

# CORRECTED MINUTES (Added a Miscellaneous Item on page 9, underlined)

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, DECEMBER 17, 2018

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 8:50 a.m. C Sutherland, Housing Authority of Grant County Update

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc. BOCC Action (Items 1 through 23)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1, 3 through 10, and 12 through 22 on the agenda as presented. Item 2 is being placed on hold and items 11 and 23 were not ready for signature.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. **Anticipating:** Lease Agreement between Grant Integrated Services, and Grant County Public Hospital District No. 5 for building at 210 Government Road, in Mattawa, Washington. Initial term is September 1, 2018 and ending August 31, 2019. If there are no changes to be made to the initial lease, then lease shall continue until 60-day written notice from either party. **(Item is being placed on hold)**
3. Washington State Department of Commerce Grant Agreement with New Hope Domestic Violence and Sexual Assault Services, for FFY 2018 Violence Against Women STOP Grant Program, Grant No. F18-31103-048 for funding in the amount of \$33,178.00 with a term of January 1, 2019 through December 31, 2019. **(Approved)**
4. Washington State Department of Commerce Grant Agreement with Grant County Sheriff's Office, for FFY 2018 Violence against Women STOP Grant Program, Grant No. F18-31103-049 for funding in the amount of \$17,762.00 with a term of January 1, 2019 through December 31, 2019. **(Approved)**
5. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Michael Earl. Term is January 1, 2019 through December 31, 2020. **(Approved)**
6. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Paulette Burgess. Term is January 1, 2019 through December 31, 2020. **(Approved)**
7. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Brad Thonney. Term is January 1, 2019 through December 31, 2020. **(Approved)**
8. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Patrick Earl. Term is January 1, 2019 through December 31, 2020. **(Approved)**
9. 2019-2020 Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Conflicts Contractor, between Grant County and Thomas Wolfstone. Term is January 1, 2019 through December 31, 2020. **(Approved)**

**Grant County Commissioners Minutes CORRECTED**  
**Week of December 17, 2018**

10. 2019-2020 Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Conflicts Contractor, between Grant County and Lyliane Couture. **(Approved)**
11. **Anticipating:** Phoenix Protective Corporation (PPC) Security Service Agreement with Superior Court and Grant County Juvenile Court & Youth Services for the provision of two uniformed guards at the Law & Justice Building and two uniformed guards at Juvenile Court and Youth Services Building (Monday and Tuesdays only). Term is January 1, 2019 through January 1, 2021. **(Item not ready for signature)**
12. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during November, 2018 in the amount of \$457.50 on Washington State Department of Corrections (DOSA) contract. **(Approved)**
13. Reimbursement Request #17 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through Grant County Housing Authority, in the amount of \$26,406.91. **(Approved)**
14. Commercial Lease Agreement between Grant County and the Grant County Health District for lease of office space located at 1038 West Ivy Street in Moses Lake, Washington for the annual amount of \$141,165.00. Term of the lease is January 1, 2019 through December 31, 2028. **(Approved)**
15. Interlocal Agreement between Grant County Health District and Grant County regarding lease payments for office at 1038 West Ivy Street in Moses Lake, Washington. Term of the agreement is January 1, 2019 through December 31, 2028. **(Approved)**
16. **Resolution No. 18-122-CC** Authorizing Execution of Interagency Agreement (Interlocal Agreement) between Grant County Health District and Grant County regarding lease payments of office space located at 1038 West Ivy Street in Moses Lake, Washington. **(Approved)**
17. *Held from 12/10/18* - 2019 Recording Fee Surcharge Distribution Agreement between Grant County and the Housing Authority of Grant County and New Hope Domestic Violence and Sexual Assault Services for the purpose of distribution funds obtained by the County pursuant to RCW 36.22.178. The period of performance is January 1, 2019 through December 31, 2019. **(Approved)**
18. *Held from 12/10/18* - 2019 Recording Fee Surcharge Distribution Agreement between Grant County and the Housing Authority of Grant County and New Hope Domestic Violence and Sexual Assault Services for the purpose of distribution funds obtained by the County pursuant to RCW 36.22.177 and 1791. The period of performance is January 1, 2019 through December 31, 2019. **(Approved)**
19. Memo to Board regarding execution of Interlocal Investment Service Agreements and Resolutions on January 16, 2018. Some entities have not returned the fully conformed agreements. These resolutions and agreements will be considered null and void at this time. **(Approved)**
20. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during August 2018 in the amount of \$10,445.94 and September 2018 in the amount of \$5,045.29 on Washington State Department of Social & Health Services Division of Behavioral Health and Recovery Contract No. 1763-94250. **(Approved)**



