

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 10, 2018

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Taylor and Carter in attendance. Commissioner Stevens was out and excused.

8:30 a.m. – 9:00 a.m.	Elected Official Roundtable
9:00 a.m. – 9:20 a.m.	S Pray, Soap Lake School District – Transportation Levy Discussion
9:30 a.m. – 9:50 a.m.	T Gaines, Central Services Update
10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:50 a.m.	Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)
1:00 p.m. – 1:20 p.m.	C Carter w/ G Alvarado, City of Moses Lake Homeless Funding Discussion (C Carter Office)
1:30 p.m. – 1:50 p.m.	M McKnight, Assessor's Office Update
2:00 p.m. – 2:20 p.m.	J Hammond, ASC Update and Misc BOCC Action (Items 1 through 13)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 3, 6, and 9 through 13 on the agenda as presented. Items 4 and 5 are being withdrawn as they are no longer necessary. Items 7 and 8 are being held for further review. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Grant County Juvenile and Youth Services Snow Removal Service Contract between Kevin Judkins of KJ's Lawn Care and Maintenance, and Grant County Juvenile Court and Youth Services department. Term is December 10, 2018 through November 15, 2019. **(Approved)**
3. Amendment to Contract between Grant County and Del-Sol, Inc. adding custodial duties at Grant Integrated Services. The Contract is administered through the County's Central Services Department. **(Approved)**
4. **Anticipating:** Interlocal Agreement between Grant County and the Soap Lake School District Regarding a loan to the Soap Lake School District in the amount of \$116,000 for a new school bus. **(Item being withdrawn)**
5. **Anticipating:** Resolution Authorizing Execution of Interlocal Agreement between Grant County and the Soap Lake School District Regarding a loan to the school district in the amount of \$116,000 for a new school bus. **(Item being withdrawn)**

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6. 2019 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. Term is January 1, 2019 through December 31, 2019. **(Approved)**
7. **Anticipating:** 2019 Recording Fee Surcharge Distribution Agreement between Grant County and the Housing Authority of Grant County and New Hope Domestic Violence and Sexual Assault Services for the purpose of distribution funds obtained by the County pursuant to RCW 36.22.178. The period of performance is January 1, 2019 through December 31, 2019. **(Item being held for further review)**
8. **Anticipating:** 2019 Recording Fee Surcharge Distribution Agreement between Grant County and the Housing Authority of Grant County and New Hope Domestic Violence and Sexual Assault Services for the purpose of distribution funds obtained by the County pursuant to RCW 36.22.177 and 1791. The period of performance is January 1, 2019 through December 31, 2019. **(Item being held for further review)**
9. Supported Living/Group Home Exhibit C, Revision 190102, on Washington State Department of Social & Health Services (DSHS) Contract No. 1763-95888 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
10. Supported Living/Group Home Exhibit C, Revision 190103, on Washington State Department of Social & Health Services (DSHS) Contract No. 1763-95888 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
11. Grant County Economic Development Council 2019 Municipal Services Agreement with Grant County, Washington. Term is January 1, 2019 through December 31, 2019 with compensation in the amount of \$40,000 for services performed under the agreement and \$25,000 for administration and coordination of the Strategic Infrastructure Program (SIP). **(Approved)**
12. Supported Living/Group Home Exhibit C, Revision 190104, on Washington State Department of Social & Health Services (DSHS) Contract No. 1763-95888 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
13. Amendment No. 01 to Washington State Department of Social & Health Services (DSHS) Agreement No. 1763-17739, County Program Agreement, Services to Victims and Survivors – VOCA. The purpose of the amendment is to modify budget categories. There is no increase or decrease in funding. **(Approved)**

3:00 p.m. – 4:00 p.m.

T Taylor at Big Bend Community College – Workforce Education Center
Discussion (Presidents Office, BBCC 1400 Building)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their December 7, 2018 payroll.

TUESDAY, DECEMBER 11, 2018

The session was continued at 9:00 a.m. with Commissioners Taylor and Carter in attendance. Commissioner Stevens was out and excused.

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9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Discussion Items

1. Voluntary Products and Junior Taxing Districts

Authorization Requests

2. PAR – Heidi Kriete
3. Hiring Freeze – Deputy Prosecutor
4. Hiring Freeze – Records Specialist
5. Hiring Freeze – Sergeant
6. Hiring Freeze – Corporal
7. PMA – Pathway Community Specialist
8. Directions re MOU on GrIS Administrative error

Budget, Finance, & Risk

9. Increase to Basic Life Benefit
10. Infertility Coverage Decision
11. Voluntary Benefits Broker

Compensation, Benefits, & Payroll

12. Recommendation for 2018 Compensation Adjustments

Labor Relations

13. Association – *CH; DC; PW; SW; YS*
Negotiation: Negotiations for 2019
14. Association – *Deputy Sheriff*
Negotiation: Negotiations for 2018-19
15. Teamsters-GCSO – *Sheriff Support*
Negotiation: Negotiations for 2019

Personnel Action Request for the salary, wage and/or position changes for Heidi Kriete, Development Services. **(Approved)**

Hiring Freeze Exception Forms for the following: **(Approved)**

- Deputy Prosecutor 1 DC position within the Prosecuting Attorney’s Office due to a resignation
- 2-Records Specialist position within the Sheriff’s Office – Corrections Division due to resignations
- Sergeant position within the Sheriff’s Office due to a promotion shuffle and retirement
- Corporal position within the Sheriff’s Office due to a promotional shuffle and retirement

Position Management Approval (PMA) for 2-Pathway Community Specialists for Grant Integrated Services. **(Approved)**

10:00 a.m. – 10:30 a.m.

