

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 29, 2019

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was at the Gunpo City Royal Azalea Festival in Korea and excused.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 9 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Grant County Reimbursement No. 3 on CDBG Public Services Grant No. 18-62210-005 for the period of February 2019, with the Department of Commerce and administered through OIC of Washington in the amount of \$13,943.89. **(Approved)**
3. Grant County Reimbursement No. 4 on CDBG Public Services Grant No. 18-62210-005 for the period of ~~February~~ March 2019, with the Department of Commerce and administered through OIC of Washington in the amount of \$10,645.35. **(Approved)**
4. City of George request for extension of time on Strategic Infrastructure Project (SIP) 2017-03, Industrial Park No. 5 Water System Improvements, from May 13, 2019 to December 31, 2019, due to length of time it is taking to complete construction. **(Approved)**
5. Agreement for Paper of Record for Legal Notices and other Publication Services between Grant County and Hagadone News Network, dba *The Columbia Basin Herald*. Term is July 1, 2019 through June 30, 2020. **(Approved)**
6. BOCC Signature on Purchasing Code of Ethics. This procedure will be incorporated into the County's current Purchasing, Bidding Guidelines procedure. **(Approved)**
7. City of Warden request for extension of time on Strategic Infrastructure Project (SIP) 2018-08, Wastewater System Lift Station, from May 7, 2019 to April 1, 2020. **(Approved)**
8. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during January, 2019 (supplemental #1) in the amount of \$1,081.39 on Washington State Department of Social & Health Services Health Care Authority Contract No. 1763-94250. **(Approved)**
9. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during February, 2019 in the amount of \$15,429.02 on Washington State Department of Social & Health Services Health Care Authority Contract No. 1763-94250. **(Approved)**

9:30 a.m. – 9:50 a.m. T Gaines, Central Services Update

10:00 a.m. – 10:30 a.m. T Taylor at Canvassing Board Precertification of Election (Elections Department)

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

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10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Lyle Floyd came in today to discuss the treatment he received when he went to his court appointment in Superior Court. He was going through the security check point and was asked about his military service. He discussed the modifications that have been made to his uniform since leaving the service. He continues to wear his uniform to perform flag folding services. He was questioned about his beard by a security guard Mr. Floyd told him that he could have one according to AR670-1. The security guard became demeaning, agitated, and aggressive. Commissioner Taylor stated that he is familiar with AR670-1 and knows he is able to wear a beard. Mr. Floyd stated that he told the security guard to mind his own business and then at that point the female security guard became irritated, aggressive and hollered at him. At that point, Mr. Floyd just walked away. Mr. Floyd's sister, Dee Floyd, was also present at public comment.

He stated that Prosecuting Attorney's Office have also commented on him wearing his uniform in court. They believe he's using his uniform to gain sympathy.

Commissioner Taylor thanked them for coming in and stated he will talk to their supervisor.

11:00 a.m. – 11:30 a.m. T Taylor, Finance Committee Meeting

11:30 a.m. – 12:00 p.m. Budget and Finance Update

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their April 26, 2019 payroll.

TUESDAY, APRIL 30, 2019

The session was continued at 8:45 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was at the Gunpo City Royal Azalea Festival in Korea and excused.

8:45 a.m. – 9:00 a.m. Z Kennedy, Legislative Session Update – Conference Call

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

05/01/19 – Doctor's Appointment

05/06/19 – Continuation of Corrections Timesheet Audit

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Discussion Items

1. State Auditor – Self-Insurance Audit

Authorization Requests

2. PAR – Kari Johnson
3. Brenda Adame Pay Correction

Reports & Metrics

4. HR Budget Roll-Up
5. Benefits Budget Roll-Up

Budget, Finance, & Risk

6. Wellness Program Approval (\$100)

Compensation, Benefits, & Payroll

7. HWC Meeting 04/25/19

Employee & Department Issues

8. New Hope
9. Development Services
10. Public Works

Recruitment / Civil Service

11. GrIS – Clinical Services Director

Pending Items

12. Benefits Reconciliation Audit Process
13. NOVAtime Implementation
14. Equal Employment Opportunity Plan
15. ADA Plan
16. Laserfiche Implementation (NEOGov Expense)

Pursuant to RCW 42.30.140(4)(a) Commissioner Taylor called an Executive Session to order at 9:15 a.m. to go until 9:45 a.m. regarding negotiations. In attendance were Commissioners Taylor, Carter and Stevens, and Kirk Eslinger, Human Resources Director. Commissioner Taylor closed the session at 9:45 a.m.

