

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 21, 2019

Martin Luther King Day Holiday, Courthouse Closed

TUESDAY, JANUARY 22, 2019

The Grant County Commissioners session began at 8:45 a.m. with all Commissioners in attendance.

8:45 a.m. – 9:00 a.m. Z Kennedy, Legislative Session Update – Conference Call

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

01/15/19 – No HR Update Meeting due to illness

01/24/19 – HWC Meeting

01/25/19 – Work in Ellensburg

Authorization Requests

1. PAR – Michelle Slininger
2. PAR – Crystal Burns
3. Hiring Freeze – Court Administrator
4. Hiring Freeze – Tech Services Technician
5. Hiring Freeze – Maintenance 2 (Two)
6. PAR – Melissa McKnight
7. PAR – Kimberly Allen
8. PAR – Tom Taylor
9. PAR – Michele Jaderlund
10. PAR – Craig Morrison
11. PAR – Darryl Pheasant
12. PAR – Richard Stevens
13. PAR – Cindy Carter
14. Treasurer’s Office Facebook Page
15. Invoice Allocation for Menke Jackson Beyer

Compensation, Benefits, & Payroll

16. Compensation for County Sheriff
17. Renalogic Hold Harmless Agreement
18. Resolution for Elected Official Compensation

Employee & Department Issues

19. Superior Court
20. Fairgrounds

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Labor Relations

21. Association – *CH; DC; PW; SW; YS*
Negotiation: Negotiations for 2019
Grievance ASC20181022 (Step 2)(01/28)
Grievance: Grievance ASC20180221 (02/26-27)
Grievance GC20181020 – **Settled**
PERC: PERC 130743-U-18 (04/24-25)
22. Association – *Deputy Sheriff*
Negotiation: Negotiations for 2018-19
Grievance: Grievance DS20160401
23. Teamsters-GCSO – *Corrections*
Negotiation: Negotiations for 2016-19 (Completed)
Grievance: Grievance COR20160401
PERC 130683-P-18 (03/19-20)
PERC: PERC 130684-P-18 (04/03-04)
Grievance COR20180308
24. Teamsters-GCSO – *Sheriff Support*
Negotiation: Negotiations for 2019
Grievance: Grievance SS20160401
Other:
25. Teamsters-GRIS – *CM, I&C, TS, SUD*
Negotiation:
Grievance:
Other:

Legal Actions

26. Lawsuit – **Settled**
27. Tort Claim
28. Whistleblower Action
29. Janus v AFSME Decision Impacts

Pending Items

30. Paid Family Medical Leave Implementation
31. Equal Employment Opportunity Plan
32. ADA Plan
33. NOVAtime Implementation
34. 2019 Budget Decisions (HR; COLA; Benefits)
35. Policy Updates
36. LEOFF 1 Retiree Coverage
37. Compensation Work Group
38. DRS Payback
39. Security Cameras in the Clerk's Office
40. Laserfiche Implementation (NEOGov Expense)

Hiring Freeze Exception form for 2 – Maintenance 2 positions within the Facilities and Maintenance Department. **(Approved)**

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Hiring Freeze Exception form for a Tech Services Technician position within the Technology Services Department due to a resignation. **(Approved)**

Hiring Freeze Exception form for a Court Administrator within Superior Court due to a promotion within. **(Approved)**

Personnel Action Request (PAR) forms for the salary, wage and/or position changes for Michelle Slininger, Juvenile Court and Youth Services; Crystal Burns, Superior Court; Richard Stevens, Cindy Carter and Tom Taylor, Commissioners Office; Craig Morrison, Coroner; Darryl Pheasant, Treasurer; Kim Allen, Clerk; and Melissa McKnight, Assessor. **(Approved)**

Request from the Treasurer's Office to create a Facebook page. **(Approved)**

Amendment to Administrative Services Agreement with Healthcare Management Administrators (HMA) effective January 1, 2018. **(Approved)**

