

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 16, 2018

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 2 through 8 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services' Prevention and Recovery Center (PARC), during February, 2018 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery Contract No. 1763-94250 in the amount of \$6,926.22. **(Approved)**
3. Request from the City of Soap Lake on Strategic Infrastructure Program (SIP) #2017-01, *Paul Lauzier Community Park Renovation*, for one reimbursement to be made prior to completion of the project in the amount of \$21,281.54 (due to tight cash flow). **(Approved)**
4. Addendum to Commercial Lease Agreement dated April 21, 2017, by and between Mario and Cindy Padilla as Lessors, and New Hope, As the Lessee (Grant County) for New Hope office space that will include the additional space for Children's' Advocacy Center. The increase in rent will be \$800/month. **(Approved)**
5. Grant County Reimbursement for Reimbursement No. 4 on CDBG Public Services Grant No. 17-62210-005 for the period of March 31, 2018, with the Department of Commerce and administered through the OIC of Washington in the amount of \$15,375.37. **(Approved)**
6. Core, Prevention and Specialized Sexual Assault Services Funding Application between Grant County, dba New Hope and Department of Commerce, Office of Crime Victims Advocacy for \$266,754 from July 1, 2018 through June 30, 2019. This contract is for the provision of sexual assault services to Grant and Adams Counties. **(Approved)**
7. FY19 Children's Advocacy Center Funding Application between Grant County, dba New Hope and the Department of Commerce, Office of Crime Victims Advocacy for \$92,495.00 from July 1, 2018 through June 30, 2019. This contract is for the provision of children's advocacy services to Grant County and Adams Counties. **(Approved)**
8. Memorandum of Understanding from Moses Lake School District. MLS D is requesting transfer of approximately 3.74 acres of property located east of the Grant County Fairgrounds and north of MLS D Parcel #170613002 which was purchased by Moses Lake School District from the County in 2017. If approved the Moses Lake School District will reconstruct the Green Gate road. **(Approved)**

9:30 a.m. – 9:50 a.m. Courthouse Emergency Generator Budget Discussion

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

**Grant County Commissioners Minutes
Week of April 16, 2018**

- 11:30 a.m. – 11:50 a.m. District Court Update
- 1:00 p.m. – 1:30 p.m. T Taylor w/ K Eslinger, Discussion of Pending Human Resources Projects (Human Resources Department)
- 1:30 p.m. – 2:20 p.m. Grant Integrated Services Update
- HR update
 - L&I Investigation update
 - Credible Update
 - HCA Interlocal Leadership Structure
- 2:30 p.m. – 3:00 p.m. Department Head Review
- 3:00 p.m. – 3:20 p.m. A McGuire, WSU Extension Update

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the April 13, 2018 payroll.

The Commissioners signed **Resolution No. 18-045-CC** relating to a supplemental budget extension. The public hearing was held on April 2, 2018 at 2:00 p.m. regarding the following:

- Economic Enhancement Strategic Infrastructure Program Ending Fund# 113, Department# 155 in the amount of \$70,000.00 (\$35,000 Grant, \$35,000 Loan) for SIP project #2018-01 Port of Quincy, Industrial Park No. 5, Site Improvements.
- Auditor's Office – Election Department Fund# 001, Department# 108 in the amount of \$5,775.30 to purchase a Sharp MX-3050N printer/copier/fax from Business Interiors. Funding will come from Current Expense.
- New Hope Fund# 128, Department# 170 in the amount of \$8,367.00 to accept Verizon Foundation funds received from a contract with WSCADV. Funds will be spend on wages, mileage, and client non-food supplies.
- Central Services Fund# 126, Department# 168 in the amount of \$194,861.54 for the emergency generator replacement project. Funding from Real Estate Excise Tax funds.
- Central Services Fund# 121, Department# 163 in the amount of \$28,000.00 for the purchase of furniture for the Prosecuting Attorney's Office. Originally approved in their capital outlay budget is \$48,000.00. This extension would cover the added expense not known during the 2018 budget process and come from Law and Justice Funds.

TUESDAY, APRIL 17, 2018

The session was continued at 9:00 a.m. with all Commissioners in attendance.

**Grant County Commissioners Minutes
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9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Discussion Items

1. Clerk's Office Department Structure

Recommendations

2. Request for Direct Appointment
3. Hiring Freeze – Deputy Clerk 1 (2)
4. Hiring Freeze – Permit Tech 2
5. Hiring Freeze – Dep Prosecutor (2)
6. Hiring Freeze – Civil Prosecutor

Budget, Finance, & Risk

7. Request to Replace 1 I-Pad with Laptop

Compensation, Benefits, & Payroll

8. Review for Write-Off of Expense

Recruitment / Civil Service

9. GrIS Recruitment Kaizen Board

Labor Relations

10. Association – *CH; DC; PW; SW; YS*
Grievance: Assessor's Office Grievance

11. Association – *Deputy Sheriff*
Negotiation: Negotiations for 2018 Prep

PERC: Holiday Pay Arbitration (DS) Prep

12. Teamsters-GCSO – *Corrections*
Negotiation: Corrections Mediation Arbitration Prep

Grievance: Corrections – Pay Schedule Change

Other: Pre-Grievance Investigation

13. Teamsters-GrIS – *CSS, Initial Svcs, Therapy Svcs*
Negotiation: Negotiations for 01/01/18

Legal Actions

14. Hoover vs. Grant County Prosecutor's Office

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Hiring Freeze Exception Form for a Deputy Clerk 1 position in the Clerk's Office. 2 positions are being requested. **(Approved)**

Hiring Freeze Exception Form for a Permit Tech 2 position in the Department of Development Services. **(Approved)**

