

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 11, 2018

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 5)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 5 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Working Agreement by and between Grant County Sheriff's Office (Corrections Unit) and Teamsters Local Union No. 760, Teamsters, Food Processing Employees, Public Employees, Warehousemen and Helpers – January 1, 2016 to December 31, 2019. **(Approved)**
3. Department of Commerce Grant Agreement with Grant County, by and through its New Hope Domestic Violence & Sexual Assault Services department, No. S19-31108-009, for funding in support of the Domestic Violence Legal Advocacy Program that ensures victim's interests are represented and their rights upheld within the criminal and civil justice systems. Funding is in the amount of \$24,075.00. **(Approved)**
4. Reimbursement Request #11 on Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$19,072.60. **(Approved)**
5. Request for release of funds on SIP 2018-06, Port of Ephrata, Purchase of Overhead Crane for Heavy Manufacturing Facility in the amount of \$75,000 to the Port of Ephrata and \$1,875 to the Grant County Economic Development Council for its 2.5% Admin Fee. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)

12:00 p.m. – 5:00 p.m. C Carter, Out

1:30 p.m. – 1:50 p.m. M McKnight, Assessor's Office Update

2:00 p.m. – 2:50 p.m. M Lotz, Conservation District Update

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3:00 p.m. – 3:20 p.m.

Open Record Public Hearing, Ordinance Repealing Ch. 25.16 of the Grant County Code and creating a new Ch. 1.32 titled "Enforcement and Penalties" related to Code Enforcement *(this hearing is being continued from June 4, 2018)*

The Commissioners held an Open Record Public Hearing to consider an Ordinance Repealing Ch. 25.16 of the Grant County Code and creating a new Ch. 1.32 titled "Enforcement and Penalties" relating to Code Enforcement. This hearing was first opened on June 4, 2018 but was continued to today at the request of Sheriff Tom Jones.

Jim Mitchell, Civil Deputy Prosecuting Attorney stated that this ordinance will repeal Ch. 25.16 of the Grant County Code and adding a new Ch. 1.32 titled "Enforcement and penalties" for code enforcement. This will remove code enforcement from the Planning Department (Development Services) and put it within the Sheriff's Office. The goals are increased efficiency, that a commissioned deputy will result in quicker fixes, streamlined the process and added a District Court component. If the violator requests a hearing, the Sheriff's Office will send the request to District Court within 3 days. They will then set a hearing within 45 days and send a notice to the complainant. Or the violator can pay the \$500 penalty. The Sheriff's Office can issue stop work orders, emergency orders, and notices to vacate. The Directors of Development Services and Public Works will retain capability to enforce and write tickets.

Damien Hooper, Director of Development Services, agrees with the assessments and is hoping that this concept works and he is in support of the ordinance. The streamlining of the penalty will assist.

Rosemary Faber lives in Lakeview Park, Soap Lake and is here to find out how this process will work.

Commissioner Taylor stated that they hope having a uniform deputy out and giving warnings will have a good effect.

Commissioner Taylor moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Taylor moved to approve the ordinance as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

(Ordinance No. 18-058-CC)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the June 8, 2018 payroll.

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TUESDAY, JUNE 12, 2018

The session was continued at 9:00 a.m. with all Commissioners in attendance.

8:15 a.m. – 9:00 a.m. T Taylor at MACC Discussion Meeting (Sun Lakes Room)

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

06/14/18 – Work in Ellensburg

06/15/18 – Vacation

Discussion Items

1. Security Cameras in the Clerk's Office

Recommendations

2. Tifini Fairbanks PAR
3. Desiree Ochocinski PAR
4. Judy Miller PAR
5. Darcy Sander PAR
6. Amy Gallardo PAR

Employee & Department Issues

7. Youth Services
8. Fairgrounds

Policy & Procedure

9. 1202 – Travel Authorization & Expense Reimbursement

Legal Actions

10. ADA Complaint

Personnel Action Request (PAR) for the salary, wage and/or position changes for: Darcy Sander and Judy Miller, Grant Integrated Services; Amy Gallardo, New Hope; Tifini Fairbanks and Desiree Ochocinski, District Court.

10:00 a.m. – 10:10 a.m. Open Record Public Hearing, Sheriff's Office, Elections, and Economic Enhancement Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Sheriff's Office Fund #121, Department #163 in the amount of \$5,346.00 for the emergency purchase and installation of a compressor unit at their Work Release facility using Law and Justice Funds.

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- Auditor's Office – Elections Department Fund #001, Department #141 in the amount of \$150,271.20 to purchase a Clear Ballot voting system as their current system is at “end of life” and they have no back up system, using Current Expense funds.
- Economic Enhancement Strategic Infrastructure Program Fund #113, Department #155 in the amount of \$884,000.00 to the for the following SIP Projects:
 - #2018-06 Port of Ephrata, Overhead Cranes, \$75,000 grant
 - #2018-07 Port of Mattawa, Sentinel Gap Industrial Park, \$195,000 grant and \$195,000 loan
 - #2018-08 City of Warden, Waterwaste System Lift Station, \$419,000 grant

Joe Kriete, Chief Deputy, discussed his request.

Jill Hammond, Administrative Services Coordinator, discussed her request.