10:00 a.m. – 10:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 5)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 3, and 5 on the agenda as presented. Item 4 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Amendment A on Grant No. 19-31219-401 with the Washington State Department of Commerce Community Services and Housing Division Office of Crime Victims Advocacy, Children's Advocacy Center Child Centered Services VOCA Initiative. Amendment is to budget categories, no increase or decrease in grant amount. **(Approved)**
3. Addendum to Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, between Grant County and Patrick Earl that was signed on December 17, 2018. Amendment is necessary to match the monthly installments to the total amount for the year. **(Approved)**
4. **Anticipating:** Resolution Authorizing Executing of Interlocal Agreement between Grant County (Public Works) and Adams County for future maintenance and improvement to the County Roads lying on the boundary between Grant and Adams Counties. **(Item not ready for signature)**
5. Reimbursement Request (A-19) on Washington State Department of Social & Health Services (DSHS) Contract #1763-94250 with Grant Integrated Services' for the period of October 1, 2018 through October 31, 2018 in the amount of \$6,152.38. **(Approved)**

10:30 a.m. – 10:50 a.m. District Court Update

- Courtroom 301 unavailable when ceiling is re-plastered. Public Defender Dockets will be moved to Courtroom 209 during Mid-February to mid-march.

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11:00 a.m. – 11:20 a.m. Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts
- Dependency:
 - Offender/Diversion:
 - Truancy:
- Security
- Martin Hall
- Administration

11:30 a.m. – 11:50 a.m. T Gaines, Central Services Update

- Emergency Management space and RFQ; Personnel Matters; Safety Center app.

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (Tequila's Restaurant, Ephrata)

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 8)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 4, and 6 through 8 on the agenda as presented. Items 1 through 3 and 5 were not ready for signature. The motion passed unanimously.

1. Interlocal Agreement between Grant County and Adams County for the maintenance and management of shared county roads. **(Item not ready for signature)**
2. Execution of Contracts for the Herbicide Application Program 2019 awarded to Woodland Resource Services, Inc. for the bid amount of \$693,003.50. **(Item not ready for signature)**
3. Execution of Contracts for the 2019 Crushing & Stockpiling awarded to DeAtley Crushing for the bid amount of \$958,460.00. **(Item not ready for signature)**
4. Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement between Grant County Public Works and Nicholls Kovich Engineering for the B-SE Culvert Replacement. **(Approved)**
5. County Road Administration Board (CRAB) Certification of the 2018 Road Levy and Estimated Revenue Period. **(Item not ready for signature)**
6. Authorization to Call for Bids for the Horizontal Curve Signs, Phase 3 (CRP 18-06) with a bid opening date of February 19, 2019 at 1:30 pm. **(Approved)**
7. Declaration of Emergency for the Road District #3, Quincy Shop Fire that occurred between January 9 – 10, 2019. Per RCW 39.04.280 they request to waive all competitive bidding requirements to hire a contractor to complete and expedite the remediation of fire/smoke damage. **(Approved)**

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8. **Resolution No. 19-007-CC** rescinding Resolution No. 19-002-CC Notice of Hearing for the vacation of Roads 24-NE and P-NE located Sections 34 and 35 of T23N R29E WM and S 02 T22N R29E WM. The public hearing date is being changed to February 19, 2019 at 1:45 p.m.
(Approved)

2:30 p.m. – 2:50 p.m.

Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 11 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners January 7, 2019 Minutes for approval. **(Approved)**
3. Special occasion liquor license application for Pacific Northwest Tejano Music Association for their event at the Fairgrounds on February 17th, 2019, from the Washington State Liquor and Cannabis Board. **(Approved)**
4. Special occasion liquor license application for Moses Lake Chamber of Commerce for their event at the Fairgrounds on March 8, 2019, from the Washington State Liquor and Cannabis Board. **(Approved)**
5. **Resolution No. 19-008-CC** to declare surplus Parcel #071945000 Lot 9, Block 15 and Parcel #071946000 Lot 10, Block 15, both of the Schawana Plat. If approved, the Treasurer will sell these parcels at a surplus auction. The Commissioners set the minimum bid at \$1,300 per parcel. **(Approved)**
6. Letter of re-appointment for Marge Steinmetz to the Law Enforcement Officer and Fire Fighter (LEOFF-1) Disability Board. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

7. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$420,372.24 and \$60,320.57)**
8. Request authorization to delegate the approval of making adjustments to the county credit card credit limits as needed, to Michele Jaderlund, Auditor. **(Approved)**

CENTRAL SERVICES

9. **Resolution No. 19-009-CC** creating an eligibility roster for Architectural and Engineering (A&E) Services for fee values less than \$75,000.00: **(Approved)**
 - a. Bernardo & Wills Architects
 - b. Century West Engineering
 - c. Erlandsen & Associates
 - d. Design West Architects

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- e. SCJ Alliance Consulting Services
 - f. Pacific Engineering
 - g. Western Pacific Engineering
10. Request to hire A Central Asbestos for the amount of \$5,421.10 (excluding tax) for the demolition of the new Emergency Management space in the Law and Justice Building. **(Approved)**

FAIRGROUNDS

11. Request to purchase 400 White Resin folding chairs from Folding Chairs for Less in the amount of \$9,799.69. They have \$9,600.00 in their capital expense budget for this purchase and will transfer funds from another capital project where the funds were not all used. **(Approved)**

3:00 p.m. – 3:50 p.m. Grant Integrated Services Update

- HR Update
- Mattawa Office
- Recruitment

4:00 p.m. – 4:50 p.m. G Alvarado, City of Moses Lake – Recording Fees Discussion

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their January 18, 2019 payroll. **(Approved)**

WEDNESDAY, JANUARY 23, 2019

The Grant County Commissioners session began at 10:30 a.m. with all Commissioners in attendance.

9:30 a.m. – 10:15 a.m. B Hill, Public Defense Update **(Cancelled)**

10:30 a.m. – 10:50 a.m. K Allen, Clerk's Office Update

- Budget Process/Salaries
- Security (Cameras/Duress Alarms)
- Scheduling County Meeting Rooms
- General Update

11:00 a.m. – 11:20 a.m. T Jones, Sheriff's Office Update

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THURSDAY, JANUARY 24, 2019

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| 10:00 a.m. – 12:00 p.m. | Martin Hall Juvenile Center Board Meeting (Medical Lake) |
| 12:00 p.m. – 1:00 p.m. | T Taylor, Security Committee Meeting (Multi-Purpose Room) (Did not attend) |
| 2:00 p.m. – 5:00 p.m. | R Stevens at Transportation Improvement Board Meeting (Hilton Garden Inn, Olympia) |

MISCELLANEOUS ITEMS

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$26,559.90.

FRIDAY, JANUARY 25, 2019

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|------------------------|---|
| 9:00 a.m. – 11:00 a.m. | R Stevens at Transportation Improvement Board Meeting (Hilton Garden Inn, Olympia) |
| 11:00 a.m. – 2:00 p.m. | T Taylor at Eastern Washington Council of Governments (EWCOG) Meeting (Lincoln County Courthouse) |
| 2:00 p.m. – 3:30 p.m. | R Stevens, WSAC Legislative Steering Committee – Webinar (Did not participate) |

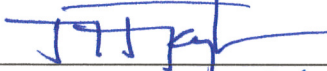
SATURDAY, JANUARY 26, 2019

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| 6:00 p.m. – 9:00 p.m. | T Taylor and R Stevens at Annual Moses Lake Roundup Rodeo Banquet (Moses Lake Elks Lodge) |
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Signed this 12TH day of Feb., 2019.


BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

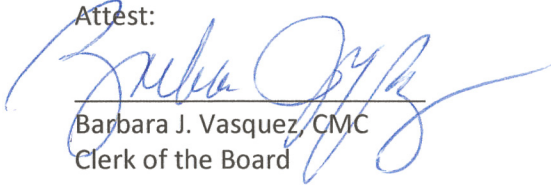


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board