved)**
4. **Anticipating:** Addendum to Commercial Lease Agreement dated April 21, 2017, by and between Mario and Cindy Padilla as Lessors, and New Hope, As the Lessee (Grant County) for New Hope office space that will include the additional space for Children’s Advocacy Center. The increase in rent will be \$800/month. **(Item not ready for signature)**
5. Contract Amendment by Grant County, by and through Grant Integrated Services, and Washington State Department of Social & Health Services’ Division of Behavioral Health and Recovery *Parent-Child Assistance Program (PCAP)*, Contract No. 1763-95998 to: a) amend the contract by changing the end date from June 20, 2019 to October 31, 2017, and terminating the contract at the request of the contractor; and b) amend the contract by reducing the contract by \$277,200, therefore decreasing the maximum consideration from \$332,040 to \$54,840. **(Approved)**
6. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during March, 2018 on Washington State Department of Corrections contract in the amount of \$686.25. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)

1:00 p.m. – 5:00 p.m. T Taylor, Out

1:30 p.m. – 1:50 p.m. M McKnight, Assessor’s Office Update

7:00 p.m. – 8:00 p.m. C Carter at Quincy Valley Leadership Meeting (Fire District #3 Facility, Quincy) **(Did not attend)**

Grant County Commissioners Minutes

Week of April 9, 2018

TUESDAY, APRIL 10, 2018

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Recommendations

1. PAR – Kris Cruz
2. Hiring Freeze – Therapist (New Hope)
3. Hiring Freeze – Clerk Supervisor
4. PAR – Suhail Palacios

Budget, Finance, & Risk

5. Lincoln Financial Audit
6. Public Records Request

Compensation, Benefits, & Payroll

7. HRA VEBA (Gallagher Benefits Services)
8. DRS PSERS Audit
9. Comp Family Work Group

Employee & Department Issues

10. Youth Services Leadership Job Descriptions

Policy & Procedure

11. Policy Review – Expense Reimbursement
12. Policy Review – Disciplinary Process
13. Policy Review – Security Cameras

Recruitment / Civil Service

14. Recruitment Services for Grant Integrated Services
 - a. GrIS Recruiter
 - b. Service Concerns
15. Pest Board Coordinator

Labor Relations

16. Association – CH; DC; PW; SW; YS
Grievance: Assessor's Office Grievance
17. Association – Deputy Sheriff
Negotiation: Negotiations for 01/01/18

PERC: Holiday Pay Arbitration (DS) Arbitration

Grant County Commissioners Minutes

Week of April 9, 2018

18.

Negotiation: Corrections Mediation Arbitration

Grievance: Corrections – Pay Schedule Change

19. Teamsters-GrIS – *CSS, Initial Svcs, Therapy Svcs*

Negotiation: Negotiations for 01/01/18

Personnel Action Request (PAR) for the position, salary and/or wage changes for Kristine Cruz, District Court. **(Approved)**

Hiring Freeze Exception Form for a Clerk Supervisor position in the Clerk's Office. **(Approved)**

Hiring Freeze Exception Form for a Therapist at New Hope. **(Approved)**

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services – General Updates and Efax Service.
- Facilities and Maintenance – Personnel Update; Maintenance issues in the LJB (SPH); Project updates on Generators, Prosecutors, Courtroom audio, bathrooms; Security Meeting at Youth Services; LJB Entrance; Youth Services Personnel Move; and Youth Services Divco Contract.
- Interfund Communications – On call support for Treasurer's Office.
- Central Services – Budget discussion and future needs report.

12:00 p.m. – 1:00 p.m. T Gaines, Safety Center Software Demonstration

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve item 2 on the agenda as presented. The motion passed unanimously. Item 1 did not arrive for signature.

