

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 14, 2019

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 11)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1, 3 through 8, 10 and 11 on the agenda as presented. Item 2 was not process as the Interlocal Agreement was not signed. Item 7 was not received for signature. Item 8 is being placed on hold. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. **Anticipating:** Resolution Authorizing Executing of Interlocal Agreement between Grant County (Public Works) and Adams County for future maintenance and improvement to the County Roads lying on the boundary between Grant and Adams Counties. **(Resolution not signed as the Interlocal Agreement was not signed on the Public Works agenda)**
3. Reimbursement Request #18 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through Grant County Housing Authority, in the amount of \$25,618.98. **(Approved)**
4. Addendum to Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, between Grant County and Michael Earl that was signed on December 17, 2018. Amendment is necessary to match the monthly installments to the total amount for the year. **(Approved)**
5. Addendum to Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, between Grant County and Paulette Burgess that was signed on December 17, 2018. Amendment is necessary to match the monthly installments to the total amount for the year. **(Approved)**
6. Addendum to Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, between Grant County and Brad Thonney that was signed on December 17, 2018. Amendment is necessary to match the monthly installments to the total amount for the year. **(Approved)**
7. **Anticipating:** Addendum to Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, between Grant County and Patrick Earl that was signed on December 17, 2018. Amendment is necessary to match the monthly installments to the total amount for the year. **(Item not ready for signature)**
8. BOCC Signature on Letter of Intent to the Port of Mattawa for future lease of new building for Grant Integrated Services to provide behavioral health in the Mattawa area. **(Item placed on hold)**
9. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during December, 2018 in the amount of \$686.25 on Washington State Department of Corrections (DOSAs) contract. **(Approved)**

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10. Correction on Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during November, 2018 in the amount of \$228.75 on Washington State Department of Corrections (DOSA) contract. **(Approved)**
11. Lease Agreement, Commercial Premises, between Grant Integrated Services, and Pablo and Elsa Cedillo for the premises located at 130 Camelia Street, Royal City, Washington, 99357, described as one-half more or less of the structure currently standing and maintained at the address. Term is February 1, 2019 through January 31, 2020 with monthly lease payments in the amount of \$850.00. A provision exists for rent renegotiation by the end of January 31, 2020 upon at least sixty (60) days written notice. **(Approved)**

9:30 a.m. – 9:50 a.m. T Gaines, Central Services Update

- Emergency Management Space
- RFQ – Prosecuting Attorney’s Office
- Personnel Matters
- Hosting this afternoon?
- Safety Center App for Fairgrounds
- Occupancy for Fairgrounds events
- Upcoming RFB’s

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)

1:00 p.m. – 1:20 p.m. M McKnight, Assessor’s Office Update

1:30 p.m. – 2:20 p.m. T Leas, Big Bend Community College – Workforce Education Center Discussion

4:00 p.m. – 6:00 p.m. Joint Meeting with Lincoln/Yakima/Kittitas and Grant Counties to consider the Appointment to the District #13 Representative Vacancy (vacated by Matt Manweller)

The Grant County Commissioners held an Open Public Meeting with Lincoln/Yakima/Kittitas/Grant County Commissioners to consider the appointment to the District #13 Representative vacancy, replacing Matt Manweller. All commissioners introduced themselves.

Commissioner Coffman moved to appoint Commissioner Taylor as the chair of this committee. Commissioner Wright seconded and the motion passed unanimously.

Commissioner Taylor stated that the 3 candidates for this position will be giving a 5 minute presentation.

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Alex Ybarra from Quincy, discussed his qualifications.

Ian Elliott discussed his qualifications.

Danny Stone discussed his qualifications.

Pursuant to RCW 42.30.110 (h) Commissioner Taylor called an Executive Session to order at 4:16 p.m. to go until 4:31 p.m. to evaluate the qualifications of a candidate for appointment to elective office. In attendance were Grant County Commissioners Tom Taylor, Cindy Carter and Richard Stevens; Kittitas County Commissioners Cory Wright, Laura Osiadacz and Brett Wachsmith; Lincoln County Commissioners Rob Coffman, Scott Hutsell and Mark Stedman; Yakima County Commissioners Mike Leita, Ron Anderson and Norm Childress. Commissioner Taylor closed the session at 4:31 p.m.

The Commissioners gathered back in open session to determine the top 2 candidates.

