

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 25, 2019

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

9:00 a.m. – 9:20 a.m. ASC Update and Misc BOCC Action (Items 1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 4 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Amended from March 18, 2019 ASC Agenda, Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during January, 2019 in the amount of \$13,039.82 on Washington State Department of Social & Health Services Division of Behavioral Health and Recovery Contract No. 1763-94250. **(Approved)**
3. 2019-2020 Professional Services Agreement between Grant County and Saúl Castillo, The Interpreter, for the provision of interpreter services to assist Grant County Public Defense attorneys. Term of the agreement is from March 1, 2019 to December 31, 2020. **(Approved)**
4. Port of Mattawa request for extension of time on Strategic Infrastructure Project (SIP) 2018-07, Sentinel Gap Industrial Park, Road & Utility Development, from May 8, 2019 to October 8, 2019. **(Approved)**

9:30 a.m. – 9:50 a.m. T Gaines, Central Services Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

1:00 p.m. – 1:20 p.m. Open Record Public Hearing, Community Development Block Grant (CDBG) Public Services Grant Application(s)/Closeout

The Commissioners held an Open Record Public Hearing to seek public comment on its intention to submit an application to the State of Washington for 2019 Community Development Block Grant (CDBG) Public Services Grant funding, to prepare for closeout the 2018 Public Services Grant.

Jill Hammond, Administrative Services Coordinator, stated the purpose of the public hearing is to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG) funds, and receive comments on proposed activities and funded activities that are nearing closeout, particularly from lower income persons residing in the Grant and Adams County areas.

**Grant County Commissioners Minutes
Week of March 25, 2019**

Comments on the County's intention to apply for 2019 CDBG Public Services Grant funding in the estimated amount of \$121,058.00 and will also be received in addition to performance reporting and its closeout of the 2018 Public Services Grant No. 18-62210-005.

The following handouts were available in both English and Spanish:

- Grant County's CDBG Public Participation Plan;
- The Department of Commerce's Community Development Block Grant Program Public Hearing Handout; and
- The Federal Citizen Participation Requirements for Local Government Applicants to the State CDBG Program.

Present at the hearing was Isidra Sanchez from the OIC of Washington who is a Spanish interpreter. It was communicated that individuals interested in or requiring technical assistance to become knowledgeable with the CDBG program or who desire to contribute ideas to solving some of the community's needs will be provided assistance upon request to the County's CDBG Citizen Participation Coordinator.

Public Services Grant

Present at the hearing was Candi Jaeger of the OIC of Washington, which administers the County's Public Services Grant. Candi provided a report of program activities that were undertaken with 2018 funds and a report on the planned use of 2019 funds.

Candi Jaeger, Prosperity Center Director with the OIC of Washington, reported on their 3 programs that were assisted with CDBG funds in 2018. The Energy Assistance program services assisted 1200 families totaling approx. \$800,000.00 of assistance.

The Prosperity Center served 1122 clients, 25 of them businesses. Prepurchase and foreclosure assistance and first time home buyer assistance. The assisted 550 people with tax services.

The Weatherization Program served 20 houses this past year in Grant/Adams Counties.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to close the public comment portion of this hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve:

- The County's submittal of an application to the Department of Commerce for 2019 CDBG Public Services Grant funds
- To accept closeout of the CDBG Public Services Grant No. 18-62210-005
- The County's possible submittal of an application to Commerce for 2019 CDBG General Purpose Funds.

Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 19-029-CC)**

**Grant County Commissioners Minutes
Week of March 25, 2019**

1:30 p.m. – 1:50 p.m.

Open Record Public Hearing, Declaring Surplus County Real Property located at 1042 W. Ivy Ave., Moses Lake

The Commissioners held an Open Record Public Hearing to conduct a public hearing to declare surplus real property located at 1042 W. Ivy Ave., Moses Lake (Parcel No. 10-0051-000). This property is of no use to Grant County and will be sold at public auction as set by the County Treasurer.

Darryl Pheasant, Treasurer, stated this property is located *behind* 1042 W. Ivy Ave., Moses Lake, on B Street and is a vacant piece of land. (The Clerk of the Board advertised the actual address of the parcel as that address, which is incorrect). The current assessment is \$43,200.00. It was previously purchased for the potential use by the county Mental Health Department, currently known as Grant Integrated Services. It was purchased in 2000 for the amount of \$65,000.00.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to close the public comment portion of this hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to declare the property as surplus and place the parcel up for sale and returning the funds back to Grant Integrated Services. Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 19-030-CC)**

TUESDAY, MARCH 26, 2019

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Calendar Items

03/28/19 – HWC Meeting

Discussion Items

1. Retention Discussion

Authorization Requests

2. Hiring Freeze – Event Center Coordinator

3. Hiring Freeze - Deputy Clerk 1

Labor Relations

4. Association – CH; DC; PW; SW; YS

Negotiations for 2019 (04/02) *(In Progress)*

5. Teamsters-GCSO – Corrections

**Grant County Commissioners Minutes
Week of March 25, 2019**

PERC 130683-P-18 (No Date)

PERC: PERC 130684-P-18 (04/03-04)

PERC 131213-U-18

6. Teamsters-GCSO – *Sheriff Support*

Negotiations for 2019 (No Date) (*In
Negotiation: Progress*)

Hiring Freeze Exception Form for an Event Coordinator Position within the Fairgrounds due to a recent resignation.

