

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 23, 2019

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:30 a.m. 9:50 a.m. T Gaines, Central Services Update

- Facilities and Maintenance: Personnel update; weather
- Technology Services: Budget
- Grant Integrated Services: CityView
- Fairgrounds: Water leak; winterizing; budget
- Interfund Communications: Personnel Update
- Central Services: General and project updates

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

1:00 p.m. – 1:30 p.m. L Cordova, Grant Integrated Services – Exit Interview

1:30 p.m. – 1:50 p.m. Open Record Public Hearing, Krehbiel Trust – Application for Classification or Reclassification / Open Space Land (RCW 84.34)

The Grant County Commissioners held an Open Record Public Hearing to consider an application for Classification as Open Space Land for Current Use Assessment under Chapter 84.34 RCW from James and Rosanne Krehbiel Trust to reclassify their parcel as Farm and Agriculture Conservation Land. Property is located at 22987 Rd 7-NE, Moses Lake, 316-acres within the East half of S 35, T20 N, R30 EWM (Parcel No. 181-403-000).

Amy Perez, Assessor Deputy III stated this parcel is part of a Farm and Ag Compliance Review which is done every 6 years. The current person who is renting the property is retiring so the owner is looking for another person to lease the property. Ms. Perez recommended the owner apply for the Ag Conservation program as he does fall into the category. He has been generating income from a lease. It is good for 5 years to either get back into farming, lease the property or sell it.

A motion was made by Commissioner Carter, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to approve the reclassification to Farm Ag Conservation as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Open Space Taxation Agreement signed and recorded)**

**Grant County Commissioners Minutes
Week of September 23, 2019**

2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Ordinance Amending Ch. 9.06 of the Grant County Code titled “Dog Control” and repealing the Kennel License Requirement

The Commissioners held an Open Record Public Hearing to consider a request from the Grant County Sheriff to remove the “kennel license requirement” from the Grant County Code.

Sheriff Tom Jones stated that the Kennel License requirement refers to the breeding of dogs and keeping them in Kennels. It doesn’t alleviate a potentially dangerous dog that kennel requirements the animal control deputy might require after someone has been cited for a potentially dangerous dog. These are 2 separate issues. The Sheriff’s Office has not been able to locate any kennel licenses that have been issued for the breeding of dogs.

This will repeal Grant County Code 9.06.070.

A motion was made by Commissioner Carter, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to approve the repealing of Grant County Code 9.06.070 as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned.
(Ordinance No. 19-071-CC)

2:30 p.m. – 2:50 p.m. ADA Coordinator Discussion

3:00 p.m. – 3:20 p.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 13)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 13 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Request for release of funds on SIP 2019-05, Port of Quincy, Industrial Park No. 4, Tracts 4 and 6 Binding Site Plan Improvements in the amount of \$133,500 (grant) to the Port of Quincy. **(Approved)**
3. Washington State Health Care Authority, Interagency Contract for Community Prevention and Wellness Initiative (CPWI) Prevention Services, through Grant Integrated Services, Contract No. K3919. Term of the contract is July 1, 2019 to June 30, 2021 in the amount of \$362,295. **(Approved)**
4. License agreement between Grant County and Town of Coulee City for use of location and maintenance on Town of Coulee City property for Elections Ballot Drop Box. Term of license expires in December, 2029. **(Approved)**
5. Interlocal Agreement for Provision of Services between Grant County and the City of Quincy regarding Quincy Partnership for Youth in the amount of \$160,000. Term of the agreement is January 1, 2020 through December 31, 2020. **(Approved)**
6. Resolution No. 19-072-CC authorizing execution of Interagency Agreement (Interlocal Agreement) between Grant County and the City of Quincy regarding Quincy Partnership for Youth. **(Approved)**

