

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, AUGUST 5, 2019

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 12)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1, 2, and 5 through 11 on the agenda as presented. Items 3 and 12 were not ready for signature. Item 4 was approved/denied as listed below. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Commercial Lease Agreement between Mario and Cindy Padilla and New Hope & Kids Hope for additional office space at 311 W. Third Avenue in Moses Lake in the amount of \$2,300/month. Term is July 1, 2019 through May 31, 2022. **(Approved)**
3. **Anticipating:** Washington Rural Counties Insurance Program 2019-2020 Renewal Application and its accompanying Privacy & Network Supplemental Application. **(Not ready for signature)**
4. Recommendation from the Strategic Infrastructure Program (SIP) Advisory Committee on the following SIP Projects:
 - SIP Project 2019-06: Port of Mattawa – Southern Grant County Hotel Feasibility Study for approval of \$13,500 grant funding; **(Denied)**
 - SIP Project 2019-07: City of George – Frontage Road Electrical Infrastructure Improvements for approval in \$40,000 grant funding and approval of \$40,000 in loan funding; **(Approved)**
 - SIP Project 2019-08: Port of Royal Slope – Waterline Extension – Eldorado for approval in \$84,000 grant funding – Contingent on CERB funding. **(Approved for the new amount of \$97,500.00, contingent on CERB funding)**
5. **Resolution No. 19-061-CC** re: Strategic Infrastructure Program (SIP) Advisory Committee Recommendations for Funding (SIP Nos 2019-06 through 2019-08). **(Approved/Denied per item #4 above)**
6. Interagency Agreement between Grant County Health District and Grant Integrated Services to provide a mechanism for the collaborative work, completion of deliverables, and transfer of funds necessary to carry out the priority health improvement initiatives associated with the NCW Youth Marijuana Prevention and Education Program. Term is July 1, 2019 through June 30, 2020. **(Approved)**
7. **Resolution No. 19-059-CC** Authorizing Execution of Interagency Agreement (Interlocal Agreement) between Grant County Health District, Grant Integrated Services and Moses Lake Healthy Youth Partnership 365 regarding NCW Youth Marijuana Prevention and Education Program. **(Approved)**

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8. Interagency Agreement IAA20039 between Washington State Administrative Office of the Court and Grant County Juvenile Court for the Support of CASA Programs for the purpose of increasing the number of children served by court-appointed advocates in dependency matters or to reduce the average caseload of volunteers to recommended CASA standards. Term is July 1, 2019 through June 30, 2020 with compensation in the amount of \$77,621. **(Approved)**
9. **Resolution No. 19-060-CC** Authorizing Execution of Interagency Agreement (Interlocal Agreement) between Washington State Administrative Office of the Courts and Grant County Juvenile Court for the Support of CASA Programs. **(Approved)**
10. Supported Living/Group Home Exhibit C, Revision No. 200100, on Washington State Department of Social & Health Services (DSHS) Contract No. 1963-57191 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
11. Amendment 1 to the Washington State Department of Social & Health Services (DSHS) County Program Agreement, Community Based Domestic Violence Program Emergency Shelter & Supportive Services, DSHS Agreement No. 1963-59401. The amendment is an "administrative error to the dollar amount, \$516,039, located in the Special Terms and Conditions of the Contract under Section 8. Consideration, subsection b. (3), is found to be in error and changed to read as follows: \$267,270.00." **(Approved)**
12. **Anticipating** Lease agreement between Grant County (Grant Integrated Services-GrIS) and Grant County Public Hospital District No. 5 / Mattawa Community Medical Clinic for GrIS to lease office space at the clinic located at 215 1st Street and Columbia, Mattawa, WA in the amount of \$1,000.00 per month. Term is August 1, 2019 through July 30, 2020. **(Item not ready for signature)**

9:30 a.m. – 9:50 a.m.

T Gaines, Central Services Update

- Facilities and Maintenance: Personnel update
- Technology Services: tech minutes; NSTR
- Grant Integrated Services: operations updates; NSTR
- Fairgrounds: project updates; Ardell Pavilion failed its test; Bathroom one should be open this week; Emergency Management antenna update
- Interfund Communications: department updates; Amazon packages, new policy regarding credit cards?
- Central Services: general updates; Sidewalk bid is out, will coordinate timing with trees; New lighting for Courthouse; Tree Grates; CAMA-TRS Assessor having 1st follow up on site meeting this week; safety center, will be updating fairgrounds this week with pertinent players and new graphics; Bid out for roof repairs at health district, we have had trouble sealing the roof.

Pursuant to RCW 42.30.110(1)(f) Commissioner Taylor called an Executive Session to order at 9:33 a.m. to go until 9:38 a.m. regarding Personnel Disciplinary Matters. In attendance were Commissioners Taylor, Carter and Stevens, and Tom Gaines, Central Services Director. Commissioner Taylor closed the session at 9:38 a.m.

