

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 7, 2019

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

9:00 a.m. – 9:50 a.m. T Gaines, Central Services Update

- Technology Services: Current Sitrep
- Interfund Communications: Current Sitrep
- Facilities and Maintenance: Project Updates; Current Sitrep
- Fairgrounds: Current Sitrep
- Central Services: Budgets; Job order contracting

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Glen Stockwell discussed the Fast Track Completion of the Columbia Basin Project and about his meeting with the Northwest Seaport Alliance. Mr. Stockwell is asking the Commissioners to ask the Grant County Economic Development Council to put together a summit here in Grant County. As of today, the Grant County are the only commissioners that have signed onto this project.

Ed Schempp mentioned t-shirts that were being sold at the fair that were offensive to him. He was glad they were taken down. He also discussed a Boundary Line Adjustment and said that due to errors by the Assessor's Office/Treasurer's Office, he had to pay approximately \$440 in extra recording fees. He described his discussion with Public Works on culverts. He did not like the way he was treated by their staff. Mr. Schempp also mentioned how he felt that juvenile offenders should be kept in Grant County, not moved to Martin Hall/Medical Lake.

11:00 a.m. – 11:20 a.m. S Fode, New Hope Update

- Shelter update
- Website exploration
- Budget process clarifications
- Nov 21 schedule request
- Budget or program substance for monthly updates
- SART development in progress

**Grant County Commissioners Minutes
Week of October 7, 2019**

11:30 a.m. – 11:50 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 4)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 4 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Youth Homelessness Demonstration Project CFDA #14.276 subcontractor agreement between HopeSource and New Hope to develop a coordinated emergency response and permanent housing system for youth experiencing and at-risk of homelessness. Term of the agreement is October 1, 2019 through September 30, 2021 in the amount of \$196,549.10. **(Approved)**
3. Request for approval of New Hope Policy and Procedure #R7 – Data Breach of Personally Identifying Information. This policy is a new requirement of the Department of Commerce. **(Approved)**
4. **Resolution No. 19-076-CC** authorizing execution of Interlocal Agreement between Public Works and the Town of Wilson Creek for funding a yard waste collection program to town residents. (Agreement to be signed at the Public Works meeting on October 8, 2019) **(Approved)**

1:00 p.m. – 1:50 p.m. Grant Integrated Services Update

2:00 p.m. – 2:20 p.m. Moses Lake Irrigation and Rehabilitation District (MLIRD) Appointment Discussion

After discussion, a motion was made by Commissioner Carter, seconded by Commissioner Stevens, to not appoint an individual to the Moses Lake Irrigation and Rehabilitation District due to a vacancy within the Board (RCW 87.03.081). The Legislative Authority feels it is in the best interest of all parties to have the position filled by a vote of the constituents at their upcoming election.

MISCELLANEOUS ITEMS

Commissioners Carter and Stevens were authorized to sign the East Basin Potato Storage LLC (East Basin Potato Storage LLC Short Plat) File # P 19-0321 (preliminary P 19-0241) Final Plat Submission and Review.

TUESDAY, OCTOBER 8, 2019

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

10/09/19 – Work in Ellensburg

**Grant County Commissioners Minutes
Week of October 7, 2019**

Discussion Items

1. GIS Leadership Structure

Authorization Requests

2. Hiring Freeze – Administrative Specialist
3. PMA – Event Coordinator
4. PMA – Office Assistant

Priority Items

5. NOVAtime Implementation

Compensation, Benefits, & Payroll

6. Assessor's Office
7. Human Resources

Employee & Department Issues

8. Public Works

Recruitment / Civil Service

9. Youth Services
10. Coroner's Office

Hiring Freeze Exception form for an Administrative Specialist position within New Hope due to the employee in this position being promoted to a new position so now they need to backfill the position. **(Approved)**

Position Management Approval (PMA) for the Event Coordinator and Office Assistant positions at the Fairgrounds and moving them to a higher band effective January 1, 2020. **(Approved)**

10:00 a.m. - 10:50 a.m. B Mayo, Grant County Economic Development Council Update

11:00 a.m. – 11:50 a.m. WA State Attorney General's Office discussion on the Keep Washington Working Act (ESSB 5497)

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update **(Cancelled)**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 5)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 5 on the agenda. The date for the public hearing on item 4 was changed to November 12, 2019 at 1:45 p.m. The motion passed unanimously.

