

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 4, 2019

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 11)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 11 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Ballot Drop Box Property Use Agreement between Grant County and City of Electric City for the installation, use and maintenance on City of Electric City's property for Elections Ballot Drop Box. Term of license expires December 31, 2028. **(Approved)**
3. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during October, 2018 in the amount of \$678.09; during November, 2018 in the amount of \$6,846.64; and December, 2018 in the amount of \$11,534.62 on Washington State Department of Social & Health Services Division of Behavioral Health and Recovery Contract No. 1763-94250. **(Approved)**
4. Grant County Reimbursement for Reimbursement No. 2 on CDBG Public Services Grant No. 18-62210-005 for the period of January 2019, with the Department of Commerce and administered through OIC of Washington in the amount of \$10,956.38. **(Approved)**
5. Request for release of funds on SIP 2018-14, Port of Mattawa, Industrial Wastewater Treatment – Surge Protection in the amount of \$15,645.50 to the Port of Mattawa. **(Approved)**
6. FY19 SECO E911 County Coordinator Professional Development Signature Authorization Form on Contract E19-019, between the Washington State Military Department and Grant County, Washington. **(Approved)**
7. Professional Services Agreement with Pam Dungan for clinical supervision for Kids Hope intern with a rate of \$81.25/hr. Term of the agreement is May 1, 2019 to December 31, 2019. **(Approved)**
8. Professional Services Agreement with Heidi Gephart for clinical debriefing for New Hope staff with a rate of \$81.25/hr. Term of the agreement is March 1, 2019 to June 30, 2020. **(Approved)**
9. Professional Services Agreement with Nicole Prentice, Forensic Interviews, Coordination of Holistic Healing Providers at \$50/hr. and Individual Therapy for Kids Hope referrals at \$81.25/hr. Term of the agreement is January 1, 2019 to December 31, 2019. **(Approved)**
10. Professional Services Agreement for Yoga Instructor (tbd), for alternative holistic healing services at \$81.25/hr. Term of the agreement is February 1, 2019 to June 30, 2019. **(Approved)**
11. Professional Services Agreement with Laura Meyer, Art Garden Pottery, for alternative holistic healing services at \$81.25/hr. Term of the agreement is February 1, 2019 to June 30, 2019. **(Approved)**

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- 9:30 a.m. – 9:50 a.m. T Gaines, Central Services Update
- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:20 a.m. S Fode, New Hope Update

- Shelter update
- Signature authority for vouchers
- Funding renewal applications for New Hope and Kids Hope services signature authority
- Professional Services Agreements
- Personnel update

- 11:30 a.m. – 11:50 a.m. Inventory of County Capitalized Assets Filed with County Auditor
(Resolution No. 19-020-CC)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their March 1, 2019 payroll.

The Commissioners signed the Shamrock Orchards LLC (Shamrock Short Plat) File # P 19-0021 (preliminary P 18-0379) Final Plat Submission and Review.

TUESDAY, MARCH 5, 2019

The session was continued at 8:45 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

- 8:45 a.m. – 9:00 a.m. Z Kennedy, Legislative Session Update
- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Discussion Items

1. Flood Impact

Authorization Requests

2. Hiring Freeze – DMS Operator

Budget, Finance, & Risk

3. 1095 Disclosure & Filing

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Compensation, Benefits, & Payroll

4. Command Staff Positions Compensation
5. SLG Compensation
6. HWC Meeting (02/28)

Labor Relations

7. Association – CH; DC; PW; SW; YS
Negotiation: Negotiations for 2019 (2/21) (In Progress)
Grievance: Grievance ASC20181022 (Step 2)
8. Teamsters-GCSO – Corrections
Grievance: Grievance COR20160401
PERC: PERC 131213-U-18
9. Teamsters-GCSO – Sheriff Support
Negotiation: Negotiations for 2019 (No Date) (In Progress)
Grievance: Grievance SS20160401

Pending Items

10. Equal Employment Opportunity Plan

Position Management Approval (PMA) for a Data Management System (DMS) Operator / Document Clerk within the Clerk's Office. **(Approved)**

10:00 a.m. – 10:20 a.m. Columbia Basin Dispute Resolution Center (CBDRC) Annual Update

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update

- Workload Report
- Comp Plan Amendment Applications for 2019
- Thomas Drive Enforcement Site
- Fire Investigations
- Legacy Resort at Potholes

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 5)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 5 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Execution of Contracts for the Horizontal Curve Signs, Phase 3 (CRP 18-06) awarded to Shamrock Traffic, Inc. of Spokane, WA for the bid amount of \$447,447.00. **(Approved)**
2. Authorization to Call for Bids for the Asphalt Materials 2019 with a bid opening date of March 26, 2019 at 1:30 pm. **(Approved)**

