

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 11, 2019

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

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| 8:30 a.m. – 9:00 a.m. | T Gaines, Central Services Miscellaneous Discussion |
| 9:00 a.m. – 9:20 a.m. | M McKnight, Assessor's Office Update |
| 9:30 a.m. – 9:50 a.m. | K Eslinger, Human Resources Update |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period (No public in attendance) |

MISCELLANEOUS ITEMS

The Commissioners approved the request of the New Hope Director to add Tina Steinmetz as a signature authority for New Hope vouchers in cases when the Director is unavailable to sign.

TUESDAY, MARCH 12, 2019

The session was continued at 8:30 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

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| 8:30 a.m. – 8:50 a.m. | J Hammond, ASC Update and Misc BOCC Action (Items 1 through 7) |
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A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 7 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Rescind and replace Interlocal Agreement for Provision of Services between Grant County and the City of Quincy regarding Quincy Partnership for Youth that was approved December 31, 2018. Term of the agreement is January 1, 2019 through December 31, 2019. **(Approved)**
3. Resolution No. 19-023-CC rescinding Resolution No. 18-125-CC and related Interlocal Agreement between Grant County and the City of Quincy regarding Quincy Partnership for Youth; and approving the newly amended agreement. **(Approved)**
4. 2019-2020 Professional Services Agreement between Grant County and Ross Miller for the provision of interpreter services to assist Grant County Public Defense attorneys. Term of the agreement is from March 1, 2019 to December 31, 2020. **(Approved)**

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5. Washington State Health Care Authority, County Program Agreement, Criminal Justice Treatment Account (CJTA) Services, through Grant Integrated Services, Contract No. 1863-34799 to provide treatment and recovery support services within the court system. Term of the contract is July 1, 2018 to June 30, 2019 and for the maximum amount of \$90,027.00. **(Approved)**
6. Public Services Environmental Review Determination of Exemption & Determination of Categorical Exclusion form required for the Grant County application for Washington State Department of Commerce Community Development Block Grant (CDBG), 2019 Public Services Grant No. 19-62210-005, which will be administered through the Opportunities Industrialization Center (OIC) of Washington. **(Approved)**
7. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during February, 2019 in the amount of \$457.50 on Washington State Department of Corrections (DOS) contract. **(Approved)**

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Calendar Items

03/12/19 – Association Negotiations

03/13/19 – Out for Medical Procedure; (Unsure regarding 03/14 & 03/15)

03/19/19-03/20/19 – Arbitration - PERC 130683-P-18

Discussion Items

1. Priorities:
 - a. Corrections Audit of 2018 Timesheets
 - b. NOVAtime Implementation
 - c. Active CBA Negotiations
2. Delayed Items:
 - a. GrIS Wage Scale Requests
 - b. Accounting Family Wage Review
 - c. Equal Employment Opportunity Plan

Authorization Requests

3. Hiring Freeze – Probation Officer
4. Hiring Freeze – Guardian Ad Litem
5. PMA – Forensic Interviewer
6. PMA – Juvenile Services Manager
7. Menke Jackson Invoice Allocation

Compensation, Benefits, & Payroll

8. WCCSEO Final Salary Info for Elected Officials (19-20)

Employee & Department Issues

9. Assessor's Office

Labor Relations

10. Association – CH; DC; PW; SW; YS
Negotiations for 2019 (2/21) (In Progress)

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Grievance: Grievance ASC20181022 (*Step 2*)

11. Association – *Deputy Sheriff*

Grievance: Grievance DS20160401 (**Settled**)

12. Teamsters-GCSO – *Corrections*

Grievance: Grievance COR20160401

PERC 130683-P-18 (03/19-20)

PERC: PERC 130684-P-18 (04/03-04)

PERC 131213-U-18

13. Teamsters-GCSO – *Sheriff Support*

Negotiation: Negotiations for 2019 (No Date) (*In Progress*)

Grievance: Grievance SS20160401

Hiring Freeze Exception Form for a Guardian Ad Litem position within the Juvenile Court and Youth Services Department due to a resignation. (**Approved**)

Hiring Freeze Exception Form for a District Court Probation Officer within District court due to a recent resignation. (**Approved**)

Position Management Approval (PMA) for a new grant position titled Forensic Interviewer within New Hope. (**Approved**)

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

- Technology Services: VoIP Update
- Interfund Communications: NSTR
- Facilities and Maintenance: GrIS; Manpower update; Clerk's Office loss of computer, ceiling tiles and cleanup – insurance claim; project updates
- Fairgrounds: Personnel Updates; Project Updates
- Central Services: Contracts; Purchasing Policies

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tinchler, Public Works Update (Items 1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 4 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Request to purchase 1 each - 2018 or current model year Volvo DD110C Double Drum Compactor in the amount of \$122,342.00 and 1 each - Volvo SD115B Single Drum Compactor in the amount of \$112,302.00, both from PacWest Machinery, LLC through the Sourcewell Contract #032515-VCE. (**Approved**)
2. **Resolution No. 19-022-CC** in the matter of Amending a Comprehensive Six-Year Transportation Improvement Program for the years 2019-2024. (**Approved**)

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3. Recommendation to award the Traffic Line Remover requests for quotes to CESSCO, Inc. in the amount of \$7,999.00 not including sales tax. **(Approved)**
4. Recommendation to award the Sign Posts 2019 project to the following: **(Approved)**
 - a) Items 1 and 2 –Award these items to Newman Sign, Inc. in the amount of \$22,188.00 not including sales tax.
 - b) Item 3 –Award this item to Traffic Safety Supply Company in the amount of \$1,132.25 not including sales tax.
 - c) Items 4 & 5 – Award these items to National Barricade and Sign Company in the amount of \$11,228.75 not including sales tax.
 - d) Item 6 – Award this item to Zumar Industries, Inc. in the amount of \$36,000.00 not including sales tax.