The following votes were cast to pick the top 2:

Candidate #1 – Alex Ybarra Candidate #2 – Ian Elliott Candidate #3 – Danny Stone

<u>Grant County</u>	<u>Candidate Choice</u>
Tom Taylor	_____1_____
Cindy Carter	_____1_____
Richard Stevens	_____1_____

<u>Kittitas County</u>	
Cory Wright	_____2_____
Laura Osiadacz	_____2_____
Brett Wachsmith	_____2_____

<u>Lincoln County</u>	
Rob Coffman	_____3_____
Scott Hutsell	_____3_____
Mark Stedman	_____3_____

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Yakima County

Mike Leita	_____2_____
Ron Anderson	_____1_____
Norm Childress	_____1_____

Commissioner Taylor tallied up the votes: Alex Ybarra received 5 votes, Ian Elliott received 4 votes, and Danny Stone received 3 votes. The top 2 candidates announced were Alex Ybarra and Ian Elliott. Commissioner Taylor stated the commissioners will go again into Executive Session to pick the top candidate.

Pursuant to RCW 42.30.110 (h) Commissioner Taylor called an Executive Session to order at 4:34 p.m. to go until 4:44 p.m. to evaluate the qualifications of a candidate for appointment to elective office. In attendance were Grant County Commissioners Tom Taylor, Cindy Carter and Richard Stevens; Kittitas County Commissioners Cory Wright, Laura Osiadacz and Brett Wachsmith; Lincoln County Commissioners Rob Coffman, Scott Hutsell and Mark Stedman; Yakima County Commissioners Mike Leita, Ron Anderson and Norm Childress. Commissioner Taylor closed the session at 4:44 p.m.

The Commissioners gathered back into open session at 4:44 p.m. They are now voting for the top candidate:

Candidate #1 Alex Ybarra **Candidate #2 Ian Elliott**

<u>Grant County</u>	<u>Candidate Choice</u>
Tom Taylor	_____1_____
Cindy Carter	_____1_____
Richard Stevens	_____1_____

<u>Kittitas County</u>	
Cory Wright	_____2_____
Laura Osiadacz	_____2_____
Brett Wachsmith	_____2_____

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Lincoln County

Rob Coffman	_____1_____
Scott Hutsell	_____1_____
Mark Stedman	_____1_____

Yakima County

Mike Leita	_____2_____
Ron Anderson	_____1_____
Norm Childress	_____1_____

Commissioner Taylor tallied up the votes: Alex Ybarra received 8 votes, Ian Elliott received 4 votes. Commissioner Anderson moved to appoint Alex Ybarra as the Representative to the 13th District replacing Matt Manweller. Commissioner Stevens seconded and the motion passed unanimously. The meeting adjourned. **(Resolution No. 19-004-CC)**

7:00 p.m. – 8:00 p.m. C Carter at Quincy Valley Leadership Meeting (Fire District #3, Quincy)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Tony Kamstra (Kamstra Farm Unit 119 Short Plat) File # P 18-0402 (preliminary P 18-0367) Final Plat Submission and Review.

TUESDAY, JANUARY 15, 2019

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update **(Cancelled)**

10:00 a.m. – 10:50 a.m. J McKiernan, Fairgrounds Update

- Staffing status
- Foundation plan – Where we stand
- Capital purchases moving forward
- Mapping Buildings
- Eagles building status
- Ag vendor plan

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- Work orders galore
- Rodeo cleanup on the 19th
- Western Fairs trip
- Ag show attendance
- Grant Writing workshop attendance

2020 Capital ideas

- Bathrooms for the Commercial building
- Kitchen for the Commercial building
- More Storage
- Huck Fuller refurb or replacement
- Rodeo grounds announcers booth replacement

11:00 a.m. – 11:20 a.m. J Gingrich, Deputy Clerk of the Board Update

BOCC:

- Signage around Courthouse
- Photos
- Display Cases

Board of Equalization (BOE):

- 200+ petitions filed in 2018
- More than 25% have been agreed/withdrawn

Tourism Commission:

- LTAC Meeting 1/30/19

Veteran Services:

- Monthly Update
- VVA
- Exception Requests

11:30 a.m. – 11:50 a.m. P Archer, Moses Lake Food Bank discussion on CDBG General Purpose Grant

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 5)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 3 and 5 on the agenda as presented. Item 4 was not ready for signature. The motion passed unanimously.