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- 3. Authorization to Call for Bids for the Radar Traffic Recorders 2019 with a bid opening date of March 26, 2019 at 1:30 pm. **(Approved)**
- 4. Authorization to Call for Bids for the Striping Program 2019 project with a bid opening date of March 26, 2019 at 1:30 pm. **(Approved)**
- 5. Request to purchase 6 – Cotterman 8-step Rolling Metal Ladders in the amount of \$10,628.40 (not including shipping or tax) from Cotterman. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, Sign Posts – 2019 Project

The following bids were received:

- Alpine Products Inc. \$38,187.50
- National Barricade and Sign Company \$102,332.09 \$89,934.38 (ALT)
- Newman Traffic Signs \$123,043.44
- Traffic Safety Supply Company \$74,742.75
- Zumar \$75,775.00

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

1:45 p.m. – 1:55 p.m. Open Record Public Hearing, Declaring County-owned Property Surplus: Vehicles

The Commissioners held an Open Record Public Hearing to consider the following items surplus:

SURPLUS VEHICLES & EQUIPMENT 2019					
Veh #	Year			VIN#	Miles
2230	1999	Sterling	LT-9511	2FZNNSYB3XAA76132	272,243
3225	2003	John Deere	772CH GRADER	DW772CH5864823	13,753
7049	2012	Dodge	Charger	2C3CDXAT6CH234263	151,655
7063	2013	Chevrolet	Tahoe	1GNSK2E00DR308575	146,524

Jeff Tincher, Public Works Director stated that these items will be disposed of via the state online auction. Also, the grader will be sold “as-is”, it was not worth the amount to fix it. Public Works recommends approval of this surplus.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the recommendation of the Public Works Director and surplus the items as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 19-021-CC)**

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2:30 p.m. – 2:50 p.m.

Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 6 on the agenda as presented. Item 7 was held for further discussion with the Fairgrounds Director. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioner's February 11 and 18, 2019 Minutes for approval. **(Approved)**
3. Request for budget extension in the amount of \$125,000.00 to the Economic Enhancement Strategic Infrastructure Ending Fund Balance (113.155) for SIP No. 2019-01 Grant County Fire District No. 3 – New Fire Station at Trinidad/Crescent Bar. This amount is being split between a grant and a loan to the Fire District. **(Approved, a public hearing was scheduled for April 15, 2019 at 11:00 a.m.)**
4. Letter of appointment to Brittany Rang to the Health and Wellness Committee representing Technology Services as the primary, voting member. **(Approved)**
5. Letter of appointment to Joe Carter to the Health and Wellness Committee representing Technology Services as the alternate member. **(Approved)**
6. New liquor license application for Trinity Gardens Lavender Farm in Quincy, WA from the Washington State Liquor and Cannabis Board. **(Approved)**

FAIRGROUNDS

7. Request to allow Judy Nelson to use her personal golf cart to take photos at the 2019 Fair. **(Item placed on hold for further discussion with Fairgrounds Director)**

MISCELLANEOUS ITEMS

Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$503,043.79)**

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$56,190.72.

Agreement for Professional Services between Grant County, through its Central Services Department and Bernardo-Wills Architects PC to perform professional architectural/engineering services for the planning and design of capital projects listed on Appendix D. Term is through December 31, 2020.

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WEDNESDAY, MARCH 6, 2019

T Taylor, Out

MISCELLANEOUS ITEMS

The Commissioners signed the LBT Enterprises LLC (LBT Enterprises LLC Short Plat) File # P 18-0269 (preliminary P 18-0194) Final Plat Submission and Review.

THURSDAY, MARCH 7, 2019

T Taylor and C Carter, Out

9:30 a.m. – 1:00 p.m.	R Stevens at Columbia River Policy Advisory Group Meeting (WA State Farm Bureau Office, Lacey)
5:30 p.m. – 8:00 p.m.	R Stevens at Grant County Economic Development Council (GCEDC) 2019 Annual Banquet (BBCC, Moses Lake)
6:00 p.m. – 7:00 p.m.	FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

FRIDAY, MARCH 8, 2019


T Taylor and C Carter, Out

1:30 p.m. – 3:30 p.m.	R Stevens, WSAC Legislative Steering Committee – Webinar
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Signed this 2nd day of April, 2019.

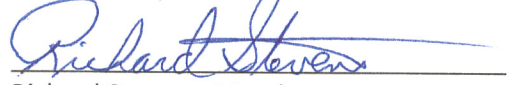
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

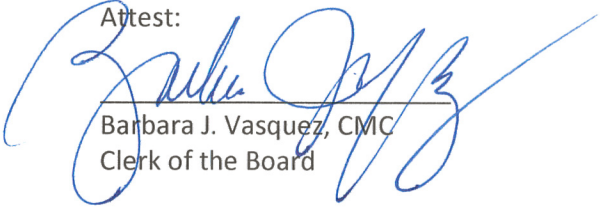


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board