

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, JUNE 25, 2018

The Grant County Commissioners session began at 8:00 a.m. with Commissioners Taylor and Carter in attendance. Commissioner Stevens was out and excused.

8:00 a.m. – 8:50 a.m.                    R Zolman, Hospital District No. 2 / Quincy Valley Medical Center - Update

9:00 a.m. – 9:20 a.m.                    J Hammond, ASC Update and Misc BOCC Action (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 5 and 7 and 8 on the agenda as presented. Item 6 was not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Grant County Reimbursement No. 6 on CDBG Public Services Grant No. 17-62210-005 for the period May 31, 2018, with the Department of Commerce and administered through the OIC of Washington in the amount of \$29,391.21. **(Approved)**
3. Contract between Grant County and A Systems Integrator (ASI) for AS400 Data Conversion Program. Cost of the contract will be \$159,192.00. Term is July 1, 2018 with an anticipated completion date prior to December 31, 2018. **(Approved)**
4. **Resolution No. 18-065-CC** Authorizing Execution of Interlocal Agreement between Public Works and the Town of Wilson Creek for funding a yard waste collection program to town residents. **(Approved, the contract was signed on 6/12/18)**
5. Insurance Renewal Quotation for Crum & Forster Storage Tank Pollution Liability Coverage in the amount of \$4,277.99 for insurance coverage on Grant County aboveground and underground storage tanks at Public Works facilities and the Ephrata Landfill. **(Approved)**
6. **Anticipating:** Subrecipient Agreement for CDBG Public Services between Grant County and the OIC of Washington (on Grant County's grant agreement with the Washington State Department of Commerce, No. 18-62210-005). **(Item not ready for signature)**
7. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during May, 2018 on Washington State Department of Corrections contract in the amount of \$457.50. **(Approved)**
8. Washington State Department of Social & Health Services (DSHS) County Program Agreement, (Community-Based Domestic Violence Program Emergency Shelter & Supportive Services) No. 1863-33308, between Grant County, by and through its New Hope Domestic Violence & Sexual Assault Services department and DSHS' Office of Children's Administration, Division of External Affairs & Operations Management. Funding is in the amount of \$488,738.00 with a term of July 1, 2018 through June 30, 2019. **(Approved)**

10:00 a.m. – 10:15 a.m.                    Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.                    Citizen Public Comment Period **(No public in attendance)**

**Grant County Commissioners Minutes  
Week of June 25, 2018**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

1:00 p.m. – 1:50 p.m. J Bishop, Port of Moses Lake / Grant County – Gunpo, Korea Sister City Discussion

2:00 p.m. – 2:50 p.m. T Gaines, Central Services Update

- Technology Services – Contract for AS-400 / Meetings to begin; Personnel Issues.
- Facilities and Maintenance – Personnel requests; project updates: Courtroom audio, Prosecutors, Security payments and overtime. Upcoming projects: Youth services, auditor’s Office, Emergency Management Space.
- Fairgrounds – Initial impressions of maintenance: no catalogue of equipment, no thought of PM, mindset of we only use it once a year, lack of proper maintenance, 100% reactive.
- Central Services – Safety Center app; Personnel requirements

**MISCELLANEOUS ITEMS**

Commissioners Taylor and Carter signed the Juan Landeros and Miguel Cervantes (Landeros/Cervantes Short Plat) File # P 16-0325 (preliminary P 16-0227) Final Plat Submission and Review.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the June 22, 2018 payroll.

**TUESDAY, JUNE 26, 2018**

The session was continued at 9:00 a.m. with Commissioners Taylor and Carter in attendance. Commissioner Stevens was out and excused.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

**Calendar Items**

*No days working in Ellensburg  
06/26/18 – Deputy Sheriff Negotiations  
06/27/18 – GrIS Teamster Negotiations  
06/28/18 – HWC Meeting*

**Discussion Items**

1. HR Staffing Issues
2. ID Badges

**Recommendations**

3. Hiring Freeze – Civil Specialist
4. Hiring Freeze – Records Specialist



**Grant County Commissioners Minutes  
Week of June 25, 2018**

Budget, Finance, & Risk

5. NEOgov Renewal

Compensation, Benefits, & Payroll

6. NOVAtime Expense for Fairgrounds

Employee & Department Issues

7. Fairgrounds

8. Youth Services

Labor Relations

9. Teamsters-GCSO – *Corrections*

PERC: PERC 130683-P-18

PERC 130684-P-18

Legal Actions

10. Lawsuit

11. Tort Claim

Hiring Freeze Exception Forms for the Sheriff's Office Records Specialist 1 and Civil Specialist positions. **(Approved)**