1. Request to purchase: **(Approved)**
 - a. 2 each 2018 or current model year SM74-J Superior Brooms in the amount of \$142,019.52 not including sale tax from PAPE Machinery through Sourcewell Contract #032515-JDC.

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- b. 2 each 2018 or current model year Lycox Walk-N-Roll packer in the amount of \$59,656.48 not including sales tax from PAPE Machinery through Sourcewell Contract #032515-JDC.
- c. 1 each used 2016 John Deere 772GXT motor grader in the amount of \$267,809.65 not including sale tax for PAPE Machinery through Sourcewell Contract #032515-JDC.
- 2. Request to purchase 4 each Roll-Rite 64000 Electric Tarp Systems in the amount of \$11,585.96 not including sale tax from Northend Truck Equipment, Inc. through DES contract #01117.
(Approved)
- 3. Request to purchase: **(Approved)**
 - a. Assessor's Office - 2 each 2019 Ford Escape in the amount of \$50,316.00 not including sales from Columbia Ford through DES contract #05916.
 - b. Public Works - 1 each 2019 Chevrolet 1500 Silverado 4WD Double Cab pickup in the amount of \$30,880 not including sale tax from Bud Clary Chevrolet through DES contract #05916.
 - c. Public Works -1 each 2019 Chevrolet 2500 4WD Extended Cab pickup in the amount of \$33,855.00 not including sales tax from Bud Clary Chevrolet through DES contract #05916.
 - d. Public Works -1 each 2019 Ford F-550 4WD Crew Cab chassis and up-fitting in the amount of \$52,770.00 not including sales tax from Columbia Ford through DES contract #05916.
 - e. Solid Waste - 1 each 2019 Chevrolet 2500 4WD Extended Cab pickup in the amount of \$34,565.00 not including sales tax from Bud Clary Chevrolet through DES contract #05916.
- 4. Interlocal Agreement between Grant County and Adams County for maintenance and management of shared county roads. **(Item not ready for signature)**
- 5. Recommendation to award the bid for the Herbicide Application Program 2019 project to Woodland Resource Services, Inc. in the amount of \$693,003.50. This work will be performed within county road rights-of-way and Grant County is exempt from paying sales tax on the aggregate amount of the contract. **(Approved)**

2:30 p.m. – 2:50 p.m.

G Alvarado, Recording Fees Discussion **(Rescheduled to January 22, 2019 at 4:00 p.m.)**

3:00 p.m. – 3:20 p.m.

Open Record Public Hearing, Vacation of 2 Parcels within the Schawana Plat Common Area Lots 9 and 10/Block 15 *(continued from December 3, 2018)*

The Commissioners held an Open Record Public Hearing to vacate Parcel #071945000 Lot 9, Block 15 and Parcel #071946000 Lot 10, Block 15, both of the Schawana Plat. The original hearing date was December 3, 2018 but was continued until today.

Damien Hooper, Director of Development Services, stated the title report that was requested on the property and noted that the report did not show any indication that there is any agreement of any variety to revert the property back to the person who dedicated it or any heirs or successors. The property is in the counties and it's within the Commissioners authority to vacate the plat and eliminate the park component.

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Darryl Pheasant, Treasurer concurred with Mr. Hooper.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to vacate the parcels as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 19-006-CC)**

3:30 p.m. – 3:50 p.m. Consent Agenda (Items 1 through 15)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1, 2 and 4 through 15 on the agenda as presented. Item 4 was advertised incorrectly and will be held until the January 22, 2019 Consent Agenda. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners December 31, 2018 and CORRECTED December 17, 2018 Minutes for approval. **(Approved)**
3. Resolution to declare surplus Grant County Property located within the Schawana Plat (Parcel #071879000 Lot 7, Block 10; and Parcel #071880000 Lot 8, Block 10). **(It was determined by the Clerk of the Board that the advertised information was incorrect. This item is being held, corrected, then placed on the January 22, 2019 Consent Agenda. Resolution No. 19-005-CC was issued then rescinded)**
4. Letters of re-appointment for the following people to the Current Use Advisory Committee: Elliott Goodrich, Phil Isaak, Richard Callahan, and Aaron Golladay. All for a 1 year term beginning January 1, 2019 through December 31, 2019. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$560,363.37, \$19.14 and \$1,646.52)**

GRANT INTEGRATED SERVICES

6. Request for out of state travel for Darla Boothman, Gail Goodwin and Sue Sherwood to attend a Credible Software Partner Conference from February 25 – February 28, 2019 in Arlington, VA. **(Approved)**

