

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, JUNE 24, 2019

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 18)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1, 3 through 9 and 11 through 18 on the agenda as presented. Item 2 was not ready for signature and item 10 is being held at the request of the Undersheriff. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. **Anticipating:** Lease Agreement between Grant Integrated Services and Grant County Public Hospital District No. 5 (Mattawa Community Medical Clinic), for building at 210 Government Road in Mattawa, Washington. **(Not ready for signature)**
3. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during March, 2019 in the amount of \$9,000 to the Grant County Health District. **(Approved)**
4. Hartline Police Protection and Law Enforcement Services Agreement between the Grant County Sheriff's Office and the Town of Hartline to provide police protection and law enforcement within the corporate limits of Hartline. Term is for a period of one year, expiring on August 31, 2020. **(Approved)**
5. Department of Commerce Community Development Block Grant (CDBG) Program Public Services Grant Contract No. 19-62210-005 for public services through the Opportunities Industrialization Center of Washington (OIC) to low-and-moderate income persons in Grant and Adams County. Funding is in the amount of \$121,058 with a term of July 1, 2019 through June 30, 2020. **(Approved)**
6. Domestic Violence Prevention Account-Intervention Services Contract No. 1863-31475 Amendment No. 01 with Department of Social & Health Services (DSHS) for New Hope to provide domestic violence services through outreach to under/un-served victims in rural areas of Grant and Adams Counties. Period of performance is July 1, 2019 through June 30, 2020. The amendment increases the contract by \$137,645. **(Approved)**
7. Grant County Reimbursement No. 6 in the amount of \$28,961.95 on CDBG Public Services Grant No. 18-62210-005 for the period of May, 2019, with the Department of Commerce and administered through OIC of Washington. **(Approved)**
8. Policy and Procedure Approval Letter for Kids Hope (Children's Advocacy Center through New Hope). **(Approved)**
9. Subrecipient Agreement for Community Development Block Grant (CDBG) Public Services between Grant County and OIC of Washington on Grant County's grant agreement with the Washington State Department of Commerce Contract No. 19-62210-005. **(Approved)**
10. **Anticipating:** Agreement for the provision of Law Enforcement Services between Desert Aire Home Owners Association and Grant County Sheriff's Office. Term of the agreement is July 1, 2019 and ending June 30, 2021. **(Placed on hold by the Undersheriff)**

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11. County Program Agreement No. 1963-57191, Community Residential Services with Department of Social & Health Services (DSHS) and Grant Integrated Services, Developmental Disabilities. Period of performance is July 1, 2019 through June 30, 2021. **(Approved)**
12. Professional Services Agreement with Moss Adams to assist with upcoming health plan contract negotiations for Grant Integrated Services. **(Approved)**
13. Contract with A&D Fire Sprinklers, Inc. for the Fire Suppression System installation in the Ardell Building at the Grant County Fairgrounds. Contract is in the amount of \$230,574.75. Completion of the work shall occur on or before July 24, 2019 or at such other time as may be mutually agreed upon by the parties. **(Approved)**
14. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period July 1, 2019 through June 30, 2021, with First Choice Employment Services LLC for the provision of Individual Supported Employment. **(Approved)**
15. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period July 1, 2019 through June 30, 2021, with EnTrust Community Services for the provision of Individual Supported Employment and Community Access. **(Approved)**
16. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period July 1, 2019 through June 30, 2021, with SL Start, LLC dba Compass Career Solutions for the provision of Individual Supported Employment and Community Access. **(Approved)**
17. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period July 1, 2019 through June 30, 2021, with Service Alternatives for the provision of Individual Supported Employment and Community Access. **(Approved)**
18. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period July 1, 2019 – June 30, 2021, with Goodwill Industries of the Inland Northwest for the provision of Individual Supported Employment and Group Supported Employment. **(Approved)**

10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period <b>(No public in attendance)</b>
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
1:00 p.m. – 1:30 p.m.	L Figueroa, U.S. Census Bureau - 2020 Census Update
1:30 p.m. - 1:50 p.m.	T Jones, Sheriff's Office Update
2:00 p.m. – 2:20 p.m.	B Hill, Public Defense Update

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their June 21, 2019 payroll.