1. Recommendation to award the bid for the Road District No. 3 Shop Repair in Quincy be awarded to the low bidder: Blew's Construction, Inc. for the bid amount of \$1,501,250.00 not including sales tax. **(Approved)**
2. **Resolution No. 19-077-CC** awarding a Sub-grant to the Regional Board of Mayors, Electric City, for the Reimbursement of Oil Recycling Costs at the Delano Regional Transfer Station. **(Approved)**

Grant County Commissioners Minutes
Week of October 7, 2019

3. InterLocal Agreement between Grant County and Town of Wilson Creek to award Wilson Creek a sub-grant from the Washington State Department of Ecology – Local Solid Waste Financial Assistance to maintain a yard waste collection program for town residents in order to divert yard waste from the Ephrata Landfill. **(Approved, Resolution No. 19-076-CC signed October 7, 2019 on the ASC Agenda)**
4. Resolution No. 19-078-CC notice of hearing to vacate Lot 1 of the road dedication in the Westridge Major Plat Phase 1 (Fancher). Hearing scheduled for ~~November 5, 2019~~ at 1:45 p.m. **(Approved but with a new hearing date of November 12, 2019 at 1:45 p.m.)**
5. **Resolution No. 19-079-CC** notice of hearing modifying certain sections of Ch. 11.04 of the Grant County Code entitled “Maximum Speed Limits” as follows: **(Approved, public hearing scheduled for November 12, 2019 at 1:50 p.m.)**

Section 11.04.025 of Grant County Code amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
<u>E.5 NE</u>	<u>McConihe</u>	<u>46204</u>	<u>25</u>	<u>0.0</u>	<u>McConihe Rd</u>	<u>.2</u>	<u>6.6 NE</u>	<u>0.20</u>

Section 11.04.035 of Grant County Code amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
<u>Neva Lake Rd</u>	<u>Ephrata</u>	<u>37312</u>	<u>35</u>	<u>0.0</u>	<u>Dodson</u>	<u>1.72</u>	<u>SR 28</u>	<u>1.72</u>

Section 11.04.040 of Grant County Code amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
<u>Wilson Creek Loop</u>	<u>Wilson Creek</u>	<u>95037</u>	<u>40</u>	<u>0.0</u>	<u>SR 28</u>	<u>1.52</u>	<u>Railroad St</u>	<u>1.52</u>

Section 11.04.045 of Grant County Code amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
<u>5 NW</u>	<u>South of Quincy</u>	<u>93010</u>	<u>45</u>	<u>14.07</u>	<u>SR 281</u>	<u>15.11</u>	<u>R NW</u>	<u>1.04</u>
<u>PINTO RIDGE RD</u>	<u>Coulee City</u>	<u>95025</u>	<u>45</u>	<u>14.18</u>	<u>J NE</u>	<u>14.50</u>	<u>Coulee City Limits</u>	<u>.32</u>
<u>POTATO HILL RD</u>	<u>Moses Lake</u>	<u>21590</u>	<u>45</u>	<u>0.07</u>	<u>I-90</u>	<u>1.08</u>	<u>Baseline-E</u>	<u>1.01</u>
<u>POTATO HILL RD</u>	<u>Moses Lake</u>	<u>21590</u>	<u>45</u>	<u>1.08</u>	<u>Goodrich Rd</u>	<u>2.04</u>	<u>Sundance Rd</u>	<u>0.96</u>

**Grant County Commissioners Minutes
Week of October 7, 2019**

Section 11.04.050 of Grant County Code amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
<u>POTATO HILL RD</u>	<u>Moses Lake</u>	<u>21590</u>	<u>50</u>	<u>0.07</u>	<u>I-90</u>	<u>2.04</u>	<u>Sundance Rd</u>	<u>1.97</u>
<u>R-SW</u>		<u>91041</u>	<u>50</u>	<u>1.01</u>	<u>24 SW</u>	<u>7.13</u>	<u>SR 243</u>	<u>6.12</u>
<u>L-SW</u>		<u>91045</u>	<u>50</u>	<u>0.00</u>	<u>SR 243</u>	<u>6.65</u>	<u>24 SW</u>	<u>6.65</u>
<u>Neva Lake Rd</u>	<u>Ephrata</u>	<u>37312</u>	<u>50</u>	<u>0.0</u>	<u>Dodson</u>	<u>1.72</u>	<u>SR 28</u>	<u>1.72</u>
<u>Wilson Creek Loop</u>	<u>Wilson Creek</u>	<u>95037</u>	<u>50</u>	<u>0.0</u>	<u>SR 28</u>	<u>1.61</u>	<u>Bridge 101</u>	<u>1.61</u>

Section 11.04.055 of Grant County Code amended with the following:

<u>PINTO RIDGE RD</u>	<u>Coulee City</u>	<u>95025</u>	<u>55</u>	<u>0.00</u>	<u>SR 28</u>	<u>14.18</u>	<u>J NE</u>	<u>14.18</u>
<u>R SW</u>	<u>Mattawa</u>	<u>91041</u>	<u>55</u>	<u>1.01</u>	<u>24 SW</u>	<u>7.13</u>	<u>SR 243</u>	<u>6.12</u>
<u>L SW</u>	<u>Mattawa</u>	<u>91045</u>	<u>55</u>	<u>0.00</u>	<u>SR 243</u>	<u>6.65</u>	<u>24 SW</u>	<u>6.65</u>
<u>Stratford Rd</u>	<u>Stratford Town</u>	<u>94026</u>	<u>55</u>	<u>0.00</u>	<u>RR Tracks</u>	<u>0.42</u>	<u>SR 28</u>	<u>0.42</u>
<u>Sagebrush Flats Rd</u>	<u>Ephrata</u>	<u>93047</u>	<u>55</u>	<u>0.79</u>	<u>Bridge 168</u>	<u>12.70</u>	<u>24 NW</u>	<u>11.91</u>

2:30 p.m. – 2:50 p.m.

Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 10 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Request for budget extension from the Administrative Services Coordinator in the amount of \$177,500.00 for the following Strategic Infrastructure Program projects using Economic Enhancement Strategic Infrastructure ending fund balance (113.155): **(Approved, the public hearing was scheduled for October 29, 2019 at 8:45 a.m.)**
 - a. #2019-07 City of George – Frontage Road (\$40,000 grant/\$40,000 loan)
 - b. #2019-08 Port of Royal Slope – Waterline Extension (\$97,500.00 grant)

**Grant County Commissioners Minutes
Week of October 7, 2019**

3. Request for budget transfer from the Administrative Services Coordinator in the amount of \$5,773.17 from Insurance Fund – Miscellaneous (new vehicles and equipment 503.182) to Insurance Expenses (premium 503.182) due to Clear Risk updating the Grant County Statement of Value property and equipment breakdown to update the Courthouse and Jail building values. **(Approved)**

AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$915,982.74)**

CENTRAL SERVICES

5. Request for a budget extension in the amount of \$35,000.00 to complete the sidewalk construction project (sidewalks that border parking lots F, E, and B) using REET funds. **(Approved, the public hearing was scheduled for October 29, 2019 at 8:45 a.m.)**
6. Request for the following language be added to the County’s purchasing guidelines: “Any and all purchases from Amazon utilizing County resources for the purchase of items for use by County departments or employees shall be made through the Central Services Amazon Account.” **(Approved)**

FAIRGROUNDS

7. Request authorization to hold Open Riding in the Ardell Pavilion. Dates will be November through February, Tuesday through Friday 9:00 a.m. to 4:30 p.m. and Saturday 8:00 a.m. to 3:00 p.m. at a rate of \$45.00 month. **(Approved)**

ASSESSOR’S OFFICE

8. Recommendation to approve a manifest error correction exceeding three years for Amy Chief Mattawa LLC (Parcel No. 60-0560-000). This parcel was still on the tax rolls and should not have been as it was destroyed in 2014. Per RCW 84.69.030, the County Legislative Authority has the authorization to approve such recommendation. **(Approved)**

NEW HOPE

9. Request for budget extension in the amount of \$22,860.00 to receive grant funds from the US Department of Housing and Urban Development, Washington State Department of Commerce, and HopeSource for the Youth Homelessness Demonstration Project (CFDA #14.276) to provide services to homeless youth victims. **(Approved, the public hearing was scheduled for October 29, 2019 at 8:45 a.m.)**

**Grant County Commissioners Minutes
Week of October 7, 2019**

GRANT INTEGRATED SERVICES

10. Washington State Department of Health - Administrator Change Notification Forms (qty. 5), Behavioral Health Agency Service Provider appointing Dell Anderson as the new administrator for all GrIS locations.

3:00 p.m. – 3:20 p.m.	J Gingrich, Veteran Assistance Discussion
4:00 p.m. – 4:30 p.m.	T Taylor , DISABILITY BOARD MEETING (Did not attend)
5:00 p.m. – 6:00 p.m.	T Taylor at Drug and Alcohol Contract Discussion (GrIS, Moses Lake) (Cancelled)

WEDNESDAY, OCTOBER 9, 2019

12:00 p.m. – 1:00 p.m.	R Stevens at Realtors Luncheon (Port of Ephrata Office)
6:00 p.m. – 7:30 p.m.	Commissioners at Health Board Meeting (Public Works, Ephrata)

THURSDAY, OCTOBER 10, 2019

9:00 a.m. – 10:00 a.m.	T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake)
1:30 p.m. – 3:00 p.m.	C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office)
4:00 p.m. – 5:00 p.m.	VETERANS ADVISORY BOARD MEETING

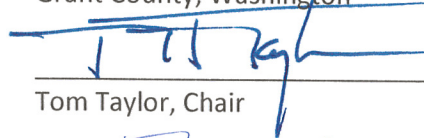
Page 8 of 8
Grant County Commissioners Minutes
Week of October 7, 2019

FRIDAY, OCTOBER 11, 2019

10:00 a.m. – 10:30 a.m. R Stevens w/ J Martens, Water Discussion

Signed this 22nd day of October, 2019.

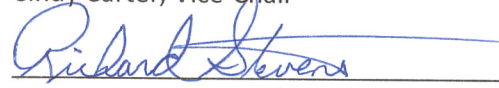
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



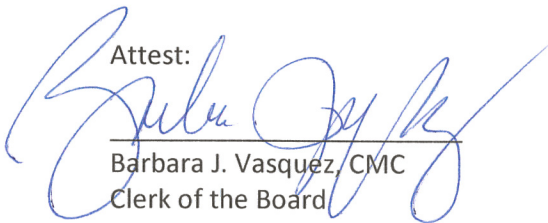
Tom Taylor, Chair

EXCUSED

Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board