

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, SEPTEMBER 24, 2018

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

- 8:00 a.m. – 8:30 a.m.                    T Taylor w/ J Mitchell and D Hooper (T Taylor Office)
- 8:30 a.m. – 9:00 a.m.                    Elected Official Roundtable
- 9:00 a.m. – 9:20 a.m.                    J Hammond, ASC Update and Misc BOCC Action (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 4, and 8 and 9 on the agenda as presented. Items 5 through 7 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Contract between James W. Potts, Zak Kennedy and Grant County for the provision of legislative representation in Olympia, Washington, during the legislative sessions, in addition to that provided by the Washington State Association of Counties and for representation at certain meetings and conferences of interest to the County. Term is January 1, 2019 through December 31, 2020 with an annual fee of \$5,280.00. **(Approved)**
3. Grant Agreement between Washington State Department of Archaeology and Historic Preservation and Grant County, Grant No. FY18-90006-001, for County Courthouse Main Entry/Interior Rehabilitation Project. Grant is for \$495,459.00 with a term of September 1, 2018 through June 30, 2019. **(Approved)**
4. Hartline Police Protection and Law Enforcement Services Agreement between Grant County, Grant County Sheriff's Office, and the Town of Hartline to provide police protection and law enforcement within the corporate limits of Hartline. Term is for a period of one year, expiring on August 31, 2019. **(Approved)**
5. **Anticipating:** Interlocal Agreement between Grant Integrated Services and the Moses Lake School District Regarding Therapeutic Mental Health, Care Coordination and Outreach Services. Term is August 27, 2018 through June 7, 2019. **(Item not ready for signature)**
6. **Anticipating:** Resolution Authorizing Execution of Interlocal Agreement between Grant County, by and through Grant Integrated Services, and the Moses Lake School District regarding Therapeutic Mental Health, Care Coordination and Outreach Services. **(Item not ready for signature)**
7. **Anticipating:** Amendment No. 2 by and between Coordinated Care Corporation, Coordinated Care of Washington and Grant County dba Grant Integrated Services to extend agreement for ninety (90) days and shall be effective from September 30, 2018 through December 29, 2018. **(Item not ready for signature)**
8. Interlocal Agreement between Washington School Information Processing Cooperative and Grant County regarding the purchase of Cisco Call Manager (telephone) from Ednetics Inc. and Security Camera Software from ExacqVision Technologies. **(Approved)**

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9. **Resolution No. 18-092-CC** Authorizing Execution of Interlocal Agreement between Grant County and Washington School Information Processing Cooperative Regarding the purchase of Cisco Call Manager (telephone) from Ednetics Inc. and Security Camera Software from ExacqVision Technologies. **(Approved)**

9:30 a.m. – 9:50 a.m.	B Bratton, Use of the 4-H Building at the Grant County Fairgrounds - Discussion
10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting <b>(Cancelled)</b>
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period <b>(No public in attendance)</b>
11:00 a.m. – 11:50 a.m.	<del>Budget and Finance Update</del> <b>Rescheduled to 9/26/18 at 10:00 a.m.</b>
11:30 a.m. – 12:30 p.m.	BOCC at New Hope Remodel Project (Moses Lake)
1:00 p.m. – 1:50 p.m.	T Atkinson, Health District /Grant County Process Improvement Discussion
2:00 p.m. – 2:10 p.m.	Open Record Public Hearing, Declaring Certain Technology Services Computer Equipment Surplus and dispose of via TruRecycle

The Commissioners held an Open Record Public Hearing to consider a request from Technology Services to declare surplus miscellaneous computers and equipment. They will dispose of these items using TruRecycle.

Commissioner Taylor moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the surplus of computer items as presented. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 18-093-CC)**

2:30 p.m. – 3:00 p.m.	T Taylor w/ R Cole (T Taylor Office)
3:00 p.m. – 5:00 p.m.	C Carter at New Hope Remodel (Moses Lake) <b>(Did not need to attend)</b>

**MISCELLANEOUS ITEMS**

Commissioners Taylor and Carter signed the Stevens Land Holdings LLC (Stevens Short Plat #4 F.U. 12) File #P 18-0227 (preliminary P 18-0084) Final Plat Submission and Review.

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**TUESDAY, SEPTEMBER 25, 2018**

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Calendar Items

10/02/18 – No HR Update Meeting – Out for Funeral

Discussion Items

1. Payroll Discussion

Authorization Requests

2. PAR Corrections to EO Increases
3. PMA – Housing Specialist
4. Hiring Freeze – Deputy Prosecutor
5. Request for Overlapped Hiring

Employee & Department Issues

6. Public Works
7. Public Works

Position Management Approval (PMA) for a new position, Housing Specialist, within Grant Integrated Services.

Hiring Freeze Exception Form for a Deputy Prosecutor 1 DC within the Prosecuting Attorney's Office.

*Corrected* Personnel Action Request (PAR) forms for the salary, wage and/or name changes for: David Estudillo, John Antosz, and John Knodell, Superior Court.