10:00 a.m. – 10:15 a.m.

Commissioners Office Safety Meeting

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10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Glen Stockwell, Chairman of the Washington State Economic Development Non Profit Corporation, came in to discuss the Columbia Basin Project (CBP) and mentioned that at the last Eastern Washington Council of Governments (EWCOG) meeting, two Commissioners discussed attending a summit with the Ports of Seattle and Tacoma (Northwest Seaport Alliance) for the fast track completion of the CBP.

He would like to suggest Grant County also attend this summit and is requesting that Grant County write a letter of support in attending the NW Seaport Alliance meeting. **(Letter was written and mailed)**

11:00 a.m. – 11:20 a.m. S Fode, New Hope Update

- Shelter update
- Kids Hope to move into new space sometime in August
- Accounting processes
- Accreditation Application Submitted for Kids Hope

12:00 p.m. – 1:00 p.m. BOCC Training Luncheon

1:30 p.m. – 1:40 p.m. Open Record Public Hearing, Central Services, Grants Administration, New Hope, and Sheriff's Office Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Central Services in the amount of \$40,080.60 to pay KCDA Purchasing Cooperative the retainage owed on the Fairgrounds Bleacher project. REET funds are being requested.
- Central Services in the amount of \$10,000.00 for the settlement payment to Gray and Osborne for the Fairgrounds Sewer project. REET funds are being requested.
- Grants Administration Fund #190.001 for the following Department of Commerce Grants:
 - CDBG Public Services Grant No. 19-62210-002 in the amount of \$121,058.00 for pass through funding for the OIC of Washington; and
 - Consolidated Homeless Grant No. 20-46108-10 in the amount of \$969,417.00 for pass through funding for the Housing Authority of Grant County.
- New Hope in the amount of \$181,077.00 to receive new contract funds from the Department of Commerce, Office of Crime Victims Advocacy for service enhancement and expansion for current projects, unmet victim service needs 3, and crime victims services.
- Sheriff's Office in the amount of \$32,042.04 to cover the cost of Professional Liability Insurance Coverage for their Corrections Physician Dr. Morgan Fife. They are requesting Current Expense funds.

Commissioner Taylor presented both Central Services requests and mentioned that accounting staff was making a recommendation to change the fund that the monies will come from. Madeline Prentice, Chief Accountant, **recommends using the Fund# 309 (County Fair Sewer Projects), not REET funds.**

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Commissioner Stevens asked if that is the same account that the sale of the fairgrounds land was placed. Madeline said yes and there is also left over monies from the sewer project **(This amendment was approved)**.

Jill Hammond, Administrative Services Coordinator, discussed her requests stating these grants go over 2019 and into 2020 so accounting suggested amending her original request to go only to the end of 2019 and she will budget the 2020 amount during the budget process. The new amounts are \$50,440.00 for the CDBG grant and \$201,962.00 for the Consolidated Homeless Grant.

Suzi Fode, New Hope Director, discussed her request stating the funds are coming from 3 different Washington State Commerce grants.

Commissioner Taylor presented the Sheriff's Office request. He asked why the Sheriff's Office is covering 75% of the cost. Jill Hammond clarified that this is for the physician inmate liability insurance. There was such an increase in the insurance in the cost that the Sheriff needed to request a budget extension. 25% is being covered by Grant Integrated Services, but they did not need a budget extension. The Sheriff has three people covered under the insurance, and GrIS has one. Commissioner Taylor asked if the funds could come from the Law and Justice Fund. Ms. Prentice stated she will double check. **(She did not recommend using the limited funds within the Law and Justice Fund so current expense funds will be used)**

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Carter moved to approve the budget extension requests as amended. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 19-062-CC)**

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|-----------------------|---|
| 1:45 p.m. – 2:15 p.m. | J Gingrich, Veteran Assistance Discussion Meeting |
| 2:30 p.m. – 3:20 p.m. | K Fuhr, City of Moses Lake – HB 1406 "Affordable Housing Sales Credit" Discussion |
| 6:00 p.m. – 7:30 p.m. | C Carter at Royal City Suicide Prevention Coalition Meeting |

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Steven Franks (Franks Short Plat) File # P 18-0202 (preliminary P 18-0122); and the A-Action Group/Bennett Potter (Potter Short Plat) File # P 18-0373 (preliminary P 18-0238) Final Plat Submission and Review.

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their August 2, 2019 payroll.

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TUESDAY, AUGUST 6, 2019

The session was continued at 9:00 a.m. with all Commissioners in attendance.