The Commissioners signed a letter of support to President Trump and 2 Congressional Leaders in support of the U.S.-Mexico-Canada agreement (USMCA) which will serve as an update for the North American Free Trade Agreement (NAFTA).



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**TUESDAY, JUNE 25, 2019**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. C Carter w/ K Lince, WA State Auditor's Office re: Aging and Adult Care

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

06/25/19 – *GrIS Transition Planning*

06/27/19 – *HWC Meeting*

Discussion Items

1. Live Nation Compensation
2. Dan Dale

Authorization Requests

3. PAR – Karie Johnson
4. PAR – John Antosz
5. PAR – David Estudillo
6. PAR – John Knodell
7. PAR – Brian Barlow
8. PAR – Tyson Hill
9. PAR – Janis Whitener-Moberg
10. PAR – Thomas Middleton
11. PAR – Anna Gigliotti
12. PAR – Garth Dano
13. PAR – Brett Hill
14. PAR – Stephen Kozer
15. Kathryn Nolan – Insurance Premium

Budget, Finance, & Risk

16. AFLAC
17. Internal Auditing Protocol

Compensation, Benefits, & Payroll

18. Payroll Schedule Transition (NOVAtime; Audit)

Labor Relations

19. Association – *CH; DC; PW; SW; YS*
  - Negotiation:* Negotiations for 2019 (7/2) (*In Progress*)
  - Grievance:* Grievance ASC20181022 (*Step 2*)  
Grievance ASC20180221 (*Continued*)
20. Association – *Deputy Sheriff*
  - Negotiation:* Negotiations for 2018-20 (**Settled**)
21. Teamsters-GCSO – *Corrections*
  - Negotiation:* Negotiations for 2020 (*In Progress*)
  - PERC:* PERC 130683-P-18 (07/24-25)  
PERC 130684-P-18 (08/21-22)

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22. Teamsters-GCSO – *Sheriff Support*

*Negotiation:* Negotiations for 2019 (7/15) (*In Progress*)

23. Teamsters-GrIS – *CM, I&C, TS, SUD*

*Negotiation:* Negotiations for 2018-2019 (**Settled**)

*PERC:* PERC 131647-E-10

Personnel Action Recommendation (PAR) for the salary, wage and/or position change for:

- Superior Court – Thomas Middleton, John Knodell, David Estudillo and John Antosz
- District Court – Anna Gigliotti, Brian Barlow, Tyson Hill and Janis Whitener-Moberg
- Prosecuting Attorney – Garth Dano
- Public Defense – Brett Hill and Stephen Kozer

10:00 a.m. – 10:30 a.m. T Taylor, Finance Committee Meeting

10:30 a.m. – 10:40 a.m. Open Record Public Hearing, Sheriff's Office Budget Extension

The Commissioners held an Open Record Public Hearing to consider an emergency budget extension from the Sheriff's Office in the amount of \$6,000.00 for the emergency repairs of the Corrections facility walk-in cooler (approx. \$3,595.58) and to fix a hole in the ceiling of a jail cell created by an inmate (approx. \$2,000.00). They are requesting current expense funds.

Joe Kriete, Chief Deputy, discussed the request.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Carter moved to approve the budget extensions as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. (**Resolution No. 19-051-CC**)

10:35 a.m. – 11:00 a.m. C Carter w/ Spokane Home Builders Association (BOCC lunch room)

11:00 a.m. – 11:20 a.m. Juvenile Court and Youth Services Update

- 18 intakes so far this year
- There was an attempted escape
- Open positions

11:30 a.m. – 12:00 p.m. Department Head Review

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (Tequilas Restaurant, Ephrata)

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

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1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (1 Item)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve item 1 on the agenda as presented. The motion passed unanimously.

