

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, AUGUST 27, 2018

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable

9:00 a.m. – 9:20 a.m.                      J Hammond, ASC Update and Misc BOCC Action (Items 1 through 10)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 10 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Contract Amendment, Prevention Services, on Washington State Health Care Authority, Division of Behavioral Health and Recovery, HCA Contract No. 1763-94250, Amendment No. 2 with Grant County, by and through Grant Integrated Services. **(Approved)**
3. AIA Document B105-2007, Standard Form of Agreement between Owner and Architect between Grant County and Design West Architects to provide construction consultation for the renovation of Cityview (Residential Treatment Facility – DOH-CRS Feasibility Study) located in Moses Lake, Washington. **(Approved)**
4. Memorandum of Understanding regarding Community Truancy Boards between the Warden School District and Grant County, by and through Grant County Juvenile Court and Youth Services. Term is September 1, 2018 through August 31, 2019. **(Approved)**
5. 2018 Agreement Regarding Use of County Property for Public Purpose between Grant County and the American Legion, Art Semro Unit Post 28 and American Legion Auxiliary, for its annual Patriot Day event to be held September 11, 2018 in front of the Grant County Courthouse (at noon). **(Approved)**
6. Memorandum of Understanding regarding Community Truancy Boards between the Grand Coulee School District and Grant County, by and through Grant County Juvenile Court and Youth Services. Term is September 1, 2018 through August 31, 2019. **(Approved)**
7. Contract amendment #1 from White Bluffs Consulting for services rendered during the state-mandated 2018 Comprehensive Plan Update. The original budgeted amount for this contract was \$110,000.00. The contract needs to be amended to accommodate an overage to the original contract in the amount of approximately \$520.00. There will be no additional invoices from White Bluffs Consulting for this contract and the project is closed upon payment of the final invoice. **(Approved)**
8. Request from the Port of Mattawa on Strategic Infrastructure Program (SIP) #2018-07, Sentinel Gap Industrial Park, for one reimbursement to be made prior to completion of the project in the amount of \$151,779.00. **(Approved)**
9. Amendment #2 to Beacon Facility Agreement entered into by and between Beacon Health Options, Inc. and Grant County, by and through Grant Integrated Services which modifies Exhibits A and B. The Amendment changes are effective July 1, 2018. **(Approved)**

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10. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services' Prevention and Recovery Center (PARC), during June 2018 on Washington State Department of Social & Health Services Division of Behavioral Health and Recovery Contract No. 1763-94250 in the amount of \$12,927.00. **(Approved)**

9:30 a.m. – 9:40 a.m.                      Open Record Public Hearing, Central Services Budget Extensions

The Commissioners held an Open Record Public Hearing to consider a budget extension request for Central Services Fund #126, Department #168 in the amount of \$9,148.74 to complete projects at the Fairgrounds before the 2018 Fair that includes fencing, electrical service, rock picking, audio installation, door repairs, etc.

Tom Gaines, Central Services Director is submitting this request using current expense funds. It was later determined that REET funds will be used instead.

Commissioner Taylor asked about the rock picking at the rodeo grounds. Discussion ensued.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Taylor seconded and the motion passed unanimously. Commissioner Taylor moved to approve the budget extension, using REET funds. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 18-080-CC)**

10:00 a.m. – 10:15 a.m.                      Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.                      Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:30 a.m.                      Budget and Finance Update

11:30 a.m. – 12:00 p.m.                      R Stevens, Finance Committee Meeting

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign a special occasion liquor license application for The Community for the Advancement of Family Education for their event at the Fairgrounds on September 8, 2018.

The Commissioners sent notice of the 2018 Budget Call and Preparation Review Areas to all Grant County Offices and Departments.