Commissioner Stevens read into the record the request from the Auditor's Office – Elections Department.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Taylor seconded and the motion passed unanimously. Commissioner Taylor moved to approve the budget extensions as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 18-061-CC)**

10:30 a.m. – 10:50 a.m. Consent Agenda (Items 1 through 6)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 6 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners May 14, 2018 Minutes for approval. **(Approved)**
3. Request from Hospital District No. 4 / McKay Healthcare and Rehabilitation Center for a temporary increase to their registered warrant limit, from \$500,000.00 to \$750,000.00. **(Approved)**
4. Proclamations for the following: **(Approved)**
 - a. Almira Coulee Hartline (ACH) High School Warriors Girls Softball Team and their State Championship in the in the 2018 Washington State 1B Tournament
 - b. Almira Coulee Hartline (ACH) High School Warriors Boys Baseball Team and their State Championship in the in the 2018 Washington State 1B Tournament
 - c. Wahluke High School Warrior's Boys Soccer Team and their 2nd Place Finish in the 2018 State 1A Tournament
 - d. Royal High School Knights Boys Soccer Team and their 3rd Place finish in the 2018 State 1B Tournament.

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CENTRAL SERVICES

5. Recommendation to award the Request for Proposal (RFP) for the AS-400 Data Migration Program project to the only submitter "A Systems Integrator" (ASI) in the amount of \$159,192.00 and begin the contract process. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$915,182.90)**

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: RFP for AS-400 Conversions; ER&R for vehicle next year? Or accepted policy for personal vehicles
- Facilities and Maintenance: Personnel Update; Maintenance issues in the LJB (SPH); Project updates on: Prosecutors, Courtroom
- Fairgrounds: Initial impressions of maintenance; projects Mickey has going; Use of volunteers and trustees; policy or contract language regarding non-profits
- Central Services: Safety center app; 911 discussion; discussion with treasurer; McKinstry discussion regarding LJB; Jail issues

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. Interlocal Agreement with the Town of Wilson Creek for funding a yard waste collection program for town residents. Term is July 1, 2017 through June 30, 2019 and to be reimbursed by a Local Solid Waste Financial Assistance Grant from the Department of Ecology not to exceed \$3,400.00. **(Approved)**
2. **Resolution No. 18-060-CC** awarding a sub grant to Regional Board of Mayors, Electric City, for the reimbursement of costs associated with oil recycling in the Grand Coulee Dam area. **(Approved)**

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1:45 p.m. – 2:00 p.m. Open Record Public Hearing, New Columbia Water Users Association Franchise

The Commissioners held an Open Record Public Hearing to consider a franchise application from New Columbia Water Users Association for a 50 year franchise to construct, operate and maintain a domestic water system along certain county roads. Locations are View Place, Granite Place, Section Place, Lakeview Blvd., NuCoulee Blvd, Spokane Blvd, Alcan Road, Cardinal Road and Cardinal Place. All are located within S 10, 11, 14 and 15, T 28 N, R 30 E, WM.

Jeff Tincher, Public Works Director, discussed the application and stated that he recommends approval.

Commissioner Taylor moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the franchise as presented. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Order granting franchise signed)**

4:00 p.m. – 5:00 p.m. T Taylor at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall) **(Cancelled)**

MISCELLANEOUS ITEMS

The Commissioners notified People for People their intent to terminate the Transportation Services Contract with Grant County Developmental Disabilities that was initiated March 4, 2008. This is effective June 30, 2018.

WEDNESDAY, JUNE 13, 2018

10:00 a.m. – 11:00 a.m. T Taylor, Disability Board Meeting

1:00 p.m. – 3:00 p.m. R Stevens at PCC Rail Authority Meeting (WSDOT, Spokane)

4:00 p.m. – 5:30 p.m. R Stevens at Columbia Basin Development League (CBDL) Board of Trustees Meeting (ATEC, BBCC) **(Did not attend)**

7:00 p.m. – 8:30 p.m. C Carter at Health Board Meeting (Public Works, Ephrata)

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THURSDAY, JUNE 14, 2018


9:00 a.m. – 3:30 p.m.	BOARD OF EQUALIZATION HEARINGS
9:00 a.m. – 10:00 a.m.	T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake Office)
10:00 a.m. – 11:00 a.m.	T Taylor at Grant County / MACC Discussion (MACC, Moses Lake)
1:30 p.m. – 3:30 p.m.	C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office)
3:00 p.m. – 5:00 p.m.	T Taylor at Appreciation Event for Senator Warnick (Pillar Rock Grill, Moses Lake)

FRIDAY, JUNE 15, 2018

No meetings held

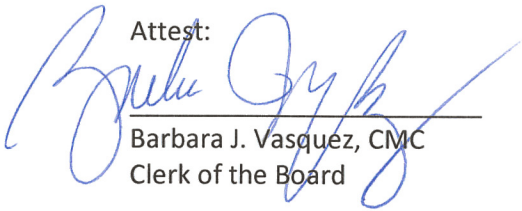
Signed this 3rd day of July 2018.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Richard Stevens, Chair


Tom Taylor, Vice-Chair


Cindy Carter, Member

Attest:

Barbara J. Vasquez, CMC
Clerk of the Board