10:00 a.m. – 10:30 a.m. Department Head Review

Pursuant to RCW 42.30.110(1)(g) Commissioner Taylor called an Executive Session to order at 10:00 a.m. to go until 10:15 a.m. to review the performance of a public employee. In attendance were Commissioners Stevens, Taylor and Carter; and Tom Gaines, Central Services Director. Commissioner Taylor closed the session at 10:15 a.m.

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 and 2 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Authorization to Call for Bids on the 4-NE Road Reconstruction project (CRP 16-09) with a bid opening date of May 14, 2019 at 1:30 pm. **(Approved, date was amended to May 21, 2019)**

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2. Lottery Drawing for the Cost Share Program 2019-2020, drawn in the following order:
 1. Bob Pusey, Rd Q-NW
 2. Columbia Orchard Mgmt, Rd 11.5-NW
 3. Austin Allred, Roads K and 12-SW
 4. Milbrant Mgmt LLC, Rd K-SW
 5. Brett Hymas, Rd 5-SE
 6. Hyer Farms, RD S-SE

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve the lottery drawing as listed above. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 10 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners April 15, 2019 Minutes for approval. **(Approved)**
3. **Ordinance No. 19-038-CC** amending Grant County Code Chapter 5.02 titled "License Fees". The amendment would require only those applying for a peddler's license to make a special deposit in the amount of five hundred dollars (\$500.00) and clarifies license requirements for Peddlers, Auctioneers, Barbers and Hawkers. **(Approved)**
4. Proclamation recognizing May 5 – 11, 2019 at Municipal Clerks Week in Grant County. **(Approved)**
5. Letter of appointment for the following people to the Criminal Justice Treatment Account Panel for a one year term beginning May 1, 2019 through April 30, 2020: Tom Taylor, Commissioner; Judge David Estudillo, Superior Court Judge; Garth Dano, Prosecuting Attorney; Tom Jones, Sheriff; Gail Goodwin, Alcohol and Drug Coordinator; Brett Hill, Public Defenders Office; and Noemi Garcia, Substance Disorder Program Manager. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$721,267.39)**

DISTRICT COURT

7. Surplus Request form for a Digital Color Video Camera (Asset #100259) to be disposed of at the landfill as it is no longer working. **(Approved)**
8. Surplus Request form for a Motorola Radio (Asset #102529) to be disposed of at the landfill as it is no longer working. **(Approved)**

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CENTRAL SERVICES

9. Recommendation to award the bid for the Juvenile Court and Youth Services Duct Cleaning Project (CSD1905) to Northwest Abatement Services in the amount of \$7,300.00. **(Approved)**
10. Request to transfer funds from the Fairgrounds Capital Project budget for a new reader board (#309.000) in the amount of \$20,000 and put it into the Capital Project for a new sign at the red gate and ADD fourteen (14) LED signs in the Ardell Pavilion for call up and identification. Total amount for these projects is approximately \$32,178.10, budget amount is \$30,000. The difference will be covered by donations received. **(Approved)**

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| 2:00 p.m. – 3:00 p.m. | C Carter at Meeting with Wahluke School District (Wahluke Administrative Building, Mattawa) |
| 3:00 p.m. – 3:20 p.m. | A Kim, Washington State Auditor's Office – Grant County Accountability Audit Entrance Conference |

WEDNESDAY, MAY 1, 2019

No meetings held

THURSDAY, MAY 2, 2019

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| 7:00 a.m. – 8:00 a.m. | "Tentative" Tom Taylor at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office) |
| 10:00 a.m. – 12:00 p.m. | C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital) |
| 6:00 p.m. – 7:00 p.m. | FAIR ADVISORY COMMITTEE MEETING (Fairgrounds) |

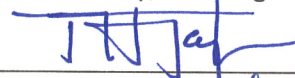
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FRIDAY, MAY 3, 2019

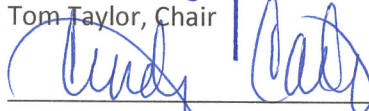
10:00 a.m. – 10:30 a.m. T Taylor at Canvassing Board Certification of Election (Elections Department)

Signed this 21st day of May, 2019.

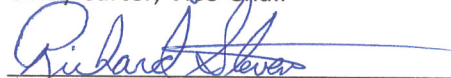
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

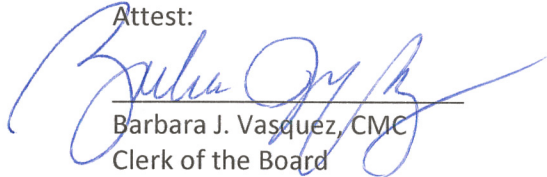


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board