

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 22, 2019

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was at the Gunpo City Royal Azalea Festival in Korea and excused.

8:30 a.m. – 9:00 a.m. T Taylor w/ A Kim, State Auditor's Office Risk Assessment Questionnaire (Wanapum Room)

9:00 a.m. – 9:20 a.m. ASC Update and Misc BOCC Action (Items 1 through 6)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 6 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Grant County designation of the Grant County Economic Development Council (aka Grant County EDC) as its Associate Development Organization (ADO) with the Washington State Department of Commerce to coordinate economic development services for the County under contract with Commerce. Designation is effective for the 2019-2021 biennium. **(Approved)**
3. 2019 Agreement Regarding Use of County Property for Public Purpose between Grant County and Sage N Sun for its annual recreational event to be held June 6, 2019 through June 9, 2019. **(Approved)**
4. Memorandum of Understanding between the Washington State Coalition Against Domestic Violence (aka WSCADV) and New Hope Domestic Violence and Sexual Assault Services; and:
 - a) Lower Valley Crisis and Support Services
 - b) Northwest Immigrant Rights Project
 - c) Northwest Justice Project
 - d) SAGE Domestic and Sexual Violence Crisis Center
 - e) The Support Center/El Centro de Apoyo
 - f) YWCA of Walla WallaTo collaborate and make application to the Crossing Borders Project for an Office on Violence against Women Rural FY 2017 grant. **(Approved)**
5. 2019 Agreement Regarding Use of County Property for Public Purpose between Grant County and Ephrata Farmers Market Association, Inc. for utilization of a portion of the Courthouse and surrounding area, etc. Term is June 1, 2019 through October 26, 2019. **(Approved)**
6. Memorandum of Understanding between Grant County and City of Ephrata making temporary use of the Ephrata City Council chambers should the Grant County Commissioner's public meeting facility become unusable. **(Approved)**

9:30 a.m. – 9:50 a.m. T Gaines, Central Services Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

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10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Austin Allred came to discuss Rd K and Rd 12 in Royal City, there is a 2.5 mile stretch of road that is in need of asphalt, its currently gravel. 90% of the paving is completed and the area residents want to understand why it's not completed.

Derek Allred stated he met with Jeff Tincher, Public Works Director and the Director will look at the criteria for the project to be completed. He believes the dairy is a majority of the traffic in the area.

Spud Brown, Royal City, stated that when Public Works increased the rock surfacing depth on Road 7, it really held up and worked well.

The Commissioners stated they will discuss this issue with Public Works at their meeting tomorrow and Mr. Tincher will get back to them.

11:00 a.m. – 11:50 a.m. Budget and Finance Update **(Rescheduled)**

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Kim McCreary (MCCreary Short Plat) File # P 19-0085 (preliminary P 18-0364); and the Jody Ouradnik (Millet Short Plat) File # P 18-0155 (preliminary P 17-0431) Final Plat Submission and Reviews.

Special occasion liquor license for the Community for the Advancement of Family Education and their event at the Fairgrounds on April 28, 2019. **(Approved)**

TUESDAY, APRIL 23, 2019

The session was continued at 9:00 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was at the Gunpo City Royal Azalea Festival in Korea and excused.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

04/25/19 – HWC Meeting

Authorization Requests

1. PAR – Kari Johnson
2. Hiring Freeze – Assistant Planner
3. Hiring Freeze – DC Clerk 2

Reports & Metrics

4. Menke Jackson Expense Allocation

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Compensation, Benefits, & Payroll

- 5. Comp Committee Updates

Employee & Department Issues

- 6. Building Department
- 7. Public Works

Recruitment / Civil Service

- 8. Director of Clinical Services

Labor Relations

- 9. Association – *CH; DC; PW; SW; YS*

Negotiation: Negotiations for 2019 (2/21) *(In Progress)*(06/12)

Grievance ASC20181022 *(Step 2)*

Grievance: Grievance ASC20180221 *(Continued)*

Grievance ASC20190327 *(Step 1)*

Grievance ASC20190404 *(Step 1)*

PERC: PERC 130743-U-18 (04/24-25)

- 10. Association – *Deputy Sheriff*

Grievance: Grievance DS20160401 ***(Settled)***

- 11. Teamsters-GCSO – *Corrections*

Grievance: Grievance COR20160401

Grievance COR20190220 *(Step 2)*

PERC 130683-P-18 (03/19-20)

PERC: PERC 130684-P-18 (04/03-04)

PERC 131213-U-18

Other: Demand to Bargain

- 12. Teamsters-GCSO – *Sheriff Support*

Negotiation: Negotiations for 2019 (No Date) *(In Progress)*

Grievance: Grievance SS20160401

Legal Actions

- 13. Whistleblower Action

Pending Items

- 14. NOVAtime Implementation
- 15. Equal Employment Opportunity Plan
- 16. ADA Plan
- 17. NOVAtime Implementation
- 18. Laserfiche Implementation (NEOGov Expense)

Personnel Action Request (PAR) for the salary, wage and/or position changes for Kari Johnson, Clerk's Office. **(Approved)**

