

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 11, 2019

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 7)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1, and 3 through 7 on the agenda as presented. Item 2 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. **Anticipating:** Resolution Authorizing Executing of Interlocal Agreement between Grant County (Public Works) and Adams County for future maintenance and improvement to the County Roads lying on the boundary between Grant and Adams Counties. **(Item not ready for signature)**
3. Services Agreement between Grant County Superior Court and Mary Jane Castillo dba Bi-Lingual Services, for the provision of interpreter services set forth in the Agreement's Scope of Work. Term is March 1, 2019 through February 29, 2020. **(Approved)**
4. Professional Services Contract for Fidelity Review Services between Washington State Health Care Authority (HCA) and Grant Integrated Services. HCA Contract Number K3376 with a term of February 1, 2019 through December 31, 2019. Maximum contract amount is \$10,000.00. **(Approved)**
5. Contract between Grant County and Whitebird, Inc. for the Historic Preservation Project to the Courthouse as set forth in the Contract's Scope of Work. Term is with a completion date of June 31, 2019. Total contract sum in the amount of \$311,002.00 plus applicable taxes. **(Approved)**
6. Reimbursement Request #19 on Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$21,013.33. **(Approved)**
7. Memorandum of Understanding (MOU) for the provision of Pathways Community Specialist services between Community Choice, d.b.a. Action Health Partners (HUB) and Grant Integrated Services. The MOU will remain in force until such time as revision is deemed necessary or it is replaced by an Action Health Partners Pathways Community HUB Community Specialist Service Agreement. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)

12:00 p.m. – 1:00 p.m. C Carter at Meeting with the Port of Mattawa (Mattawa) **(Cancelled)**

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- 1:00 p.m. – 2:00 p.m. C Carter at Meeting with Wahluke School District (Port of Mattawa) **(Cancelled)**
- 1:00 p.m. – 1:20 p.m. M McKnight, Assessor’s Office Update **(Cancelled)**
- 1:30 p.m. – 1:50 p.m. J Bishop, Port of Moses Lake Update **(Cancelled)**

MISCELLANEOUS ITEMS

Contract between Grant County (Central Services) and A Central Asbestos, LLC for asbestos removal, demolition, and garbage pickup in the Emergency Management Space within the Law and Justice Building. Work shall be completed by February 28, 2019.

TUESDAY, FEBRUARY 12, 2019

The session was continued at 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:20 a.m. C Sears, McKay Healthcare / Hospital District #4 Update
- 10:30 a.m. – 11:00 a.m. Department Head Review **(Cancelled)**
- 11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update
- Technology Services: Personnel updates; VoIP Update; Department Update
 - Interfund Communications: On Calls Hired; Moving switchboard in April
 - Facilities and Maintenance: Use of KJ’s, GrIS; Manpower Update; Clerks office (loss of computer, ceiling tiles, cleanup, insurance claim); Snow issues; Project updates; Historic work, Asbestos Meeting, Emergency Management buildout, Archers Cabinets, State Licensing; Architectural costs, new rocesses for architects, budget for architectural services.
 - Fairgrounds: Personnel Updates, Project Updates
 - Central Services: Contracts; Purchasing Policies; Budget Stuff
- 1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 5)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 5 on the agenda as presented. The motion passed unanimously.

1. Authorization to Call for Bids for the Sign Posts 2019 project with a bid opening date of March 5, 2019 at 1:30 pm. **(Approved)**

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- 2. Washington State Department of Transportation Local Agency Agreement for the 3-NE Road, Phase 1 (O-NE to Q-NE) for earthwork, drainage, HMA surface, traffic control and other items. **(Approved)**
- 3. **Resolution No. 19-014-CC** Initiating County Road Projects and Assigning CRP Numbers: CRP 19-02 for 5-NW and U-NW (T-NW to SR 28); CRP 19-03 for H-NW (7-NW to 8-NW); CRP 19-04 for H-SW (12-SW to SR 26). **(Approved)**
- 4. Request to purchase 1 - 2018 John Deere XUV865R in the amount of \$24,333.56 not including sales tax from JD Government and National Sales through Department of Enterprise Services (DES) contract #10212. **(Approved)**
- 5. **Resolution No. 19-015-CC** / Notice of Hearing in the matter of declaring certain county-owned property surplus and ordering the sale thereof. The public hearing is scheduled for March 5, 2019 at 1:45 p.m. The following items will be surplused: **(Approved)**