Hiring Freeze Exception Form for a Deputy Prosecutor in the Prosecuting Attorney's Office. 2 positions are being requested. **(Approved)**

10:00 a.m. – 10:50 a.m.	E Johnson, Moses Lake School District (MLSD) / Fairgrounds Property Discussion
12:00 p.m. – 1:00 p.m.	Commissioners at Grant Integrated Services – Mobile Unit Ribbon Cutting (GrIS, Moses Lake)
1:30 p.m. – 2:20 p.m.	J Tincher, Public Works Update (Items 1 through 2)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. Execution of Contracts: Road 28-SW Reconstruction Project awarded to Wheeler Excavation of Benton City, WA for the bid amount of \$377,777.70. **(Approved)**
2. Request to purchase Snow Removal Attachments: 1 each 10 ft. Rear Mount Wing Plow including installation and 1 each V Hopper Sander Body, unmounted in the amount of \$43,948.65 not including sales tax from Northend Truck Equipment, Inc. through DES contract #12304. **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 12 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners April 2, 2018 Minutes for approval. **(Approved)**
3. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-75) in the amount of \$17,871.55. **(Approved)**
4. Letters of appointment for the following individuals to the Criminal Justice Treatment Account Panel: Gail Goodwin, James Mitchell, Naomi Garcia, Tom Jones, Joe Kriete, David Estudillo, Brett Hill, and Richard Stevens. **(Approved)**
5. Special occasion liquor license applications for: Big Bend Community College Foundation for their May 19, 2018 event held in the ATEC room of BBCC; and Ridge Riders Inc. for their June 15, 2018 event at their rodeo grounds in Grand Coulee. **(Approved)**

**Grant County Commissioners Minutes
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AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

6. Request authorization for a short-term Interfund loan from the Solid Waste Fund #401 to Current Expense Fund #001 to cover payroll and expenses anticipated to be incurred in April. **(Approved)**
7. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved, in the amounts of \$882,240.82, \$64,760.28 and \$19.74)**

FAIRGROUNDS

8. Budget extension request in the amount of \$902,000.00 for the grandstand bleacher replacement project (permitting, waste disposal and miscellaneous expenses). \$500,000.00 was obtained from a State Health and Safety Grant. Funding for the balance is to be determined. **(Approved, funding for the \$402,000.00 balance will come from the sale of the fairgrounds property. The public hearing was scheduled for May 14, 2018 at 2:00 p.m.)**
9. Budget extension request in the amount of \$12,050.70 to install an auto-sampling device for the Fairgrounds discharge water to the City of Moses Lake Sewer System. This device is an ISCO brand equipment and will be purchased from Whitney Equipment as it is currently installed on the system and is compatible. Finding for this request is to be determined. **(Approved, funding will come from the County Fairgrounds Sewer Project. The public hearing was scheduled for May 14, 2018 at 2:00 p.m.)**

VETERANS SERVICES DEPARTMENT

10. Request to purchase a storage container in the amount of \$3,647.99 from Simple Box. Funding is available in their Miscellaneous Services Fund #104. **(Approved)**

CENTRAL SERVICES

11. Budget extension request in the amount of \$150,611.88 to purchase equipment and hire personnel for security enhancements to the Law and Justice Building. This will include a Rapiscan X-Ray Screening System, Walk-through Metal Detector, Miscellaneous construction costs and Phoenix Protective Corp. personnel. Funding is being requested from Trial Court Improvement funds. **(Approved, the public hearing was scheduled for May 14, 2018 at 2:00 p.m.)**
12. Budget extension request in the amount of \$11,087.78 to purchase carpet for the Prosecuting Attorney's Office. Bond funds were previously going to be used to fund this project but they are no longer available. Current Expense funds are being requested. **(Approved, but the BOCC amended that the funding will come from Law and Justice Funds. The public hearing was scheduled for May 14, 2018 at 2:00 p.m.)**

3:30 p.m. – 3:50 p.m. J Gingrich, Deputy Clerk of the Board Update

4:00 p.m. – 4:50 p.m. M Webb, Fairgrounds Update

**Grant County Commissioners Minutes
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WEDNESDAY, APRIL 18, 2018

7:00 a.m. – 8:00 a.m. T Taylor at Grant County Economic Development Council – Board Meeting (ATEC, BBCC)

8:30 a.m. – 9:00 a.m. R Stevens, WRCIP Fiscal Committee Conference Call

9:30 a.m. – 12:00 p.m. TOURISM COMMISSION MEETING

11:00 a.m. – 12:30 p.m. T Taylor at Bridge Replacement Meeting for Odessa Groundwater Replacement Project (Adams County Public Works, Ritzville)

2:00 p.m. – 4:00 p.m. R Stevens at Columbia Basin Development League (CBDL) Board of Trustees Meeting (ATEC, BBCC) **(Did not attend)**

THURSDAY, APRIL 19, 2018

R Stevens, Out

9:00 a.m. – 3:30 p.m. BOARD OF EQUALIZATION HEARINGS

10:00 a.m. – 12:30 p.m. C Carter at Columbia Basin DV and SA Consortium Meeting (Samaritan Hospital, 4th Floor)

6:30 p.m. – 8:00 p.m. T Taylor at Grant Transit Authority Board Meeting (Moses Lake Office)

FRIDAY, APRIL 20, 2018

R Stevens, Out

9:00 a.m. – 3:30 p.m. BOARD OF EQUALIZATION HEARINGS

Grant County Commissioners Minutes

Week of April 16, 2018

Signed this 18 day of May, 2018.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

ERASED
Richard Stevens, Chair

[Signature]
Tom Taylor, Vice-Chair

[Signature]
Cindy Carter, Member

Attest:

[Signature]
Barbara J. Vasquez, CMC
Clerk of the Board