

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### **MONDAY, DECEMBER 31, 2018**

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc. BOCC Action (Items 1 through 9)

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Two documents: (1) Port of Ephrata Use Agreement with Grant County (Grant Integrated Services) for use of abandoned taxi way for the purpose of conducting a Vehicle Driving Skills Course on January 14, 2019; and (2) Release of All Claims, Covenant Not to Sue and Indemnify Agreement for the same training/location on January 14, 2019. **(Approved)**
3. Phoenix Protective Corporation (PPC) Security Service Agreement with Superior Court and Grant County Juvenile Court & Youth Services for the provision of two uniformed guards at the Law & Justice Building and two uniformed guards at Juvenile Court and Youth Services Building (Monday and Tuesdays only). Term is January 1, 2019 through January 1, 2021. **(Approved)**
4. Amendment No. 3 Provider Agreement, Contract No. 342323-Public, between Coordinated Care of Washington, Inc. and Grant Integrated Services to amend Attachment A: Medicaid WISE as a separate Exhibit. Exhibit is extended 38 days, December 24, 2018 to January 31, 2019. **(Approved)**
5. Interlocal Agreement for Provision of Services between Grant County and the City of Quincy regarding Quincy Partnership for Youth. Term of the agreement is January 1, 2019 through December 31, 2019. **(Approved)**
6. **Resolution No. 18-125-CC** Authorizing Execution of Interagency Agreement (Interlocal Agreement) between Grant County and the City of Quincy regarding Quincy Partnership for Youth. **(Approved)**
7. Supported Living/Group Home Exhibit C, Revision 190105, on Washington State Department of Social & Health Services (DSHS) Contract No. 1763-95888 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
8. United Way of Grant County 2019 Funding Application, Agency Profile, for New Hope Domestic Violence & Sexual Assault Services, for the use of United Way of Grant County funds. Term is January 1, 2019 through December 31, 2019. **(Approved)**
9. 2019 United Way of Grant County Member Agency Agreement with New Hope Domestic Violence & Sexual Assault Services, for the use of United Way of Grant County funds. Term is January 1, 2019 through December 31, 2019. **(Approved)**

9:30 a.m. – 9:50 a.m. Open Record Public Hearing, Year-End, Economic Enhancement Strategic Infrastructure Program, and Grant Integrated Services Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following extension requests:

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- Grant Integrated Services Fund #125.167 in the amount of \$71,597.71 due to the under budget of the Day Programs (\$46,463.26) and settlement of their DD Residential Program interfund loan (\$25,134.45).
- Jail Concessions Fund #112.154 in the amount of \$10,000.00 to cover excess expenses incurred during 2018.
- Fairground Fund #116.159 in the amount of \$116,000.00 to cover excess wages/benefits and operating expenses incurred during 2018.
- Affordable Housing Fund #129.171 in the amount of \$10,845.00 to cover additional expenses due to a fee increase that was not included in the 2018 budget.
- Homeless Housing Fund #130.172 in the amount of \$80,925.00 to cover additional expenses due to a fee increase that was not included in the 2018 budget.
- Dispute Resolution Fund #136.187 in the amount of \$3,500.00 for excess external legal services incurred during 2018.
- Building Department Fund #138.116 in the amount of \$50,000.00 to cover excess wages/benefits and operating expenses incurred during 2018.
- Courthouse Improvement Fund #308.000 in the amount of \$167,963.41 for the difference in the 2018 budgeted amount and the balance that should have been carried forward for this fund.
- Economic Enhancement Strategic Infrastructure Program ending fund balance #113.155 in the amount of \$105,304.67 for two SIP projects that were awarded in 2017 but not added to the 2018 budget:
  - Port of Hartline \$32,604.67 - SIP# 2017-02
  - City of Soap Lake \$72,700.00 - SIP# 2017-01

**(NOTE: The Clerk of the Board discovered that she placed the 2017 year end budget extensions on the agenda, instead of 2018. Commissioner Stevens was given the correct information to read into the record, as it was advertised correctly.)**

Commissioner Taylor moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Taylor moved to approve the budget extensions as presented (correctly). Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 18-126-CC)**

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|-------------------------|--|
| 10:00 a.m. – 10:15 a.m. | Commissioners Office Safety Meeting                            |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period <b>(No public in attendance)</b> |
| 11:00 a.m. – 11:15.m.   | Consent Agenda (Items 1 through 12)                            |

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 5 and 7 through 12 on the agenda as presented. Item 6 was placed on hold for further review. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**

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2. Commissioners December 17, 2018 Minutes for approval. **(Approved)**
3. Letter of appointment for Shawn Cardwell to the Grant County Tourism Commission for a 3 year term effective January 1, 2019. **(Approved)**
4. Recommendation from the Veterans Services Coordinator to appoint John Nordine to the Veterans Advisory Board from January 1, 2019 through December 31, 2022. **(Approved)**
5. Surplus Request form for a IBM Thinkpad Laptop (Asset #102031) that was used by the Tourism Commission, to recycle through TruRecycle Company. **(Approved)**
6. Resolution rescinding and replacing Resolution No. 16-206-CC and establishing salary levels for certain Grant County Elected Officials. **(This item is being placed on hold for further review)**
7. **Resolution No. 18-128-CC** in the matter of establishing the effective date of salaries and benefits for non-union and non-association personnel for 2019. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

8. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$1,163,409.15, \$9,314.19, and \$2,614.87)**

