

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, FEBRUARY 25, 2019

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m.                    ASC Update and Misc BOCC Action (Items 1 through 6)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1, 4 and 6 on the agenda as presented. Items 2 and 3 were approved as amended below. Item 5 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. BOCC action on the Strategic Infrastructure Program (SIP) Advisory Committee's recommendation on the following project:
  - SIP #2019-01, Grant County Fire District #3, *New Fire Station in Trinidad/Crescent Bar* for approval of the Fire District's request for \$125,000 in SIP grant funding. **(The recommendation was denied as presented. The BOCC approved a \$62,500.00 grant and a \$62,500.00 loan)**
3. BOCC Resolution in re Strategic Infrastructure Program (hereafter "SIP") Advisory Committee Recommendation for Funding (SIP No. 2019-01). **(Resolution No 19-018-CC was approved after amending as written in item 2 above.)**
4. **Resolution No. 19-017-CC** authorizing executing of Interlocal Agreement between Grant County (Public Works) and Adams County for future maintenance and improvement to the County roads lying on the boundary between Grant and Adams Counties. **(Approved)**
5. **Anticipating:** Master Services Agreement with Bernardo and Wills Architects for architectural services for fee values less than \$75,000.00. **(Item not ready for signature)**
6. Westlaw legal research (aka Thomson Reuters') contract renewal with Grant County, by and through its Department of Public Defense in the amount of \$1,234.18. Term is for three years. **(Approved)**

9:30 a.m. – 9:50 a.m.                    T Gaines, Central Services Update

10:00 a.m. – 11:00 a.m.                C Carter at Quincy Valley Medical Center Meeting (Quincy)

10:00 a.m. – 10:15 a.m.                Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.                Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m.                Budget and Finance Update

**Grant County Commissioners Minutes  
Week of February 25, 2019**

1:00 p.m. – 1:50 p.m.

J Tincher, Public Works Update (Items 1 through 6)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 4, and 6 on the agenda as presented. Item 5 was added in error. The motion passed unanimously.

1. Authorization to Call for Bids for the Road Stabilization 2019 project with a bid opening date of March 19, 2019 at 1:30 pm. **(Approved)**
2. Authorization to Call for Bids for the Centerline and Shoulder Rumble Strips project (CRP 18-07) with a bid opening date of March 26, 2019 at 1:30 p.m. **(Approved)**
3. Authorization to Purchase Tractor and Mower (not on the 2019 Equipment Expense Program): **(Approved)**
  - One (1) each John Deere 6110M 4WD tractor
  - One (1) each Diamond DSR060-CO 60" side rotary mower in the amount of \$107,862.00 not including sales tax. This is replacement equipment for the John Deere tractor and mower destroyed in the Quincy Shop Fire
4. Recommendation to award the quote for the GPS Enabled Distance Measuring Device (DMI) to JAMAR Technologies in the amount of \$6,384.00 not including sales tax. **(Approved)**
5. ~~Request to County Road Department for Reimbursement of Work with and Adams County for Bridge Repair on Booker Road not to exceed a maximum of \$10,000.00 no later than March 29, 2019. **(This item was added in error)**~~
6. Interlocal Agreement between Grant County and Adams County for maintenance and management of shared county roads. **(Approved)**

**TUESDAY, FEBRUARY 26, 2019**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

**Calendar Items**

*02/20/19 – 02/25/19 – Out of Office Due to Flooding*  
*02/26/19 – Corrections Payroll ULP Settlement Meeting*  
*02/27/19 – Work in Ellensburg*  
*02/28/19 – HWC Meeting – Transition of Leadership*

**Discussion Items**

1. Retention Discussion

**Authorization Requests**

2. PAR – Jerry Gingrich
3. PAR – Jill Hammond
4. PAR – Teresa Wyman
5. 2018-2020 Collective Bargaining Agreement
6. Grievance Arbitration Settlement Agreement

**Grant County Commissioners Minutes  
Week of February 25, 2019**

Compensation, Benefits, & Payroll

- 7. Forensic Investigator (New Hope)
- 8. SLG Compensation
- 9. Accounting Wage Scales

Employee & Department Issues

- 10. Assessor's Office
- 11. Facilities Maintenance

Labor Relations

- 12. Association – *CH; DC; PW; SW; YS*
  - Negotiation:* Negotiations for 2019 (2/21) (In Progress)
  - Grievance:* Grievance ASC20181022 (Step 2)
    - Other:* Issue ASC2019-02-25A
    - Issue ASC2019-02-25B

- 13. Teamsters-GCSO – *Corrections*
  - Grievance:* Grievance COR20160401
  - Grievance COR20190220
  - PERC:* PERC 131213-U-18

- 14. Teamsters-GCSO – *Sheriff Support*
  - Negotiation:* Negotiations for 2019 (No Date) (In Progress)
  - Grievance:* Grievance SS20160401

Legal Actions

- 15. Whistleblower Action

Pending Items

- 16. NOVAtime Implementation

Personnel Action Request (PAR) for the salary, wage and/or position changes for Jill Hammond and Jerry Gingrich, Commissioners Office; and Theresa Wyman, Fairgrounds.