8:45 a.m. – 9:00 a.m. T Taylor w/ B Rang, Personnel Discussion (T Taylor Office)

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

08/07/19 – Work in Ellensburg

Discussion Items

1. Nationwide Loan on Retirement Benefits
2. Unpaid Holidays for Reasons of Faith or Conscience
3. Jason Larkin PAR

Priorities

4. NOVAtime Implementation
5. Sherwood Grievance
6. AWC Compensation Data

Labor Relations

7. Association – *CH; DC; PW; SW; YS*
Negotiation: Negotiations for 2019(*In Progress*)
Grievance ASC20181022 (*Step 2*)
Grievance ASC20180221 (*Continued*)
Grievance: Grievance ASC20190805
Grievance ASC20190716
Grievance ASC20190717
8. Teamsters-GCSO – *Corrections*
Negotiation: Negotiations for 2020(*In Progress*)
PERC: PERC 130683-P-18 (03/19-20)
PERC 130684-P-18 (04/03-04)
9. Teamsters-GCSO – *Sheriff Support*
Negotiation: Negotiations for 2020 (*Date*)(*In Progress*)
10. Teamsters-GrIS – *CM, I&C, TS, SUD*
Negotiation: Negotiations for 2020 (*Date*)(*In Progress*)
PERC: PERC 131647-P-19

10:00 a.m. - 10:20 a.m. P Boss, Port of Quincy - Growth Management Discussion

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

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11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update

Pursuant to RCW 42.30.140(4)(a) Commissioner Taylor called an Executive Session to order at 11:00 a.m. to go until 11:20 a.m. regarding negotiations. In attendance were Commissioners Taylor, Carter and Stevens, and Damien Hooper, Director of Development Services. Commissioner Taylor closed the session at 11:20 a.m.

12:00 p.m. – 1:00 p.m. C Carter at Port of Moses Lake Meeting (Port of Moses Lake)

12:00 p.m. – 12:30 p.m. T Taylor w/ J Utter, iFiber News Interview re: 3/10% Sales Tax

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (No items)

1:30 p.m. – 1:40 p.m. Bid Opening, Roads 5-NW and U-NW Overlay Project (CRP 18-01)

The following bids were received:

- Granite Construction \$2,396,313.90
- Central Washington Asphalt \$2,118,000.00

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners July 8, 2019 Minutes for approval. **(Approved)**
3. New liquor license application for Kraken 21 Smoke Shop in Moses Lake, WA from the Washington State Liquor and Cannabis Board. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$745,567.43)**

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FAIRGROUNDS

5. Request for out of state travel for Jim McKiernan and Rebecca Martinez to attend the Saffire Summit from October 15 – 18, 2019 in Portland, OR. **(Approved)**
6. Request for out of state travel for Jim McKiernan and Darci Armstrong to attend the Rocky Mountain Fairs Association conference from November 13-16, 2019 in Layton, UT. **(Approved)**
7. Request for out of state travel for Jim McKiernan, Darci Armstrong and Chris Turner to attend the International Association of Fairs and Exhibitions (IAFE) conference from December 1 – 4, 2019 in San Antonio, TX. **(Approved)**

SHERIFF'S OFFICE

8. Notification that they purchased a 2006 Chevrolet Suburban from GSA Fleet Management in April of 2019 for the amount of \$13,000.00 using INET Fund #118 monies. Due to a procedural error, the request was not done prior to purchase. **(Approved)**

MISCELLANEOUS ITEMS

The Commissioners signed a letter to the Washington State Department of Ecology, along with other Eastern Washington Commissioners, expressing concern over the "Restoration and Enhancement Committees" that were formed in connection with the Hirst solution and that these committees are lacking actual farm members directly connected to the land, and also their opposition to the additional wastewater fees that are being imposed on wineries.

WEDNESDAY, AUGUST 7, 2019

7:00 p.m. – 9:00 p.m. PLANNING COMMISSION

THURSDAY, AUGUST 8, 2019

9:00 a.m. – 10:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake)

1:30 p.m. – 3:00 p.m. C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office)

6:00 p.m. – 7:00 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

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FRIDAY, AUGUST 9, 2019

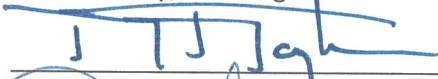
No meetings held

MISCELLANEOUS ITEMS

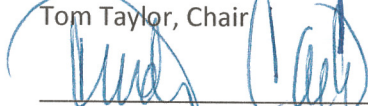
Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$45,690.49.

Signed this 10th day of Sept, 2019.

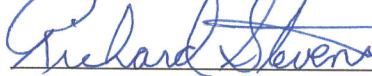
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

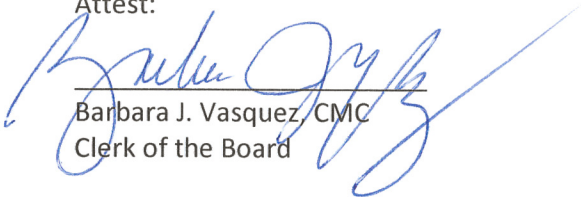


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board