

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, JULY 8, 2019

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

9:00 a.m. – 9:20 a.m.                    ASC Update and Misc BOCC Action (Items 1 through 6)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1, 3, 5 and 6 on the agenda as presented. Items 2 and 4 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. **Anticipating:** Lease Agreement between Grant Integrated Services and Grant County Public Hospital District No. 5 (Mattawa Community Medical Clinic), for building at 210 Government Road in Mattawa, Washington. **(Item not ready for signature)**
3. Insurance Renewal Quotation for Crum & Forster Storage Tank Pollution Liability Coverage in the amount of \$4,718.04 for insurance coverage on Grant County aboveground and underground storage tanks. **(Approved)**
4. **Anticipating:** Agreement for the provision of Law Enforcement Services between Desert Aire Home Owners Association and Grant County Sheriff's Office. Term of the agreement is July 1, 2019 and ending June 30, 2021. **(Item not ready for signature)**
5. Washington State Department of Social & Health Services (DSHS) County Program Agreement, Community-Based Domestic Violence Program Emergency Shelter & Supportive Services, DSHS Agreement No. 1963-59401 in the amount of \$516,039.00. Term of the agreement is July 1, 2019 through June 30, 2020. **(Approved)**
6. Reimbursement Request #24 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through Grant County Housing Authority, in the amount of \$30,315.75. **(Approved)**

10:00 a.m. – 10:15 a.m.                    Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.                    Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m.                    Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)

1:00 p.m. – 5:00 p.m.                    R Stevens, Out

1:00 p.m. – 1:20 p.m.                    M McKnight, Assessor's Office Update

7:00 p.m. – 8:00 p.m.                    C Carter at Quincy Valley Leadership Meeting (Fire District #3, Quincy)  
**(Did not attend)**

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**MISCELLANEOUS ITEMS**

Commissioners Carter and Stevens signed the Davie Alporque (Alporque Short Plat) File # P 19-0206 (preliminary P 19-0116) Final Plat Submission and Review.

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their July 5, 2019 payroll.

**TUESDAY, JULY 9, 2019**

The session was continued at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

9:00 a.m. – 9:50 a.m.                      K Eslinger, Human Resources Update

**Calendar Items**

*07/10/19 – Work in Ellensburg*

**Discussion Items**

1. Health & Wellness Committee
2. Dan Dale Compensation Adjustment

**Authorization Requests**

3. Hiring Freeze – Event Coordinator
4. Hiring Freeze – Groundskeeper
5. PMA – Clinical Manager
6. PMA – Admin Support Financial Advisor

**Compensation, Benefits, & Payroll**

7. 2020 COLA Estimate
8. Retro Request for GCSO
9. Retro Process for Reclassification

**Labor Relations**

10. Association – *CH; DC; PW; SW; YS*  
*Negotiation: Negotiations for 2019 (Date)(In Progress)*

Position Management Approval (PMA) for the Care Coordination Manager position at Grant Integrated Services. The new title will be Clinical Manager. **(Approved)**

Position Management Approval (PMA) to create an Administrative Support Financial Advisor position at Grant Integrated Services. **(Approved)**

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Hiring Freeze Exception Form for a Groundskeeper 1 and an Event Coordinator position at the Fairgrounds, due to recent resignations. **(Approved)**

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

- Technology Services: Personnel Updates; Budget Update; Current Initiative
- Interfund Communications: Billing Update
- Facilities and Maintenance: GrIS Update (vacations/budgets); Project Updates; Trees and Sidewalks; Emergency Management Space
- Fairgrounds: Project Updates; Personnel Updates
- Central Services: Software Exploration

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Item 1)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve item 1 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Authorization to call for Bids on the Road 5 NW and U-NW Overlay Project (CRP 18-01) with a bid opening date of August 6, 2019 at 1:30 pm. **(Approved)**

1:30 p.m. 1:40 p.m. Bid Opening, Lower Crab Creek Road Reconstruction Project, CRP 18-03

Only 1 bid was received HLT Construction \$527,903.40

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 10 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Resolution No. 19-054-CC relating to a supplemental budget extension to the 2019 budget of the WSU Extension Office (Fund #001, Department #122) from beginning fund balance for a Horticultural Pest and Disease Board Coordinator/Inspector Consultant position. **(Approved)**
3. Letter of appointment for Chad Nordberg to the Grant County Mosquito District #1 for a 2 year term from July 1, 2019 through June 30, 2020. **(Approved)**

