

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

---

### MONDAY, JUNE 10, 2019

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:30 a.m. C Anderson, Housing Authority discussion on Recording Fee Income

9:30 a.m. – 9:50 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 3 and 6 through 8 on the agenda as presented. Items 4 and 5 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Amendment No. 1 to Interlocal Agreement between Grant County Health District and Moses Lake Healthy Youth Partnership 365 (HYP365) Coalition. Term is extended until June 30, 2019. **(Approved)**
3. Negotiated Settlement Agreement between Grant County and Dennis Love (dba Covington Meadows) affecting the development, operation and eventual cessation of business at 9326 Neppel Road NE, Moses Lake, WA 98837 and legally described as Lot 5 Bayview Heights II (Parcel No. 12-1695-000) operating as a marijuana production facility in the Rural Residential 1 zoning district, duly licensed by the Washington State Liquor and Cannabis Board. **(Approved)**
4. **Anticipating:** Professional Services Agreement for Horticulture Pest and Disease Board (HPDB) Coordinator/Inspector Consultant with Jody Ann Kane. Term is June 1, 2019 through December 31, 2020. **(Item not ready for signature)**
5. **Anticipating:** Lease Agreement between Grant Integrated Services and Grant County Public Hospital District No. 5 (Mattawa Community Medical Clinic), for building at 210 Government Road in Mattawa, Washington. **(Item not ready for signature)**
6. Reimbursement Request #23 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through Grant County Housing Authority, in the amount of \$34,763.85. **(Approved)**
7. Supported Living/Group Home Exhibit C, Revision 190202, on Washington State Department of Social & Health Services (DSHS) Contract No. 1763-95888 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
8. Department of Commerce Grant Agreement with New Hope through Office of Crime Victims Advocacy, Community Services and Housing Division, Grant No. S20-31108-010. Grant will provide funding in support of the Domestic Violence Legal Advocacy Program and is in the amount of \$23,247.00. Term of the grant is July 1, 2019 through June 30, 2020. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 5:00 p.m. T Taylor, Out

**Grant County Commissioners Minutes  
Week of June 10, 2019**

- 11:00 a.m. – 11:50 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)
- 1:00 p.m. – 1:20 p.m. M McKnight, Assessor's Office Update
- 1:30 p.m. – 1:50 p.m. S Fode, New Hope Update
- Shelter update
  - Funding and contracts-updates and implications
  - Personnel updates
  - Volunteer Appreciation event
- 2:00 p.m. – 2:30 p.m. Department Head Review
- 3:00 p.m. 3:30 p.m. Commissioners at Tour of New Hope (Moses Lake) **(Cancelled)**

**TUESDAY, JUNE 11, 2019**

The session was continued at 8:10 a.m. with all Commissioners in attendance.

- 8:10 a.m. – 9:00 a.m. D Estudillo, Drug Court Presentation
- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Reports & Metrics

1. Menke Jackson Expense Allocation

Compensation, Benefits, & Payroll

2. Annual Financial Report to State Risk Manager
3. WCCSEO Salary Increase
4. Payroll Schedule Settlement Process
5. NOVAtime Implementation

Labor Relations

6. Association – CH; DC; PW; SW; YS

*Negotiation:* Negotiations for 2019 (2/21) (In Progress)

*Grievance:* Grievance ASC20181022 (Step 2)

Grievance ASC20180221 (Continued)

*PERC:* PERC 130743-U-18 **(Settled)**

Issue ASC2019-02-25A

*Other:* Issue ASC2019-02-25B

**Grant County Commissioners Minutes  
Week of June 10, 2019**

7. Teamsters-GCSO – *Corrections*

*Negotiation:* Negotiations for 2016-19 (*In Progress*)

*Grievance:* Grievance COR20160401

Grievance COR20190220

PERC 130683-P-18 (03/19-20)

*PERC:* PERC 130684-P-18 (04/03-04)

PERC 131213-U-18

8. Teamsters-GCSO – *Sheriff Support*

*Negotiation:* Negotiations for 2019 (No Date) (*In Progress*)