**Grant County Commissioners Minutes
Week of September 23, 2019**

7. Amendment No. 1 to Washington State Department of Social and Health Services Contract No. 1963-57191. This amendment removes Exhibit A, Data Security Requirements in its entirety. **(Approved)**
8. Request from the Grant County Fire District No. 3 on Strategic Infrastructure Program (SIP) #2018-15, New Fire Station – Trinidad/Crescent Bar, for one reimbursement to be made prior to complete of the project in the amount of \$109,394.62. **(Approved)**
9. Port of Mattawa request for extension of time on Strategic Infrastructure Project (SIP) 2018-07, Sentinel Gap Industrial Park – Road and Utility Development from October 8, 2019 to November 15, 2019. **(Approved)**
10. Contract with Quality Paving Inc. for paving work at 1631 Division Ave. E, Ephrata and 1274 Lowry, Moses Lake, for a total contract amount of \$37,843. Work to be completed by December 31, 2019. **(Approved)**
11. Contract with North Central Construction for new roof on building at 365 F Street NW, Ephrata for a total contract amount of \$39,682.35. Work shall be completed on or before the 21st day after agreed start date between contractor and Sheriff Office Representative. **(Approved)**
12. Amendment to Consolidated Homeless Grant Subrecipient Agreement (September 2019) with Housing Authority of Grant County. This amendment corrects the contract number, which should be Contract No. 20-46108-10, not Contract No. 19-46108-10. Term of the agreement is July 1, 2019 to June 30, 2021 in the amount not to exceed \$886,231.00. **(Approved)**
13. Vendor Agreement between Grant County (GrIS Developmental Disabilities) and Moses Lake Community Health for education and information services and Parent to Parent services. Term is July 1, 2019 through June 30, 2021. **(Approved)**

6:00 p.m. – 7:00 p.m.

R Stevens at Ephrata Community Meeting to discuss 3/10% Law and Justice Sales and Use Tax (Ephrata City Hall)

MISCELLANEOUS ITEMS

Request from the Moses Lake Irrigation and Rehabilitation District (MLIRD) for an extension to the Interlocal Agreement signed September 22, 2014 and terminating December 31, 2019. After discussion, the Commissioners voted to not extend this ILA but do agree that under the mediated stay agreement this ILA remains in effect.

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their September 13, 2019 payroll.

TUESDAY, SEPTEMBER 24, 2019

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 10:00 a.m.

R Stevens, Out

**Grant County Commissioners Minutes
Week of September 23, 2019**

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Calendar Items

09/10/19 – No HR Update Held

09/17/19 – No HR Update Held

09/25/19 – Work in Ellensburg

Discussion Items

1. Benefits Questions
 - a. Retiree Benefits
 - b. Term Employee Benefits

Authorization Requests

2. Sick Leave Donation
3. Hiring Freeze – Legal & Community Advocate
4. Expense Reimbursement Claim
5. PMA – Senior Accountant

Priority Items

6. NOVAtime Project
 - a. Phase 1: 134 Employees / 1 Department
 - b. Phase 2: 274 Employees / 10 Departments
 - c. Phase 3: 142 Employees / 10 Departments
 - d. Excluded: 125 Employees / 3 Departments

Reports & Metrics

7. Menke Jackson Expense Allocation

Recruitment / Civil Service

8. Assistant Public Works Director
9. GrIS

Labor Relations

10. Association – CH; DC; PW; SW; YS
Negotiation: Negotiations for 2019 (Mediation)

Recommendation Memorandum from the Human Resources Director regarding a request from the Sheriff's Office - Corrections to initiate the County sick leave donation policy for Barbara Buchmann (Recipient 19-02). The Director recommends approval. **(Approved)**

Position Management Approval (PMA) for a Legal and Community Advocate position within New Hope, funded through a Youth Homelessness Demonstration Program grant. **(Approved)**

**Grant County Commissioners Minutes
Week of September 23, 2019**

10:00 a.m. – 10:20 a.m. J Gingrich, Deputy Clerk of the board

BOCC:

- Budget Input
- November Training Luncheon ideas

Board of Equalization (BOE):

- Board Composition
- Stipend

Tourism Commission:

- Lodging Tax info
- Commission Retreat September 18, 2019 @ Quincy Public Market
- LTAC Appointments

Disability Board:

- Update

Veteran Services:

- Monthly Data Update
- General Policy Discussion

10:30 a.m. – 10:50 a.m. E Soloman, Building Permit Discussion

11:00 a.m. – 11:20 a.m. Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts
 - Offender/Diversion
 - Truancy
 - Dependency
- Security
- Martin Hall
- Administration

11:30 a.m. – 11:40 a.m. Open Record Public Hearing: Central Services, Sheriff's Office and Auditor's Office Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Central Services Fund #126 Department #168 in the amount of \$47,755.60 from REET Funds due to the overage for the sidewalk replacement project.
- Sheriff's Office – Emergency Management Division Fund #001 Department #114 in the amount of \$100,000.00 to receive two US Department of Homeland Security grants through the Washington State Emergency Management Division that were not carried over into the 2019 budget.