Department Head Review

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11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

The following items were discussed:

- Technology Services: Personnel Updates
- Interfund Communications: Postage/Packages
- Facilities and Maintenance: Heat pump in Treasurer's Office; Historic Bid Discussion / Costs; Manpower Update
- Fairgrounds: Project Identification; Personnel Updates
- Central Services: Year Ahead

12:00 p.m. – 1:00 p.m. T Taylor and C Carter at PUD Outgoing Commissioners Luncheon (PUD, Ephrata)

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 3 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Washington State Department of Transportation Local Agency Agreement Supplement No. 1 to Agreement No. LA 9395 for Horizontal Curve Signs Phase 3, County wide. **(Approved)**
2. Washington State Department of Transportation Local Agency Agreement Supplement No. 1 to Agreement No. LA 9394 for Centerline and Shoulder Rumble Strips along various county roads. **(Approved)**
3. Request to purchase the following equipment in the amount of \$359,567.00 (not including sales tax) from Northend Truck Equipment, Inc. through a Department of Enterprise Services (DES) contract #01117: **(Approved)**
 - a. 3 each Contractor Dump Bodies with hydraulics and controller systems
 - b. 1 each Body Sander
 - c. 2 each Tailgate Sanders
 - d. 3 each Front Mount 2-Way Plows
 - e. 2 each Rear Mount Wing Plows
 - f. 3 each Electric Tarp Systems
 - g. 3 each Steel Tool Boxes, including installation

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 12 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**

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2. Commissioners November 19, 2018 Minutes for approval. **(Approved)**
3. Request from Grant County Mosquito Control District No. 1 for permission to operate within the borders of Grant County for the purpose of mosquito abatement for the year 2019. **(Approved)**
4. Surplus Request form from Veterans Services for an EZ Pro Audio Sound System (Asset ID# 105552) to repurpose to the American Legion Post 209, Moses Lake. **(Approved)**
5. Surplus Request form from Veterans Services for an EZ Pro Audio Sound System (Asset ID# 105553) to repurpose to the American Legion Post 183, Quincy/Moses Lake. **(Approved)**
6. Surplus Request form from Veterans Services for an EZ Pro Audio Sound System (Asset ID# 105338) to repurpose to the American Legion Post 28, Ephrata. **(Approved)**
7. Letter of appointment for Goldye Moyer to the Grant County Lodging Tax Advisory Committee for a one year term. **(Approved)**
8. Letters of re-appointment for the following people to the Grant County Lodging Tax Advisory Committee for one year terms: Kevin Danby, Marilyn Meseberg, Cindy Carter, Beverly Shuford, and Debbie Doran-Martinez. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

9. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$444,622.58)**
10. Request for budget transfer in the amount of \$116,000.00 from Current Expense (001.000) to the Soap Lake School District (675.156). A budget extension hearing was held and approved on December 4, 2018 and now the transfer must be approved and completed. **(This item is being withdrawn)**

GRANT INTEGRATED SERVICES

11. Request for budget extension in the amount of \$71,597.71 due to the under budget of the Day Programs (\$46,463.26) and settlement of their DD Residential Program interfund loan (\$25,134.45). **(Approved, the public hearing was scheduled for December 31, 2018 at 9:30 a.m.)**

TECHNOLOGY SERVICES

12. Request to purchase Cisco software Advanced IP Services and Security PAK from ednetics in the amount of \$3,910.46. **(Approved)**

3:30 p.m. – 4:00 p.m. C Carter at PUD Public Recognition of Outgoing Commissioners (PUD, Ephrata)

4:00 p.m. – 5:00 p.m. T Taylor at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall) **(Did not attend)**

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MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the following Final Plat Submission and Reviews:

- Arnie Omlin (Arnie Omlin Replat) File # P 18-0338 (Preliminary P 18-0218)
- Randeel Bergeson (Bergeson-McHargue Short Plat) File # P 18-0260 (preliminary P 18-0123)
- Brent Stredwick (Stredwick Short Plat) File # P 18-0317 (preliminary P 18-0232)

WEDNESDAY, DECEMBER 12, 2018

8:30 a.m. – 1:00 p.m.	R Stevens at Grant County Conservation District Annual Meeting (Public Works, Ephrata)
10:00 a.m. – 11:30 a.m.	T Taylor, Disability Board Meeting
12:30 p.m. – 1:00 p.m.	C Carter at Area Aging / Council of Governments – Check Signing (E Wenatchee Office)
7:00 p.m. – 8:30 p.m.	Commissioner at Health Board Meeting (Public Works, Ephrata)

THURSDAY, DECEMBER 13, 2018

9:00 a.m. – 10:00 a.m.	T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake Office) (Did not attend)
9:30 a.m. – 1:00 p.m.	R Stevens at Columbia River Policy Advisory Group Meeting (Hal Holmes Center, Ellensburg) (Did not attend)
9:30 a.m. – 11:00 a.m.	TOURISM COMMISSION MEETING
1:30 p.m. – 3:00 p.m.	C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office) (Cancelled)

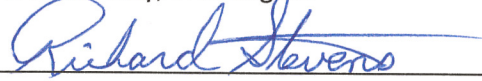
FRIDAY, DECEMBER 14, 2018

No meetings held

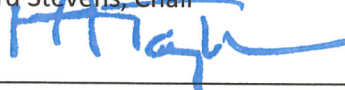
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Signed this 26th day of Dec, 2018.

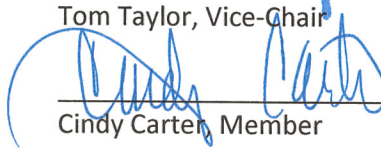
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair

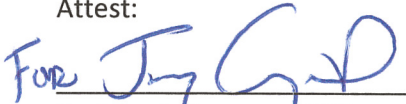


Tom Taylor, Vice-Chair



Cindy Carter, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board