TREASURER'S OFFICE

7. Application from Ty Sween for Resale of Tax Title property for Parcel No. 18-1594009 with a starting bid of \$6,152.48. Property is located in the north half of the southwest quarter of S 30, T 22 N, R 30 EWM. The Treasurer recommends approval of the offer and allow this parcel to be sold at public auction. **(Approved)**

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FAIRGROUNDS

8. Request to purchase Audio Cable Covers for the Carolyn Fischer stage in the amount of \$1,186.60 from Amazon. This was approved in their Capital Outlay budget. **(Approved)**

NEW HOPE

9. Surplus Request Forms for a Conference Table (Asset ID# 101567) to be repurposed to a shelter, if the leg can be safely re-attached. **(Approved)**
10. Surplus Request Form for a Brochure Holder (Asset ID# 102644) to be transferred to Grant Integrated Services. When New Hope moved from their building to their new office, this item was left behind on the wall. **(Approved)**
11. Surplus Request Form for a Kantech Security System Controller (Asset ID# 102931) to be disposed of at the landfill. It is obsolete and no longer usable. **(Approved)**

JUVENILE COURT AND YOUTH SERVICES

12. Surplus Request Form for a Windsor Vacuum (Asset ID# 104157). This items is lost/missing and cannot be located. **(Approved)**
13. Surplus Request Form for a Lanier Cassette Tape Recorder (Asset ID# 100974) to be disposed of at the landfill. It is obsolete and no longer usable. **(Approved)**

SHERIFF'S OFFICE

14. Surplus Request forms for Point Blank Ballistic Vests (Asset ID#'s 105572, 105574 and 105582) to be disposed of at the landfill. These vests are no longer serviceable and are expired. **(Approved)**
15. Surplus Request forms for Survival Armor Ballistic Vests (Asset ID# 104089, 104793 and 105362) to be disposed of at the landfill. These vests are no longer serviceable and are expired. **(Approved)**

4:00 p.m. – 4:30 p.m.

J Ness, Health District meeting regarding Landfill Tipping Fees

MISCELLANEOUS ITEMS

The Commissioners denied a request for an exception to the Veterans Assistance Fund Policy to waive the requirement for a veteran to be a resident of Grant County for a minimum of 60 days in order to request assistance.

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$34,718.93 and \$30,038.14.

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WEDNESDAY, JANUARY 16, 2019

7:00 a.m. – 8:00 a.m.	T Taylor at Grant County Economic Development Council – Board Meeting (ATEC, BBCC)
8:30 a.m. – 9:00 a.m.	R Stevens, WRCIP Fiscal Committee Conference Call
9:30 a.m. – 11:00 a.m.	TOURISM COMMISSION MEETING
10:00 a.m. – 11:00 a.m.	T Taylor at Grant Transit Authority Audit Meeting (GTA Transportation Building, Moses Lake)

THURSDAY, JANUARY 17, 2019

8:00 a.m. – 1:00 p.m.	R Stevens at WSAC Legislative Steering Committee Meeting (Olympia)
10:00 a.m. – 11:00 a.m.	C Carter at Homeless Task Force meeting (Simplot, Moses Lake)
11:30 a.m. – 1:00 p.m.	C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake) (Cancelled)
6:30 p.m. – 8:00 p.m.	T Taylor at Grant Transit Authority Board Meeting (Moses Lake Facility)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Joyce Gardner (Gardner Short Plat) File # P 18-0039 (preliminary P 17-0447) Final Plat Submission and Review.

FRIDAY, JANUARY 18, 2019

No meetings held

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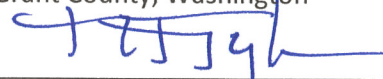
SATURDAY, JANUARY 19, 2019

5:00 p.m. – 8:00 p.m.

R Stevens at Cattle Men and Cattlemen's Annual Banquet (St. Rose of Lima School, Ephrata)

Signed this 29th day of January, 2019.

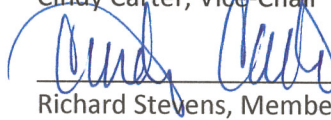
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

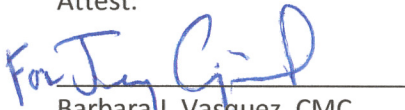


Cindy Carter, Vice Chair



Richard Stevens, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board