2:30 p.m. – 2:50 p.m.

Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1, and 3 through 12 on the agenda as presented. Item 2 was not brought forth for signature. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners February 25, 2019 Minutes for approval. **(Item not brought forth for signature)**
3. Special occasion liquor license for Big Bend Viking Booster Club and their event at Big Bend Community College on April 5, 2019, from the Washington State Liquor and Cannabis Board. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$890,601.75)**

ASSESSOR'S OFFICE

5. Recommendation to approve a manifest error correction exceeding three years for Harmon and Geraldine Evans (60-5183-000). This parcel was still on the tax rolls and should not have been as it was involved in a fire in 2014. Per RCW 84.69.030, the County Legislative Authority has the authorization to approve such recommendation. **(Approved)**

CENTRAL SERVICES

6. Per Resolution No. 19-009-CC adopted January 22, 2019, request for approval of task order No. 001 to Bernardo and Wills Architects PC for the design and bid documents for the new fire suppression system for the Ardell Arena located at the Fairgrounds. **(Approved)**

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7. Per Resolution No. 19-009-CC adopted January 22, 2019, request for approval of task order No. 002 to Bernardo and Wills Architects PC for design documents and structural analysis of the Grand Steps in front of the Courthouse. **(Approved)**

FAIRGROUNDS

8. Request authorization to purchase pizza/food for all Fair Advisory Committee meetings and the volunteers attending. The cost will be kept under \$75.00. **(Approved)**
9. Request to charge a lower rate of \$5.00 per bale of shavings for the Junior Livestock Auction that occurs the end of March. The current price is \$8.00 per bale. **(Approved)**

TECHNOLOGY SERVICES

10. Surplus request forms from Technology Services for the following asset items to be disposed of through TruRecycle: **(Approved)**
 - a. Canon Scanner #105528
 - b. HP Workstation #105491
 - c. Surface Pro #105412
 - d. HP Laptop #200035
 - e. HP Laptop #104551
 - f. HP Laptop #104667
 - g. HP Laptop #104719
 - h. HP Laptop #104935
 - i. HP Laptop #104770
11. Surplus request forms from Technology Services for the following asset items to be repurposed and transferred to the Fairgrounds: **(Approved)**
 - a. Apple IPAD Air 2 #105303
 - b. Apple IPAD Air 2 #105341
 - c. Apple IPAD Air 2 #105342

GRANT INTEGRATED SERVICES

12. Request to have Devin Pinckard and Ruby Padilla designated to provide the services of a Designated Crisis Responder In-Training for Grant County. **(Approved)**

3:00 p.m. – 3:20 p.m. C Cleveringa, Grant County Horticultural Pest and Disease Board -
Personnel Discussion

4:00 p.m. – 5:00 p.m. T Taylor, Disability Board Meeting

MISCELLANEOUS ITEMS

The Commissioners approved an urgent request from the Fairgrounds Director to allow the Moses Lake Hockey Club to hold their banquet in the 4H Building and free of charge due to their previous location closed because of snow.

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The Chair of the Board was authorized to sign the following Final Plat Submission and Review forms:

- Port District No. 3 (Plat of Wahluke Industrial Park, Phase 2) File# 14-5995-03
- Stuart Adams (Cousins Short Plat) File# P 19-0057 (preliminary P 18-0398)
- LA Grigg Farms LLC (Grigg Short Plat) File# P 19-0058 (preliminary P 18-0397)
- Phillip Friehe (P&J Friehe Farm Unit 45 Short Plat) File# P 19-0077 (preliminary P 19-0005)
- Derek Friehe (D&A Farm Unit 223 Short Plat) File# P 19-0073 (preliminary P 18-0401)

WEDNESDAY, MARCH 13, 2019

7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works, Ephrata)

THURSDAY, MARCH 14, 2019

8:00 a.m. – 1:00 p.m. R Stevens at WSAC Legislative Steering Committee Meeting (Olympia)

9:00 a.m. – 10:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake Office)

1:30 p.m. – 3:00 p.m. C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office)

MISCELLANEOUS ITEM

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their March 15, 2019 payroll.

FRIDAY, MARCH 15, 2019


R Stevens, Out

4:00 p.m. – 5:00 p.m. C Carter at Gunpo Delegation Meeting (Port of Moses Lake)

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Signed this 2nd day of April, 2019.

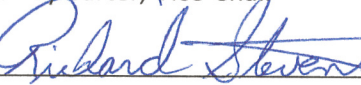
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

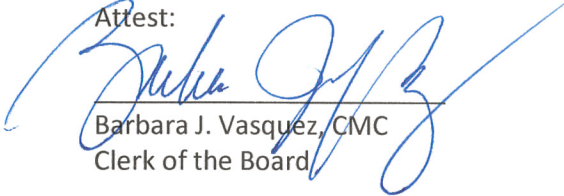


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board