SURPLUS VEHICLES & EQUIPMENT 2019

<u>Veh #</u>	<u>Year</u>				<u>VIN#</u>	<u>Miles</u>
2230	1999	Sterling	LT-9511	2FZNNSYB3XAA76132	272,243	
3225	2003	John Deere	772CH GRADER	DW772CH5864823	13,753	
7049	2012	Dodge	Charger	2C3CDXAT6CH234263	151,655	
7063	2013	Chevrolet	Tahoe	1GNSK2E00DR308575	146,524	

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 9, and 12 on the agenda as presented. Items 10 and 11 were withdrawn. The motion passed unanimously.

COMMISSIONERS OFFICE

- 1. Commissioner’s Office and Public Defense Vouchers. **(Approved)**
- 2. Commissioners January 21 and 28, 2019 Minutes for approval. **(Approved)**
- 3. Request for budget extension request in the amount of \$100,000.00 to the Economic Rural Enhancement Fund (#133.184) for payment to Big Bend Community College for their new Workforce Education Center project. **(Approved, the public hearing was scheduled for March 10, 2019 at 3:00 p.m.)**
- 4. New liquor application for Lozano Racing Stables, Quincy, WA from the Washington State Liquor and Cannabis Board. **(Approved)**

AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT

- 5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$710,193.54)**

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SHERIFF'S OFFICE

6. Request for out of state travel for Ricardo Char, David De La Rosa, Nicholas Overland and Tyson Voss to attend a 2019 International Police K-9 conference from March 4 – 9, 2019 in Las Vegas, NV. **(Approved)**
7. Request for out of state travel for Cory Woodiwiss to attend Facility Dude Training from May 5 – 8, 2019 in Raleigh, NC. **(Approved)**

TREASURER'S OFFICE

8. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$16,962.00. **(Approved)**

PROSECUTING ATTORNEY'S OFFICE

9. Request for out of state travel for Chad Jenks and Brandon Guernsey to attend the Karpel Solutions National User Group meeting from April 16 – 18, 2019 in St. Louis, MO. **(Approved)**
10. Request to purchase a Sharp MX-2630 copier in the amount of \$4,918.55 and an MX-M2630 copier in the amount of \$4,625.01. These 2 copiers were approved in their capital budget. **(Withdrawn)**
11. Surplus Request forms for a Sharp MX-2300N copier (Asset #102840) and a Sharp MX450N copier (Asset #103879). These items are being traded in for new copiers (see item 9 above). **(Withdrawn)**

WSU EXTENSION OFFICE

12. Surplus Request form for an HP Printer (Asset #103662). This item was disposed of at the landfill in 2018. **(Approved)**

4:00 p.m. – 5:00 p.m. T Taylor, Disability Board Meeting

MISCELLANEOUS ITEMS

Request for out of state travel for Sandi Duffey of the Sheriff's Office - Emergency Management Department to attend the National Radiological Emergency Preparedness conference from April 1, - April 4, 2019 in Orlando, FL. **(Approved)**

WEDNESDAY, FEBRUARY 13, 2019

1:00 p.m. - 4:30 p.m. BOARD OF EQUALIZATION HEARINGS

7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works, Ephrata)

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THURSDAY, FEBRUARY 14, 2019

- 8:00 a.m. – 1:00 p.m. R Stevens, WSAC Legislative Steering Committee Meeting – Conference Call
- 9:00 a.m. – 10:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake Office)
- 1:30 p.m. – 3:00 p.m. C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office) **(Cancelled)**

FRIDAY, FEBRUARY 15, 2019

No meetings held

Signed this 5th day of March 2019.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Excused

Tom Taylor, Chair

Cindy Carter, Vice-Chair

Richard Stevens, Member

Attest:

Barbara J. Vasquez, CMC
Clerk of the Board