

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MAY 6, 2019

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 4 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Washington State Health Care Authority, Contract Amendment, Prevention Services, through Grant Integrated Services, Contract No. 1763-94250, Amendment No. 4. This amendment increases the agreement in the amount of \$2,300.00 for a total contract amount of \$298,127.00. Term of the contract is also extended to September 30, 2019. **(Approved)**
3. Signature Authorization on Amendment A to Washington State Military Department Contract No. E19-019. The amendment serves to increase the contract amount by \$4,173 for a new grant total of \$48,973. Funding authority is the Washington State Military Department and State Enhanced 911 Funds. **(Approved)**
4. Amended Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during December, 2018 in the amount of \$8,968.54 on Washington State Department of Social and Health Services Health Care Authority Contract No. 1763-94250. **(Approved)**

9:30 a.m. – 9:50 a.m. T Gaines, Central Services Update **(Cancelled)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. J Brown, Washington State Department of Fish and Wildlife – Wolf Update

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TUESDAY, MAY 7, 2019

9:00 a.m. – 9:30 a.m.

K Eslinger, Human Resources Update

Calendar Items

05/02/19 & 05/03/19 – Workplace Assessment Meetings

05/06/19 – Continuation of Corrections Timesheet Audits

05/08/19 – Work in Ellensburg

*05/09/19 – Conclusion of Corrections Timesheet Audits
for 2018*

Discussion Items

1. Letter from the Association

Authorization Requests

2. Expense Reimbursement Claim

3. PAR – Brenda Adame

4. Hiring Freeze – DC Clerk

Employee & Department Issues

5. District Court

Recruitment / Civil Service

6. Clinical Director

Budget, Finance, & Risk

7. Wellness Program Stipend

8. Settlement Process and Documentation

Personnel Action Request (PAR) for the salary, wage and/or position change for Brenda Adame, Fairgrounds.

Hiring Freeze Exception Form for a District Court Clerk 2 position within District Court due to an unsuccessful introduction period of an employee.

9:30 a.m. – 9:50 a.m.

M Jaderlund, Settlement Meeting

10:00 a.m. – 10:10 a.m.

Open Record Public Hearing, Central Services Budget Extension

The Commissioners held an Open Record Public Hearing to consider the following Central Services budget extension requests:

- \$8,000.00 for a settlement payment to Gray and Osborne Inc. for services rendered during the Fairgrounds Sewer Project, using Current Expense funds.
- \$6,684.42 to purchase a new microphone array system from System Solutions NW (our current vendor for the BiAmp system and current microphones) for the Commissioners Hearing Room, using Current Expense funds.

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- \$12,320.15 to Fund #001 Department #112 to reimburse Central Services for the expenditure of repairing the Fairgrounds Peterbuilt dump truck, completed by Western Peterbuilt, using Current Expense funds.

Tom Gaines, Central Services Director, participated in the hearing via conference call. He gave a synopsis of his requests.

Commissioner Taylor stated that after discussion, the microphone system funding will be taken from the REET Fund #132, Department #178.

Madeline Prentice, Chief Accountant, recommends the funding for the settlement payment come from the Fairgrounds Sewer Project Fund #309, Department #000.

A motion was made by Commissioner Carter, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to approve the budget extensions noting that the funding for the microphone system to come out of the REET 2 Fund #132 and the settlement payment come out of the Fairgrounds Sewer Project Fund #309. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 19-039-CC)**

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update

- Workload reports
- Comp Plan Amendment Applications for 2019
- Thomas Drive Enforcement Site (continued discussions)
- Conservation District Code Amendment
- Staffing needs
- Census update
- Department status

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 10 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners December 17, 2018 AMENDED (3) Minutes for approval. **(Approved)**

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AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

3. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$588,925.92 and \$11.39)**

CLERK'S OFFICE

4. Request to purchase six (6) cell phones and related items for their clerks to utilize the Safety Center App while in the courtrooms. These will be purchased through Technology Services in the approximate amount of \$2,343.45. If needed, a budget extension request will be submitted at the end of the year. **(Approved)**

SHERIFF'S OFFICE

5. Budget extension request in the amount of \$3,247.32 to pay the amount owing to Phoenix Financial on a vehicle that was seized by their INET team and sold at auction. The bank was not served a seizure notice so this payoff is required and will be paid from the Sheriff's Office INET fund (109.151). **(Approved, the public hearing was scheduled for June 3, 2019 at 11:30 a.m.)**
6. Request to move forward with previously approved Capital Expenditure to remove and replace grout in the Main Jail Kitchen in the amount of \$ 2,957.65, utilizing Stan's Construction and Son, LLC as the contractor. Stan's was the lowest quote obtained. **(Approved)**
7. Request to move forward with previously approved Capital Expenditure in the plumbing chase seal/remodel project in the amount of \$ 1,052.79, utilizing Stan's Construction & Son, LLC as the contractor. Stan's was the lowest quote obtained. **(Approved)**
8. Request for Out of State Travel for Jon Melvin to attend a Public Safety Communications Research Stakeholder Meeting on July 9-11, 2019 in Chicago, IL. **(Approved)**
9. Request for Out of State Travel for Corporal Ricardo Char to attend Canine Liability 360 Training October 29-31, 2019 in Caldwell, ID. **(Approved)**

VETERANS SERVICES

10. Recommendation to amend the Veteran's Advisory Board By-Laws regarding membership. The change replaces the current Vietnam Veterans of America (VVA) position (vacated by resignation) with a WorkSource Veteran Representative on the VAB. This would in turn vacate an "At-Large" position. **(Approved)**

3:00 p.m. – 3:20 p.m.

S Fode, New Hope Update

- Shelter update
- Funding renewal applications-updates and implications
- New Grant Applications
- Enhancement and Expansion
- Unmet Needs

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- Personnel updates
- Security and Front Entrance renovation
- Children's Advocacy Center national accreditation

3:30 p.m. – 4:30 p.m. T Taylor, Criminal Justice Treatment Account (CJTA) Panel Meeting
(Cancelled)

WEDNESDAY, MAY 8, 2019

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

5:00 p.m. – 8:00 p.m. R Stevens at Washington State Association of Counties – Board of
Directors Meeting (Courtyard, Richland)

7:00 p.m. – 8:30 p.m. T Taylor and C Carter at Health Board Meeting (Public Works, Ephrata)
(Cancelled)

THURSDAY, MAY 9, 2019

9:00 a.m. – 5:00 p.m. R Stevens at Washington State Association of Counties – Board of
Directors and Legislative Steering Committee Joint Meeting (Courtyard,
Richland)

9:00 a.m. – 10:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Board
Meeting (Moses Lake Office)

1:30 p.m. – 3:00 p.m. C Carter at Area Aging / Council of Governments Meeting (E Wenatchee
Office)

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FRIDAY, MAY 10, 2019

8:00 a.m. – 11:00 a.m.

R Stevens at Washington State Association of Counties – Board of Directors and Legislative Steering Committee Joint Meeting (Courtyard, Richland)

Signed this 28th day of May, 2019.

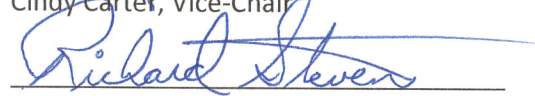
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

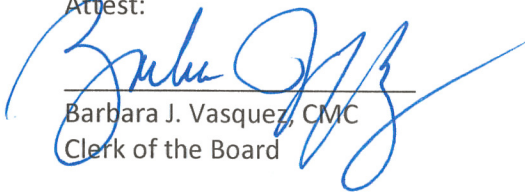


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board