Hiring Freeze Exception Form for a Deputy Clerk 1 within the Clerk’s Office due to a recent resignation.

10:00 a.m. – 10:20 a.m. Bid Opening, Grant County Paper of Record for Legal Notices

The following bids were received:

- Grant County Journal \$6.80 per column inch
- Columbia Basin Herald \$5.00 per column inch

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn over the bids to the Clerk of the Board to hold until April 1, 2019 when the contract will be awarded. The motion passed unanimously.

10:30 a.m. – 11:20 a.m. G Bishop, Quincy Valley Medical Center / Hospital District No. 2 Update

11:30 a.m. – 11:50 a.m. Open Record Public Hearing, Ordinance Repealing and Replacing Ch. 9.07 of the Grant County code titled “Potentially Dangerous Dog Control and Dangerous Dog Regulation (*continued from March 19, 2019*)

The Commissioners held an Open Record Public Hearing Ordinance repealing and replacing Ch. 9.07 of the Grant County Code titled “Potentially Dangers Dog Control and Dangerous Dog Registration” (*continued from March 19, 2019*).

Kevin McCrae, Chief Civil Deputy Prosecuting Attorney, stated that this ordinance update was requested by the Grant County Sheriff’s Office to match the City of Moses Lake’s code and be more consistent throughout the county. Disallows dangerous dogs in the county, creates conditions for keeping potentially dangerous dogs (registration and kenneling requirements), updates of fines and fees, updates condition for rabies, quarantines and impounding dogs. Mr. McCrae recommends approval of this amendment.

Kate Mathews, Deputy Prosecuting Attorney, reiterated that any dangerous dogs found in the county will have to be removed or put down.

**Grant County Commissioners Minutes
Week of March 25, 2019**

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Carter moved to adopt the ordinance as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Ordinance No. 19-031-CC)**

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 7 on the agenda as presented. The motion passed unanimously.

1. Recommendation to award the bid for the Road Stabilization 2019 project to Roadwise, Inc. in the amount of \$119,029.00 (\$160.85/ton). **(Approved)**
2. County Road Administration Board Digital Submittal Certification for forms due April 1, 2019. **(Approved)**
3. Request to the County Road Department for reimbursable work from the City of Quincy for gradall work on roads 11-NW and P-NW. **(Approved)**
4. Surplus Request form for a Condor Scissor Lift to be disposed of via a Department of Enterprise Services online auction. **(Approved)**
5. Surplus Request form for a 3,000 gallon water tank to be disposed of via a Department of Enterprise Services online auction. **(Approved)**
6. Surplus Request form for two (2) Air 50’ hose reels (Asset# 1097) to be disposed of via a Department of Enterprise Services online auction. **(Approved)**
7. Recommendation to award the Carbide Cutting Edges 2019 project to Rebuilding and Hardfacing in the amount of \$12,830.00. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Openings: 2019 County Road Safety Centerline and Shoulder Rumble Strips (CRP 18-07); Striping Program 2019; Radar Traffic Recorders 2019; and Asphalt Materials 2019

Centerline and Shoulder Rumble Strips. Bids received were:

- North Star Enterprises \$518,830.56
- Pavement Surface Control \$765,487.64
- Specialized Pavement Marking \$931,442.22

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

Radar Traffic Recorders 2019. Bids received were:

- Coral Sales \$41,575.00
- JAMAR Technologies \$43,811.00

**Grant County Commissioners Minutes
Week of March 25, 2019**

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

Asphalt Materials 2019. Bids received were:

- Central Washington Asphalt \$46/ton (Item 2A, HMA ½") \$47/ton (Item 2B, HMA 3/8")
- Idaho Asphalt Supply \$375/ton (Item 1A, HFE-150) \$370/ton (Item 1B, HFE-90)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

Striping Program 2019. Bids received were:

- Apply-A-Line, Inc. \$666,879.34
- Road Products \$558,668.96
- Specialized Pavement Marking \$563,863.72
- Stripe Rite \$489,891.18
- Hicks Striping \$582,729.56