**Grant County Commissioners Minutes CORRECTED**

**Week of December 17, 2018**

21. Corrected Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during June, 2018 in the amount of \$228.75 and October, 2018 in the amount of \$457.50 for a total of \$686.25 on Washington State Department of Corrections (DOSCA) contract. **(Approved)**
22. Release of funds on SIP 2016-12, Town of Coulee City, Park Master Plan in the amount of \$22,200 to the Town of Coulee City and \$1,000 to the Grant County Economic Development Council for its 2.5% Admin Fee. **(Approved)**
23. **Anticipating:** Amendment No. 3 between Coordinated Care of Washington, Inc. and Grant Integrated Services to amend Attachment A: Medicaid as a separate Exhibit. **(Item not ready for signature)**

9:30 a.m. – 9:50 a.m.                      A Ybarra, 13<sup>th</sup> District Representative Candidate Introduction

10:00 a.m. – 10:15 a.m.                      Commissioners Office Safety Meeting

10:15 a.m. – 10:30 a.m.                      C Carter w/ A Hope, Miscellaneous Discussion (C Carter Office)

10:30 a.m. – 10:45 a.m.                      Citizen Public Comment Period

Arlin Hope came in to discuss the stepping down of Representative Matt Manweller for District 13. Mr. Hope highly recommends Danny Stone for the position.

11:00 a.m. – 11:20 a.m.                      B Vasquez, Clerk of the Board Update

- Confirm list of boards and committees that the BOCC sits on
- Former County Commissioners picture placement.
- Gunpo Korea / Japan gifts – curio cabinet

11:30 a.m. – 11:50 a.m.                      District Court Update

- Judges update
- Employee update

1:00 p.m. – 1:20 p.m.                      Department Head Review

1:30 p.m. – 2:20 p.m.                      Grant Integrated Services Update

- HR Update
- City View Update
- Mobile Outreach Team recognition
- Medicaid rate increase update
- MCO contract status
- Recruiting and Retention
- Mail Room Hours

2:30 p.m. – 3:00 p.m.                      D Stone, 13<sup>th</sup> District Representative Candidate Introduction

**Grant County Commissioners Minutes CORRECTED**  
**Week of December 17, 2018**

**MISCELLANEOUS ITEMS**

Special occasion liquor license for the Moses Lake Chamber of Commerce and their event on January 15, 2019 at the Fairgrounds; and Sagebrush Seniors of Grant County and their event on February 9, 2019 at their Senior Center, Mattawa, from the Washington State Liquor and Cannabis Board.

**TUESDAY, DECEMBER 18, 2018**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.                      K Eslinger, Human Resources Update

**Calendar Items**

*12/26/18 – 12/28/18 – Vacation and/or Work from Ellensburg*  
*01/08/19 – No update meeting for three weeks*

**Discussion Items**

1. HR Performance with GrIS
2. GrIS Settlement Issues (Camacho)

**Authorization Requests**

3. PAR – Damien Hooper
4. PAR – Tracy Williams
5. Invoice Allocation for Menke Jackson Beyer, LLP
6. Court Commissioner Compensation & Benefits
7. PMA – Fairgrounds Operations Aide
8. PMA – Fairgrounds Winter Aide

**Budget, Finance, & Risk**

9. Increase to Basic Life Benefit

**Compensation, Benefits, & Payroll**

10. Resolution re Elected Official Compensation
11. Recommendation for 2019 Compensation Adjustments
12. TS Office Administrator
13. GrIS Administrative Assistant

**Policy & Procedure**

14. Annual Leave

**Labor Relations**

15. Association – CH; DC; PW; SW; YS  
*Negotiation:* Negotiations for 2019  
Grievance ASC20181022 (Step 2)  
*Grievance:* Grievance ASC20180221 (02/26-27)  
Grievance GC20181020 – **Settled**  
*PERC:* PERC 130743-U-18 (TBD)



**Grant County Commissioners Minutes CORRECTED  
Week of December 17, 2018**

16. Association – *Deputy Sheriff*  
*Negotiation:* Negotiations for 2018-19  
*Grievance:* Grievance DS20160401
17. Teamsters-GCSO – *Corrections*  
*Negotiation:* Negotiations for 2016-19 (Completed)  
*Grievance:* Grievance COR20160401  
Grievance COR20180308  
*PERC:* PERC 130683-P-18 (03/19-20)  
PERC 130684-P-18 (04/03-04)
18. Teamsters-GCSO – *Sheriff Support*  
*Negotiation:* Negotiations for 2019  
*Grievance:* Grievance SS20160401
19. Teamsters-GrIS – *CM, I&C, TS, SUD*  
*Negotiation:* Negotiations for 2018-2019  
(Completed)  
*Grievance:* Grievance GT201801011 (Step 1)  
*PERC:* PERC 130859-G-18 (10/16) – **Settled**  
PERC 130971-G-18 (10/16) – **Settled**  
*Other:* Issue

