

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, OCTOBER 8, 2018

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Taylor was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 12)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 12 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. City of George request for extension of time on Strategic Infrastructure Project (SIP) 2017-03, Industrial Park No. 5 Water System Improvements (Reallocation), from November 13, 2018 to May 13, 2019. **(Approved)**
3. Recommendation by the Central Services Director for BOCC approval to have Grant County Purchasing, Bidding Guidelines amended to include purchasing cooperatives such as U.S. Communities, the National Joint Powers Alliance (NJPA), National Association of State Procurement Officials, NASPO Valuepoint), King County Directors Association (KCDA), Government Services Administration (GSA) and National Cooperative Purchasing Alliance (NCPA). Previous changes were made to this document on October 27, 2015 and March 30, 2017. **(Approved)**
4. City of Soap Lake request for an extension of time on Strategic Infrastructure Project (SIP) 2017-01, Paul Lauzier Community Park Renovation, from November 13, 2018 to May 13, 2019. **(Approved)**
5. Request for release of funds on SIP 2018-09, City of George, Frontage Road Infrastructure Extensions in the amount of \$45,012.645 to the City of George and \$1,125.32 to the Grant County Economic Development Council for its 2.5% Admin Fee. The SIP grant award approved was in the amount of \$47,000, this project came in under budget. **(Approved)**
6. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during September, 2018 on Washington State Department of Corrections (DOSCA) contract in the amount of \$228.75. **(Approved)**
7. Request for approval on revised 2019 Food Concessionaire Contract/Agreement by the Grant County Fairgrounds Director. **(Approved)**
8. Interlocal Agreement between Stevens County and Grant County. This agreement allows Stevens County to purchase Credible, Behavioral Health Software (Credible) using the Request for Proposal that was performed by Grant Integrated Services and approved by BOCC on November 20, 2017. **(Approved)**
9. **Resolution No. 18-101-CC** Authorizing Executing of Interlocal Agreement with Stevens County regarding Stevens County purchase of Credible, Behavioral Health Software (item #8 above.) **(Approved)**

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10. **Resolution No. 18-102-CC** Authorizing Execution of Interlocal Agreement with City of Moses Lake regarding Waste Reduction and Recycling Education Grant received from the Washington State Department of Ecology. This agreement was executed at the Public Works meeting on October 2, 2018. **(Approved)**
11. General Depository Agreement, U.S. Department of Housing and Urban Development (HUD) Office of Public and Indian Housing, OMB No. 2577-0075, Expiration of 01/31/2021, between the Housing Authority of Grant County (HAGC) and Grant County, Washington. This authorizes Grant County to continue serving as a depository for the HAGC's HUD funds in a separate, interest bearing account, and strikes paragraph 12 of the agreement regarding funds in the accounts not exceeding the amount insured by Federal deposit insurance. **(Approved)**
12. Reimbursement Request #15 on Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$31,178.93. **(Approved)**

10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period <b>(No public in attendance)</b>
11:00 a.m. – 11:50 a.m.	Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)
12:00 p.m. – 1:00 p.m.	T Taylor at Grant County Security Committee Meeting (Multi-Purpose Room) <b>(Did not attend)</b>
1:00 p.m. – 1:20 p.m.	M McKnight, Assessor's Office Update
3:00 p.m. – 4:00 p.m.	R Stevens at Parkside Facility Service Proposed Changes Meeting (Wenatchee - Central Washington Hospital, Conf Rm A&B)

**TUESDAY, OCTOBER 9, 2018**

The session was continued at 9:00 a.m. with Commissioners Stevens and Taylor in attendance. Commissioner Carter was out the morning only and excused.

9:00 a.m. – 9:50 a.m.                      K Eslinger, Human Resources Update

Calendar Items

*10/10/18 – Work in Ellensburg*

*10/16/18 – No HR Update Meeting*



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Discussion Items

1. Equal Employment Opportunity Plan
2. Janus v AFSME Decision Impacts
3. Whistleblower Action

Authorization Requests

4. Hiring Freeze – WSU Extension; Overlap Hiring
5. PMA – Certified Medical Assistant
6. PMA – Clinical Nurse Manager
7. PMA – Claim Processor II

Budget, Finance, & Risk

8. ADA Coordination
9. Budget Information for Accounting Department
10. 2019 Budget Decisions (HR; COLA; Benefits)

Compensation, Benefits, & Payroll

11. 09/27/18 HWC Meeting Update
  - a. HWC Recommendations
  - b. Benefit Budget Committee
  - c. Renalogic Value-Added Program

Employee & Department Issues

12. Public Works
13. Facilities Maintenance

Labor Relations

14. Association – *CH; DC; PW; SW; YS*  
Grievance: Mediation ASC20180221 (02/26-27)  
PERC: PERC 130743-U-18 (2019)
15. Association – *Deputy Sheriff*  
*Negotiation:* Negotiations for 01/01/18
16. Teamsters-GCSO – *Corrections*  
Grievance: Grievance COR20180308  
PERC: PERC 130683-P-18 (03/19-20)  
PERC: PERC 130684-P-18 (04/03-04)
17. Teamsters-GrlS – *CM, I&C, TS, SUD*  
Negotiation: Negotiations for 01/01/18  
PERC: PERC 130859 (10/16)