1. Recommendation to award the 3,500 gallon Skid Tank project to Randco Tanks of Kelso, WA for the bid amount of \$58,119.93 not including sales tax. **(Approved)**

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 7, 9 and 10 on the agenda as presented. Item 8 is being placed on hold for further review. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners June 10, 2019 Minutes for approval. **(Approved)**
3. Letter of appointment for Joanna Latimer to the Veterans Advisory Board in the At Large Position for a 4 year term beginning July 1, 2019 through June 30, 2023. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$1,897,571.00)**

**AUDITOR'S OFFICE – ELECTIONS DEPARTMENT**

5. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Trisha Stevens, Dedra Osborn and Michele Blondin to act as representatives for the County; and for Maria Lugar and Karrie Stockton to handle the ballots through the mail room process for the General Election to be held November 5, 2019. **(Approved)**
6. Designation of County Commissioner Tom Taylor to serve as the County Legislative Authority on the Canvassing Board for the General Election to be held on November 5, 2019. **(Approved)**

**FAIRGROUNDS**

7. Request to purchase a blade sign for the Poultry building from Signs Now in the amount of \$911.76 using Capital Expenditure funds. **(Approved)**
8. Request to increase limits to their office credit cards to \$25,000.00 each card. **(Item is being held for further review)**



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**ASSESSOR'S OFFICE**

9. Recommendation to approve a manifest error correction exceeding three years for Robert and Ruth Peden c/o Juanita Albin (60-7598-000). This parcel was still on the tax rolls and should not have been as it was involved in a fire in 2011. Per RCW 84.69.030, the County Legislative Authority has the authorization to approve such recommendation. **(Approved)**

**SHERIFF'S OFFICE**

10. Budget extension request in the amount of \$32,042.04 to cover the cost of Professional Liability Insurance Coverage for their Corrections Physician Dr. Morgan Fife. They are requesting Current Expense funds. **(Approved, the public hearing was scheduled for August 5, 2019 at 1:30 p.m.)**

3:30 p.m. – 4:30 p.m.

T Taylor, Air Quality and Wildfire Smoke – Webinar

**MISCELLANEOUS ITEMS**

Request from the Fairgrounds Director to purchase dog signage in the amount of \$347.41 for the main fair gates relating to service animals. This was authorized in their capital expenditure budget. **(Approved)**

Request from the Fairgrounds Director to allow the contractors for the Ardell Pavilion Fire Suppression installation project to stay at the campground for \$200 per site. **(Approved)**

**WEDNESDAY, JUNE 26, 2019**

8:30 a.m. – 9:30 a.m.

CENTRAL SAFETY COMMITTEE MEETING

11:00 a.m. – 12:00 p.m.

C Carter at District 3 Tourism Commission Meeting (Mardon Resort)

1:00 p.m. 3:00 p.m.

R Stevens at PCC Rail Authority Meeting (Colfax)

7:00 p.m. – 9:00 p.m.

PLANNING COMMISSION

**THURSDAY, JUNE 27, 2019**

10:00 a.m. – 12:00 p.m.

Martin Hall Juvenile Center Board Meeting (Medical Lake)

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- 10:00 a.m. – 12:00 p.m. T Taylor at Health and Wellness Committee Meeting (Public Works, Ephrata) **(Did not attend)**
- 2:00 p.m. 3:00 p.m. C Carter and R Stevens at New Hope Appreciation – Ice Cream Social (Red Door Café, Moses Lake)
- 7:00 p.m. – 9:00 p.m. PLANNING COMMISSION

**FRIDAY, JUNE 28, 2019**

- 9:30 a.m. – 12:00 p.m. C Carter, SkillSource Forum of County Commissioners Meeting


**MISCELLANEOUS ITEMS**

The Commissioners approved an emergency out of state travel request from Grant Integrated Services for a Community Living Support Aide to provide transportation and travel support for a Directions in Community Living client for medical reasons. Travel will be to Portland, OR from June 28, 2019 through July 5, 2019.

The Chair of the Board authorized the Clerk of the Board to electronically sign a Customer Agreement between Grant Integrated Services and Change Healthcare Solutions, LLC for a software program.

Signed this 23rd day of July, 2019.

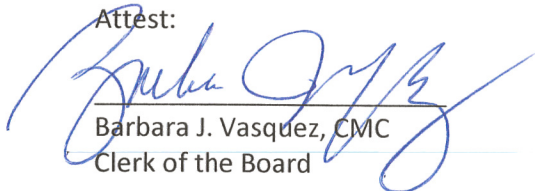
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Tom Taylor, Chair

  
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Cindy Carter, Vice-Chair

  
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Richard Stevens, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board