

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, SEPTEMBER 10, 2018

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Taylor and Carter in attendance. Commissioner Stevens was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 3)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 3 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during August, 2018 on Washington State Department of Corrections (DOSA) contract in the amount of \$1,601.25. **(Approved)**
3. Reimbursement Request #14 on Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$31,217.68. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)

12:00 p.m. – 1:00 p.m. Elected Official / Department Head Luncheon

1:00 p.m. – 1:30 p.m. T Taylor, Health District Culture Survey Committee – Conference Call

1:30 p.m. – 1:50 p.m. M McKnight, Assessor's Office Update

Items discussed: Budget and Employment.

2:00 p.m. – 2:20 p.m. T Jones, Sheriff's Office Body Scanner Discussion

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**TUESDAY, SEPTEMBER 11, 2018**

The session was continued at 11:00 a.m. with Commissioners Taylor and Carter in attendance. Commissioner Stevens was out and excused.

8:00 a.m. – 10:30 a.m.            T Taylor, Out

9:30 a.m. – 10:30 a.m.            C Carter at Department of Development Services Office (Ephrata)

11:00 a.m. – 11:50 a.m.          T Gaines, Central Services Update

Items discussed were:

- Technology Services: Cameras
- Facilities and Maintenance/CSD: Projects and personnel; Manpower Strategy; and Dude University
- Fairgrounds: Personnel/Strategy; Current Statues; and New Business
- Central Services: Security Meeting Take-away

12:00 p.m. – 12:30 p.m.          T Taylor and C Carter at Patriot Day 9/11 Ceremony (Courthouse Front Steps)

12:30 p.m. – 1:00 p.m.            C Carter, North Central Workforce Development Committee Meeting – Conference Call

1:00 p.m. – 1:20 p.m.            G Dano, Prosecuting Attorney’s Office Update

Items discussed were:

- Health Department; County Browser; MU1; Gifted Property; and Email Policy

1:30 p.m. – 2:20 p.m.            J Tincher, Public Works Update (1 item)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve item 1 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. **Resolution No. 18-085-CC** in the matter of increasing their Solid Waste Management Revolving Cash fund for Solid Waste(401.111.70) As follows: **(Approved)**
  - a. Ephrata Landfill Cash Box from \$400.00 to \$700.00
  - b. Ephrata Landfill Cash Box from \$600.00 to 900.00 (weekend attendant)

2:30 p.m. – 2:50 p.m.            Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 10 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

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**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners July 30 and August 6, 2018 Minutes for approval. **(Approved)**
3. Appointment letter to Mary Harrington to the Fair Advisory Committee (FAC) for a 3 year term beginning September 11, 2018 through September 10, 2021. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$680,121.71)**

**HUMAN RESOURCES**

5. Personnel Action Request (PAR) for the salary, wage and/or name change for James McKiernan, Fairgrounds. **(Approved)**

**CENTRAL SERVICES**

6. Request for out of state travel for Tom Gaines, Pete Wyatt, Jim McKiernan, and 1 other employee (TBD) to attend the Facility Dude University Maintenance training from May 4 – 8, 2019 in Raleigh, NC. **(Approved)**

**GRANT INTEGRATED SERVICES**

7. Request for an Interfund Loan between Grant Integrated Services to Directions in Community Living (Fund 125) for the amount of \$124,000.00 for repayment to the Washington State Department of Social and Health Services (DSHS) Aging and Disability Services due to under-utilized ISS hours. **(Approved, Resolution No. 18-086-CC)**
8. Request for out of state travel for Leiza Tobin to attend the Relias Learning Annual Conference from October 1 – 5, 2018 in Raleigh, NC. **(Approved)**
9. Request for Proclamation declaring September 2018 as Suicide Prevention Awareness Month. **(Approved)**
10. Request approval of a process to pay for performing background checks and credentialing to the Department of Health and Department of Licensing. Either use their existing checking account or open an additional account. **(The Commissioners approved the request and authorized accounting to establish a new Petty Cash Revolving Fund. This fund is titled "PC Revolving Fund - DOH/DOL" (108-111.78) in the amount of \$2,500.00 to be used as a flexible account for incidental expenses to external agencies. Resolution No. 18-087-CC)**

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- 4:00 p.m. – 5:00 p.m. T Taylor at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)
- 4:00 p.m. – 7:00 p.m. C Carter at Desert Aire Homeowners Association – Voter Registration (Desert Aire)

**WEDNESDAY, SEPTEMBER 12, 2018**

R Stevens, Out

- 10:00 a.m. – 11:00 a.m. ~~T Taylor~~, Disability Board Meeting (**Did not attend**)
- 11:00 a.m. – 12:00 a.m. T Taylor w/ J McKiernan at Fairgrounds Travel Budget Discussion Meeting (Fairgrounds)
- 11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER
- 4:00 p.m. – 5:30 p.m. VETERAN'S ADVISORY BOARD MEETING
- 7:00 p.m. – 8:30 p.m. T Taylor at Health Board Meeting (Public Works, Ephrata)

**THURSDAY, SEPTEMBER 13, 2018**

R Stevens, Out

- 9:00 a.m. – 10:00 a.m. R Stevens at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake Office) (**Did not attend**)
- 1:30 p.m. – 3:00 p.m. C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office) (**Cancelled**)



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FRIDAY, SEPTEMBER 14, 2018

R Stevens, Out

11:00 a.m. – 1:00 p.m.                    C Carter at Port of Moses Lake / Governor of Aichi, Japan Visit (Port of Moses Lake)

Signed this 16th day of oct, 2018.

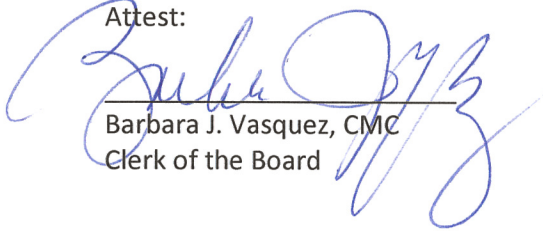
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
Richard Stevens, Chair

  
Tom Taylor, Vice-Chair

  
Cindy Carter, Member

Attest:

  
Barbara J. Vasquez, CMC  
Clerk of the Board