

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### **MONDAY, OCTOBER 29, 2018**

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 6)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 3, 5 and 6 on the agenda as presented. Item 4 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, elected Prosecuting Attorney for Grant County, and Christopher F. Ries, Attorney, of Ries Law Firm, P.S. to serve as Special Deputy Prosecuting Attorney to perform and render legal assistance and advice to Darryl Pheasant, Grant County Treasurer. **(Approved)**
3. Office of Crime Victims Advocacy, WA State STOP Formula Grant Renewal Application for FFY 2018 funds (grant period January 1, 2019-December 31, 2019). This funding is for the support of communities in their efforts to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women. The STOP Grant recognizes that victims are best served when all systems are working together toward the common goal of support victims and holding offenders accountable. **(Approved)**
  - Grant County Funds: \$17,762.00
  - Adams County Funds: \$15,416.00
4. **Anticipating:** Grant Application between Washington State Department of Commerce, Office of Crime Victims Advocacy and New Hope Domestic Violence and Sexual Assault Services, for Services for Victims and Survivors, a funding initiative to address Unmet Victim Service Needs. Term is from January 1, 2019 through June 30, 2020. **(Item not ready for signature)**
5. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during July, 2018 on Washington State Department of Social & Health Services Division of Behavioral Health and Recovery Contract No. 1763-94250 in the amount of \$14,334.70. **(Approved)**
6. BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between, Garth Dano, elected Prosecuting Attorney for Grant County, and Anthony Menke of Menke Jackson Beyer, LLP to serve as a Special Deputy Prosecuting Attorney to perform and render legal assistance and counsel regarding labor law, employment law and personnel matters, and such other matters and proceedings as required by the Prosecuting Attorney or designee. Term is from date of final signature through December 31, 2019. **(Approved)**

9:30 a.m. – 9:50 a.m. Corrections Department Payroll Grievance Discussion **(Cancelled)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

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- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:50 a.m. R Hicks, Coulee Medical Center / Hospital District #6 Update
- 1:00 p.m. – 1:50 p.m. Open Record Public Hearing, Vacation of an Undeveloped Parcel within the Shorecrest Estates Plat (*continued from October 22, 2018*)

The Commissioners held an Open Record Public Hearing to consider the vacation of undeveloped real property (Parcel No. 120927000) within the Shorecrest Estates Plat, Lot 23, Block 1. This hearing is being continued from October 22, 2018.

Commissioner Taylor stated they spoke with Public Works and there was a question raised at last week's hearing as to whether that road could be closed off by the county. It cannot be vacated by statute but we can barricade the road so no cars can access the area. This can be done via ecology block / fence. The County is required to have VISUAL access so people can SEE the lake. As long as there is visual access, the county can close off the road.

Loren McIntyre stated that some research has been done and the right up to the property line, the area south is designated as a Federal Wetland.

Damien Hooper, Director of Development Services, stated that the wetland feature that is being presented is a national wetland inventory map that DS uses as a baseline to consider whether or not a wetland delineation is required for a project. They do not necessarily mean that a wetland exists. If someone wanted to build a house they would want to do a wetland delineation to see if a wetland exists. There may be a fringe wetland but that would need to be looked at on a site specific basis if someone wanted to do something with the property.

Commissioner Taylor moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Taylor moved to approve the vacation of the parcel as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 18-107-CC)**

- 2:00 p.m. – 2:20 p.m. D Hooper, Development Services Update

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Public Works County Payroll Salary Fund for October 26, 2018 payroll.

**TUESDAY, OCTOBER 30, 2018**

The session was continued at 9:00 a.m. with all Commissioners in attendance.



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9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

- 11/06/18 – No HR Update due to Budget Hearings
- 11/13/18 – No HR Update due to Vacation

Authorization Requests

- 1. PAR – Brian Barlow (Correction)

Budget, Finance, & Risk

- 2. Benefits Plan Performance YTD
- 3. Benefits Budget Hearing

Compensation, Benefits, & Payroll

- 4. Voluntary Benefits
- 5. LEOFF 1 Retirees
- 6. Healthcare Plan Update – Retiree Eligibility
- 7. Healthcare Plan Update – Dependent Eligibility
- 8. Healthcare Plan Update – Eligibility Start/Stop Dates
- 9. Pending Comp Reviews
- 10. Work Week Designations
- 11. Payroll Authority