*Grievance:* Grievance SS20160401

9. Teamsters-GrIS – *CM, I&C, TS, SUD*

*Negotiation:* Negotiations for 2020 (*In Progress*)

Pending Items

10. Equal Employment Opportunity Plan

11. Compensation Work Group

10:00 a.m. – 10:50 a.m. E Wash, Accounting Travel Plan Policy Discussion

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

- Technology Services – NSTR
- Interfund Communications – Mailroom Update
- Facilities and Maintenance – GrIS Update; Chris PAR; Project Updates; Trees and sidewalks: Fix for front lawn
- Fairgrounds – Project Updates
- Central Services Budget Updates; SmartGov Update

12:00 p.m. – 5:00 p.m. T Taylor, Out

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (1 Item)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve item 1 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Execution of Contract with Central Washington Asphalt, Inc. for the 3-NE Road Reconstruction Project, Phase 1 (CRP 17-04) in the amount of \$1,888,888.88.

1:30 p.m. – 1:40 p.m. Bid Opening, 3,500 Gallon Skid Tank

Only one bid was received on this project: Randco Tanks in the amount of \$62,827.64.

**Grant County Commissioners Minutes  
Week of June 10, 2019**

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn the bids over the Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m.                      Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 8 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioner’s Office and Public Defense Vouchers. **(Approved)**
2. Commissioners May 27, 2019 Minutes for approval. **(Approved)**
3. *Held from the June 3, 2019 Consent Agenda:* Letters of appointment to the Horticultural Pest and Disease Board for Sean Putnam and Patrick Hoyle for a 3 year term from January 1, 2019 – December 31, 2021; and Steven Bierlink for a 3 year term from March 17, 2019 – March 16, 2021. **(Approved)**
4. Letter of appointment for Katie Smith to the Health and Wellness Committee (replacing Rachel Jorgensen) and representing the Auditor’s Office as the primary, voting member. **(Approved)**
5. Special occasion liquor license application for Moses Lake Chamber of Commerce and their event at the Fairgrounds August 12 – 17, 2019; and the Community for the Advancement of Family Education and their events at the Fairgrounds on June 30, September 8, and October 13, 2019, from the Washington State Liquor and Cannabis Board. **(Approved)**
6. New liquor license application for Matsu Restaurant in Moses Lake, WA (Japanese Creative Cuisine, Inc.) from the Washington State Liquor and Cannabis Board. **(Approved)**

**AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT**

7. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$13.76 and \$756,730.88)**

**NEW HOPE**

8. Request for out of state travel for Maria Aceves, Tina Steinmetz, Laura Oronia, Kristina Crowder and Suzi Fode to attend the National Sexual Assault Conference from August 20-23, 2019 in Philadelphia, PA. **(Approved)**

4:00 p.m. – 5:00 p.m.                      T-Taylor, Disability Board Meeting **(Did not attend)**

6:00 p.m. 7:30 p.m.                      C Carter at Royal City Suicide Coalition Meeting (Royal City High School)

**Grant County Commissioners Minutes  
Week of June 10, 2019**

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their June 7, 2019 payroll.

**WEDNESDAY, JUNE 12, 2019**

11:30 a.m. – 1:00 p.m.                      HEARINGS EXAMINER

7:00 p.m. – 8:30 p.m.                      C Carter and R Stevens at Health Board Meeting (Public Works, Ephrata)

**THURSDAY, JUNE 13, 2019**

9:00 a.m. – 10:00 a.m.                      T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake Office) **(Did not attend)**

1:30 p.m. – 3:00 p.m.                      C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office)

**FRIDAY, JUNE 14, 2019**

No meetings held

Signed this 25<sup>TH</sup> day of June, 2019.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington



Tom Taylor, Chair

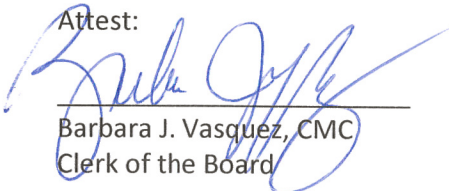


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:

  
Barbara J. Vasquez, CMC  
Clerk of the Board