**Grant County Commissioners Minutes
Week of September 23, 2019**

- Contract #E18-160 for FY2017 is \$64,780.00 and #E19-110 for FY2018 is \$35,220.00 (Revenue code 333.970). This funding will be used to purchase a mobile command vehicle from the Arlington County, VA Police Department.
- Auditor's Office in the total amount of \$168,000.00 to receive unanticipated revenue received from recording fees than anticipated in the 2019 budget: Fund #129 Department #171 in the amount of \$14,000.00 to the Affordable Housing Fund and Fund #130 Department #172 in the amount of \$154,000.00 to the Homeless Housing Fund.

Commissioners Taylor and Carter read into the record the request from the Auditor's Office.

Tom Gaines, Central Services Director, stated this is for the sidewalk project around the courthouse. The project came in over the anticipated budget so this extension is to cover the excess cost. This also includes a budget transfer in the amount of \$27,101.00 which will move project money around within their Capital Outlay projects and also a Youth Services duct cleaning project.

Darrik Gregg, Chief Deputy, discussed the Sheriff's Office request.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Carter moved to approve budget extensions as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 19-073-CC)**

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 5)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 2 through 5 on the agenda as presented. Item 2 was not ready for signature. The motion passed unanimously.

1. Bid Award Recommendation: Road District No. 3 Shop Repair, Quincy recommend the contract be awarded to the low bidder: Blew's Construction, Inc. of Spokane, WA for the bid amount of \$1,501,250.00 not including sales tax. **(Item not ready for signature)**
2. Request to purchase - 4 ea. 2020 Western Star 4900SF Cab and Chassis from Freightliner NW in the amount of \$510,600 not including sales tax; and 4 ea. Contractor Dump Bodies with hydraulic and controller system, 4 ea. Body Sanders, 4 ea. Front Mount 2-Way Plows, 4 ea. Rear Mount Wing Plows, 4 ea. Electric Tarp Systems, and 4 ea. Steel Tool Boxes including installation from Northend Truck Equipment in the amount of \$611,811.40. **(Approved)**
3. **Resolution No. 19-074-CC** in the matter of revising the Grant County Solid Waste Management Fund to transfer \$0.15 per ton of municipal solid waste collected at the Grant County Landfill to the Grant County Health District to fund their solid waste programs as described in the Grant County Solid Waste Management Plan to take effect January 1, 2020. **(Approved)**
4. Amendment No. 8 between Grant County and Parametrix, Inc. for Grant County Ephrata Landfill RI/FS Engineering Services for the budget amount of \$597,094. **(Approved)**

**Grant County Commissioners Minutes
Week of September 23, 2019**

5. **Resolution No. 19-075-CC** notice of hearing for the surplus of the following vehicles/equipment and setting a public hearing date of October 15, 2019 at 1:45 p.m.: **(Approved, the public hearing was scheduled for October 15, 2019 at 1:45 pm)**

VEHICLE or EQUIPMENT	YEAR	MAKE	MODEL	SERIAL NUMBER	MILEAGE or HOURS	APPROXIMATE VALUE
0622	2011	FORD	EXPLORER 4X4	1FMHK8B84BGA54244	167,413	\$6,500
0621	2003	FORD	TARUS SE	1FAFP53UG3G211478	62,475	\$2,000
7041	2011	FORD	EXPEDITION 4X4	1FMJU1G53BEF36846	109,370	\$7,500
7062	2013	CHEVROLET	TAHOE 4X2	1GNLC2E05DR307889	163,239	\$7,500
7066	2013	CHEVROLET	SILVERADO 2500 4X4	1GC1KVCG2DF216844	125,511	\$6,000
0610	2009	FORD	RANGER 4X4	1FTZR45E79PA39424	79,497	\$4,500
2001	2007	FORD	F-150 4X4	1FTRF14V47KC61485	104,886	\$5,000
3071	2004	FORD	F-150 4x2	2FTRF17W54CA70307	130,556	\$3,000
0409	2009	FORD	F-150 4x2	1FTRX14W09FA84354	137,374	\$3,000
0402	2006	FORD	F-150 4X4	1FTRX14W96KC90372	85,599	\$4,500
1630	2004	WESTERN STAR	DUMP TRUCK	5KKHAECG84PNO3454	224,994	\$15,000
2650	1995	INGERSOLL	DD90 ROLLER	141233	UNKNOWN	\$5,000
7051	2012	CHEVROLET	TAHOE 4X2	1GNSK2E04CR284392	131,280	\$7,500

2:30 p.m. – 2:50 p.m.

Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 4 and 6 through 9 on the agenda as presented. Item 5 was amended. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-89) in the amount of \$4,783.43. **(Approved)**
3. Special occasion liquor license applications for Desert Aire Owners Association and their September 28-29, 2019 event at their Golf Course Snack Shack; and Ducks Unlimited and their event on October 5, 2019 at O'Sullivan Sportsman Resort, from the Washington State Liquor and Cannabis Board. **(Approved)**
4. Letters of appointment for Jim Brakebill and Marge Steinmetz to the Board of Equalization for a 3 year term beginning October 1, 2019 through September 30, 2022. **(Approved)**
5. Recommendation from the Health and Wellness Committee (HWC) to implement a wellness program to be offered to Grant County employees. **(Approved, but amended that the incentive payment will be paid to the employees by the end of the first quarter, 2020.)**
6. Douglas County Commissioner Resolution No. CE 19-41 in the matter of appointing Deborah Moore as a Trustee to the North Central Regional Library representing Douglas County. **(Approved)**

**Grant County Commissioners Minutes
Week of September 23, 2019**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

7. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$489,049.69)**

FACILITIES AND MAINTENANCE

8. Recommendation to award the contract for the Health District Roofing Repair and Skylight Replacement project (FM1911) to Centimark for the amount of \$16,628.00. This funding was approved in their 2019 Capital Expenditure budget for Forecasted Capital Needs. **(Approved)**

FAIRGROUNDS

9. Letter of appointment for Jesyka Morrison and Lorna Callahan to the Fair Advisory Committee (FAC) for a 3 year term beginning October 1, 2019 through September 30, 2022. **(Approved)**

3:00 p.m. – 3:50 p.m.

Grant Integrated Services Update

- HR Update
- Budget

MISCELLANEOUS ITEMS

The Chair of the Board signed the Esteban and Estella Carmona (Carmona No. 1 Short Plat) File # P 18-0386 (preliminary P 17-0256) Final Plat Submission and Review.

WEDNESDAY, SEPTEMBER 25, 2019

The session was continued to 9:30 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

8:30 a.m. – 9:30 a.m.

CENTRAL SAFETY COMMITTEE MEETING

9:30 a.m. – 10:15 a.m.

B Hill, Public Defense Update

10:30 a.m. – 10:50 a.m.

K Allen, Clerk's Office Update

- General Update
- Courthouse Hours

**Grant County Commissioners Minutes
Week of September 23, 2019**

- 11:00 a.m. – 11:20 a.m. T Jones, Sheriff’s Office Update **(Did not attend)**
- 11:30 a.m. – 12:00 p.m. A Kim, Washington State Auditor’s Office – 2018 Financial and Federal Audit Exit Meeting
- 6:00 p.m. – 7:00 p.m. C Carter at Mattawa Community Meeting to discuss 3/10% Law and Justice Sales and Use Tax (Wahluke High School)

THURSDAY, SEPTEMBER 26, 2019

T Taylor and C Carter, Out

- 10:00 a.m. – 12:00 p.m. Martin Hall Juvenile Center Board Meeting (Medical Lake)
- 2:00 p.m. – 5:00 p.m. R Stevens at Transportation Improvement Board Meeting (Wenatchee)
- 6:00 p.m. – 7:00 p.m. C Carter at Royal City Community Meeting to discuss 3/10% Law and Justice Sales and Use Tax (Royal City Golf Course)

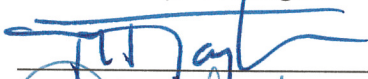
FRIDAY, SEPTEMBER 27, 2019

T Taylor, Out

- 9:00 a.m. – 11:00 a.m. R Stevens at Transportation Improvement Board Meeting (Wenatchee)

Signed this 15TH day of October, 2019.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



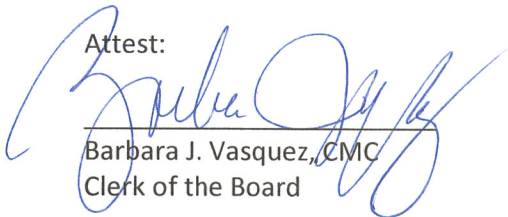
Tom Taylor, Chair



Cindy Carter, Vice-Chair

EXCUSED

Richard Stevens, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board