10:00 a.m. – 10:30 a.m. Department Head Review

10:30 a.m. – 10:50 p.m. J Tincher, Public Works Update (Items 1 through 5)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 5 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Execution of Contracts for the 4-NE Reconstruction Project (CRP 16-08) awarded to Tommer Construction for the bid amount of \$939,855.00. **(Approved)**
2. **Resolution No. 18-066-CC** authorizing execution of Interlocal Agreement between Grant County and Big Bend Community College (item #3 below). **(Approved)**
3. Interlocal Agreement with Big Bend Community College (BBCC) for road paving work on 28<sup>th</sup> Avenue NE, Moses Lake, to a maximum of \$80,000.00. **(Approved)**
4. Request to County Road Department for Reimbursable Work with Big Bend Community College (BBCC) to perform road paving work on 28<sup>th</sup> Avenue NE to a maximum of \$80,000.00 to be completed no later than December 31, 2018. **(Approved)**
5. Request to purchase 1 each, Lee-Boy 1000G Paver in the amount of \$95,500.00 not including sales tax. This equipment will be purchased from Pape Machinery, Inc. through the NJPA process Contract #052417-VTL. **(Approved)**

11:00 a.m. – 11:20 a.m. Juvenile Court and Youth Services Update

**Grant County Commissioners Minutes  
Week of June 25, 2018**

11:30 a.m. – 11:50.m. Consent Agenda (Items 1 through 6)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 6 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners May 21 and 28, and June 4, 2018 Minutes for approval. **(Approved)**
3. Letter of appointment for Scott Gerrits to the Mosquito Control District #2. **(Approved)**

**DEVELOPMENT SERVICES**

4. Request to change the funding structure for their new Permit Tech 2 position. Currently the salaries and benefits are split 80% Building budget and 20% Planning budget. They request to transfer the previously budgeted Planning 20% to the Building budget to consolidate the funding. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

5. Budget extension request for the Juvenile Court and Youth Services department in the amount of \$230,694.35 to cover miscellaneous salaries/ wages and benefits, Department of Retirement System's corrections, additional comp payouts due to an formula error, and other expenses. **(Approved, the public hearing was scheduled for July 30, 2018 at 11:00 a.m.)**
6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$351,304.19)**

2:00 p.m. – 3:00 p.m. C Carter at Commissioner Jewel of Kittitas County Going Away Event (Kittitas County Courthouse)

**WEDNESDAY, JUNE 27, 2018**

Commissioners Stevens and Taylor arrived for their 9:30 a.m. meeting which was cancelled, along with the other updates.

- 8:30 a.m. – 9:30 a.m. T Taylor, Central Safety Meeting
- 9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update **(Cancelled)**
- 10:00 a.m. – 10:30 a.m. R Stevens, Finance Committee Meeting
- 10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update **(Cancelled)**

**Grant County Commissioners Minutes  
Week of June 25, 2018**

11:00 a.m. – 11:20 a.m.

K Allen, Clerk's Office Update **(Cancelled)**

**MISCELLANEOUS ITEMS**

Request for an exception to the Veterans Assistance Fund Policy to waive the 60-day Grant County residency requirement to assist a homeless Veteran. **(The Commissioners denied the request for the exception to policy)**

**THURSDAY, JUNE 28, 2018**

10:00 a.m. – 12:00 p.m.

T Taylor at Martin Hall Juvenile Detention Center – Board Meeting  
(Medical Lake)

**FRIDAY, JUNE 29, 2018**

8:30 a.m. – 9:30 a.m.

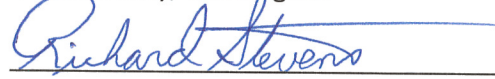
C Carter w/ Representative T Dent, Suicide Prevention Coalition Funding Discussion

9:30 a.m. – 11:30 a.m.

C Carter, North Central WorkSource Development Committee Annual Meeting (Commissioners Lunch Room)

Signed this 10th day of July, 2018.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington



Richard Stevens, Chair

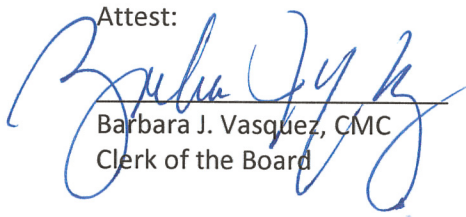
EXCUSED

Tom Taylor, Vice Chair



Cindy Carter, Member

Attest:



Barbara J. Vasquez, CMC  
Clerk of the Board