Hiring Freeze Exception Form for an Assistant Planner position within the Development Services -Planning Department due to a recent resignation. **(Approved)**

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Hiring Freeze Exception Form for a District Court Clerk 2 position within District court due to an employee separation from an unsuccessful introductory period. **(Approved)**

Menke Jackson Beyer, LLP expense allocation for Human Resources legal assistance. **(Approved)**

10:00 a.m. – 10:20 a.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 10 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 25, April 1 and 8, 2019 Minutes for approval. **(Approved)**
3. Proclamation recognizing the Moses Lake High School Chief's Dance and Drill Team and their 2019 State 4A Championship title in the Military Division. **(Approved)**
4. Request from ENTCO International, Inc. for an exemption from the Grant County Admissions Tax on behalf of the non-profit Visit Washington, who is the organizer of the Moses Lake Air Show. **(Approved)**
5. **Resolution No. 19-037-CC** in support of the Second Amendment and Article 1 Section 24 of the Washington State Constitution. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$502,411.34 and \$102,797.60.)**

JUVENILE COURT AND YOUTH SERVICES

7. Surplus Request form for a Snow Blower (Asset #100955) to be disposed of at the landfill as it is no longer working. **(Approved)**

NEW HOPE

8. Request for out of state travel for Suzi Fode to attend the National Children's Alliance Leadership Conference from June 2-5, 2019 in Washington DC. **(Approved)**

SHERIFF'S OFFICE – EMERGENCY MANAGEMENT DIVISION

9. Grant County Continuity of Operations Plan (COOP) and Promulgation that provides guidance to the employees of Grant County, allowing essential County governmental responsibilities, functions and services to continue in the event of a natural or man-made disaster that severely impacts the normal day to day operations of the County. **(Approved)**

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GRANT INTEGRATED SERVICES

10. Request for out of state travel for Ricardo Gamez to attend the “Disarming this Suicidal Mind” training from May 30– 31, 2019 in Portland, OR. **(Approved)**

11:00 a.m. – 11:20 a.m. Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts
 - Dependency:
 - Offender/Diversion:
 - Truancy:
- Security
- Martin Hall
- Administration

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (Tequilas Restaurant, Ephrata)

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1, 3 and 4 on the agenda as presented. Item 2 was not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Execution of Contracts with Roadwise, Inc. for the Road Stabilization 2019 project in the amount of \$119,029.00. **(Approved)**
2. Authorization to Call for Bids: 4-NE Road, bid opening date of May 14, 2019 at 1:30 pm **(Not ready for signature)**
3. Authorization to Call for Bids for the Baseline.5 Road Reconstruction Project (CRP 18-02) with a bid opening date of May 14, 2019 at 1:30 pm. **(Approved)**
4. Fee Proposal for Design Services (bidding, construction, and repair) from ZBA Architecture for the Road District #3 - Quincy Road Crew Shop Repair in an amount not to exceed \$55,000.00. **(Approved)**

6:00 p.m. – 7:00 p.m. T Taylor and R Stevens at Grant County Sheriff’s Office Town Hall Meeting (Fire District No. 7, Lakeview)

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WEDNESDAY, APRIL 24, 2019

C Carter at Gunpo City Royal Azalea Festival (Korea)

8:30 a.m. – 9:30 a.m. CENTRAL SAFETY COMMITTEE MEETING

9:30 a.m. – 10:15 a.m. B Hill, Public Defense Update (**Cancelled**)

10:00 a.m. – 11:00 a.m. T Taylor at Discussion on removal date for parcel no. 17-1293-003
Norma Pearl Fletcher (Superior Court Prosecutors Conference Room)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Bowman Land Company (Shane Bowman) (Bowman Short Plat #2) File # P 19-0123 (preliminary P 19-0008); and the David Podolyan (Podolyan Short Plat #2) File # P 19-0109 (preliminary P 19-0022) Final Plat Submission and Reviews.

THURSDAY, APRIL 25, 2019

C Carter at Gunpo City Royal Azalea Festival (Korea)

8:00 a.m. – 1:00 p.m. R Stevens at WSAC Legislative Steering Committee Meeting (Olympia)

9:30 a.m. – 4:00 p.m. BOARD OF EQUALIZATION HEARINGS

10:00 a.m. – 11:00 a.m. T Taylor at Grant County Homebuilders Association Meeting
(TBD, Moses Lake)

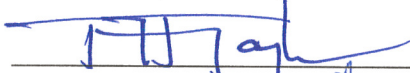
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FRIDAY, APRIL 26, 2019

C Carter at Gunpo City Royal Azalea Festival (Korea)

Signed this 21st day of May, 2019.

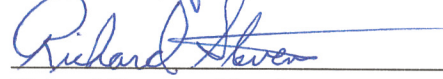
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

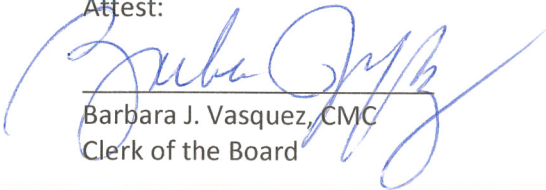


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board