Grievances Arbitration Settlement Agreement between Grant County, Grant County Sheriff's Office, and Grant County Deputy Sheriffs' Association (Grievance #1 / PERC Case No. 128912-G-17; and Grievance #2 / PERC Case No. 128917-G-17). All pertaining to the calculation of holiday pay.

Working Agreement between Grant County Sheriff's Office and Grant County Deputy Sheriffs' Association. Term is January 1, 2018 through December 31, 2020.

**Grant County Commissioners Minutes  
Week of February 25, 2019**

11:00 a.m. – 11:50 a.m. Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts
  - Dependency:
  - Offender/Diversion:
  - Truancy:
- Security
- Martin Hall
- Administration

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (Tequila’s Restaurant, Ephrata)

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 1:50 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 10 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner’s Office and Public Defense Vouchers. **(Approved)**
2. Proclamation recognizing the Almira, Coulee, Hartline High School Warriors Football Team and their 2018 1B 2<sup>nd</sup> Place finish. **(Approved)**
3. Letter of appointment for Paul McLeod to the Grant County Mosquito Control District #2 for a 2 year term from February 2, 2019 through February 25, 2021. **(Approved)**

**AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT**

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$57.55 and \$272,149.28)**
5. Request to transfer \$1.5 million dollars from the Interfund Benefit Fund (#505) to the Healthcare Reserve fund (#525). **(Approved)**

**AUDITOR’S OFFICE – ELECTIONS DEPARTMENT**

6. Authorization of Canvassing Board Representatives - Auditor’s Staff, to act under authority given in RCW 29A.60 for Trisha Stevens, Dedra Osborn and Michele Blondin to act as representatives for the County; and for Maria Lugar and Karrie Stockton to handle the ballots through the mail room process for the Special Election to be held April 23, 2019. **(Approved)**

**Grant County Commissioners Minutes  
Week of February 25, 2019**

7. Designation of County Commissioner Tom Taylor to serve as the County Legislative Authority on the Canvassing Board for the Special Election to be held on April 23, 2019. **(Approved)**

**GRANT INTEGRATED SERVICES**

8. Request for a new change fund account (108.111.71) in the amount of \$75.00 for their Ephrata office. **(Approved, Resolution No. 19-019-CC)**
9. Request to purchase Poolcar software (a vehicle tracking system) in the amount of \$7,900.00 from Poolcar. **(Approved)**

**SHERIFF'S OFFICE**

10. Request to proceed with the Air Circulation Project in the Main jail. They will be obtaining comparable and competitive quotes from businesses on the Small Works Roster. This was approved in their Capital Outlay budget. **(Approved)**

**WEDNESDAY, FEBRUARY 27, 2019**

The session was continued at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m.	CENTRAL SAFETY COMMITTEE MEETING
9:30 a.m. – 10:15 a.m.	B Hill, Public Defense Update
10:30 a.m. – 10:50 a.m.	K Allen, Clerk's Office Update
11:00 a.m. – 11:20 a.m.	T Jones, Sheriff's Office Update <b>(Cancelled)</b>
11:30 a.m. – 12:00 p.m.	T Taylor, Finance Committee Meeting
2:00 p.m. – 4:00 p.m.	R Stevens at Columbia River Caucus "Commissioners" Meeting (WSAC Office, Olympia)

**MISCELLANEOUS ITEMS**

The Commissioners wrote a letter to the WA State Legislators stating the Grant County Commissioners are in opposition of HB 1135 and SB 5163 concerning actions for wrongful injury or death.

The Chair of the Board was authorized to sign a letter of support to WA State Legislators for full funding of the Office of Columbia Rivers FY2019-21 Capital Budget request for \$40.0 million dollars to support water supply projects in Eastern WA.

**Grant County Commissioners Minutes  
Week of February 25, 2019**

**THURSDAY, FEBRUARY 28, 2019**

8:00 a.m. – 1:00 p.m. R Stevens at WSAC Legislative Steering Committee Meeting (Olympia)

1:00 p.m. – 3:00 p.m. MINDI FINKE RETIREMENT CELEBRATION

**FRIDAY, MARCH 1, 2019**

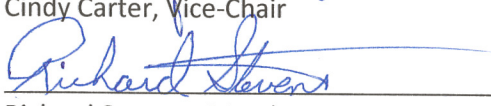
No meetings held

Signed this 26<sup>th</sup> day of March, 2019.

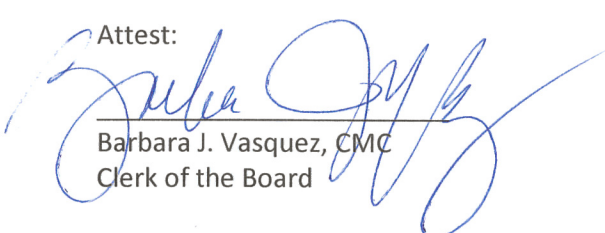
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Tom Taylor, Chair

  
\_\_\_\_\_  
Cindy Carter, Vice-Chair

  
\_\_\_\_\_  
Richard Stevens, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board