Legal Actions

18. EEOC Complaint - Dismissed

Position Management Approval (PMA) of a Clinical Nurse Manager, Claims Processor II and a Certified Medical Assistant within Grant Integrated Services. **(Approved)**

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Hiring Freeze Exception Form for an Extension Secretary at the WSU Extension Office.  
**(Approved)**

- 9:45 a.m. – 11:45 a.m.                    C Carter at Association of Washington Business (AWB) 2018 MFG Week Tour (Quincy)
- 10:00 a.m. – 10:20 a.m.                Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 11 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners September 3, 2018 Minutes for approval. **(Approved)**
3. Letter of appointment to Nikolas Bergman to the Housing Authority of Grant County for a five (5) year term beginning October 9, 2018 through October 8, 2023. **(Approved)**
4. Special occasion liquor license for Ridge Riders Inc, and their event at their facilities in Grand Coulee on November 10, 2018; and The Community for the Advancement of Family Education and their event at the Fairgrounds on October 14, 2018, from the Washington State Liquor and Cannabis Board. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$418.04 and \$732,212.29)**

**NEW HOPE**

6. Proclamation declaring October as Domestic Violence Action Month in Grant County. **(Approved)**

**PROSECUTING ATTORNEY'S OFFICE**

7. Request to purchase ten (10) VariDesks (stand up workstations) in the approximate amount of \$4,500.00. They have funding in their 2018 budget for this purchase. **(Approved)**

**FAIRGROUNDS**

8. Recommendation to adopt proposed amended rates for the 2019 Fair season and 2019 facility rentals. This was reviewed by the Fair Advisory Committee (FAC) and Fairgrounds Staff. **(Approved)**

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**GRANT INTEGRATED SERVICES**

9. Request to purchase 25 iPads in the approximate amount of \$17,418.00 through CDW-G via Technology Services, to be used with their new Credible Software (electronic health record). They have funding in their 2018 budget for this purchase. **(Approved)**
10. Request to purchase 10 replacement Lenovo Workstations and licenses in the approximate amount of \$17,496.00, through CDW-G via Technology Services. They have funding in their 2018 budget for this purchase. **(Approved)**

**TREASURER'S OFFICE**

11. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,253.00. **(Approved)**

11:00 a.m. – 11:50 a.m.            T Gaines, Central Services Update

Items discussed were:

- Technology Services: Cameras
- Interfund Communications: Mail Machine, closed for Columbus Day; fixed today
- Facilities and Maintenance: Projects updates; Current Sit-Rep
- Fairgrounds: Current Sit-Rep
- Central Services: Latest on Historic Grant

1:00 p.m. – 1:20 p.m.            G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m.            J Tincher, Public Works Update

Items discussed were: Personnel; ER&R; and Randolph Road

4:00 p.m. – 5:00 p.m.            T Taylor at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

**WEDNESDAY, OCTOBER 10, 2018**

10:00 a.m. – 11:30 a.m.            T Taylor, Disability Board Meeting

11:30 a.m. – 2:00 p.m.            HEARINGS EXAMINER

4:00 p.m. – 5:00 p.m.            VETERAN'S ADVISORY BOARD MEETING (Ziggy's, Moses Lake)

7:00 p.m. – 8:30 p.m.            Commissioner at Health Board Meeting (Public Works, Ephrata)



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THURSDAY, OCTOBER 11, 2018

C Carter, Out

8:00 a.m. – 9:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Personnel Committee Meeting (Moses Lake Office)

9:00 a.m. – 10:00 a.m. R Stevens at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake Office)

10:00 a.m. – 11:00 a.m. BOARD OF EQUALIZATION MEETING

1:00 p.m. – 2:00 p.m. T Taylor at Soap Lake Police Department re: 3/10 % Discussion (Soap Lake)

FRIDAY, OCTOBER 12, 2018

C Carter, Out

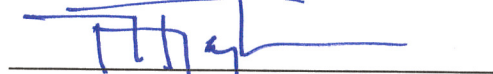
3:00 p.m. – 4:00 p.m. R Stevens at Discussion on Behavioral Health w/ Governor Inslee (E Wenatchee)

Signed this 23<sup>RD</sup> day of October, 2018.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington



Richard Stevens, Chair

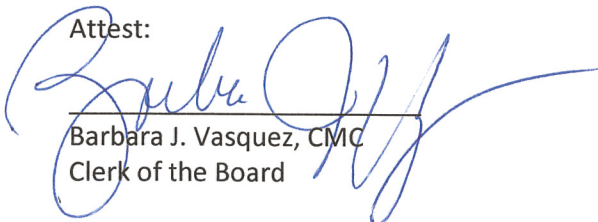


Tom Taylor, Vice-Chair



Cindy Carter, Member

Attest:



Barbara J. Vasquez, CMC  
Clerk of the Board