**TECHNOLOGY SERVICES**

9. Surplus Request forms for the following equipment (Asset ID#) that are under \$2,500 in value: **(Approved all)**
  - Hewlett Packard Computer (#0065R) to be disposed of via the landfill
  - Hewlett Packard Computer (#104354) to be disposed of via the landfill
  - HP Laser Network Printer (#102903) to be disposed of via the landfill
  - HP Laptop (#103648) to be disposed of via the landfill
  - Panasonic Fax (#101065) to be disposed of via the landfill
  - Panasonic Fax (#101056) to be disposed of via the landfill
  - Apple IPAD Air 4 (#0131R) to be disposed of via the landfill
  - Apple IPAD 2 (#0040R) to be disposed of via the landfill
  - Canon Scanner (#200013) to be disposed of via the landfill
  - HP SB Envy Laptop (#0059R) to be disposed of via the landfill
  - HP Elitebook Folio Laptop (#105387) Sheriff's Office - this item is lost
  - CISCO Router (#106549) Replaced on QUAD and recycled by TS
  - CISCO Switch (#104433) Replaced on QUAD and recycled by TS
  - CISCO Switch (#104508) Replaced on QUAD and recycled by TS
  - CISCO Switch (#104525) Replaced on QUAD and recycled by TS
  - CISCO Switch (#104570) Replaced on QUAD and recycled by TS
  - CISCO Switch (#104588) Replaced on QUAD and recycled by TS
  - CISCO Switch (#105292) Replaced on QUAD and recycled by TS
  - CISCO Switch (#105291) Replaced on QUAD and recycled by TS
  - CISCO Switch (#105290) Replaced on QUAD and recycled by TS
  - CISCO Router (#103428) Replaced on QUAD and recycled by TS

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- HP Promo Laptop with Docking Station (#104836) Replaced on QUAD and repurpose for use by Sheriff's Office- Kyle Cox
- Sharp Copier (#102400) Taken by Business Interiors and Equipment (BIE) when new copier was installed
- CISCO Router (#103663) Replaced on QUAD and repurposed by TS
- CISCO Router (#102308) Replaced on QUAD and repurposed by TS
- Antex DMX 8 Mixer (#105009) to recycle through TruRecycle Company
- CISCO Switch (#105391) to recycle through TruRecycle Company
- Surface Pro 2 Laptop with Docking Station (#104582) to recycle through TruRecycle Company
- Lenovo Tiny Computer (#104491) to recycle through TruRecycle Company

**JUVENILE COURT AND YOUTH SERVICES**

10. Surplus Request Form for a 3COM Network Hub (Asset #100938). This item has been lost. **(Approved)**
11. Surplus Request Forms for a 5 drawer Steelcase Desk (Asset #100900) and a 2 drawer Steelcase Desk (Asset #100901). These items were taken to the landfill on 5/24/18. **(Approved)**

**FAIRGROUNDS**

12. Request to purchase a 2019 Polaris Ranger Crew Utility Vehicle from Chet's Honda/Polaris in the amount of \$14,667.90. They are on the Sourcewell Cooperative Purchasing agreement. This vehicle was approved in their capital purchase budget. **(Approved)**

11:15 a.m. – 11:25 a.m. Appointment of Commissioner Chair and Vice-Chair for 2019; and Resolution of Appointment of Commissioners to Boards and Committees for 2019

A motion was made by Commissioner Stevens, seconded by Commissioner Carter that Commissioner Taylor be elected as Chair of the Board of the Grant County Commissioners for the calendar year 2019. The motion passed unanimously.

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens that Commissioner Carter be elected as Vice-Chair of the Board of Grant County Commissioners for the calendar year 2019. The motion passed unanimously.

**Resolution No. 18-127-CC** approved the 2019 appointments of commissioners to boards and committees.

11:30 a.m. – 11:50 a.m. Veterans Assistance Policy Discussion

1:10 p.m. – 1:20 p.m. C Carter, Swearing-In Ceremony

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**MISCELLANEOUS ITEMS**

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$9,493.47.

**TUESDAY, JANUARY 1, 2019**

New Year's Day Holiday, Courthouse Closed

**WEDNESDAY, JANUARY 2, 2019**

C Carter, Out

10:00 a.m. – 11:00 a.m.                      R Stevens at Meeting with Assessor, Treasurer, and Prosecuting Attorney Office (K McCrae Office) **(This meeting was rescheduled to January 4, 2019 at 2:00 p.m.)**

**THURSDAY, JANUARY 3, 2019**

C Carter, Out

6:00 p.m. – 7:00 p.m.                      FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Wade and Cindy Schmidt (Schmidt Short Plat) File # P 18-0372 (preliminary P 18-18-0302) Final Plat Submission and Review.

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FRIDAY, JANUARY 4, 2019

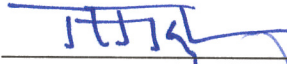
C Carter, Out

2:00 p.m. – 3:00 p.m. R Stevens at Meeting with Assessor, Treasurer, and Prosecuting Attorney Office (K McCrae Office)


4:00 p.m. – 4:30 p.m. T Taylor, 13<sup>th</sup> District Representative Replacement Discussion – Conference Call

Signed this 15<sup>TH</sup> day of January 2019.

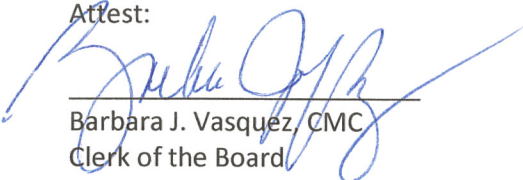
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Tom Taylor, Chair

  
\_\_\_\_\_  
Cindy Carter, Vice-Chair

  
\_\_\_\_\_  
Richard Stevens, Member

Attest:

  
\_\_\_\_\_  
Barbara J. Vasquez, CMC  
Clerk of the Board