**TUESDAY, AUGUST 28, 2018**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

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9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Calendar Items

08/29/18 – Work in Ellensburg

Discussion Items

1. Agenda Information for HR Update

Authorization Requests

2. PAR – James McKiernan
3. Hiring Freeze – District Court Clerk

Compensation, Benefits, & Payroll

4. Update from 08/25/18 HWC
5. LEOFF 1 Retiree Coverage
6. Compensation Work Group
7. Salary.com

Employee & Department Issues

8. Fairgrounds

Policy & Procedure

9. 1202 - Travel Authorization Expense Reimbursement

Recruitment / Civil Service

10. Fairgrounds Director

Labor Relations

11. Association – CH; DC; PW; SW; YS

Negotiation: Negotiations for 01/01/19

Grievance: Mediation ASC20180221

PERC: PERC 130743-U-18

Association – Deputy Sheriff

Negotiation: Negotiations for 01/01/18

PERC: Holiday Pay Arbitration (DS) Arbitration

Teamsters-GCSO – Corrections

Negotiation: Negotiations for 2016-19 (Completed)

Grievance: Holiday Pay Grievance (COR)

Grievance COR20180308

PERC: PERC 130683-P-18

PERC 130684-P-18

Teamsters-GCSO – Sheriff Support

Negotiation: Negotiations for 01/01/19

Grievance: Holiday Pay Grievance (SS)

Teamsters-GrIS – CM, I&C, TS, SUD

Negotiation: Negotiations for 01/01/18

Grievance: Grievance GT20180821

PERC: PERC 130859Mediation

Other: Potential ULP

Legal Actions

12. Lawsuit
13. Tort Claim



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- 14. Whistleblower Action
- 15. Janus v AFSME Decision Impacts
- 16. EEOC 846-2017-20621 Dismissal

Pending Items

- 17. DRS Payback

Hiring Freeze Exception Form for a District Court Clerk 2 in District Court.

Personnel Action Request (PAR) for the salary, wage and/or position change for James McKiernan, Fairgrounds

10:00 a.m. – 10:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: VoIP Phones, Fairgrounds Wi-Fi; and new employee
- Facilities and Maintenance: Projects and Personnel
- Fairgrounds: Personnel; Current Status; new business
- Central Services: Safety Center app

11:00 a.m. – 11:20 a.m. Juvenile Court and Youth Services Update

12:00 p.m. – 1:00 p.m. T Taylor and C Carter at PUD Commissioner Luncheon (PUD, Ephrata)

1:00 p.m. – 5:00 p.m. R Stevens at WRCIP Board Retreat (Northern Quest, Spokane)

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 and 2 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. State of Washington – County Road Administration Board (CRAB) Rural Arterial Program (RAP) Final Prospectus for the following roads: **(3-Approved)**
  - Stratford Road (20-NE to RRX) – BST surface, horizontal curve project and widened
  - 4-NW/NE (Dodson to Hiawatha) - BST surface and widened
  - H-SE (12-SE to SR 262) – BST surface, replacement of existing timber Bridge #418 and replaced with a pre-fabricated concrete bridge, widened
2. **Resolution No. 18-081-CC** notice of hearing for vacating a portion Old County Road 491 (aka 1-NW Road) approximately 1000 ft. of unbuilt right-of-way from Silica Road, west to Fitzpatrick Springs, located in S 30 and 31, T19N, R23 E, WM. The public hearing will be scheduled for September 18, 2018 at 1:45pm. **(Approved)**

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2:00 p.m. – 2:10 p.m. Open Record Public Hearing, Hillcrest Water Users Association Franchise

The Commissioners held an Open Record Public Hearing to consider an application from the Hillcrest Water Users Association to construct, operate and maintain a domestic water system under, across, and along certain County roads in Grant County, Washington, lying within the following described portion of the County, to-wit: That portion of Airway Drive NE, Hillcrest Drive NE, Lybbert Drive NE, moon Drive NE, and Fairview Place NE, all being within a portion of the south half of S 9, T 19 N, R 28 E, WM.