**Legal Actions**

20. Tort Claim
21. Whistleblower Action
22. Janus v AFSME Decision Impacts

**Pending Items**

23. Paid Family Medical Leave Implementation
24. Equal Employment Opportunity Plan
25. ADA Plan
26. NOVAtime Implementation
27. 2019 Budget Decisions (HR; COLA; Benefits)
28. Policy Updates
29. LEOFF 1 Retiree Coverage
30. Compensation Work Group
31. DRS Payback
32. Security Cameras in the Clerk's Office
33. Laserfiche Implementation (NEOGov Expense)

Personnel Action Request (PAR) for the salary, wage and/or position change for Damien Hooper, Development Services.

Position Management Approval (PMA) to change the Fairgrounds Operations Aide position into two separate positions. Fairgrounds Summer Aide and Fairgrounds Winter Aide.

Position Management Approval (PMA) for a Fairgrounds Winter Aide position at the Fairgrounds.

**Grant County Commissioners Minutes CORRECTED  
Week of December 17, 2018**

Recommendation Memorandum regarding Superior Court and District Court Commissioner Compensation and Benefits (health and leave).

10:00 a.m. – 10:50 a.m. J McKiernan, Fairgrounds Update

- Staffing status
- Foundation plan – Where we stand
- New FAC members
- Rodeo arena cleanup
- Huck Fuller building survey
- Fair entertainment
- Post event survey status
- Developing building checklists, startup and shutdown
- Looking at wedding venue opportunities on the grounds

11:00 a.m. – 11:20 a.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 10 on the agenda as presented. Item 11 is being held until the 12/26/18 Consent Agenda. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners November 26 and December 3, 2018 Minutes for approval. **(Approved)**
3. Appointment letter for Jill Hammond to the Health and Wellness Committee as the Commissioner's Office voting member. **(Approved)**
4. Multi-Agency Communications Center MACC Bond Claims Payment Requests: Batch 01-83 in the amount of \$61,497.49; and Batch 01-82 in the amount of \$3,925.00. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$523,786.11 and \$43,869.25)**

**NEW HOPE**

6. Request for approval of revisions to their Policies and Procedures. The revision reflects items that they can and cannot pay for according to their contract with DSHS and VOCA funds. **(Approved)**



**Grant County Commissioners Minutes CORRECTED  
Week of December 17, 2018**

**GRANT INTEGRATED SERVICES**

7. Request for out of state travel for Fabian Gonzales to attend the Behavioral Health Management Summit from January 30 - February 2, 2019 in Las Vegas, NV. **(Approved)**

**CENTRAL SERVICES**

8. Request for out of state travel for Kevin Schmidt and Pete Wyatt to attend Blue Star Corp. training on the county's new generators. The travel date will be in January (TBD) in Lake Crystal, MN. **(Approved)**

**FAIRGROUNDS**

9. Request for out of state travel for Jim McKiernan to attend the Northwest Horse Fair and Expo from March 22-24, 2019 in Albany, OR. **(Approved)**
10. Request to lower the Adult Exhibitor Fair Entry Fee from \$13.00 per adult to \$10.00 per adult for the 2019 Fair. **(Approved)**

**PROSECUTING ATTORNEY'S OFFICE**

11. Request to surplus the following desks: **(Item held for the 12/26/18 Consent Agenda)**

- Asset ID# 100454 Desk – Computer Workstation
- Asset ID# 102718 Desk
- Asset ID# 100455 Desk – Executive Computer Desk
- Asset ID# 102719 Desk
- Asset ID# 100457 Desk – Computer Desk
- Asset ID# 102720 Desk
- Asset ID# 100458 Desk – Computer Desk
- Asset ID# 102721 Desk
- Asset ID# 100459 Desk – Computer Work Desk
- Asset ID# 100460 Desk – computer Workstation
- Asset ID# 100461 Desk – Desk w/Hutch
- Asset ID# 100462 Desk – Desk w/Hutch
- Asset ID# 102456 Desk – Ranger 4 Post

11:30 a.m. – 12:00 p.m.                      Budget and Finance Update

1:00 p.m. – 1:20 p.m.                      G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m.                      J Tinchler, Public Works Update (Items 1 through 5)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 5 on the agenda as presented. The motion passed unanimously.