1. Execution of Contracts: Road 28-SW Reconstruction Project awarded to Wheeler Excavation of Benton City, WA for the bid amount of \$377,777.70. **(Item not ready for signature)**
2. Recommendation to award the Asphalt Hauling & Dispatch Services 2016-2018 to Bulk Service Transport, Inc. dba James J. Williams of Longview, WA for estimated cost to provide services for approximately \$125,000 to \$150,000 for the 2018 season. The current contractor was unable to fulfill their obligation.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

**Grant County Commissioners Minutes
Week of April 9, 2018**

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 26, 2018 Minutes for approval. **(Approved)**
3. Request from the Horticultural Pest and Disease Board to hire a full time position to work on controlling and educating Horticulture Pest and Diseases in both commercial orchards as well as residential properties within Grant County. Proposed funding would come from assessments on fruit tree acres and parcel assessment at \$1.00. **(Approved)**
4. New liquor license applications for: TJRJ Gas and Food Store, 9944 Highway 2 E, Coulee City, WA; and Mike's BBQ and Smoked Meats, 900 13th Ave SW, Ste 12, Quincy, WA, from the Washington State Liquor and Cannabis Board. **(Approved)**

ASSESSOR'S OFFICE

5. Recommendation to approve a manifest error correction exceeding three years for William and Jeannett Evans (Parcel No. 60-2414-000). This property was still on the tax rolls and should not have been due to the manufactured home was demolished in 2013. Per RCW 84.69.030, the County Legislative Authority has the authorization to approve such recommendation. **(Approved)**
6. Recommendation to approve a manifest error correction exceeding three years for Evans Fruit Company Inc. (Parcel No. 60-3090-000). This property was still on the tax rolls and should not have been due to the manufactured home was demolished in 2013. Per RCW 84.69.030, the County Legislative Authority has the authorization to approve such recommendation. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

7. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved, in the amounts of \$592,097.47, \$301.19, and \$144.33)**

JUVENILE COURT AND YOUTH SERVICES

8. Out of state travel request for Matthew Boyce to perform a walk-through of a home for possible placement of dependent children on either April 9 or 11, 2018 in Moscow, ID. **(Approved)**

4:00 p.m. – 5:00 p.m. T Taylor at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

**Grant County Commissioners Minutes
Week of April 9, 2018**

MISCELLANEOUS ITEMS

The Commissioners wrote a letter of non-objection to the Washington State Liquor and Cannabis Board for a Special Occasion Liquor License for the Desert Aire Golf and Country Club for their dance fundraiser event to be held in Desert Aire on April 15, 2018 from 4:00 p.m. – 7:00 p.m.

WEDNESDAY, APRIL 11, 2018

9:30 a.m. – 11:00 a.m.	T Taylor, Disability Board Meeting
11:00 a.m. – 11:30 a.m.	T Taylor, Phoenix Protective Corp. Security Walk Through
11:30 a.m. – 2:00 p.m.	HEARINGS EXAMINER
4:00 p.m. – 5:00 p.m.	VETERAN'S ADVISORY BOARD MEETING
7:00 p.m. – 8:30 p.m.	R Stevens and C Carter at Health Board Meeting (Public Works, Ephrata)

THURSDAY, APRIL 12, 2018

9:00 a.m. – 10:00 a.m.	T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake Office)
9:00 a.m. – 11:00 a.m.	R Stevens w/ J Wawers, Election Drop Box Location
10:15 a.m. – 11:00 a.m.	T Taylor at New Hope / Accounting Meeting (New Hope, Moses Lake)
1:30 p.m. – 3:30 p.m.	C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office)
6:00 p.m. – 7:00 p.m.	Commissioners at Sheriff's Town Hall Meeting (Warden High School Gym)

FRIDAY, APRIL 13, 2018

No meetings held

MISCELLANEOUS ITEMS

Commissioners Taylor and Carter authorized the Clerk of the Board to initial and stamp their signatures on the Stevens Land Holdings LLC (Stevens Short Plat #3) File # P 18-0074 (preliminary 17-0442) Final Plat Submission and Review.

The Chair was authorized to sign the L&W LLC / Norma Watson (Watson F.U. 13 Short Plat) File # P 17-0150 (preliminary P 17-0030); and the Randy Niessner (Niessner Short Plat Number 3) File # P 18-0080 (preliminary P 18-0009) Final Plat Submission and Reviews.

Signed this 24th day of April, 2018.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

EXCUSED

Richard Stevens, Chair

[Signature]

Tom Taylor, Vice-Chair

[Signature]

Cindy Carter, Member

Attest:

[Signature]
Barbara J. Vasquez, CMC
Clerk of the Board