

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 7, 2019

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 4 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Supported Living/Group Home Exhibit C, Revision 190200, on Washington State Department of Social & Health Services (DSHS) Contract No. 1763-95888 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
3. Administrative Services Coordinator request for change to County Mileage Reimbursement Rate from \$0.545 per mile to \$0.58 per mile (to match the Office of Financial Management's mileage rate for Washington State government, which became effective January 1, 2019). **(Approved)**
4. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court with Jonathan Edwards. Term is January 1, 2019 through December 31, 2020. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:20 a.m. S Fode, New Hope Update

- Shelter update
- Credit Card Authorization
- Spring Training for BOCC
- Legislative visits set for Kids Hope
- Emergent Needs request to Department of Commerce

12:00 p.m. – 1:00 p.m. BOCC Training Luncheon

1:00 p.m. – 3:00 p.m. Corrections Payroll Grievance Discussion

**Grant County Commissioners Minutes
Week of January 7, 2019**

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their January 4, 2019 payroll.

TUESDAY, JANUARY 8, 2019

The session was continued at 9:00 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

9:00 a.m. – 9:50 a.m. T Gaines, Central Services Update

- Technology Services: Personnel updates; VoIP Update; EFAX Update
- Interfund Communications: On Call
- Facilities and Maintenance: Historic bid discussion / costs; Manpower update; project update; Steps/EM/Grand Coulee, Ancient Lakes rooms / sidewalks / interior elements RFB / Auditor's Office Casework
- Fairgrounds: Personnel Updates; Project updates; Building improvements / bathrooms / grounds / electrical issues / recent inspections
- Central Services: Safety training for CSD; Manpower for CSD; Safety Center Discussion

10:00 a.m. – 10:50 a.m. M Jaderlund, Grant County Special Districts Annual Report Discussion

11:00 a.m. – 11:50 a.m. K Eslinger, Human Resources Update

Authorization Requests

1. Hiring Freeze – Deputy Court Administrator
2. Hiring Freeze – District Court Clerk
3. PMA – Business Process Administrator 1
4. PMA – Therapist Intern

Budget, Finance, & Risk

5. Annual Report to State Risk Manager (05/30)

Compensation, Benefits, & Payroll

6. 2019 Wage Review for COLA

Position Management Approval (PMA) for a Business Process Admin 1 position within Technology Services. **(Approved)**

Position Management Approval (PMA) for a Therapist Intern position within Grant Integrated Services. **(Approved)**

Hiring Freeze Exception Form for a Deputy Court due to a retirement. **(Approved)**

**Grant County Commissioners Minutes
Week of January 7, 2019**

Hiring Freeze Exception Form for two - District Court Clerk 2 positions due to vacancies.
(Approved)

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1, 3 and 4 on the agenda as presented. Item 2 was not ready for signature. The motion passed with 2 Commissioners in attendance.

- **Resolution No. 19-001-CC** governing Emergency Load Limitations on County Roads, the Issuance of Special Motor Vehicle Permits to use on Weight Restricted County Roads and Fixing Penalties for Violations thereof. **(Approved)**
- Interlocal Agreement between Grant County and Adams County for maintenance and management of shared county roads. **(Item not ready for signature)**
- **Resolution No. 19-003-CC** Notice of Hearing for the vacation of Road M.5 NW in the North half of S26 T21N R24E WM. The public hearing will be scheduled for January 29, 2019 at 1:45 p.m. **(Approved)**
- **Resolution No. 19-002-CC** Notice of Hearing for the vacation of Roads 24-NE and P-NE located Sections 34 and 35 of T23N R29E WM AND Sections 02 T22N R29E WM. The public hearing will be scheduled for February 5, 2019 at 1:45 p.m. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, Herbicide Application Program 2019

The following bids were received:

- | | |
|---------------------------|----------------|
| • Basin Tree Service | \$739,095.50 |
| • DBi Services | \$1,022,404.50 |
| • Woodland Resources Svcs | \$693,003.50 |

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

1:45 p.m. – 1:55 p.m. Bid Opening, 2019 Crushing and Stockpiling

The following bids were received:

- | | |
|----------------------------|--------------|
| • DeAtley Crushing Company | \$958,460.00 |
| • Seubert Excavators | no bid |

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

**Grant County Commissioners Minutes
Week of January 7, 2019**

2:30 p.m. – 2:50 p.m.

Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 9 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners December 24, 2018 Minutes for approval. **(Approved)**
3. REVISED special occasion liquor license for the Rocky Mountain Elk Foundation and their event being held at Big Bend Community College on February 3, 2019, from the Washington State Liquor and Cannabis Board. **(Approved)**
4. Recommendation from the Health and Wellness Committee to appoint Cody Brown as the voting member for Public Defense department. **(Approved)**
5. Letter of re-appointment for Frank DeTrollo to the Mosquito Control District #1 board for another 2 year term beginning January 22, 2019 through January 21, 2021. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$1,883,711.68)**

FAIRGROUNDS

7. Request to purchase qty. 20 Classic Galvanized Steel Barricades (crowd control barriers) in the amount of \$2,492.79 from Sonco. This was approved in their capital outlay budget. **(Approved)**
8. Request to purchase qty. 5 picnic tables in the amount of \$3,668.38 from Global Industrial. This was approved in their capital outlay budget. **(Approved)**

WSU EXTENSION OFFICE

9. Surplus Request form for a Convection Oven Appliance (Asset ID# 101038) to be transferred to another governmental agency: WSU Franklin County. **(Approved)**

4:00 p.m. – 5:00 p.m.

T Taylor, Disability Board Meeting

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the bid for the 2019 Crushing and Stockpiling project to DeAtley Crushing Company for the amount of \$958,460.00.

Page 5 of 5
Grant County Commissioners Minutes
Week of January 7, 2019

WEDNESDAY, JANUARY 9, 2019

C Carter, Out

11:30 a.m. – 12:00 p.m. T Taylor at Kids Hope Legislative Visit (New Hope, Moses Lake)
11:30 a.m. – 1:00 p.m. HEARINGS EXAMINER
4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD MEETING
7:00 p.m. – 8:30 p.m. T Taylor and R Stevens at Health Board Meeting (Public Works, Ephrata)

THURSDAY, JANUARY 10, 2019

9:00 a.m. – 10:00 a.m. T Taylor at Multi Agency Communication Center (MACC) Board Meeting (Moses Lake Office)
1:30 p.m. – 3:00 p.m. C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office)

MISCELLANEOUS ITEMS

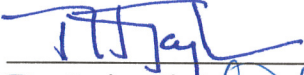
The Commissioners wrote a letter to the Community Economic Revitalization Board (CERB) in support of the Port of Moses Lake's application for the Westside Employment Center (WEC) Industrial Park.

FRIDAY, JANUARY 11, 2019

No meetings held

Signed this 22 day of January 2019.

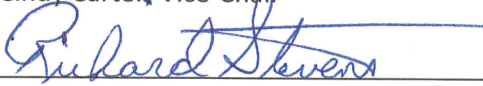
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

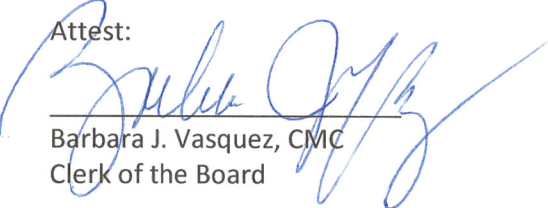


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board