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 9 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners February 25, 2019 Minutes for approval. **(Approved)**
3. Application for added privilege for The Phoenix Pizza Co. in Quincy, WA from the Washington State Liquor and Cannabis Board. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$564,526.09)**

**Grant County Commissioners Minutes
Week of March 25, 2019**

SHERIFF'S OFFICE

5. Recommendation to award the bid for the Air Circulation Project for the Main Jail to Basin Refrigeration and Heating (the only bid received) in the amount of \$27,204.00. This project was budgeted in their Capital Expenditure budget for the amount of \$22,000.00. They also request a budget extension to cover the difference in the amount of \$5,204.00 using REET funds. **(Approved, the public hearing was scheduled for April 15, 2019 at 11:00 a.m.)**

SHERIFF'S OFFICE – EMERGENCY MANAGEMENT DIVISION

6. Grant County Central Courthouse Campus Emergency Action Plan (February 27, 2019 Edition) Promulgation implementing the emergency plan. **(Approved)**

GRANT INTEGRATED SERVICES

7. Request to purchase ten (10) Lenovo All-in-One ThinkCenter desktops through Technology Services in the amount of \$18,881.42. **(Approved)**
8. Request for out of state travel for Darcy Sander to attend the Postpartum Support International annual conference from June 26 – June 30, 2019 in Portland, OR. **(Approved)**

PUBLIC DEFENSE

9. Request for out of state travel for Ellen Berg to attend the National Defense Investigator Association Conference from April 22 – 24, 2019 in San Diego, CA. **(Approved)**

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| 3:00 p.m. – 3:50 p.m. | B Hughes, Grant County Animal Outreach Update (Cancelled) |
| 4:00 p.m. – 5:00 p.m. | T Taylor at Grant Transit Authority (GTA) Special Board Meeting (Moses Lake Office) |

MISCELLANEOUS ITEMS

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$9,288.36.

WEDNESDAY, MARCH 27, 2019

The session was continued at 9:30 a.m. with all Commissioners in attendance.

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| 8:30 a.m. – 9:30 a.m. | CENTRAL SAFETY COMMITTEE MEETING |
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**Grant County Commissioners Minutes
Week of March 25, 2019**

8:30 a.m. – 9:00 a.m. R Stevens, WRCIP Fiscal Committee Conference Call **(Did not participate)**

9:30 a.m. – 10:15 a.m. B Hill, Public Defense Update

- Caseload compliance updates, compliance with Standards of Public Defense
- Appointments outside of Departments purview
- Participation on/with various defense organizations:
 - Ongoing attorney training – WDA Annual Conference
 - Support staff training
 - Not awarded Defense College Scholarship
- Recognition from others
- General Public Defense issues and discussion/questions

10:30 a.m. – 10:50 a.m. K Allen, Clerk’s Office Update

11:00 a.m. – 11:20 a.m. T Jones, Sheriff’s Office Update **(Cancelled)**

11:30 a.m. – 12:00 p.m. Fletcher Parcel Discussion (17-1293-003)

2:00 p.m. – 3:30 p.m. C Carter at Homeless Taskforce of Grant County Planning Meeting (GrlS, Moses Lake) **(Did not attend)**

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the Striping Program 2019 project to Stripe Rite, Inc. in the amount of \$489,891.18.

THURSDAY, MARCH 28, 2019

8:00 a.m. – 1:00 p.m. R Stevens at WSAC Legislative Steering Committee Meeting (Olympia)

10:00 a.m. – 12:00 p.m. C Carter at Homeless Task Force Meeting (Simplot, Moses Lake)

1:00 p.m. – 3:00 p.m. C Carter, PCC Rail Authority Meeting - Conference Call

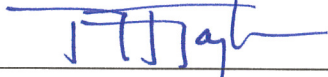
**Grant County Commissioners Minutes
Week of March 25, 2019**

FRIDAY, MARCH 29, 2019

- 8:00 a.m. – 4:00 p.m. BOCC HEARING ROOM – MICROPHONE DISCUSSION
- 11:00 a.m. – 1:00 p.m. T Taylor at Eastern Washington Council of Governments (EWCOG) Meeting (Lincoln County Courthouse) **(Did not attend)**
- 2:30 p.m. – 3:30 p.m. C Carter at Desert Aire Meeting (Desert Aire)

Signed this 23rd day of April, 2019.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



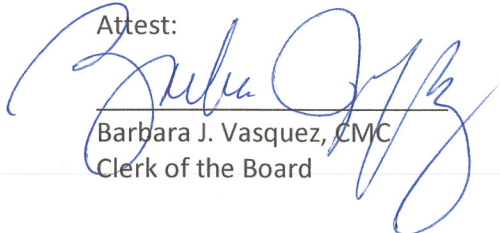
Tom Taylor, Chair

EXCUSED

Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board