**Grant County Commissioners Minutes CORRECTED**

**Week of December 17, 2018**

1. Authorization to Call for Bids for the Herbicide Application Program 2019 project with a bid opening date of January 8, 2019 at 1:30 pm. **(Approved)**
2. Authorization to Call for Bids for the 2019 Crushing and Stockpiling project with a bid opening date of January 8, 2019 at 1:45 pm. **(Approved)**
3. Request to Purchase: 1 each 2020 Western Star 4900SF Cab and Chassis in the amount of \$127,800 not including sales tax. This Cab and Chassis is a replacement for truck #2005 that was totaled in an accident. This equipment will be purchased from: Freightliner Northwest through Grant County's 58,000 lb. Truck Chassis 2018 contract. The equipment will be delivered in the spring of 2019. **(Approved)**
4. **Resolution No. 18-123-CC** in the matter of revising the Grant County Solid Waste Management Fund Disposal Fee Schedule, which will go into effect January 1, 2019. **(Approved)**
5. Request to purchase 1 each - Contractor Body re-fitting, Hydraulics package, Chip Seal spreader hitch and Electric Tarp system including installation, in the amount of \$73,588.00 not including sales tax from Northend Truck Equipment, Inc. through Department of Enterprise Services (DES) contract #01117. **(Approved)**

1:30 p.m. – 1:40 p.m.

Bid Opening, Asphalt Crack Sealant 2019

The following bids were received:

- |                                 |              |
|---------------------------------|--------------|
| • Arrow Construction Supply     | \$274,014.00 |
| • Crafcro, Inc.                 | \$266,994.00 |
| • Maxwell Products, Inc.        | \$321,750.00 |
| • McAsphalt Industries Ltd      | \$308,295.00 |
| • White Cap Construction Supply | \$269,100.00 |

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn over the bids to Public Works for review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m.

I Elliot, 13<sup>th</sup> District Representative Candidate Introduction

3:00 p.m. – 3:20 p.m.

J Gingrich, Deputy Clerk of the Board Update

BOCC:

- Signage around Courthouse
- Photos
- Display Cases

Board of Equalization (BOE):

- 184 submitted appeals for 2019

Tourism Commission:

- Vacancy recommendation

EFSP:

- Phase 35 extension
- Phase 36 on the horizon



**Grant County Commissioners Minutes CORRECTED**  
**Week of December 17, 2018**

Veteran Services:

- Monthly Update
- VVA
- Exception Requests

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Florence Lutz – Lutz Revocable Living Trust (Lutz Revocable Living Trust SP) File # P 17-0037 (preliminary P 16-0425) Final Plat Submission and Review.

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$10,016.72.

**WEDNESDAY, DECEMBER 19, 2018**

7:00 a.m. – 8:00 a.m.	T Taylor at Grant County Economic Development Council – Board Meeting (ATEC, BBCC)
8:30 a.m. – 9:00 a.m.	R Stevens, WRCIP Conference Call
10:00 a.m. – 11:00 a.m.	T Taylor at Vietnam Veterans of America (Moses Lake)

**THURSDAY, DECEMBER 20, 2018**

6:30 p.m. – 8:00 p.m.	T Taylor at Grant Transit Authority Board Meeting (Moses Lake)
3:00 p.m. – 5:00 p.m.	R Stevens and C Carter at Chelan County Commissioner Keith Goehner Retirement Party (Chelan County Courthouse)

**MISCELLANEOUS ITEMS**

Commissioners Stevens and Taylor authorized the Clerk of the Board to initial their approval of the recommendation of the Public Works Director to award the Asphalt Crack Sealant 2019 project to Crafcro, Inc. for the amount of \$266,994.00.

Grant County Commissioners Minutes **AMENDED**  
Week of December 17, 2018

CORRECTED

FRIDAY, DECEMBER 21, 2018

No Meetings Held

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Blue Vine LLC (Amended Leavitt Farm Unit 98 Short Plat) File # P 18-0358 (preliminary P 17-0253) Final Plat Submission and Review.

Signed this 15<sup>th</sup> day of January 2019.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

[Signature]  
Tom Taylor, Chair

[Signature]  
Cindy Carter, Vice-Chair

[Signature]  
Richard Stevens, Member

Attest:

[Signature]  
Barbara J. Vasquez, CMC  
Clerk of the Board