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**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$1,088,144.30 and \$13.54)**

**CENTRAL SERVICES**

5. Request for a budget extension in the amount of \$10,000.00 (REET Funds) for Gray and Osborne settlement reached regarding payment. **(Approved, the public hearing was scheduled for August 5, 2019 at 1:30 p.m.)**
6. Request for a budget extension in the amount of \$40,080.60 to pay the retainage to the Contractor for the Rodeo Arena Bleacher project. Retainage was not carried over from the 2018/2019 budget year. **(Approved, the public hearing was scheduled for August 5, 2019 at 1:30 p.m.)**

**GRANT INTEGRATED SERVICES**

7. Out of State Travel request for Dayana Ruiz, Adriana Luna-Reyna, Ruby Martinez, Karla Nunez Ramrez, Austin Foglesong, Nora Mediana and Eduardo Diaz Ceballos to attend the Community Anti-Drug Coalitions of America Mid-Year Institute Training from July 14<sup>th</sup> through July 18<sup>th</sup>, 2019 in Dallas, TX. **(Approved)**
8. Out of State Travel request for Bernadette Crawford, Nicole Raichart, Jannette Serrano-Vasquez, Elizabeth Salmeron, Christi Snyder, and Anthony Preston to attend PAXIS 2019 PAX Summit Training from July 29<sup>th</sup> through August 1<sup>st</sup>, 2019 in Columbus, OH. **(Approved)**
9. Amendment #3 to Beacon Facility Agreement entered into by and between Beacon Health Options, Inc. and Grant Integrated Services which modifies Exhibit B. **(Approved)**

**TREASURER'S OFFICE**

10. Request to transfer the Trial Court Improvement monies from the Current Expense Fund per SSB 5454. The amount is \$16,972.00. **(Approved)**

4:00 p.m. – 5:00 p.m.                      Disability Board Meeting

**WEDNESDAY, JULY 10, 2019**

T Taylor, Out

10:00 a.m. – 10:30 a.m.                      R Stevens w/ D Kosa, WRCIP Check Signing Process Discussion

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11:30 a.m. – 1:00 p.m.	HEARINGS EXAMINER
4:00 p.m. – 5:00 p.m.	VETERANS ADVISORY BOARD MEETING
5:00 p.m. – 6:00 p.m.	VETERANS ASSISTANCE FUND DISCUSSION MEETING
7:00 p.m. – 8:30 p.m.	C Carter and R Stevens at Health Board Meeting (Public Works, Ephrata)

**THURSDAY, JULY 11, 2019**

T Taylor, Out

R Stevens at National Association of Counties (NACO) Annual Conference (Las Vegas, NV)

11:00 a.m. – 2:00 p.m.	BOARD OF EQUALIZATION HEARINGS
1:30 p.m. – 3:00 p.m.	C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office)
6:00 p.m. – 7:00 p.m.	FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

**MISCELLANEOUS ITEMS**

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$43,879.55.

**FRIDAY, JULY 12, 2019**

T Taylor, Out

R Stevens at National Association of Counties (NACO) Annual Conference (Las Vegas, NV)

**MISCELLANEOUS ITEMS**

The Commissioners authorized the Clerk of the Board to stamp their signature of approval to the recommendation of the Public Works Director to award the Lower Crab Creek Road Project (CRP 18-03) project to HLT Construction in the amount of \$527,903.00.

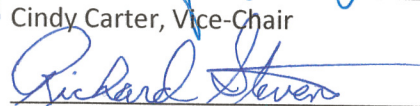
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Signed this 6<sup>TH</sup> day of August, 2019.

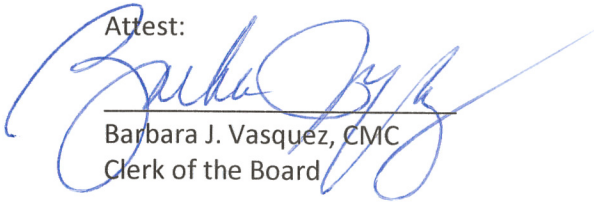
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Tom Taylor, Chair

  
\_\_\_\_\_  
Cindy Carter, Vice-Chair

  
\_\_\_\_\_  
Richard Stevens, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board