Employee & Department Issues

- 12. Facilities

Policy & Procedure

- 13. Policy Page Structure Update
- 14. Sick Leave (802) – Restored Leave

Labor Relations

- 15. Association – *Deputy Sheriff*
  - Negotiation: Negotiations for 2018-19
  - PERC: Holiday Pay Arbitration
- 16. Teamsters-GCSO – *Corrections*
  - Grievance: Holiday Pay Grievance
  - Grievance COR20180308
- 17. Teamsters-GCSO – *Sheriff Support*
  - Grievance: Holiday Pay Grievance

Personnel Action Request (PAR) for the salary, wage and/or position change for Brian Barlow, District Court. **(Approved)**

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10:00 a.m. – 10:20 a.m.            Open Record Public Hearing, Declare Surplus a Parcel within the Shorecrest Estates Plat

The Commissioners held an Open Record Public Hearing to consider the vacation of a portion of an undeveloped real property within the Shorecrest Estates Plat, Lot 23, Block 1 (Parcel# 120927000) and located at 4002 NE Shorecrest Drive.

Commissioner Carter asked if the Commissioners received the value of the property. Commissioner Stevens stated the Assessor valued the property at \$118,000.00 and after discussion with the Treasurer, the County could set the sale value at 90% of this value.

Commissioner Taylor moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the surplus the property and set the minimum sale amount at \$106,200.000. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 18-108-CC)**

10:30 a.m. – 10:50 a.m.            B Shuford, Tourism Commission discussion re: Grandfather Cuts Loose the Ponies / Budget

11:00 a.m. – 11:30 a.m.            R Stevens, Canvassing Board Meeting **(Cancelled)**

11:30 a.m. – 11:50 a.m.            Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 10 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners October 15, 2018 Minutes for approval. **(Approved)**
3. Recommendations from the Health and Wellness Committee to appoint the following employees: Jennifer Kaleohano (replacing Jim Mitchell), voting member of the Prosecuting Attorney's Office; Mary Craig (replacing Kaye Burns) as an alternate for the Prosecuting Attorney's Office. **(Approved)**
4. Appointment of District Court Commissioner Brian Barlow to the position of District Court Judge for the term December 1 – 31, 2018. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$498,629.97 and \$49.99)**

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6. Request for budget extension in the amount of \$1,500,000.00 for the short term loan that was approved by the Commissioners on April 17, 2018 from the Solid Waste Fund #401 to the Current Expense Fund #001 to cover payroll and expenses. **(Approved, the public hearing was scheduled for December 3, 2018 at 11:30 a.m.)**

**AUDITOR'S OFFICE – ELECTIONS DEPARTMENT**

7. Designation of County Commissioner Tom Taylor to serve as the County Legislative Authority on the Canvassing Board for the General Election to be held on November 6, 2018. **(Approved)**

**SHERIFF'S OFFICE**

8. Request for budget extension in the amount of \$52,223.00 to cover the costs associated with the transfer of the Code Enforcement position from the Planning Department to the Sheriff's Office. This will cover salaries and benefits. **(Approved, the public hearing was scheduled for December 3, 2018 at 11:30 a.m.)**
9. Request for out of state travel for Mike Crowder and Matt Messer to attend the 2018 California Narcotic Officers' Association Annual Training from November 16 – 20, 2018 in San Diego, CA. **(Approved)**

**NEW HOPE**

10. Request approval of the Policies and Procedures for their department. **(Approved)**

1:00 p.m. – 1:20 p.m.                      G Dano, Prosecuting Attorney's Office Update

Items discussed were: Jim out, Kevin In; Union; Special Deputy; and Bistrika

1:30 p.m. – 2:20 p.m.                      J Tincher, Public Works Update

Items discussed were: Shorecrest; Randolph Project Complete

**MISCELLANEOUS ITEMS**

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$11,829.34.

**WEDNESDAY, OCTOBER 31, 2018**

8:30 a.m. – 9:30 a.m.                      T Taylor, Central Safety Committee Meeting **(Did not attend)**



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**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the George and Cathryn Nygard (Nygard Short Plat) File # P 18-0316 (preliminary P 18-0195); and the Pedro and Maria Gutierrez (Gutierrez Short Plat) File # P 18-0315 (preliminary P 18-0143) Final Plat Submission and Review.

**THURSDAY, NOVEMBER 1, 2018**

9:00 a.m. – 4:30 p.m. R Stevens at Columbia Basin Development League (CBDL) 2018 Annual Conference (ATEC, BBCC)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

**FRIDAY, NOVEMBER 2, 2018**

No meetings held

Signed this 13 day of Nov, 2018.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

EXCUSED  
Richard Stevens, Chair

[Signature]  
Tom Taylor, Vice-Chair

[Signature]  
Cindy Carter, Member

Attest:  
[Signature]  
Barbara J. Vasquez, CMC  
Clerk of the Board