Jeff Tincher, Public Works Director gave a brief review of the project and stated he recommends approval.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to approve the franchise as presented. Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Order granting franchise signed)**

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 9 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

2. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$733,910.36 and 24.79)**

**CLERK'S OFFICE**

3. Recommendation to amend Ordinance No. 03-155-CC approved November 25, 2003 establishing fees for filing requests for Mandatory Arbitration and/or Trial *de novo* of an arbitration Award. The Clerk would like to increase the fee for civil/mandatory arbitration from \$220 to \$250 and the fee for trial *de novo* of a civil arbitration award be increased from \$250 to \$400. **(Approved, the Civil Deputy Prosecuting Attorney will draft an Ordinance for signature)**

**GRANT INTEGRATED SERVICES**

4. Request to declare surplus their 2002 Ford Taurus and dispose of it at a local scrap yard. This vehicle was totaled in a collision in 2017. **(Approved, Resolution No. 18-082-CC)**

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**JUVENILE COURT AND YOUTH SERVICES**

5. Request for a budget transfer in the amount of \$975.00 from the Juvenile General Fund Current Expense account (001.117) to the to the Central Services account (001.112) to take over their generator maintenance and service. **(Approved)**

**TECHNOLOGY SERVICES**

6. Request to purchase a new phone system and support from Ednetics in the amount of \$60,660.00 (excluding tax). This will be a one-time purchase with a monthly service/support fee of \$7,581.00 per month. This will replace the current county phone system and funding would come from the QUAD and Technology Services funds. **(Approved)**
7. Request to surplus county property: miscellaneous computer equipment, items to be delivered to TruRecycle for disposal. **(Approved, the public hearing was scheduled for September 24, 2018 at 2:00 p.m.)**
8. Request to surplus six (6) cases of Sony LT06 back up tape drives with the intent to sell them on Ebay for no less than \$400.00. **(Approved, Resolution No. 18-083-CC)**

**TREASURER'S OFFICE**

9. Application from Joseph Dahlke for Resale of Tax Title property for Parcel Nos. 16-2112-014 and 16-2114-005 with a starting bid of \$1,400.00 for both parcels. The Treasurer recommends approval of the offer. **(Approved and the Commissioners signed the County Commissioners Order)**

3:00 p.m. – 3:30 p.m.

K Eslinger, Fairgrounds Recruitment Update

**WEDNESDAY, AUGUST 29, 2018**

R Stevens at WRCIP Board Retreat (Northern Quest, Spokane)

8:30 a.m. – 9:30 a.m.

~~T Taylor~~, Central Safety Meeting **(Did not attend)**

6:00 p.m. – 7:30 p.m.

T Taylor and ~~C Carter~~ at Grant County Fair Follow Up Meeting (Fairgrounds) **(C Carter did not attend)**

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**THURSDAY, AUGUST 30, 2018**

R Stevens at WRCIP Board Retreat (Northern Quest, Spokane)

10:00 a.m. – 11:00 a.m.

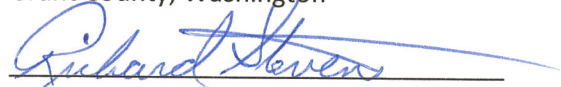
T Taylor and C Carter at Quincy Police Department Meeting with Chief Seibert and Captain Green re: 3/10% (Quincy)

**FRIDAY, AUGUST 31, 2018**

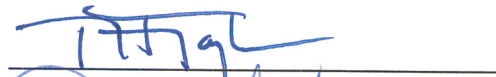
No meetings held

Signed this 25<sup>th</sup> day of Sept, 2018.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington



Richard Stevens, Chair

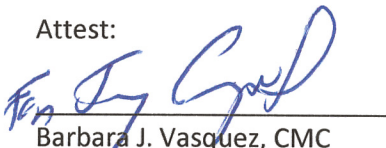


Tom Taylor, Vice-Chair



Cindy Carter, Member

Attest:



Barbara J. Vasquez, CMC  
Clerk of the Board