10:00 a.m. – 10:50 a.m.

T Gaines, Central Services Update

Items discussed were:

- Technology Services: Budget; ASI Project
- Facilities and Maintenance/CSD: Projects and personnel; Manpower Strategy
- Fairgrounds: Personnel/Strategy; Current Status; New Business

11:00 a.m. – 11:20 a.m.

Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts and Programs
  - Dependency
  - Offender/Diversion



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- Truancy
- Security
- Martin Hall
- Administration

11:30 a.m. – 12:00 p.m. R Stevens, Finance Committee Meeting

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 1:50 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 7 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners August 20 and 27, 2018 Minutes for approval. **(Approved)**
3. Special occasion liquor license applications for: Desert Aire Mens Club for their event at the Snack Shack at the Golf Course on October 6, 2018; and Habitat for Humanity of Greater Moses Lake for their event at the Fairgrounds on December 1, 2018. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$1,389,587.49)**

**GRANT INTEGRATED SERVICES**

5. Request for out of state travel for Christi Romero to attend a Credible Behavioral Health Software Billing Training from October 15-16, 2018 in Portland, OR. **(Approved)**

**SHERIFF'S OFFICE**

6. Request for budget extension in the amount not to exceed \$371,000.00 to purchase a Full Body Scanner and Mail Scanner for use in Grant County correctional facilities (jail scanners). The Sheriff's Office is also requesting a budget transfer to assist with this purchase. \$25,000.00 from INET Investigations Fund (#118) and \$100,000.00 from the Jail Concessions Fund (#112) to put towards these purchases. **(Approved, the public hearing was scheduled for October 23, 2018 at 3:00 p.m.)**

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**CLERK'S OFFICE**

7. *Approved to proceed at the August 28, 2018 Consent Agenda: Ordinance No. 18-094-CC to Repeal and Replace Ordinance No. 03-155-CC. The new Ordinance is titled "Filing Fees for Civil Arbitration and/or Trial De Novo." This will increase the fee for civil/mandatory arbitration from \$220 to \$250 and the fee for trial de novo of a civil arbitration award be increased from \$250 to \$400. (Approved)*

**MISCELLANEOUS ITEMS**

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$21,937.19.

**WEDNESDAY, SEPTEMBER 26, 2018**

The session was continued at 9:30 a.m. with all Commissioners in attendance.

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|-------------------------|---|
| 8:30 a.m. – 9:30 a.m.   | T Taylor, Central Safety Meeting                          |
| 9:30 a.m. – 9:50 a.m.   | B Hill, Public Defense Update                             |
| 10:00 a.m. – 10:30 a.m. | Budget and Finance Update <b>Rescheduled from 9/24/18</b> |
| 10:30 a.m. – 10:50 a.m. | K Allen, Clerk's Office Update                            |

**THURSDAY, SEPTEMBER 27, 2018**

- |                         |   |
|-------------------------|---|
| 10:00 a.m. – 12:00 p.m. | C Carter at Homeless Task Force Meeting (Moses Lake Community Health) <b>(Did not attend)</b> |
| 10:00 a.m. – 12:00 p.m. | T Taylor at Martin Hall Juvenile Detention Center – Board Meeting (Medical Lake)              |
| 10:00 a.m. – 11:00 a.m. | BOARD OF EQUALIZATION MEETING WITH ASSESSOR   |
| 12:00 p.m. – 4:00 p.m.  | SHERIFF'S OFFICE – GONZALES AND SHEETS GOING AWAY PARTY (Multi-Purpose Room)                  |
| 2:00 p.m. – 5:00 p.m.   | R Stevens at Transportation Improvement Board Meeting (Courtyard Marriot, Pullman)            |

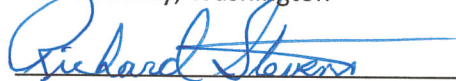
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**FRIDAY, SEPTEMBER 28, 2018**

- 9:00 a.m. – 11:00 a.m. R Stevens at Transportation Improvement Board Meeting (Courtyard Marriot, Pullman)
- 10:00 a.m. – 11:00 a.m. T Taylor w/ F Rivera at Vietnam Veterans of America (VVA) (Moses Lake, Wheeler Road Office)

Signed this 16th day of Oct, 2018.

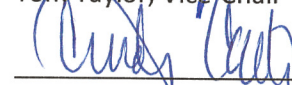
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
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Richard Stevens, Chair

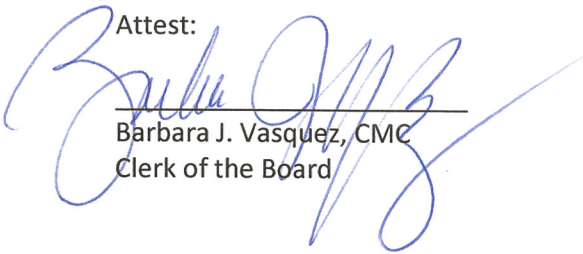
  
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Tom Taylor, Vice-Chair

  
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Cindy Carter, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board